

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1 Yes

No

#2 Yes

No

#3 Yes

No

#4 Yes

No

GBM 4/10/19

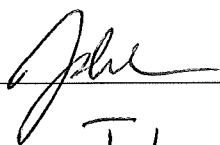
Bidder:

~~NaturChem, Inc~~ John MacLaren Company: NaturChem, Inc.

Address:

4134 US 441 S
Lake City, FL 32025

Authorized Signature:



Title:

Contract Manager

Clearly Print Name:

John B MacLaren

Phone:

386.623.0067

Fax:

386.755.1376

Date:

4/10/19

Email Address:

jmaclaren@naturchem.net

BID FORM

BID NUMBER: 19-226: Annual Aquatic and Right of Way (ROW) Vegetation Management Services

BID OPENING DATE: 2:00 pm, Wednesday, March 27, 2019

PLACE OF BID OPENING: Alachua County Division of Purchasing, 3rd Floor
County Administration Building
12 SE 1st Street
Gainesville, Florida, 32601-6983

TO: The County Commissioners, County of Alachua:

The undersigned, as Contractor, hereby declares that he has carefully read and examined the specifications and with full knowledge of all conditions, under which the equipment and services herein contemplated must be furnished, hereby proposes and agrees to furnish the equipment and services according to the requirements as set out in the specifications for said equipment and service:

Subdivision/Location Name	Acreage	Location	Treatment Cost Per Cycle
NW 43rd Street	0.75	West side of NW 43rd Street, Just south of NW 46th Avenue, Gainesville, FL 32601	\$ 100 ⁰⁰
Rustlewood	0.46	West side of NW 43rd Street, Just north of NW 44th Avenue, Gainesville, FL 32601	\$ 100 ⁰⁰
SE 35th Street	1.38	SE 35th Street and SE 17th Avenue, Gainesville, FL 32641	\$ 276 ⁰⁰
Autumn Woods	0.53	South side of NW 39th Ave. east of NW 48th Terrace, Gainesville, FL 32606.	\$ 100 ⁰⁰
NW 83rd Street/NW 31st Ave	0.4	SE corner of NW 83rd street and NW 31st Ave., Gainesville, FL 32606	\$ 100 ⁰⁰
Sunningdale	1.36	Adjacent address: 8118 SW 1st place, Gainesville, FL 32607	\$ 272 ⁰⁰
Heatherwood	1.35	Adjacent address: 6001 NW 35th place, Gainesville 32606	\$ 270 ⁰⁰
Robin Lane	0.82	Adjacent to 3915 NW 75 St, Gainesville, 32606	\$ 100 ⁰⁰
Kimberly Woods Unit II	0.52	Adjacent address: 4707 NW 35th Place, Gainesville, 32606	\$ 100 ⁰⁰
Millhopper Library Pond	0.3	3145 NW 43rd St, Gainesville, FL 32606	\$ 100 ⁰⁰
Greentree Village	0.1	East side of SE 32 nd Way, Gainesville, FL 32641	\$ 100 ⁰⁰
TOTAL ACREAGE	7.97	GRAND TOTAL	\$ 1608.75

Per Unit Cost for Additional Aquatic treatment sites:	\$ 200 ⁰⁰ /ac
Minimum total cost per each additional site (aquatic) per cycle:	\$ 500 ⁰⁰ /ac
Per Unit Cost for Additional Aquatic treatment sites (mechanical removal):	\$ 1000 ⁰⁰ /ac
Minimum total cost per each additional site (aquatic – mechanical removal) per cycle:	\$ 1500 ⁰⁰ /ac

Cogongrass Program Sites	Acreage	Location	Treatment Cost Per Cycle
55 sites	≅ 40	Various locations – See Supplemental maps	\$ 7000 ⁰⁰
		GRAND TOTAL	\$ 7000⁰⁰

