

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Applicant Information

Provide the legal name of the Applicant Agency. If awarded funding, this information will be used for contract purposes.

Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Federal Data Universal Numbering System (DUNS) Number: 010508711

Federal Employee Identification Number (FEIN): 596000501

Registered with the System of Award Management (formally CCR)? Yes

Agency Director: Prefix (Mr., Ms., Dr., etc.) Mrs. Title: County Manager

Name: Michele L. Lieberman

Telephone #: (352) 374-5274 Fax #: (352) 338-7363

Mailing Address: 12 SE 1 Street
(Street, P.O. Box,
etc.)

City: Gainesville State: Florida

Zip Code: 32601-6826

Email Address: mlieberman@alachuacounty.us

Performance Report Contact: Prefix (Mr., Ms., Dr., etc.) Mrs. Title: Director

Name: Laura Kalt

Telephone #: (352) 264-6762 Fax #: (352) 264-6703

Mailing Address: 218 SE 24 Street
(Street, P.O. Box,
etc.)

City: Gainesville State: Florida

Zip Code: 32601-6826

Email Address: lkalt@alachuacounty.us

Financial Contact: Prefix (Mr., Ms., Dr., etc.) Mrs. Title: Director

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Applicant Information

Name: Laura Kalt

Telephone #: (352) 264-6762 Fax #: (352) 264-6703

Mailing Address: 218 SE 24 Street
(Street, P.O. Box,
etc.)

City: Gainesville State: Florida

Zip Code: 32641-7516

Email Address: lkalt@alachuacounty.us

I acknowledge that I have read, understand, and agree to the conditions set forth in the Victims of Crime Act (VOCA) Grant Application, Instructions and the VOCA Rules for the duration of the grant period. I certify that the information contained in this application is true, complete and correct.

I acknowledge that the applicant agency, if awarded a VOCA grant, will comply with Federal Rules Regulating Grants and State Criteria. Subrecipients must comply with the applicable provisions of VOCA, the VOCA Rules, the requirements of the OJP Financial Guide, effective edition, and all laws, rules and regulations applicable to expenditures of State funds including the Reference Guide for State Expenditures. Subrecipients must maintain appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds received. This includes: financial documentation for disbursements; daily time and attendance records specifying time devoted to allowable VOCA victim services; client files; the portion of the project supplied by other sources of revenue; job descriptions; contracts for services; and other records which facilitate an effective audit. Subrecipients will abide by any additional eligibility or service criteria as established by the state grantee including submitting statistical and programmatic information on the use and impact of VOCA funds, as requested.

PUBLIC AGENCIES ONLY: I hereby certify that pursuant to the VOCA Rules, grant funds will be used to enhance or expand services and will not be used to supplant state and local funds that would otherwise be available for crime victim services.

Signature of Agency Director:

Date: February 06, 2020 3:26PM

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Agency Eligibility

1) **Identify which of the following categories best describes the applicant agency:**

Public

2) **Describe the type of implementing agency (choose only one category):**

✓

Government Agencies Only (choose one from the drop-down menu):

Other Government Agency

Describe Other: County government, community-based victim service program and certified rape crisis center, with an outreach office inside the city law enforcement agency

Campus Organizations Only (choose one from the drop-down menu):

Describe Other:

Non-profit Organization Only (choose one from the drop-down menu):

Federally Recognized Tribal Governments, Agencies, and Organizations Only (choose one from the drop-down menu):

Describe Other:

3) **Judicial circuit to be served:**

Eighth

4) **Subgrantee Agency Service Area(s) (List the counties that cover the service area of your organization);**

Alachua County

Bradford County

Union County

5) **List the total population of the service area:**

305,366

6) **Describe the geographic characteristics of the service area (choose one from the drop-down menu):**

Mixed

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Agency Eligibility

- 7) **Congressional District(s) served:**
3rd
- 8) **Describe the purpose of the Proposed VOCA sub award: (choose one from the drop-down menu):**
Continue a VOCA funded victim project funded in a previous year
- 9) **Funds will primarily be used to (choose one from the drop-down menu):**
Continue existing services to crime victims
- 10) **Is the applicant organization faith-based? (choose one from the drop-down menu):**
No
- 11) **Include the address of the location(s) victim services will be provided:**
Main Office: 218 SE 24 Street, Gainesville, FL 32641
Gainesville Police Dept: 545 NW 8 Avenue, Gainesville, FL 32601
Union Co Office: 410 W Main Street, Lake Butler, FL 32054
Bradford Co Office: 403 Georgia Street, Starke, FL 32091
- 12) **Provide the agency's website address:**
www.alachuacounty.us

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Special Conditions Certification

Victims of Crime Act (VOCA) Section 539, Consolidated and Further Continuing Appropriations Act, 2013, Special Conditions Certification Form

Section 539 of the Consolidation and further Continuing Appropriations Act, 2013 provides the following requirement:

Computer Network Requirement

The Agency understands and agrees that:

a) No award funds may be used to maintain or establish a computer network system unless such network blocks the viewing, downloading, and exchanging of pornography, and

b) Nothing in item (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

* Each agency must have some type of blocking software, if their networks are supported ("maintained") by VOCA funds;

* This includes the purchase of new computer equipment (computers, monitors and printers), or software of any kind (new and/or updates) for the computer network system.

AGENCY CERTIFICATION:

VOCA funding is **NOT USED** to maintain or establish a computer network system.

OR

✓ VOCA funding is **USED** to maintain or establish a computer network system. However, the computer network system is (select one below):

✓ **Is currently** blocking the viewing, downloading, and exchanging of pornography, or

Is not able to block the viewing, downloading and exchanging of pornography.
Anticipated date of blocking software purchase (fill in date), or

Exempt because organization is a Federal, State, tribal, or local law enforcement agency, or an entity carrying out criminal investigations, prosecutions, or adjudication activities.

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Name of Authorized Official:

Signature and Title of Authorized Official:

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Special Conditions Certification

Date of Certification:

OAG Staff Only:

Approved

Not Approved

Approved By

February 06, 2020 3:20PM
Date Approved

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
EEOP Certification Form

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Carefully read the instructions below and then complete the applicable section for your agency.

