

**Bid Form/Schedule of Values**

**Bid 20-936 Jonesville Park Tennis Improvements and Restorations**

Description	Amount Bid
BASE BID – 1 LUMP SUM (LS)	\$ 543,327 <sup>00</sup>
ALT 1: LIGHTING IMPROVEMENTS – 1 LS	\$ 141,803 <sup>00</sup>
ALT 2: CLAY BARN AND PROSHOP RESTORATIONS – 1 LS	\$ 86,475 <sup>00</sup>
<b>Total Bid (add all rows above)</b>	\$ 771,605 <sup>00</sup>

**NOTE:** This bid is a unit price bid based on estimated quantities. Final payment shall be based upon actual field measurement of quantities.

**List of Unit Abbreviations:**

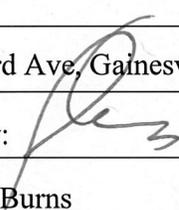
- |                 |                     |                              |
|-----------------|---------------------|------------------------------|
| SY Square Yards | GL Gallons          | SD Side Drain                |
| LS Lump Sum     | MG Thousand Gallons | ED Each Day                  |
| CY Cubic Yards  | GM Gross Miles      | CD Cross Drain               |
| EA Each         | LF Linear Feet      | AC Acre                      |
| TN Tons         | NM Net Miles        | RCP Reinforced Concrete Pipe |
| HR Hour         | AS Assembly         | PI Per Intersection          |

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1  Yes  No      #2  Yes  No      #3  Yes  No      #4  Yes  No

Bidder: Joe Burns Company: BBI Construction Management, Inc.

Address: 4639 NW 53rd Ave, Gainesville, FL 32653

Authorized Signature: By:  Title: President

Clearly Print Name: Joe Burns

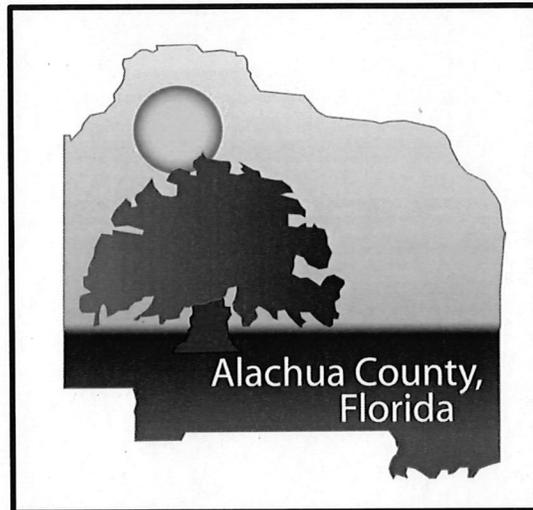
Phone: 352-338-2073 Fax: 352-371-4784 Date: 12/4/2019

Email Address: joe@bbi-cm.com / m.vickers@bbi-cm.com

# Jonesville Park Tennis Improvements and Restorations

**BID 20-936**

Alachua County Board of County Commissioners  
Alachua County Procurement, Third Floor  
County Administration  
12 SE 1<sup>st</sup> Street, Gainesville, FL 32601



## **BBI Construction Management, Inc.**

Joe Burns – President  
4639 NW 53<sup>rd</sup> Ave  
Gainesville, FL 32653  
(352) 338-2073  
Lic. CGC011936

**BBI**  
CONSTRUCTION  
MANAGEMENT, INC.



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## EXHIBIT A: BID FORM/SCHEDULE OF VALUES (VERSION 2)

### BID 20-936 Jonesville Park Tennis Improvements and Restorations

Date: 12/4/2019

Board of County Commissioners  
Alachua County, Florida  
Gainesville, Florida

Dear Commissioners:

The undersigned, as Bidder, hereby declares that he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done, and that he has examined the plans and Specifications for the Work and comments hereto attached. The Bidder further declares that the only persons, company or parties interested in this Bid or the contract to be entered into, as principals, are named herein; that this Bid is made without connection with any other person, company or parties making a Bid; and it is in all respects fair and in good faith and without collusion or fraud.