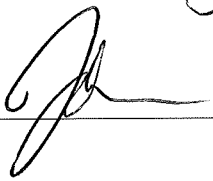
Per Unit Cost for Additional Cogongrass treatment sites:	\$ 150 ⁰⁰ /ac
Minimum total cost per each additional site (Cogongrass) per cycle:	\$ 500 ⁰⁰ /ac

RESPONSIBLE AGENT FORM

The Contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the Entities and the contractor by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the contractor

RESPONSIBLE AGENT: John B MacLaren
ADDRESS: 4134 US 441 S
Lake City, FL 32025
PHONE NO.: 386.755.3403
FAX NO.: 386.755.1376
Email Address: jmaclaren@naturchem.net

ALTERNATE RESPONSIBLE AGENT: Joey Starling
ADDRESS: 4134 US 441 S
PHONE NO.: 386.755.3403
FAX NO.: 386.755.1376
Email Address: jstarling@naturchem.net

SIGNED: DATE: 4/10/19

Small Business Enterprise (SBE) Program Participation Form

BID NUMBER: 19-226: Annual Aquatic and Right of Way (ROW) Vegetation Management Services

OPTION 1

I certify that our Company is an **Alachua County Certified Small Business Enterprise (SBE)** registered prior to the Bid opening.

Circle One: **Yes (If yes, complete and sign the last page of this Exhibit)**

No (If No, proceed to *Option 2.*)

OPTION 2

I certify that our Company **will perform ALL work** and that no subcontractors will be utilized for this bid.

Circle One: **Yes (If yes, complete and sign the last page of this Exhibit)**

No (If No, proceed to *Option 3.*)

BID NUMBER: 19-226: Annual Aquatic and Right of Way (ROW) Vegetation Management Services

I as the undersigned Vendor certify that I have completed one of the option(s) below (*Circle One*):

OPTION 1

OPTION 2

OPTION 3

OPTION 4

If you are unable to certify that, you have completed to the best of your knowledge and belief **OPTION 1, OPTION 2, OPTION 3 or OPTION 4, CALL (48 hours prior to bid opening) the Division of Purchasing at 352.374.5202, for direction.**

Vendor Name: NaturChem, Inc Date 4/10/19

Signature  Title Contract Manager

Printed Name: John B MacLaren Title Contract Manager

ALACHUA COUNTY GOVERNMENT MINIMUM WAGE (GMW) FORM

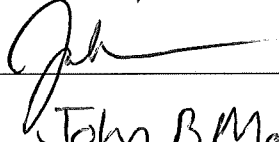
Bid 19-226: Annual Aquatic and Right of Way (ROW) Vegetation Management Services

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Bid/RFP are paid, and will continue to be paid, in accordance with Chapter 22, Article III of the Alachua County Code of Ordinance ("Wage Ordinance").

Please mark the appropriate box below that applies to how you pay your employees:

1.	☒ Employees involved with Alachua County projects are paid a minimum of \$13.50 hourly and are provided health benefits?
2.	☐ Employees involved with Alachua County projects are paid a minimum of \$15.60 hourly but are not provided health benefits?

Bidder: ^{8/24/10/19} NaturChem, John B MacLaren Company: NaturChem Inc

Authorized Signature:  Title: Contract Manager

Clearly Print Name: John B MacLaren Phone: 386.623.0067

Email Address: jmaclaren@naturchem.net

DRUG FREE WORKPLACE

Section 22.09 Competitive Sealed Bidding of the Alachua County Purchasing Code states that in the evaluation of bids, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace, secondly, to certified Small Business Enterprise (SBE) bidders.

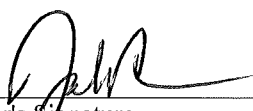
The undersigned vendor in accordance with §287.087, Florida Statute and Section 22.09 of the Alachua County Purchasing Code hereby certifies that

NaturChem, Inc.
Name of Business

Does:

- ✓ ① Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- ✓ ② Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- ✓ ③ Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- ✓ ④ In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- ✓ ⑤ Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- ✓ ⑥ Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

4/10/19
Date

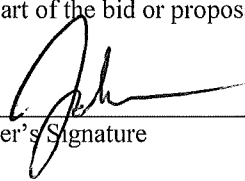
PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida 'public records' are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

I. NO EXEMPTION FROM PUBLIC RECORDS LAW

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.