Recipient's Name: Alachua County

DUNS Number: 010508711

Address: 12 SE 1 Street, Gainesville, Florida, 32601-6826

Grant Title: VOCA 2020

Grant Number: VOCA-2020-Alachua County Victim
Ser-00299

Requested Award Amount: \$432,900.52

Name and Title of Contract Person: Mrs. Michele L. Lieberman County Manager

Telephone Number: (352) 374-5274

E-Mail Address: mlieberman@alachuacounty.us

Section A - Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply:

Recipient has less than fifty employees.

Recipient is an educational institution.

Recipient is a nonprofit organization.

Recipient is a medical institution.

Recipient is an Indian tribe.

Recipient is receiving an award less than
\$25,000.

I, *[responsible official]*,
certify that *[recipient]* is
not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R § 42.302.
I further certify that *[recipient]*
will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the
delivery of services.

✓ **Section B - Declaration Claiming Exemption from the EEOP Submission Requirement and
Certifying that an EEOP is on File for Review**

*If a recipient agency has fifty or more employees and is receiving a single award or subaward of
\$25,000 or more, but less than \$750,000, then the recipient agency does not have to submit an EEOP
to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):*

I, Michele L. Lieberman *[responsible official]*,
certify that Alachua County Board of County Commissioners *[recipient]*,
which has fifty or more employees and is receiving a single award or subaward for \$25,000 or
more, but less than \$750,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt.
E. I further certify that within the last twenty-four months, the proper authority has formulated and

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EEOP Certification Form

signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

Alachua County Board of County Commissioners Victim Services & Rape Crisis
Center [organization],
218 SE 24 Street, Gainesville, FL 32641 [Address].

Section C - Declaration Stating that an EEOP Utilization Report Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward of \$750,000 or more, then the recipient agency must send an EEOP Utilization Report to the OCR for review.

I, [responsible official],
certify that [recipient],
which has fifty or more employees and is receiving a single award of \$750,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

Name and Title of Authorized Official

Signature of Authorized Official

February 06, 2020 3:21PM

Date Signed

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Related Parties Questionnaire

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

- 1) Are there currently any family relationships that exist between the board of directors, the agency's principal officers, the agency's employees, and any independent contractors? No

If yes, describe any and all family relationships that exist and indicate if your agency has a related parties policy.

- 2) Are you aware of any interests, direct or indirect, that exist with the current board of directors, the current agency principal officers, the current agency employees, or any current independent contractors in the following area?

- A) Sale, purchase, exchange, or leasing of property? No
B) Receiving or furnishing of goods, services, or facilities? No
C) Transfer or receipt of compensation, fringe benefits, or income or assets? No
D) Maintenance of bank balances as compensating balances for the benefit of another? No

If yes to any above, describe any and all interests that you are aware of at this time.

- 3) Are any current board of directors, current agency's principal officers, current agency's employees, or any current independent contractors indebted to the agency? No

If yes, describe any and all family relationships that exist and indicate if your agency has a related parties policy.

- 4) Have any current board of directors, current agency principal officers, current agency employees, or any current independent contractors misappropriated assets or committed other forms of fraud against the agency? No

If yes, describe any and all family relationships that exist and indicate if your agency has a related parties policy.

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VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Related Parties Questionnaire

By signing this form, I hereby certify that the information contained in this questionnaire is true and accurate to the best of my knowledge and belief. I acknowledge my obligation to notify the Office of the Attorney General VOCA Grant Manager for this contract of any changes to the information provided.

Name and Title of Authorized Official

Signature of Authorized Official

February 06, 2020 3:21PM
Date Signed

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Personnel Budget: 1

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate Counselor 1	\$57,838.04	\$43,378.53	75%	0.75

Personnel Narrative: Victim Adv Counselor 1 serves primary/secondary sexual assault/abuse victims in Union and Alachua Counties. See job description for duties & locations advocate visits to identify victims.

Sub-Total	\$57,838.04	\$43,378.53		0.75
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Agency Contribution for Personnel Expenses	\$14,459.51
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Pay Schedule: (choose one from the drop-down menu)	Bi-Weekly
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Position Number: 1

Hours per week = 40
 Hourly Rate = \$20.96

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$43,596.80		\$43,596.80	\$1,676.80
FICA		7.65%	\$3,335.16	\$128.28
Retirement		8.47%	\$3,692.65	\$142.03
Health Ins.			\$6,979.44	\$268.44

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VOCA 2020-2021
Organization: Alachua County
Grant No.: Voca-2020-Alachua County Victim Ser-00299
VOCA Personnel Budget: 1

Life Ins.		\$11.04	\$0.42
Dental Ins.		\$222.96	\$8.58
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$57,838.04	\$2,224.54

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Personnel Budget: 2

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate Counselor 2	\$63,138.18	\$63,138.18	100%	1.00

Personnel Narrative: Victim Adv Counselor 2 serves all primary/secondary victims in Alachua Co with a focus on victims that report to Gainesville Police Dept. See job description for duties & locations advocate visits to identify victims.

Sub-Total	\$63,138.18	\$63,138.18		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 2

Hours per week = 40
Hourly Rate = \$20.08

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$41,766.40		\$41,766.40	\$1,606.40
FICA		7.65%	\$3,195.13	\$122.89
Retirement		8.47%	\$3,537.61	\$136.06
Health Ins.			\$14,301.36	\$550.05

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VOCA 2020-2021
Organization: Alachua County
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VOCA Personnel Budget: 2

Life Ins.		\$55.68	\$2.14
Dental Ins.		\$282.00	\$10.85
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$63,138.18	\$2,428.39

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Personnel Budget: 3

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate Counselor 3	\$52,317.17	\$52,317.17	100%	1.00

Personnel Narrative: Victim Adv Counselor 3 serves all primary/secondary victims in Alachua Co. See job description for duties & locations advocate visits to identify victims.

