



Alachua County, Florida

## Procurement

Darryl R. Kight, Interim Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

### EXECUTIVE SUMMARY

#### ITB No. ITB 23-175 Rebid-MM

#### Annual Lawn Maintenance for County Parks

RESPONSE DEADLINE: February 1, 2023 at 2:00 pm

Wednesday, February 8, 2023

### SOLICITATION OVERVIEW

<b>Project Title</b>	Annual Lawn Maintenance for County Parks
<b>Project ID</b>	ITB 23-175 Rebid-MM
<b>Project Type</b>	Invitation To Bid
<b>Release Date</b>	January 4, 2023
<b>Due Date</b>	February 1, 2023
<b>Procurement Agent</b>	Mandy Mullins
<b>Project Description</b>	Firm Fixed Bid Prices for Annual Lawn Maintenance for County Parks for the benefit of the Parks & Open Space Department on an as needed basis.

### INTRODUCTION

#### Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for ITB 23-175 Rebid-MM Annual Lawn Maintenance for County Parks

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Sample Agreement](#), [Attachments](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

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Invitation To Bid - Annual Lawn Maintenance for County Parks

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Firm Fixed Bid Prices for Annual Lawn Maintenance for County Parks for the benefit of the Parks & Open Space Department on an as needed basis.

Background

**Location:** Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

**Form of Government:** Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

**Mandy Mullins**

Procurement Agent I

Email: [mmmullins@alachuacounty.us](mailto:mmmullins@alachuacounty.us)

Phone: [\(352\) 384-3090](tel:(352)384-3090)

**Department:**

Parks & Open Space

Timeline

<b>OpenGov Project Release Date</b>	January 4, 2023
<b>Question Submission Deadline</b>	January 22, 2023, 12:00am
<b>Solicitation Submission Deadline</b>	February 1, 2023, 2:00pm

<p><b>Solicitation Opening – Zoom Meeting</b></p>	<p>February 1, 2023, 2:00pm The scheduled solicitation opening will occur via Zoom; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Zoom Meeting <a href="https://zoom.us/j/93437702771?pwd=S2QxMVpUTG5xQUtBTEVMbkRxakNEZz09">https://zoom.us/j/93437702771?pwd=S2QxMVpUTG5xQUtBTEVMbkRxakNEZz09</a></p> <p>Meeting ID: 934 3770 2771 Passcode: 702897 One tap mobile +13126266799,,93437702771# US (Chicago) +19292056099,,93437702771# US (New York)</p> <p>Dial by your location +1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown) +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) Meeting ID: 934 3770 2771 Find your local number: <a href="https://zoom.us/u/adtsfJybhW">https://zoom.us/u/adtsfJybhW</a></p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at <a href="mailto:ADA@alachuacounty.us">ADA@alachuacounty.us</a> or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>
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## SOLICITATION STATUS HISTORY

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Date	Changed To	Changed By
Dec 28, 2022 11:52 AM	Draft	Mandy Mullins
Dec 28, 2022 12:15 PM	Review	Mandy Mullins
Jan 3, 2023 11:50 AM	Final	Mandy Mullins
Jan 3, 2023 11:51 AM	Post Pending	Mandy Mullins
Jan 4, 2023 6:00 AM	Open	OpenGov Bot
Feb 1, 2023 2:00 PM	Pending	OpenGov Bot
Feb 1, 2023 2:12 PM	Evaluation	Mandy Mullins

## PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	Aero Groundtek LLC	Luke Blackson lblackson@groundtek.com (352) 286-3521	Feb 1, 2023 9:31 AM
Submitted	Boone improvements inc	Ryan Boone booneimprovement@aol.com	Feb 1, 2023 12:52 PM
Submitted	KELLY KLEAN, LLC	SHARON DOLBY kellykutklean1@gmail.com (904) 397-0760	Jan 24, 2023 9:07 AM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Jan 4, 2023 7:53 AM
Submitted	Start to Finish Lawn Care	Eric Hamilton stflawn@gmail.com (352) 284-0975	Jan 31, 2023 10:35 AM
Submitted	T&N Lawn Masters LLC.	Letrevis Robinson tandnlawnmaster@yahoo.com (850) 544-3590	Jan 30, 2023 8:14 PM
Disqualified	Bethea's Manicure Lawncare LLC	George Bethea biggeorgebethea@gmail.com (352) 642-2757	Feb 1, 2023 9:47 AM
Disqualified	Lawrence Lawn Service LLC	Demetrious Lawrence meats1law@gmail.com (352) 519-9996	Jan 21, 2023 5:55 PM
Disqualified	SLC Ocala LLC	Stacey Chandler staceyslc.inc@gmail.com (352) 484-7431	Feb 1, 2023 11:14 AM

## VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Aero Groundtek LLC	Boone improvements inc	KELLY KLEAN, LLC	Network Craze	Start to Finish Lawn Care
Submittal Confirmation	Pass	Pass	Pass	No Response	Pass
State Compliance	Pass	Pass	Pass	No Response	Pass
State Compliance	Pass	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	Pass	Pass	No Response	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	Pass	Pass	No Response	Pass
Option 3: SBE Participation.	Pass	Pass	Pass	No Response	Pass
Option 4: SBE Good Faith Effort.	Pass	Pass	Pass	No Response	Pass
Alachua County Government Minimum Wage (GMW)	Pass	Pass	Pass	No Response	Pass
DRUG FREE WORKPLACE	Pass	Pass	Pass	No Response	Pass
State Compliance	Pass	Pass	Pass	No Response	Pass
Vendor Eligibility	Pass	Pass	Pass	No Response	Pass
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass	Pass	Pass	No Response	Pass
Responsible Agent	Pass	Pass	Pass	No Response	Pass

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Question Title	Aero Groundtek LLC	Boone improvements inc	KELLY KLEAN, LLC	Network Craze	Start to Finish Lawn Care
Number of years in this type of service?	Pass	Pass	Pass	No Response	Pass
Number of years licensed in Alachua County?	Pass	Pass	Pass	No Response	Pass
How many employees "ON THE JOB" each week?	Pass	Pass	Pass	No Response	Pass
Number of employees "ON CALL" each week?	Pass	Pass	Pass	No Response	Pass
Major Equipment	Pass	Pass	Pass	No Response	Pass
Do you currently hold any municipality contracts?	Pass	Pass	Pass	No Response	Pass
If you indicated yes to holding municipality contracts please list them below:	Fail	Pass	Pass	No Response	Pass
References	Pass	Pass	Pass	No Response	Pass
Are your employees screened by:	Pass	Pass	Pass	No Response	Pass
Cancelled or Termination	Pass	Pass	Pass	No Response	Pass
Cancellation and Termination	No Response	Pass	No Response	No Response	Pass
What constitutes your normal business days and working hours?	Pass	Pass	Pass	No Response	Pass
6.25. Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Fail	Pass	Pass	No Response	Pass
Detailed Mowing Schedule	Fail	Pass	Pass	No Response	Pass
Did you review and complete all the required documents and attachments?	Fail	Pass	Pass	No Response	Pass
6.27. Do you acknowledge all Addenda's issued with this solicitation?	Pass	Pass	Pass	No Response	Pass
Conflict of Interest	Pass	Pass	Pass	No Response	Pass

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Question Title	T&N Lawn Masters LLC.		Bethea's Manicure Lawncare LLC (Disqualified)	Lawrence Lawn Service LLC (Disqualified)	SLC Ocala LLC (Disqualified)
Submittal Confirmation	Pass	No Response	Pass	Pass	Pass
State Compliance	Pass	No Response	Pass	Pass	Pass
State Compliance	Pass	No Response	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response	Pass
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	No Response	Pass	Pass	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	No Response	Pass	Pass	Pass
Option 3: SBE Participation.	Pass	No Response	Pass	Pass	Pass
Option 4: SBE Good Faith Effort.	Pass	No Response	Fail	Pass	Pass
Alachua County Government Minimum Wage (GMW)	Pass	No Response	Pass	Pass	Pass
DRUG FREE WORKPLACE	Pass	No Response	Pass	Pass	Pass
State Compliance	Pass	No Response	Pass	Pass	Pass
Vendor Eligibility	Pass	No Response	Pass	Pass	Pass
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass	No Response	Pass	Pass	Pass
Responsible Agent	Pass	No Response	Pass	Pass	Pass
Number of years in this type of service?	Pass	No Response	Pass	Fail	Pass