The Bidder proposes and agrees, if this Bid is accepted, to contract with Alachua County, Florida, through the Board of County Commissioners, Gainesville, Florida, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the Bid and Contract Documents for: **BID: 20-936 Jonesville Park Tennis Improvements and Restorations** to furnish the prescribed Performance and Payment Bond for not less than one hundred ten percent (100%) of the bid price; and to furnish the required evidence of the specified insurance.

The undersigned further agrees that in case of failure on his part to execute said contract within thirty (30) consecutive calendar days after written notice being given of award of contract, the certified or cashier's check or bid bond accompanying this bid, and money payable thereon, shall be paid into funds of the Alachua County Board of County Commissioners, Gainesville, Florida, as liquidated damages for such failure; otherwise, the check or bid bond accompanying this proposal shall be returned to the undersigned.

The undersigned agrees to commence work as set forth in the Notice to Proceed and to reach substantial completion within **90** working days from the date on which work commences with final completion within **24** calendar days thereafter.. If the Contractor fails to complete the work within the specified time, the Contractor agrees to pay the County **\$576.00** per calendar day as liquidated damages for substantial completion and **\$144.00** per calendar day as liquidated damages for final completion.

Attached is a list of similar projects and a list of Subcontractors as covered in the Instructions to Bidders.

The Bidder agrees to accept in full compensation for each item the prices named in the schedule incorporated herein and attached as "Bid Schedule". The Bidder understands that the quantities shown on the "Bid Schedule" are approximate only and subject to increase or decrease. Should they be increased or decreased, work will be performed at the unit price bid herein. Actual quantities will be determined upon completion of the work.

**BID: 20-936 Jonesville Park Tennis Improvements and Restorations**

BBI Construction Management, Inc.

**BIDDER**

**ADDENDA**

The Bidder hereby acknowledges that he has received Addenda Number(s):   #1  ,   #2  , \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, Bidder shall insert Number of each Addendum received and agrees that all addenda issues are hereby made part of the Contract Documents, and the Bidder further agrees that his Bid(s) includes all impacts resulting from said Addenda.

**Witness**

Signature: Michelle Vickers

Print: Michelle Vickers

Title: Bid Coordinator

**Bidder**

Signature: By: 

Print: Joe Burns

Title: President

**Address**

BBI Construction Management, Inc.  
4639 NW 53rd Ave  
Gainesville, FL 32653  
(352) 338-2073  
Lic. CGC011936  
www.bbi-cm.com

## EXHIBIT B: RESPONSIBLE AGENT FORM

The Contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the Entities and the contractor by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the contractor

RESPONSIBLE AGENT: Michelle Vickers, Bid Coordinator

ADDRESS: 4639 NW 53rd Ave, Gainesville, FL 32653

PHONE NO.: 352-338-2073 ext 118

FAX NO.: 352-371-4784

EMAIL ADDRESS: m.vickers@bbi-cm.com

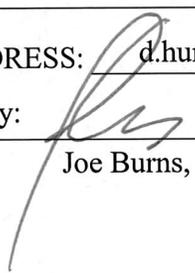
ALTERNATE RESPONSIBLE AGENT: Dan Hunting, Project Manager

ADDRESS: 4639 NW 53rd Ave, Gainesville, FL 32653

PHONE NO.: 352-338-2073 ext 121

FAX NO.: 352-371-4784

EMAIL ADDRESS: d.hunting@bbi-cm.com

SIGNED: By:  DATE: 12/4/2019  
Joe Burns, President

**EXHIBIT C: CERTIFICATION OF MEETING ALACHUA COUNTY WAGE  
ORDINANCE**

**Bid 20-936: Jonesville Park Tennis Improvements and Restorations**

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Bid/RFP are paid, and will continue to be paid, in accordance with Chapter 22, Article III of the Alachua County Code of Ordinance ("Wage Ordinance").

Please mark the appropriate box below that applies to how you pay your employees:

- Employees involved with Alachua County projects are paid a minimum of **\$14.00 hourly** and are provided health benefits?
- Employees involved with Alachua County projects are paid a minimum of **\$16.17 hourly but are not provided** health benefits?