Sub-Total	\$52,317.17	\$52,317.17		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 3

Hours per week = 40
Hourly Rate = \$21.64

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$45,011.20		\$45,011.20	\$1,731.20
FICA		7.65%	\$3,443.36	\$132.44
Retirement		8.47%	\$3,812.45	\$146.63
Health Ins.			\$0	\$0
Life Ins.			\$50.16	\$1.93

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VOCA Personnel Budget: 3

Dental Ins.		\$0	\$0
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$52,317.17	\$2,012.20

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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Organization: Alachua County
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VOCA Personnel Budget: 4

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate Counselor 4	\$55,808.34	\$55,808.34	100%	1.00
Personnel Narrative:	Victim Adv Counselor 4 serves all primary/secondary victims in Alachua Co. See job description for duties & locations advocate visits to identify victims.			
Sub-Total	\$55,808.34	\$55,808.34		1

Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 4

Hours per week = 40
 Hourly Rate = \$20.08

	RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary		\$41,766.40	\$1,606.40
FICA	7.65%	\$3,195.13	\$122.89
Retirement	8.47%	\$3,537.61	\$136.06
Health Ins.		\$6,979.44	\$268.44
Life Ins.		\$47.76	\$1.84

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VOCA Personnel Budget: 4

Dental Ins.		\$282.00	\$10.85
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$55,808.34	\$2,146.47

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

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VOCA Personnel Budget: 5

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Victim Advocate Counselor 5	\$55,808.34	\$55,808.34	100%	1.00

Personnel Narrative: Victim Adv Counselor 5 serves all primary/secondary victims in Alachua Co with a focus on victims that report to Gainesville Police Dept. See job description for duties & locations advocate visits to identify victims.

Sub-Total	\$55,808.34	\$55,808.34		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 5

Hours per week = 40
Hourly Rate = \$20.08

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$41,766.40		\$41,766.40	\$1,606.40
FICA		7.65%	\$3,195.13	\$122.89
Retirement		8.47%	\$3,537.61	\$136.06
Health Ins.			\$6,979.44	\$268.44

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VOCA Personnel Budget: 5

Life Ins.		\$47.76	\$1.84
Dental Ins.		\$282.00	\$10.85
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$55,808.34	\$2,146.47

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL
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VOCA Personnel Budget: 6

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Bilingual Victim Advocate Counselor 1	\$63,138.18	\$63,138.18	100%	1.00

Personnel Narrative: Bilingual Victim Adv Counselor 1 serves all primary/secondary victims in Alachua Co with a focus on Spanish-speaking victims that report to Gainesville Police Dpt. See job description for duties & locations advocate visits to identify victims.

Sub-Total	\$63,138.18	\$63,138.18		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 6

Hours per week = 40
Hourly Rate = \$20.08

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$41,766.40		\$41,766.40	\$1,606.40
FICA		7.65%	\$3,195.13	\$122.89
Retirement		8.47%	\$3,537.61	\$136.06
Health Ins.			\$14,301.36	\$550.05

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: Voca-2020-Alachua County Victim Ser-00299
VOCA Personnel Budget: 6

Life Ins.		\$55.68	\$2.14
Dental Ins.		\$282.00	\$10.85
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$63,138.18	\$2,428.39

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2020-2021

Organization: Alachua County

Grant No.: VOCA-2020-Alachua County Victim Ser-00299

VOCA Personnel Budget: Bilingual Victim Advocate Counselor 2 7

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Complete the table below and provide information about each position requested. In the Budget Narrative section indicate if the salary/benefit expenses listed include costs that are anticipated during the 12 month period. For example, raises and increases in benefit costs, as well as any other information needed to support the request.

Provide a job description for all proposed VOCA-funded staff and indicate the percentage of time by each job duty. Failure to provide VOCA allowable job descriptions may result in a reduction to your request. The job description must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded.

RATE: A percentage should be indicated for those benefits that are calculated by using a percentage of the gross salary, e.g., retirement is often calculated in this manner.

Personnel:

	Total Actual Cost (from chart below)	Total Amount VOCA Funded	Percent VOCA Funded	VOCA Funded FTE
Position: Bilingual Victim Advocate Counselor 2	\$63,138.18	\$63,138.18	100%	1.00

Personnel Narrative: Bilingual Victim Adv Counselor 2 serves all primary/secondary victims w/ focus on Spanish-speaking sexual assault & human trafficking victims in Alachua, Bradford & Union Co's See job descrip for duties & locations advocate visits to identify victims

Sub-Total	\$63,138.18	\$63,138.18		1
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Agency Contribution for Personnel Expenses \$0.00

Pay Schedule: (choose one from the drop-down menu) Bi-Weekly

Position Number: 7

Hours per week = 40
Hourly Rate = \$20.08

		RATE	Yearly Employer Cost	Per Pay Period Approved Budget
Gross Salary	\$41,766.40		\$41,766.40	\$1,606.40
FICA		7.65%	\$3,195.13	\$122.89
Retirement		8.47%	\$3,537.61	\$136.06

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2020-2021

Organization: Alachua County

Grant No.: VOCA-2020-Alachua County Victim Ser-00299

VOCA Personnel Budget: Bilingual Victim Advocate Counselor 2 7

Health Ins.		\$14,301.36	\$550.05
Life Ins.		\$55.68	\$2.14
Dental Ins.		\$282.00	\$10.85
Workers Comp	0%	\$0	\$0
Unemployment	0%	\$0	\$0
(1st \$7K)			
Other:		\$0	\$0
	TOTAL	\$63,138.18	\$2,428.39

Explanation (if applicable):

Is this position used as a matching expense Y/N?

No

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Contractual/Fee for Service Budget

Agency name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

For each contractual service listed, include a description of the service to be provided, the business name of the contractor, the cost per unit of service, and the estimated units of service to be used. Indicate in the narrative section how the number of services requested was determined. Also, give a description of a unit of service, e.g., a 60 minute unit of legal services, a 60 minute individual therapy session, and a 90 minute group therapy session.

Therapy must be requested at a maximum of the following rates, per 15 minute increment/unit:

Individual Therapy- \$25 per unit
 Family Therapy- \$12.25 per unit/per person
 Group Therapy- \$8 per unit/per person

EXAMPLE - Budget Narrative:

Therapy, Inc., will provide therapy for adult survivors of incest. It is anticipated that this service will be used approximately 10 times during the year.

Contractual Services - Contracts for specialized services:

Name of Business or Contractor / Budget Narrative	Cost Per Unit of Service	Estimated Units of Service	Total
Name of Business or Contractor: Therapist Budget Narrative: Individual therapy for teen and adult sexual abuse victims and other traumatized crime victims in Alachua, Bradford & Union Co. 304 units per year @ \$25 each. Therapist to be determined	\$25.00	304	\$7,600.00
Name of Business or Contractor: Languageline Telephonic Interpreter Services Budget Narrative: Contract with Languageline for interpreter services by phone. When a victim speaks a language that is not spoken by employee, the employee calls the Languageline. 250 languages spoken @ \$.54-.64 per min. Estimate 14 hours (840 min) @.54 =\$453.60	\$0.54	840	\$453.60
Contractual Subtotal			\$8,053.60

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Operating Budget

Agency name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Office supplies such as paper, pencils, toner, printing, books, postage, transportation for victims; monthly service costs for telephone or utilities; staff travel (for direct service to crime victims only), etc. Furniture and equipment costing less than \$2,500 should be requested from this budget category. In the narrative section, provide a brief description of the operating expenses and note if the cost is pro-rated. Indicate how the number and cost of services requested were determined (by FTE? by % use? by sq/ft?).