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Question Title	T&N Lawn Masters LLC.		Bethea's Manicure Lawncare LLC (Disqualified)	Lawrence Lawn Service LLC (Disqualified)	SLC Ocala LLC (Disqualified)
Number of years licensed in Alachua County?	Pass	No Response	Pass	Pass	Pass
How many employees "ON THE JOB" each week?	Pass	No Response	Pass	Fail	Pass
Number of employees "ON CALL" each week?	Pass	No Response	Pass	Fail	Pass
Major Equipment	Pass	No Response	Pass	Pass	Pass
Do you currently hold any municipality contracts?	Pass	No Response	Fail	Fail	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass	No Response	Pass	Pass	Pass
References	Pass	No Response	Pass	Fail	Fail
Are your employees screened by:	Pass	No Response	Pass	Pass	Pass
Cancelled or Termination	Pass	No Response	Pass	Pass	Pass
Cancellation and Termination	Pass	No Response	Pass	Pass	Pass
What constitutes your normal business days and working hours?	Pass	No Response	Pass	Pass	Pass
6.25. Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	No Response	Pass	Pass	Pass
Detailed Mowing Schedule	Pass	No Response	Pass	Pass	Fail
Did you review and complete all the required documents and attachments?	Pass	No Response	Pass	Pass	Pass
6.27. Do you acknowledge all Addenda's) issued with this solicitation?	Pass	No Response	Pass	Pass	Pass
Conflict of Interest	Pass	No Response	Pass	Pass	Pass

## QUESTIONS AND ANSWERS



## Approved, Unanswered Questions

## Approved, Answers Provided

### 1. Bid Tabulation

*Jan 4, 2023 9:54 AM*

**Question:** Would it be possible to receive a copy of the bid tabulation for the last time this project was open for bidding?

*Jan 4, 2023 9:54 AM*

**Answered by Mandy Mullins:** See addendum #1.

*Jan 4, 2023 3:04 PM*

### 2. Maps

*Jan 4, 2023 12:03 PM*

**Question:** Are there maps or something to show us the acreages of these sites?

*Jan 4, 2023 12:03 PM*

**Answered by Mandy Mullins:** See addendum #1

*Jan 4, 2023 3:04 PM*

### 3. Maps

*Jan 4, 2023 12:07 PM*

**Question:** I did find the acreage amounts at the end of the scope of work, however this does not show us the site conditions i.e., aerials?

*Jan 4, 2023 12:07 PM*

**Answered by Mandy Mullins:** See question #2

*Jan 4, 2023 3:04 PM*

## ADDENDA & NOTICES

ADDENDA ISSUED:

### Addendum #1

*Jan 4, 2023 3:04 PM*

Added Section 6 Attachments. Maps of Mowing Parks Mowing Area.

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Attaching pricing from previous bid award Bid 22-175 Annual Lawn Maintenance for County Parks.

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
KELLY KLEAN, LLC	X	Jan 19, 2023 11:05 AM	SHARON DOLBY
T&N Lawn Masters LLC.	X	Jan 5, 2023 8:59 PM	Letrevis Robinson
Start to Finish Lawn Care	X	Jan 24, 2023 2:46 PM	Eric Hamilton
Aero Groundtek LLC	X	Feb 1, 2023 9:10 AM	Luke Blackson
Boone improvements inc	X	Feb 1, 2023 12:18 PM	Ryan Boone

NOTICES ISSUED:

*No Notices issued.*

## EVALUATION

SELECTED VENDOR TOTALS

Vendor	Total
T&N Lawn Masters LLC.	\$3,049.00
KELLY KLEAN, LLC	\$3,590.00
Boone improvements inc	\$6,041.31
Aero Groundtek LLC	\$8,220.00
Start to Finish Lawn Care	\$12,118.90

QUADRANT # 1

Selected	Line Item	Description	Amount Per Mowing	Aero Groundtek LLC	Boone improvements inc	KELLY KLEAN, LLC	Start to Finish Lawn Care	T&N Lawn Masters LLC.
				Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
X	1	Quadrant #1 High Springs Boat Ramp	Cost Per Mow	\$75.00	\$43.45	\$50.00	\$115.18	\$25.00