Company/Bidder: BBI Construction Management, Inc.

Address: 4639 NW 53rd Ave, Gainesville, FL 32653

Phone: 352-338-2073 Fax: 352-371-4784 Date: 12/4/2019

Email Address: joe@bbi-cm.com / m.vickers@bbi-cm.com

Witness (By Corporate Officer)  
Signature: By:   
Print: Joe Burns  
Title: President

Company/Bidder  
Signature: By:   
Print: Joe Burns  
Title: President  
Date: 12/4/2019

**INCORPORATED OR ARE OTHERWISE NOT A NATURAL PERSON, PLEASE PROVIDE A CERTIFICATE OF INCUMBANCY AND AUTHORITY, OR A CORPORATE RESOLUTION, LISTING THOSE AUTHORIZED TO EXECUTE CONTRACTS. IF A NATURAL PERSON, THEN YOUR SIGNATURE SHOULD BE NOTARIZED.**

**EXHIBIT D: SMALL BUSINESS ENTERPRISE (SBE) PROGRAM PARTICIPATION  
FORM**

**BID: 20-936 Jonesville Park Tennis Improvements and Restorations**

***OPTION 1***

I certify that our Company is an Alachua County Certified Small Business Enterprise (SBE) registered prior to the Bid opening.

**Circle One:**

**Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to Option 2).**

***OPTION 2***

I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.

**Circle One:**

**Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to Option 3.)**

**BID: 20-936 Jonesville Park Tennis Improvements and Restorations**

***OPTION 3***

**SBE Participation.** I certify that our Company has contacted the **Alachua County's Certified SBEs** listed below. I state that the following information regarding SBE Subcontractors is true and correct to the best of my knowledge and belief.

Alachua County has adopted a 15% SBE participation goal and policies which encourage participation of Small Business Enterprises (SBE) in the provision of labor, time, supplies, services or construction items of any kind materials.

SBEs are located in the Alachua County Small Business Enterprise Directory.

Subcontractor (any business entity holding a subcontract with the prime vendor) services are defined as, "a contract with another business entity that obtains labor, time, supplies, services or construction items of any kind."

Vendors submitting bids under this solicitation are to identify the intended SBE subcontractors. These SBEs have agreed to perform the work for **the total dollar value and percentage of the bid** set forth below.

**If SBE subcontractors are not utilized and listed below or if option 1 or 2 was not chosen, you must proceed to *Option 4* and document your Good Faith Effort.**

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

**BID: 20-936 Jonesville Park Tennis Improvements and Restorations**

**OPTION 4**

**SBE Good Faith Effort.** To be considered responsive all Vendors **should have** SBE Participation or demonstrate a good faith effort to utilize SBE subcontractors. **If option 1, 2 or 3 was not chosen the Vendor should complete the section below substantiating compliance with good faith effort requirements.**

In accordance with Section 22.36, of the Alachua County Procurement Code, I have solicited and received responses from the following Alachua County certified SBE companies. (The SBE vendor's response should be recorded in the section below.)

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

N/A

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

**BID: 20-936 Jonesville Park Tennis Improvements and Restorations**

I as the undersigned Vendor certify that I have completed one of the option(s) below *(Circle One)*:

**OPTION 1**

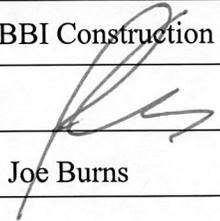
**OPTION 2**

**OPTION 3**

**OPTION 4**

If you are unable to certify that, you have completed to the best of your knowledge and belief **OPTION 1, OPTION 2, OPTION 3 or OPTION 4, CALL (48 hours prior to bid opening) Procurement at 352.374.5202, for direction.**

Vendor Name: BBI Construction Management, Inc. Date: 12/4/2019

Signature: By:  Title: President

Printed Name: Joe Burns

BBI Construction Management, Inc. is a Small Business.