EXAMPLE- Narrative Response:

The Victim Advocate will need monthly telephone service calculated at \$20 per month, which is the standard rate budgeted for new positions in this agency.

Operating:

Description of Operating Cost and a Budget Narrative	Number	Cost Per Item	Total
Description of Operating Cost: Union County Office Rental Fees Budget Narrative: Our Union Co Rape Crisis Ctr location where direct services are provided to victims. Leased from City of Lake Butler @ \$400 per month. VOCA approved svcs are provided at this office.	12	\$400.00	\$4,800.00
Description of Operating Cost: VStracking.com Online Client Database Subscription Budget Narrative: Utilize the VStracking.com online client database tracking service to safely record our victims demographic information and the services provided to victims. Annual subscription fee is \$2000	1	\$2,000.00	\$2,000.00
Operating Subtotal			\$6,800.00

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2020-2021

Organization: Alachua County

Grant No.: VOCA-2020-Alachua County Victim Ser-00299

VOCA Training Budget: FCPTI Training for VOCA-funded Staff FCPTI Training for Non-VOCA-funded Staff Gainesville Commission Conf for Volunteers Gainesville Commission Conf for Staff Sexual Assault Nurse Examiner Related Trainings

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Training requested must be to enhance delivery of victim services.

Travel associated with training must adhere to the State of Florida Travel Rules.

If awarded funds in this category, additional information will be required prior to incurring costs associated with training.

The narrative should include the name and detailed information on the training and a justification for how it will enhance

direct services to crime victims. VOCA funds will only reimburse registration, lodging and travel.

Florida Administrative Rules related to travel expenses:

[Click Here](#)

Section 112.061, Florida Statutes- Travel Expenses:

[Click Here](#)

Reference Guide for State Expenditures:

[Click Here](#)

Training Expenses:

Description of Training Expenses and a Budget Narrative	Number	Cost Per Item	Total
Description of Training Expenses: FCPTI Training for VOCA-funded Staff Budget Narrative: Registration and costs for 7 VOCA-funded Vic Advocate Counselors. All staff provide VOCA approved svcs to victims. Training topics directly relate to helping victims recover from crime.	7	\$2,000.00	\$14,000.00
Description of Training Expenses: FCPTI Training for Non-VOCA-funded Staff Budget Narrative: Registration and costs for 6 victim service provider staff members. All staff provide VOCA approved svcs to victims. Training topics directly relate to helping victims recover from crime.	6	\$500.00	\$3,000.00
Description of Training Expenses: Gainesville Commission Conf for Volunteers Budget Narrative: Registration for 15 Vic Advocate Counselor Volunteers. All volunteers provide VOCA approved svcs to victims. Training topics directly relate to helping victims recover from crime. Local conference with no travel costs.	15	\$65.00	\$975.00
Description of Training Expenses: Gainesville Commission Conf for Staff Budget Narrative:	13	\$65.00	\$845.00

OFFICE OF THE FLORIDA ATTORNEY GENERAL

VOCA 2020-2021

Organization: Alachua County

Grant No.: VOCA-2020-Alachua County Victim Ser-00299

VOCA Training Budget: FCPTI Training for VOCA-funded Staff FCPTI Training for Non-VOCA-funded Staff Gainesville Commission Conf for Volunteers Gainesville Commission Conf for Staff Sexual Assault Nurse Examiner Related Trainings

Registration for 13 victim service provider staff members. All staff provide VOCA approved svcs to victims. Training topics directly relate to helping victims recover from crime. Local conference with no travel costs.

Description of Training Expenses:	5	\$500.00	\$2,500.00
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Sexual Assault Nurse Examiner Related Trainings

Budget Narrative:

SANE related training regis & costs for med providers at UF Health Shands Hospital SANE (Sexual Assault Nurse Examiner) Program. Shands is lead hospital for rape forensic exams in Circuit 8. We have partnership with Shands SANE.

Courses cost \$300-500

Training Subtotal			\$21,320.00
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OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Match Budget: 24 Hr Hotline Volunteers

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Program Match: The VOCA Rules require that all proposals provide a 20% match of the total VOCA project. Total VOCA Project is defined as the VOCA Budget Request plus the Program Match. Match funds are subject to the same restrictions that govern VOCA grant funds, i.e., the source of program match must be a VOCA-allowable expenditure. Training is not approved as a matching contribution.

To determine the amount of match required by the VOCA Rules for the proposed VOCA project, divide the total amount of the VOCA Budget Request by four. The result is the amount of the program match. For example, if the VOCA Budget Request is \$30,000, then divide \$30,000 by four which equals \$7,500. In this case, the required match is \$7,500 which equals 20% of the total VOCA project. The following further illustrates the program match requirement:

\$30,000
<u>+ \$7,500</u>
\$37,500

Allowable match funds may include, but are not limited to, volunteers, staff salaries, rent, equipment, operating costs, etc. Federal funds from other sources cannot be used for VOCA match. Match used for the VOCA project cannot be used as match for any other grant. Do not over report match, i.e., do not provide match in excess of 20% of the total VOCA project. Match may be provided as either cash or in-kind or a combination of cash and in-kind as follows:

Cash Match: A cash match is any cost component that is included in the agency's overall budget as it applies to the provision of direct services for victims of crime, i.e., staff providing direct victim services, travel related to the delivery of direct victim services, rent paid by the agency for the portion of the program providing direct victim services, etc. If the agency pays for the expense, then it may be used as a cash match.

In-Kind Match: An in-kind match includes donated items or services that benefit the program but which do not have a dollar value assigned for budgeted purposes. For example, programs may use volunteer hours as match. The value placed on donated services must be consistent with the rate of compensation paid for similar work in the applicant agency. If the required skills are not found in the applicant agency, the rate of compensation must be consistent with the labor market. Programs may use items donated by other programs or individuals as in-kind match, i.e., rent and utilities used for the provision of direct services to victims and donated by another source outside the agency.