Bidder's Signature

9/10/19
Date

- - - OR - - -

II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder's Signature

Date

BIDDER'S QUESTIONNAIRE

Bidder's Name: NaturChem, Inc
 Bidder's Address: 4134 US 441 S Phone: 386.623.0067
 Number of years in this type of service? 30 Number of years licensed in Alachua County: 10
 Number of employees "ON THE JOB" each week: 2 Number of employees "ON CALL" each week: 15
 Will you subcontract any part of this work: Yes No X If so, give details:

List all major equipment which will be available upon commencement of the agreement to perform the required service:

2018 Ram 3500, Alumitech Airboat

Do you currently hold any municipality contracts: Yes X No If so, please indicate below:

City of Pensacola

Tifton County, Ga

Dixie County

List three references of firms receiving similar service to that requested in this bid (comparable facility size):

- 1) Firm: Tift County Phone: 229.387.1639
 Contact Person: Jason Jordan
- 2) Firm: Alachua County Phone: 352.548.1263
 Contact Person: Neil Grishaw
- 3) Firm: City of Pensacola Phone: 850.324.8028
 Contact Person: Wade Mathson

Are your employees screened by: (indicate)

- 1) Polygraph
- 2) General Interview X
- 3) Background Investigation X
- 4) Police Record Check X
- 5) Additional Pre employment / random drug testing

Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party: Yes No X. If the answer is yes, state the location and circumstances on an "attachment" to this questionnaire.

What constitutes your normal business days and working hours:

6:30 am - 5:00 pm

Describe in the spaces provided, your firm's operational plan for providing the services under this agreement:

Map all locations on iPad, treat according to contract, submit weekly reports as required by FDACS and Alachua County

The undersigned swears to the truth and accuracy of all statements and answers contained herein:

DATE: 4/10/19 AUTHORIZED SIGNATURE: [Signature]



PHILADELPHIA
INSURANCE COMPANIES

BID OR PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we,

NaturChem, Inc.

of 270 Bruner Road, Lexington, SC 29072

(hereinafter called the Principal) as Principal, and PHILADELPHIA INDEMNITY INSURANCE COMPANY, with its principal office at One Bala Plaza, Suite 100 in the City of Bala Cynwyd, Pennsylvania (hereinafter called the Surety), as Surety, are held and firmly bound unto
Alachua County Florida

of 12 SE 1st Street, Gainesville, FL 32601-6983

(hereinafter called the Oblige) in the penal sum of

Five Percent of Principal's Bid

Dollars \$ 20,435.00 lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas, the Principal has submitted the accompanying bid dated April 10, 2019 for

Annual Aquatic & ROW Vegetation Management Services

NOW, THEREFORE, if the Oblige shall make any award according to the terms of said bid and the Principal shall enter into a contract with said Oblige in accordance with the terms of said bid and give bond for the faithful performance thereof within the time specified; or if no time is specified within thirty days after the date of said award; or if the Principal shall, in the case of failure so to do, indemnify the Oblige against any loss the Oblige may suffer directly arising by reason of such failure, not exceeding the penalty of this bond, then this obligation shall be null and void: otherwise to remain in full force and virtue.

Signed, sealed and dated: April 3, 2019

NaturChem, Inc.
(Principal)

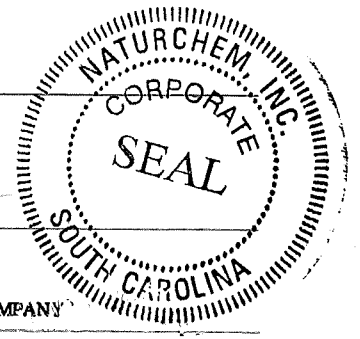
By: Ron D. Miller III

PHILADELPHIA INDEMNITY INSURANCE COMPANY

By: Darren C. Foy

Darren C. Foy,

Attorney-in-Fact



PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Darren Foy, Jackie G. Marsh, Michelle S. Goodwin, and John P. Brigman** of **HUB International Southeast of Columbia, SC**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **25,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14th of November, 2016.