We take pride in our vendor diversity involvement. On average the participation of small, minority, small disadvantaged, veteran or woman owned businesses that work with us on all of our projects range from 28-45%!

We work diligently to reach out to these subcontractors so that we can get the best price and the best quality for our owners.

We have bids from many SBE vendors and have solicited to many others.

**EXHIBIT E: PROPOSED SUBCONTRACTORS (NON-SMALL BUSINESS ENTERPRISE) FORM**

**BID: 20-936 Jonesville Park Tennis Improvements and Restorations**

This form is for all **Non-Small Business Enterprise** subcontractors being utilized on this project that **are not included** on Exhibit C.

Name of Contractor: Welch Tennis Courts, Inc.  
Address: 4501 Old US Hwy S, Sun City, FL 33586  
Scope of Work to be Performed: Tennis Court Resurfacing  
Total \$ Value: \$ \$180,800.00 % of Total BID/RFP: 23.4 %

Name of Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Scope of Work to be Performed: \_\_\_\_\_  
Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Scope of Work to be Performed: \_\_\_\_\_  
Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Scope of Work to be Performed: \_\_\_\_\_  
Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Scope of Work to be Performed: \_\_\_\_\_  
Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

If additional space is required for your subcontractor listing, make copies of this Exhibit E and submit with you bid package.



## EXHIBIT G: BIDDER'S QUESTIONNAIRE

Bidder's Name: BBI Construction Management, Inc.

Bidder's Address: 4639 NW 53rd Ave, Gainesville, FL 32653 Phone: 352-338-2073

Number of years in this type of service? 41+ Number of years licensed in Alachua County: 41+

Number of employees "ON THE JOB" each week: 18 Number of employees "ON CALL" each week: All

Will you subcontract any part of this work:  Yes  No

If so, give details:

Each scope of work is subcontracted as we act as the construction manager responsible for the project.

List all major equipment which will be available upon commencement of the agreement to perform the required service: dumpsters & etc.

Do you currently hold any municipality contracts:  Yes  No

If so, please indicate below:

Alachua County, Alachua County School Board, City of Flagler, City of Gainesville, City of Lake City, City of Palm Coast, Clay County Schools, Columbia County, University of Florida, Lake Sumter State College & many more!

List three references of firms receiving similar service to that requested in this bid (comparable facility size):

- 1) Firm: Jonesville Electric Phone: 352-538-5065  
Contact Person: Robert Crawford
- 2) Firm: WW Gay Mechanical Phone: 352-372-3963  
Contact Person: Ryan Sullivan
- 3) Firm: Taylor, Cotton & Ridley Phone: 352-378-1608  
Contact Person: Matt Backensto

Are your employees screened by: (indicate below)

- 1)  Polygraph
- 2)  General Interview
- 3)  Background Investigation
- 4)  Police Record Check
- 5)  Additional

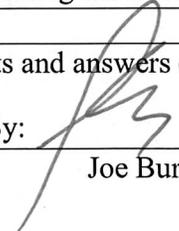
Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party: Yes  No . If the answer is yes, state the location and circumstances on an "attachment" to this questionnaire.

We work any and all hours to get the job  
What constitutes your normal business days and working hours: completed. Office hours M-F 8-5.

Describe below, your firm's operational plan for providing the services under this agreement:  
Providing exceptional service, on time, within budget - exceeding the owners expectations.

The undersigned swears to the truth and accuracy of all statements and answers contained herein:

DATE: 12/4/2019

AUTHORIZED SIGNATURE: By: 

Joe Burns, President

**EXHIBIT H: FORM OF BID BOND**

**STATE OF FLORIDA**

**COUNTY OF ALACHUA**

KNOW ALL MEN BY THESE PRESENTS:

That we, BBI Construction Management, Inc (hereinafter called Bidder), and Westfield Insurance Co as Surety, are bound to the Board of County Commissioners of Alachua County, Florida, as Obligee hereinafter called COUNTY, in the amount of 10% of bid amount Dollars (\$ N/A ), for the payment of whereof BIDDER and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally.