The Program match section is an itemized description by budget category of proposed matching contributions. The budget categories are personnel, contractual services, equipment and operating expenses. Provide a detailed (itemized) list and a budget narrative for each budgeted category. Indicate the funding source and indicate if it is a cash or in-kind match. Do not over report required match. Unless otherwise approved by the OAG, reported match must be consistent with the monthly reimbursement request.

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Match Budget: 24 Hr Hotline Volunteers

Match Narrative: Describe in detail the type of Match, whether cash or in-kind, the budget category, etc. Submit the same detailed information for match as provided for VOCA funded items. If match is in the personnel category for paid staff complete the table below (attach additional page(s) if needed) and provide the total salary and benefits and percentage. Attach job descriptions for all paid staff and/or volunteers reported as Match. Job descriptions must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is reported as Match. Failure to provide VOCA allowable job descriptions may result in a reduction to your request.

EXAMPLES- Match Narrative:

Our agency utilizes volunteers who provide direct services to victims of crime, such as intake clerks, clerical (types reports and calls victims) and victim advocates. The agency anticipates using volunteers at the equivalent of 20 - 23 hours per week x 52 weeks x \$5.15 for a match of \$5,698.

* Only those agencies with an established volunteer component are eligible to utilize volunteers as match.

The agency rents office space from the Global Company at \$14,400 annually and the agency's pro-rated portion for office space for volunteers and supervisor of the victim advocate would be approximately 19% (or \$234 per month) x 12 months = \$2,807.

Approximately 5% of the Victim Advocate Supervisor position will be utilized to provide supervision for the victim advocate position. The supervisor's total salary and benefits equal \$32,000.

Program Match Description	Funding Source May not be derived from Federal Dollars	Cash or In-Kind	Budget Category	Match Amount
24 Hr Hotline Volunteers	Donated	In-Kind	Personnel	\$101,781.13
Match Sub-Total				\$101,781.13

Budget Narrative: Volunteers answer our 24 hr hotline approx 120 hrs per week @ \$17.71 per hour = \$2125 per week x 52 wks per year = \$110,510.40, approx 92.100951584% = \$101,781.13 See job description for specific job duties.

VOCA FTE %	2.763%			
Hours per week =	120	RATE	Employer Cost	Reported Match =
Hourly Rate =	\$17.71			92.100951584%
Annual Gross Salary	\$110,510.40		\$110,510.40	\$101,781.18
FICA		0%	\$0	\$0
Retirement		0%	\$0	\$0
Health Ins.			\$0	\$0
Life Ins.			\$0	\$0
Dental Ins.			\$0	\$0
Workers Comp		0%	\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Match Budget: 24 Hr Hotline Volunteers

Unemployment	0%	\$0	\$0
Other		\$0	\$0
TOTAL		\$110,510.40	\$101,781.18

Explanation (if applicable):

Auto-calculate in table above is giving slightly higher amount than the actual required in-kind match, which is \$101,781.13

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Match Budget: Crime Victim Program Mgr

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

Program Match: The VOCA Rules require that all proposals provide a 20% match of the total VOCA project. Total VOCA Project is defined as the VOCA Budget Request plus the Program Match. Match funds are subject to the same restrictions that govern VOCA grant funds, i.e., the source of program match must be a VOCA-allowable expenditure. Training is not approved as a matching contribution.

To determine the amount of match required by the VOCA Rules for the proposed VOCA project, divide the total amount of the VOCA Budget Request by four. The result is the amount of the program match. For example, if the VOCA Budget Request is \$30,000, then divide \$30,000 by four which equals \$7,500. In this case, the required match is \$7,500 which equals 20% of the total VOCA project. The following further illustrates the program match requirement:

\$30,000
<u>+ \$7,500</u>
\$37,500

Allowable match funds may include, but are not limited to, volunteers, staff salaries, rent, equipment, operating costs, etc. Federal funds from other sources cannot be used for VOCA match. Match used for the VOCA project cannot be used as match for any other grant. Do not over report match, i.e., do not provide match in excess of 20% of the total VOCA project. Match may be provided as either cash or in-kind or a combination of cash and in-kind as follows:

Cash Match: A cash match is any cost component that is included in the agency's overall budget as it applies to the provision of direct services for victims of crime, i.e., staff providing direct victim services, travel related to the delivery of direct victim services, rent paid by the agency for the portion of the program providing direct victim services, etc. If the agency pays for the expense, then it may be used as a cash match.

In-Kind Match: An in-kind match includes donated items or services that benefit the program but which do not have a dollar value assigned for budgeted purposes. For example, programs may use volunteer hours as match. The value placed on donated services must be consistent with the rate of compensation paid for similar work in the applicant agency. If the required skills are not found in the applicant agency, the rate of compensation must be consistent with the labor market. Programs may use items donated by other programs or individuals as in-kind match, i.e., rent and utilities used for the provision of direct services to victims and donated by another source outside the agency.

The Program match section is an itemized description by budget category of proposed matching contributions. The budget categories are personnel, contractual services, equipment and operating expenses. Provide a detailed (itemized) list and a budget narrative for each budgeted category. Indicate the funding source and indicate if it is a cash or in-kind match. Do not over report required match. Unless otherwise approved by the OAG, reported match must be consistent with the monthly reimbursement request.

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Match Budget: Crime Victim Program Mgr

Match Narrative: Describe in detail the type of Match, whether cash or in-kind, the budget category, etc. Submit the same detailed information for match as provided for VOCA funded items. If match is in the personnel category for paid staff complete the table below (attach additional page(s) if needed) and provide the total salary and benefits and percentage. Attach job descriptions for all paid staff and/or volunteers reported as Match. Job descriptions must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is reported as Match. Failure to provide VOCA allowable job descriptions may result in a reduction to your request.

EXAMPLES- Match Narrative:

Our agency utilizes volunteers who provide direct services to victims of crime, such as intake clerks, clerical (types reports and calls victims) and victim advocates. The agency anticipates using volunteers at the equivalent of 20 - 23 hours per week x 52 weeks x \$5.15 for a match of \$5,698.

* Only those agencies with an established volunteer component are eligible to utilize volunteers as match.

The agency rents office space from the Global Company at \$14,400 annually and the agency's pro-rated portion for office space for volunteers and supervisor of the victim advocate would be approximately 19% (or \$234 per month) x 12 months = \$2,807.