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Selected	Line Item	Description	Amount Per Mowing	Aero Groundtek LLC Unit Cost	Boone improvements inc Unit Cost	KELLY KLEAN, LLC Unit Cost	Start to Finish Lawn Care Unit Cost	T&N Lawn Masters LLC. Unit Cost
X	2	Quadrant #1 Cellon Oak	Cost Per Mow	\$175.00	\$100.95	\$225.00	\$315.25	\$70.00
X	3	Quadrant #1 Montechoa	Cost Per Mow	\$215.00	\$215.95	\$300.00	\$394.06	\$115.00
X	4	Quadrant #1 Poe Springs Park	Cost Per Mow	\$1,420.00	\$1,365.95	\$775.00	\$2,182.50	\$350.00
Total				\$1,885.00	\$1,726.30	\$1,350.00	\$3,006.99	\$560.00

QUADRANT # 2

Selected	Line Item	Description	Amount Per Mowing	Aero Groundtek LLC Unit Cost	Boone improvements inc Unit Cost	KELLY KLEAN, LLC Unit Cost	Start to Finish Lawn Care Unit Cost	T&N Lawn Masters LLC. Unit Cost
X	5	Quadrant #2 Lake Alto	Cost Per Mow	\$555.00	\$158.45	No Bid	\$945.75	\$105.00
X	6	Quadrant #2 Santa Fe Lake	Cost Per Mow	\$295.00	\$158.45	No Bid	\$551.68	\$104.00
X	7	Quadrant #2 Melrose Boat Ramp	Cost Per Mow	\$75.00	\$43.45	No Bid	\$115.18	\$24.00
X	8	Quadrant #2 Owens-Illinois	Cost Per Mow	\$510.00	\$158.45	No Bid	\$873.00	\$129.00
Total				\$1,435.00	\$518.80	No Bid	\$2,485.61	\$362.00

QUADRANT # 3

Selected	Line Item	Description	Amount Per Mow	Aero Groundtek LLC Unit Cost	Boone improvements inc Unit Cost	KELLY KLEAN, LLC Unit Cost	Start to Finish Lawn Care Unit Cost	T&N Lawn Masters LLC. Unit Cost
X	9	Quadrant #3 Holden	Cost Per Mow	\$65.00	\$43.45	No Bid	\$127.31	\$49.00
X	10	Quadrant #3 Lochloosa	Cost Per Mow	\$65.00	\$43.45	No Bid	\$127.31	\$79.00

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Selected	Line Item	Description	Amount Per Mow	Aero Groundtek LLC Unit Cost	Boone improvements inc Unit Cost	KELLY KLEAN, LLC Unit Cost	Start to Finish Lawn Care Unit Cost	T&N Lawn Masters LLC. Unit Cost
X	11	Quadrant #3 Kate Barnes Boat Ramp formally known as M.K. Rawlings	Cost Per Mow	\$560.00	\$375.56	No Bid	\$709.31	\$114.00
X	12	Quadrant #3 Grove Park	Cost Per Mow	\$380.00	\$100.95	No Bid	\$254.62	\$65.00
Total				\$1,070.00	\$563.41	No Bid	\$1,218.55	\$307.00

QUADRANT # 4

Selected	Line Item	Description	Amount Per Mowing	Aero Groundtek LLC Unit Cost	Boone improvements inc Unit Cost	KELLY KLEAN, LLC Unit Cost	Start to Finish Lawn Care Unit Cost	T&N Lawn Masters LLC. Unit Cost
X	13	Quadrant #4 Squirrel Ridge	Cost Per Mow	\$645.00	\$399.95	\$400.00	\$933.62	\$155.00
X	14	Quadrant #4 Veterans Park – Kanapaha	Cost Per Mow	\$1,015.00	\$905.95	\$600.00	\$1,600.50	\$650.00
X	15	Quadrant #4 Watermelon Pond	Cost Per Mow	\$130.00	\$100.95	\$140.00	\$254.63	\$65.00
X	16	Quadrant #4 Jonesville Park	Cost Per Mow	\$2,040.00	\$1,825.95	\$1,100.00	\$2,619.00	\$950.00
Total				\$3,830.00	\$3,232.80	\$2,240.00	\$5,407.75	\$1,820.00

CHANGES TO ACREAGE MOWED

Selected	Line Item	Description	Cost Per Acre	Aero Groundtek LLC Unit Cost	Boone improvements inc Unit Cost	KELLY KLEAN, LLC Unit Cost	Start to Finish Lawn Care Unit Cost	T&N Lawn Masters LLC. Unit Cost
	17	Changes to Acreage Mowed	Cost Per Acre	\$100.00	\$86.25	\$40.00	\$65.00	\$20.00
Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00