WHEREAS, Bidder contemplates submitting or has submitted, as a bid to the COUNTY for furnishing certain materials and labor in connection with the construction of: **BID: 20-936 Jonesville Park Tennis Improvements and Restorations**, including all incidental and necessary work thereto covered by these specifications.

WHEREAS, it was a condition precedent to the submission of said bid that a certified check or bid bond in the amount of five percent (5%) of the base bid be submitted with said bid as a guarantee that the bidder would, if awarded the contract, enter into a written contract with the COUNTY for the performance of said contract, within ten (10) consecutive calendar days after written notice having been given of the award of the contract.

**THE CONDITION OF THIS BOND IS, if:**

1. The bid of the Bidder is accepted by the COUNTY and within ten (10) consecutive calendar days after written notice of such acceptance, the Bidder shall enter into a written contract with the COUNTY and furnish a contract surety bond in an amount equal to one hundred percent (100%) of the base bid, satisfactory to the COUNTY (if required in the detailed specifications), then

**THIS BOND IS VOID; OTHERWISE, IT REMAINS IN FULL FORCE AND EFFECT, AND**

The sum herein stated shall be due and payable to the COUNTY, and the Surety herein agrees to pay said sum immediately upon demand of the COUNTY in good and lawful money of the United States of America, as liquidated damages for failure thereof of said Bidder.

Signed and sealed this 3rd day of December, 2019.

WITNESSES:

BBI Construction Management, Inc  
(Name of Corporation)

[Signature]  
Secretary

By [Signature]  
(Signature and Title)

(CORPORATE SEAL)



Joe Burns/President  
(Type Name and Title Signed Above)

IN THE PRESENCE OF:

INSURANCE COMPANY:

Christy Allison Christy Allison By Westfield Insurance Company  
(Agent and Attorney-in-Fact)

2811 NW 41st Street  
Gainesville, FL 32606 (Street)

Address One Park Circle

Westfield Center, Ohio 44251-5001  
(City/State/Zip Code)

Telephone No. (352)727-7715



THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 11/06/14, FOR ANY PERSON OR PERSONS NAMED BELOW.

General  
Power  
of Attorney

POWER NO. 0994052 00

**Westfield Insurance Co.**  
**Westfield National Insurance Co.**  
**Ohio Farmers Insurance Co.**  
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint RICHARD E. SCARBOROUGH, CHRISTY ALLISON, TONYA JOHNSON, JOINTLY OR SEVERALLY

of GAINESVILLE and State of FL its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

**LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.**

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 06th day of NOVEMBER A.D., 2014 .

Corporate  
Seals  
Affixed



WESTFIELD INSURANCE COMPANY  
WESTFIELD NATIONAL INSURANCE COMPANY  
OHIO FARMERS INSURANCE COMPANY

By: *Dennis P. Baus*  
Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio  
County of Medina ss.:

On this 06th day of NOVEMBER A.D., 2014 , before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial  
Seal  
Affixed



*David A. Kotnik*  
David A. Kotnik, Attorney at Law, Notary Public  
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio  
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 3rd day of Dec, A.D. 2014



*Frank A. Carrino*  
Frank A. Carrino, Secretary

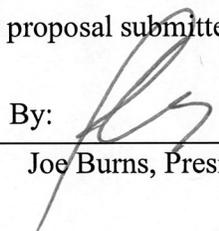
**EXHIBIT I: PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION**

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida 'public records' are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

**I. NO EXEMPTION FROM PUBLIC RECORDS LAW**

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder's Signature: By:  Date: 12/4/2019  
Joe Burns, President

--- OR ---

**II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY**

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder's Signature: \_\_\_\_\_ Date: 12/4/2019  
Joe Burns, President



**BBI Construction Management Inc.**  
**Proof of applicant's (not individual's) Florida General Contractor's License**

 RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY 

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**BURNS, JOSEPH T**  
BBI CONSTRUCTION MANAGEMENT INC  
4639 NW 53RD AVENUE  
GAINESVILLE FL 32653

**LICENSE NUMBER: CGC011936**

**EXPIRATION DATE: AUGUST 31, 2020**

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**BBI Construction Management Inc.**  
**Corporation Verification**

*State of Florida*  
*Department of State*

I certify from the records of this office that BBI CONSTRUCTION MANAGEMENT, INC. is a corporation organized under the laws of the State of Florida, filed on August 9, 1978.