Approximately 5% of the Victim Advocate Supervisor position will be utilized to provide supervision for the victim advocate position. The supervisor's total salary and benefits equal \$32,000.

Program Match Description	Funding Source May not be derived from Federal Dollars	Cash or In-Kind	Budget Category	Match Amount
Crime Victim Program Mgr	Local, Public or Private	Cash	Personnel	\$6,444.00
Match Sub-Total				\$6,444.00

Budget Narrative: Manager supervises 5 VOCA funded advocates & provides direct services to crime victims. Managers salary + benefits = \$67,872.26, approx 9.4943% = \$6,444. See job description for specific duties.

VOCA FTE %	0.0949%			
Hours per week =	40	RATE	Employer Cost	Reported Match =
Hourly Rate =	\$25.09			9.4943%
Annual Gross Salary	\$52,187.20		\$52,187.20	\$4,954.81
FICA		7.65%	\$3,992.32	\$379.04
Retirement		8.47%	\$4,420.26	\$419.67
Health Ins.			\$6,979.44	\$662.65
Life Ins.			\$11.04	\$1.05
Dental Ins.			\$282.00	\$26.77
Workers Comp		0%	\$0	\$0
Unemployment		0%	\$0	\$0

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Match Budget: Crime Victim Program Mgr

Other	\$0	\$0
TOTAL	\$67,872.26	\$6,444.00

Explanation (if applicable):

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
VOCA Budget Request

Budget Summary By Category		Total VOCA Budget Request	Total VOCA Approved Budget
Personnel (10A)		\$396,726.92	
Contractual Services (10B)		\$8,053.60	
Equipment (10C)		\$0	
Operating Expenses (10D)		\$6,800.00	
Training Expenses (10E)		\$21,320.00	
Total		\$432,900.52	\$0
Required Match Part 11			\$108,225.13
Total paid staff for agency's victim services program (total number of full-time equivalent staff (FTE) for the current fiscal year):			15
Number of staff requested from VOCA, expressed in FTE's:			6.75
Number of staff requested as matching expenses, expressed in FTE's:			2.86
Total staff requested, expressed in FTE's:			9.6079
Child Abuse			\$6,504.89
(Include services for child physical abuse/neglect and child sexual assault/abuse)			
Domestic and Family Violence			\$120,805.05
Adult Sexual Assault			\$41,817.13
Underserved			\$88,652.32
(includes DUI/DWI crashes, survivors of homicide victims, assault, adults molested as children, elder abuse, victims with disabilities, robbery, other violent crimes)			
MATCH (financial support from other sources)			
Value of in-kind match	\$101,781.13		
Cash match	\$6,444.00		
Total match	\$108,225.13		
Match waiver	No		

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Statement of Need

Statement of Need: The statement of need must provide a description about why this project is needed. Be clear and avoid acronyms.

Underserved Victims: Applicants are encouraged to identify gaps in available services for "underserved" victims and to seek funding to provide services to these victims. Underserved populations may include, but are not limited to, child-on-child abuse, child abuse by non-caretaker, crimes against the elderly, non-English speaking persons, persons with disabilities, victims of federal crimes, victims of workplace violence and members of racial or minorities.

- 1) Briefly describe the need for services to victims of crime that will be addressed using VOCA funding . If needed, define the deficiency of services to victims.

Traumatic crimes are devastating life experiences, creating serious challenges for victims to overcome. Receiving emotional support from advocates at the time the crime occurs, followed by therapy and advocacy services, gives victims a strong foundation to build their recovery on. In Alachua, Bradford & Union Co's, there is a need for certified rape crisis services. All victims need access to services, whether she/he chooses to report the crime or not. Many victims need intensive, long-term services that are accessible 24/7. Our community-based rape crisis center serves reporting and non-reporting victims, Spanish speaking victims, and provides comprehensive services throughout the healing process, and our Gainesville Police Dept victim services office provides in-person support to all crime victims (including Spanish speaking) at the time of reporting. This VOCA project will supports the services/programs listed above.

- 2) Provide information about crime statistics for all counties that will be served in the service area. Specifically, detail the statistics related to the need described in #1.

We are the certified rape crisis center for Alachua, Bradford & Union Co's. Data from FDLE for 2018: forcible sex offenses reported: Alachua Co: 285, Bradford Co: 6, Union Co: 2. We serve victims whether the crime is reported or not: 133 non-reporting sexual violence victims and 13 adult human trafficking (sex) victims were served in 2018 at our Center. Sexual assault and human trafficking are under-reported crimes. Victims experience shame and fear of being stigmatized. In addition to supporting our rape crisis center program, our VOCA Project includes an office in the Gainesville Police Dept (GPD). In 2018, GPD investigated over 1316 violent and/or interpersonal crimes, and we provide crisis counseling, victims' rights information, advocacy, accompaniment and 24/7 in-person response to victims reporting to GPD. Our Center's bilingual advocates ensure Spanish speaking victims can receive comprehensive services to recover from crime.

- 3) Provide demographic information **about the population of all of the counties that will be served.** At a minimum, provide information about gender, race, or national origin and age for the service area.

US Census 2018 American Community Survey estimate:

- a) Alachua Co b) Bradford Co c) Union Co
Population: a) 263,148 b) 26,979 c) 15,239

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Statement of Need

Hispanic/Latino: a) 25,229 b) 1068 c) 840

White (not Hispanic/Latino): a) 182,692 b) 20,935 c) 11,229

Black/African American: a) 52,592 b) 5353 c) 3335

Asian: a) 15,736 b) 158 c) 85

Native Hawaiian or Other Pacific Islander: a) 154 b) 0 c) 4

American Indian/Alaskan Native: a) 975 b) 104 c) 111

Some Other Race: a) 2213 b) 84 c) 197

Two or More Races: a) 8786 b) 345 c) 278

Male: a) 127,298 b) 14,841 c) 9919

Female: a) 135,850 b) 12,138 c) 5320

Under 5 yr old: a) 14,162 b) 1418 c) 849

5-14 yr old: a) 25,653 b) 3185 c) 1542

15-19 yr old: a) 22,826 b) 1387 c) 787

20-34 yr old: a) 81,918 b) 5667 c) 3317

35-54 yr old: a) 54,553 b) 6947 c) 4370

55 & older: a) 64,036 b) 8375 c) 4374

Alachua Co's college student pop is approx 77,800. US Bureau of Justice victim survey (2014) found college-aged females experience sex offenses at a higher rate