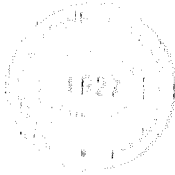
RESOLVED:

That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER
RESOLVED:**

That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

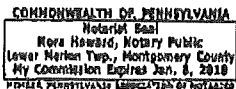
IN TESTIMONY WHEREOF, **PHILADELPHIA INDEMNITY INSURANCE COMPANY** HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 14TH DAY OF NOVEMBER, 2016.



(Seal)

Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 14th day of November, 2016, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



Notary Public:

residing at:

Bala Cynwyd, PA

(Notary Seal)

My commission expires:

January 8, 2018

I, Edward Sayago, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and this Power of Attorney issued pursuant thereto on this 14th day of November, 2016 are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 3rd day of April, 2017.

Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY



Alachua County Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

April 10, 2019

RE: Addendum #4
Bid 19-226 Annual Aquatic Vegetation Management Services

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced Bid:

The above **Bid Opening Date** has been extended to **April 24, 2019, at 2:00 pm.** All Bids must be received at the Purchasing Department, 3rd Floor Administration Building, 12 SE 1st Street, Gainesville, FL 32601-6893.

DELETE:

1.11 Small Business Enterprise (SBE) Program Participation - MANDATORY

- 1.11.1 SBE Vendor is a vendor that is certified by the Alachua County Equal Opportunity Division prior to the bid opening.
- 1.11.2 The SBE Program Participation Form, EXHIBIT C, must be completed for your bid or proposal to be considered responsive.
- 1.11.3 Alachua County has adopted a 15% participation goal, and policies which encourage participation of SBE in the provision of materials, supplies (i.e. office, auto, janitor, lawn, etc.) equipment, services and construction.
- 1.11.4 The County will award a 5% bid price preference, not to exceed \$50,000.00 on any single bid, to any SBE that submits a bid to the County.
- 1.11.5 The County will award a 3% bid price preference, not to exceed \$50,000.00 on any single bid, to any contractor that agrees to use SBEs for at least 15% of the dollar value of the bid.
- 1.11.6 The monetary value of the bid price preference given to a certified SBE in any particular procurement shall not exceed \$50,000.00.
- 1.11.7 If the adjusted bid price of the SBE vendor is equal to or lower than the original lowest responsive bid, the SBE will be awarded the contract.
- 1.11.8 SBE preference does not apply to contracts that are reserved in accordance with Section 22.34, Alachua County Code 06-28, in which the County reserved contracts for bidding only by SBEs. SBE bid preferences will not be combined.
- 1.11.9 **Proposed SBE Subcontractors Requirements:**
 - 1.11.9.1 Contractors submitting bids under this solicitation are to identify, on the SBE Program Participation Form, the intended SBE subcontractors and the estimated percentage of total dollar amount(s) as well as the total dollar amount(s) of the contract to be awarded to SBE firms, EXHIBIT C, Option 3.

1.12 Good Faith Effort Requirements

- 1.12.1 If your bid or proposal does not comply with Option 1, 2 or 3 of EXHIBIT C, you must complete Option 4 of EXHIBIT C, to be considered responsive.