The document number of this corporation is 581849.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on January 8, 2019, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eighth day of January, 2019*



*A. [Signature]*

*Secretary of State*

Tracking Number: 0535559509CC

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<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>





## Safety

Our project managers and superintendents are the leaders of our safety team. They are responsible for accident prevention and reduction of on-the-job injuries. At BBI we make every effort to promote a positive safety attitudes.

A continuous goal on all of our projects here at BBI is complete and total avoidance of accidents through intensive safety management on all jobsites. We understand that safety starts with a firm commitment from the top down. Whenever on site, our project management teams and field superintendents are required to maintain adequate personal protective equipment (PPE). All subcontracted firms are expected to provide proper PPE for their employees as well. To ensure all jobsite parties are well versed in this requirement, instructive signage is posted on site. Our superintendents conduct weekly toolbox talks with all subcontractors addressing site specific safety issues ranging from basis electrical safety to crane operations and proper trenching procedures.

The daily reports completed by our superintendents contain a detailed safety audit they use daily. By walking the full site and completing this checklist, our field personnel are able to quickly address and correct unsafe practices before the jobsite becomes hectic. A number of our superintendents are OSHA certified, and several of our project management team also carries OSHA cards.

A majority of the projects performed by BBI take place on and around the University of Florida campus, in down town areas and in high traffic areas. Almost all of these projects provide the unique challenges of working in a congested Campus-type setting, in occupied facilities, and with limited or no materials laydown or parking areas, along with the need to meet the ongoing requirements of building occupants. As such, we have developed many strategies to adapt to these challenges while meeting project completion.

A prime example of campus construction is a job we completed at the Dental Science Building at the University of Florida: work takes place in an occupied facility, site parking is not available, and material staging areas are incredibly limited. BBI relied on our previous experience within the facility to address their needs and requirements, working closely with our UF project management team to notify building occupants and closely coordinate outages. To avoid major disruptions associated with ACM removal and mitigation, best industry practices were utilized along with the re-routing of required ductwork to avoid contaminating the outside air intakes. This allowed both construction and the facilities to continue their work unhindered.

### Safety Objectives

- ✓ Promoting the safety and well-being of each employee.
- ✓ Eliminating personal injury based on the belief that "injury-free" projects can occur.
- ✓ Encouraging recommendations for improvements to safety throughout the company.
- ✓ Establishing individual responsibility for the safety program that reaches all levels of the company, including the workforce.

### Safety Program

- ✓ Drug and alcohol testing.
- ✓ Company safety manual.
- ✓ Safety training.
- ✓ New-employee orientation and training.
- ✓ Supervisor, foreman, and employee training programs (First Aid, CPR, Competent Person, OSHA 10-Hour and etc.)
- ✓ Frequent safety evaluations of jobs from our Management Team.
- ✓ Documented weekly tool-box safety meetings.
- ✓ Accident and injury reporting with follow-up corrective measures.
- ✓ Insurance company Loss Control Specialists visits to jobsites and makes recommendations where warranted.
- ✓ Partnering and coordination with client for job-wide safety.

BBI Construction has not had any accident or injury to report in over 10 years. Our OSHA form 300 has been submitted each year with a perfect record. We have been able to achieve a **.74 EMR rate in 2019**, well below industry standard of 1.0.

**BBI**

CONSTRUCTION  
MANAGEMENT, INC.

4639 NW 53<sup>rd</sup> Avenue  
Gainesville FL, 32653  
(352) 338-2073

DEC 4 '19 PM 1:54

Alachua County Procurement  
Third Floor County Administration Building  
12 SE 1<sup>st</sup> Street  
Gainesville, FL 32601

BID 20-936  
Jonesville Park Tennis  
Improvements and Restorations