- 4) Provide demographic information **about the population to be served through the proposed VOCA project.**

Our FY20-21 goal is to serve 2300 victims, 40% African Americans, 40% Caucasians, 15% Hispanic, 5% Asian & other races, 5% 60 & older, 55% 25-59 yrs old, 40% 1-24 yrs old. Despite two vacancies at different points during FY18-19, our VOCA Project served 1293 victims, and our FY19-20 numbers (victims served) to date are larger than this time last year. Our Alachua Co VOCA Project focuses on serving victims of all crime types reporting to the Gainesville Police Dept, as well as those who have not reported, including sexual violence & human trafficking victims needing confidential services from our certified Rape Crisis Center. Our Bradford & Union Co VOCA Project focuses on increasing access to services in rural communities for sexual violence & human trafficking victims. In an effort to increase access to Spanish speaking & human trafficking victims we outreach to Spanish speaking communities & work closely with agencies providing services to migrant workers and laborers.

OFFICE OF THE FLORIDA ATTORNEY GENERAL
VOCA 2020-2021
Organization: Alachua County
Grant No.: VOCA-2020-Alachua County Victim Ser-00299
Project Proposal

The project proposal must clearly outline what needs to be done and by whom in order to address the needs identified in the statement of need.

The project proposal pertains only to the services related to the proposed Total VOCA Project (VOCA grant plus match activities).

- 1) Describe which services will be provided to the crime victims described in the statement of need. Summarize which services will be provided by each proposed VOCA funded personnel position or contractor. Specifically, indicate how the proposed personnel, operating, contractual, equipment and training expenses are associated with the provision of services to crime victims: consistency

Our agency is multi-pronged victim service provider with a certified Rape Crisis Center for Alachua, Bradford & Union Cos. All Vic Adv Counselors (VAC) serve in rape crisis response team. Also, we have a community-based program for Alachua Co, and law enforcement-based program through a County/City partnership. VACs provide emotional support, advocacy, accompaniment, CJS support, 24 hr in-person response & BVC assistance. Six VOCA funded VACs work in Alachua Co (3 at Alachua Co Health Dept, 3 at Gainesville Police Dept). One VOCA funded VAC (75% VOCA) works at our Union Co Rape Crisis Ctr. Therapy in Alachua, Bradford & Union Cos will assist victims who don't report. Language line supports services to victims. VStracking database will provide reliable, secure record keeping. Rental fees for Union Co office allows for services to rural victims. Training for volunteers, VACs & medical prof at UF Health Shands through County/Hospital partnership supports quality svcs for victims.

- 2) Provide a listing of other agencies that will coordinate services with the applicant for the VOCA project and the services provided by each agency.

Gainesville Police Dept provides office space, technical support, referrals and vehicles for our 3 VOCA funded Advocate Counselors. City of Lake Butler rents to us office space for our Union Co Rape Crisis Ctr. UF Child Protection Team rents to us office space for our Bradford Co Rape Crisis Ctr. Alachua Co Social Services provides emergency financial assistance. Walgreens Pharmacy provides access to free HIV prophylaxis medication. All of the following provide referrals, case coordination and cross training: UF Health Shands Hospital, Peaceful Paths, UF Child Protection Team, Child Advocacy Center, State Attorney Ofc 8th Judicial Circuit, Alachua, Bradford & Union Co Health Depts, Alachua Co Sheriff's Ofc, University of Florida Police Dept, Bradford Co Sheriff's Ofc, Starke Police Dept, Union Co Sheriff's Ofc, Rural Women's Health Project, Alachua Co Coalition on Human Trafficking, Santa Fe College, Bradford/Union Technical School, Bradford Co WIC, Lake Butler Hospital.

- 3) Describe in detail how the coordination of services will be accomplished. Indicate if a Memorandum of Agreement or other formal coordination plan is in place .

Our program was established in 1977 and has strong relationships with victim service providers and other providers in Alachua, Bradford and Union Counties. We coordinate services through monthly and quarterly Coordinated Community Response meetings, emails and telephone calls.

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We do not duplicate services with other services providers. This is accomplished by meeting regularly, discussing case coordination, grant deliverables and identifying gaps in services. We have written agreements with Gainesville Police Dept, Alachua Co Sheriff's Office, Bradford Co Sheriff's Office, UF Health Shands Hospital, Peaceful Paths Domestic Abuse Network and the UF Child Protection Team.

- 4) Does a duplication of service exist? (Choose one from the drop-down menu): No
If yes, please explain.

- 5) The VOCA Rules mandate that grant recipients use volunteers in the victim services program. Describe how volunteers will be utilized to provide services to crime victims. If the agency does not currently utilize volunteers, please explain how they will be recruited and incorporated into the victim services program.

Volunteers answer the 24/7 rape crisis hotline. We hold two-three training classes annually. Volunteers must successfully complete 60 hours of training and a level II background check before starting work on the hotline. Currently, we have 17 volunteer hotline counselors and 6 more in training. Hotline volunteers provide direct services to victims while answering the sexual assault hotline, such as crisis counseling, advocacy, and information and referral assistance with a focus on medical, legal and therapeutic options, as well as victim's rights

- 6) Identify the number of volunteer hours supporting the work of this VOCA award for subgrantee agency's victimization program/services.

17	Volunteers provided
6240	Hours of Service annually
3	FTE equivalent (hours provided divided by 2080)

- 7) Provide a justification for not billing the Victim Compensation program for services requested in this application that may be allowable under the Victim Compensation Program.

The VOCA Project therapy services will provide therapy to adult sexual assault/abuse and human trafficking victims and other traumatized crime victims in Alachua, Bradford and Union Co's. Sexual violence and human trafficking crimes are still widely under-reported, despite recent changes in our society to give survivors a platform to tell their stories and be believed. Victims' Compensation is not available to victims that did not report their victimization to police, yet these victims continue to carry painful wounds that need trauma therapy. We can ensure there are local therapy services in the rural communities of Bradford and Union Counties that meet the unique needs of sexual abuse/assault victims. Additionally, trauma can resurface for other crime victims too. Sometimes years after the crime occurred, and therapy will be provided to those who no longer qualify for BVC due to time delay.