4/10/19

Nator Chem, Inc

- 1.12.1.1 The Equal Opportunity Division maintains a directory of certified Small Business Enterprises (SBEs). The Alachua County Small Business Enterprise Directory is available at <http://smallbusdir.alachuacounty.us/>.
- 1.12.1.2 The Equal Opportunity Division shall determine what constitutes a “good faith effort” for purposes of contractor compliance with contractual requirements relating to the use of services or commodities of a certified SBE, under Section 22.36, Alachua County Code 06-28. The following factors shall be considered in making such determination:
- 1.12.1.3 Whether the Contractor contacted SBEs listed in the Alachua County Small Business Enterprise Directory concerning contracting opportunities and provided them with adequate information about the plans, specifications and requirements of the contract.
- 1.12.1.4 Whether the Contractor negotiated in good faith with interested SBEs, not rejecting them as unqualified without sound reasons based on a thorough review of their capabilities.
- 1.12.1.5 Whether the Contractor selected portions of the work to be performed by SBEs in order to increase the likelihood of meeting the 15% participation goal, including breaking the contract down into economically-feasible units.
- 1.12.1.6 The Contractor will be expected to furnish documents substantiating compliance with good faith effort requirements, Option 4 of EXHIBIT C.

ADD: 1.11 Small Business Enterprise (SBE) Program Participation

- 1.1.1 SBE Vendor is a vendor that is certified by the Alachua County Equal Opportunity Division prior to the proposal opening.
- 1.1.2 The SBE Program Participation Form, EXHIBIT C, should be completed for your proposal to be considered responsive.
- 1.1.3 Alachua County has adopted a 15% participation goal, and policies which encourage participation of SBE in the provision of materials, supplies (i.e. office, auto, janitor, lawn, etc.) equipment, services and construction.
- 1.1.4 The County will award a preference in evaluation points to certified SBE or contractors that meet the SBE participation goal in its RFP response.
- 1.1.5 SBE preference does not apply to contracts that are reserved in accordance with Section 22.34, Alachua County Code 06-28, in which the County reserved contracts for bidding only by SBEs. SBE bid preferences will not be combined.
- 1.1.6 **Proposed Subcontractors Requirements**
 - 1.1.6.1 Contractors submitting proposals under this solicitation are to identify, on the SBE Program Participation Form, the intended SBE subcontractors and the estimated percentage of total dollar amount(s) as well as the total dollar amount(s) of the contract to be awarded to SBE firms, EXHIBIT C, Option 3.
 - 1.1.6.2 If SBE subcontractors are not available for the bid/RFP you should complete a Good Faith Effort Form, EXHIBIT C, Option 4.
- 1.1.7 **Good Faith Effort Requirements**
 - 1.1.7.1 Every competitive bid or proposal, if not submitted by a certified Small Business Enterprise (SBE), should demonstrate good faith efforts to utilize SBE as subcontractors. Unless your company will perform all the work and no subcontractors will be utilized. The Equal Opportunity Division maintains a directory of certified SBE's. The Alachua County Small Business Enterprise Directory is available at: <http://smallbusdir.alachuacounty.us/>
 - 1.1.7.2 The Equal Opportunity Division shall determine what constitutes a “good faith effort” for purposes of contractor compliance with contractual requirements relating to the use of services or commodities of a certified SBE's, under Section 22.36, Alachua County Code 06-28. The following factors shall be considered in making such determination:

- 1.1.7.2.1 Whether the Contractor contacted SBEs listed in the Alachua County Small Business Enterprise Directory concerning contracting opportunities and provided them with adequate information about the plans, specifications and requirements of the contract.
- 1.1.7.2.2 Whether the Contractor negotiated in good faith with interested SBEs, not rejecting them as unqualified without sound reasons based on a thorough review of their capabilities.
- 1.1.7.2.3 Whether the Contractor selected portions of the work to be performed by SBEs in order to increase the likelihood of meeting the 15% participation goal, including breaking the contract down into economically-feasible units.
- 1.1.7.2.4 The Contractor will be expected to furnish documents substantiating compliance with good faith effort requirements, EXHIBIT C.

DELETE: 3.0 BONDING REQUIREMENTS

NOTE: You should acknowledge receipt of this addendum on your Bid Form.

End of Addendum #4

Sincerely,

Markisha Boykin

Markisha Boykin
Purchasing Agent

MB/bf

Bid # 19-226

Annual Aquatic and Right-of-Way
Vegetation Management Services

Submitted by: NaturClean, Inc.

APR 10 '19 PM 12:24