

August 3, 2020

Board of County Commissioners
Alachua County, Florida

Carr, Riggs, & Ingram, LLC (“we”, “our” or “CRI”) is pleased to confirm our understanding of the terms of our engagement and the nature and limitations of the services we are to provide for the Alachua County, Florida Board of County Commissioners (“you”, “your”, or the “County”). This engagement letter is an addendum to our engagement letter dated July 7, 2020 for Consulting Services.

Operating Costs

Our fees will include actual operating costs incurred providing the services, such as but not limited to contracting with a call center and staffing agency. All such operating costs will be discussed with and approved by a representative of the County prior to being incurred and invoiced. All other fees and terms stated in our engagement letter dated July 7, 2020 remain the same.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter.

If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Carr, Riggs & Ingram, LLC
Gainesville, Florida

RESPONSE:

This letter correctly sets forth the understanding of the Alachua County, Florida Board of County Commissioners.

By: _____
Robert Hutchinson, Chair
Board of County Commissioners
Date: _____

ATTEST:

APPROVED AS TO FORM



J.K. “Jess” Irby, Esq.
Clerk

Alachua County Attorney's Office

(SEAL)