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- 8) The agencies that receive VOCA grant funding are required to comply with the Federal statutes and regulations that prohibit discrimination in federally assisted programs or activities. Recipients may not discriminate in employment on the basis of race, color, national origin, religion, sex, and disability. Also, recipients may not discriminate in the delivery of services or benefits on the basis of race, color, national origin, religion, sex, disability, and age. In order to ensure VOCA-funded agencies fulfill the expectations of the Federal civil rights obligations all organizations that receive VOCA funding must complete the online civil rights training curriculum for recipients offered by the Office for Civil Rights . If awarded VOCA grant funding will the applicant agency complete the required training and comply with all applicable Federal statutes and regulations related to civil rights and nondiscrimination?

(Choose one from the drop-down menu below)

Yes

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Victims Served and Types of Services

Agency Name: Alachua County Board of County Commissioners Victim Services & Rape Crisis Center

The number of victims indicated should include the number of new victims provided services by VOCA funded and matching staff during the grant period. The figures indicated should be based on historical data and/or the anticipated need of the population served through the VOCA project. If awarded funding, the applicant agency will be expected to fulfill these performance measures.

Recipients of VOCA funding are required to provide services to victims of Federal crimes and to provide assistance with the VOCA Crime Victim Compensation program.

VOCA Grant Request

(from the Budget Summary Page) \$427,464.04

# of Victims to be Served	Type of Victim \$427,464.04	\$ Amount per Category	% of Total Grant Amount	# of Other Types of Victims to be Served	For other types of crimes, identify and list each separately below.
142	Adult Physical Assault (Includes Aggravated and Simple Assault)	\$26,391.26	6.17%	40	Violation of Court Order
225	Adult Sexual Assault	\$41,817.13	9.78%	412	Non-Domestic Battery/Agg Batt
75	Adults Sexually Abused/Assaulted as Children	\$13,939.04	3.26%	10	Att Homicide
2	Arson	\$371.71	0.09%	35	Criminal Mischief
0	Bullying (Verbal, Cyber or Physical)	\$0	0.00%	21	Indecent Exposure
25	Burglary	\$4,646.35	1.09%	75	Lewd & Lascivious
10	Child Physical Abuse or Neglect	\$1,858.54	0.43%	0	
5	Child Pornography	\$929.27	0.22%	0	
25	Child Sexual Abuse/Assault	\$4,646.35	1.09%	0	
650	Domestic and/or Family Violence	\$120,805.05	28.26%	0	
0	DUI/DWI Incidents	\$0	0.00%	0	
100	Elder Abuse or Neglect	\$18,585.39	4.35%	0	
8	Hate Crime: Racial/Religious/Gender/S exual Orientation/Other	\$1,486.83	0.35%	0	

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Victims Served and Types of Services

	(Explanation Required)			
5	Human Trafficking: Labor	\$929.27	0.22%	0
20	Human Trafficking: Sex	\$3,717.08	0.87%	0
10	Identity Theft/Fraud/Financial Crime	\$1,858.54	0.43%	0
40	Kidnapping	\$7,434.16	1.74%	0
0	Mass Violence (Domestic/International)	\$0	0.00%	0
5	Other Vehicular Victimization (e.g., Hit and Run)	\$929.27	0.22%	0
150	Robbery	\$27,878.09	6.52%	0
175	Stalking/Harassment	\$32,524.44	7.61%	0
10	Survivors of Homicide Victims	\$1,858.54	0.43%	0
25	Teen Dating Victimization	\$4,646.35	1.09%	0
0	Terrorism (Domestic/International)	\$0	0.00%	0
Total Victims Served	2300	\$317,252.66	74.22%	593

Indicate the number of victims projected to receive the following services. In this section, only count a victim once, regardless of how many times the victim received a particular service. The total amount for any one service may not exceed the total number of victims projected to be served. See the VOCA Definitions for a description of each service.

# of Victims to be Served	Type of Service	# of Other Types of Services to be Provided	For other types of services, identify and list each separately below.
1970	Information and Referral	0	
1130	Personal Advocacy/Accompaniment	0	
1685	Emotional Support or Safety Services	0	
30	Shelter/Housing Services	0	
1840	Criminal/Civil Justice System Assistance	0	
1970	Number of Victims Assisted with a Victim Compensation Application	0	
Total Services	8625	0	Subtotal of "Other" Services

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Required Documentation

Required Documentation:

Job Descriptions

A job description is required for all proposed VOCA-funded personnel and match personnel and must indicate the percentage of time allocated for each task totaling 100% of the job duties. Job descriptions must reflect VOCA allowable activities that are equal to or greater than the percentage of the position that is VOCA funded. Failure to provide VOCA allowable job descriptions may result in a reduction to your request.

Letters of Support

Attach three (3) current letters of support from **local community or government groups**. A current letter is one that is dated during the current calendar year. It is the responsibility of the applicant agency to ensure letters highlight the applicant agency's record of providing effective services to victims of crime (if applicable), demonstrates the writer's support as well as the community's support of the services that are requested as part of VOCA Grant project. Do not provide more than three letters. The following will not be accepted:

- *Letters from one individual that is not writing on behalf of a local community or government group
- *Letters from individuals or units within the applicant agency
- *Letters acknowledging conference or meeting participation
- *Letters that are similar in content

Documentation of the agency's 501(c) 3 ruling from the Internal Revenue Service

Provide documentation to document the nonprofit status of the applicant agency. This may include:

- *proof that the Internal Revenue Service recognizes the organization as being tax exempt under 501(c)(3) of the Internal Revenue Code;
- *a statement from a state taxing body or state secretary of state certifying that the organization is a nonprofit organization and that no part of the organization's net earnings may benefit any private shareholder or individual;
- *a certified copy of a certificate of incorporation or similar document establishing nonprofit status;
- *any of the above, if it applies to a state or national parent organization, with a statement by the state or national parent organization that the applicant is a local nonprofit affiliate

Current Listing of Agency's Board of Directors

Attach a current listing of all Board Members to include name, affiliation, and contact information (address, phone number).

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Required Documentation

Required Documentation Uploads

Name: Union Co Sheriff	Type: Letters of Support
Name: Gainesville Police Chief	Type: Letters of Support
Name: Volunteer Vic Advocate Counselor	Type: Job Descriptions
Name: Bilingual Vic Adv Counselor	Type: Job Descriptions
Name: Victim Advocate Counselor	Type: Job Descriptions
Name: Crime Vic Program Mgr	Type: Job Descriptions

OAG Only - Upload Section

Name:	Type:
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