



**Modification to Subgrant Agreement**

February 14, 2019

**Modification Number 1 to Subgrant Agreement Between  
the Department of Economic Opportunity and  
Alachua County**

This Modification Number 1 is entered into by and between the State of Florida, Department of Economic Opportunity, (“DEO”), and Alachua County, (“the Recipient”), (each individually a “Party” and collectively the “Parties”).

**WHEREAS**, DEO and the Recipient entered into **Contract Number** 18DB-OM-03-11-01-H03, **FLAIR Contract Number** H2306, on April 3, 2018 (“the Agreement”), pursuant to which DEO provided a subgrant in the amount of \$750,000 to the Recipient under the Small Cities Community Development Block Grant (“CDBG”) Program as set forth in the Agreement;

**WHEREAS**, Paragraph (4) of the Agreement provides that modifications to the Agreement shall be valid when executed in writing by both Parties;

**WHEREAS**, DEO and the Recipient desire to modify the Agreement;

**NOW, THEREFORE**, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

**Revise the Activity Work Plan**

- 1. Attachment C, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment C, which is attached hereto and incorporated herein by reference.

**Revise the Project Budget**

- 2. Attachment A, \_\_\_\_\_, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.

**Revise the Project Narrative**

- 3. Attachment \_\_\_\_, Project Narrative, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment \_\_\_\_, which is attached hereto and incorporated herein by reference.

**Change the Number of Accomplishments and/or Beneficiaries**

- 4. Attachments \_\_\_\_\_ of the Subgrant Agreement are hereby deleted and are replaced by the revised Attachments \_\_\_\_\_, which are attached hereto and incorporated herein by reference.



## Modification to Subgrant Agreement

February 14, 2019

**Recipient:** Alachua County**Modification Number:** 1**DEO Contract Number:** 18DB-OM-03-11-01-H03**FLAIR Contract Number:** H2306

**Include an Unaddressed Need from the Application for Funding as Addressed Need**

5. Attachments \_\_\_\_\_ of the Subgrant Agreement are hereby deleted and are replaced by the revised Attachments \_\_\_\_\_, which are attached hereto and incorporated herein by reference.

**Change the Participating Parties**

6. (Type in the name of firm), is removed as a Participating Party to the Subgrant Agreement.
7. (Type in the name of new firm) is added as a Participating Party to the Subgrant Agreement. A copy of the new Participating Party Agreement, containing provisions and caveats that meet or exceed the conditions agreed to in the original Participating Party Agreement, is attached.

**Extend the Agreement**

8. Paragraph (3) titled Period of Agreement on page 1 of the Subgrant Agreement is hereby deleted and replaced by the following Paragraph (3):

**(3) Period of Agreement**

This Agreement begins on April 3, 2018 and ends April 2, 2021, unless terminated earlier in accordance with the provisions of Paragraph 13 (Termination) of this Agreement. Any extension to this Agreement will not be granted unless the Recipient is able to provide substantial justification and the Director of the DEO Division of Community Development approves such extension.

**Other:**

9. Reinstatement of the Agreement  
The Agreement is hereby reinstated as though it had not expired.
10. Special Conditions  
As a part of this modification, the County will provide bi-weekly updates to the Department to ensure timely progression and closeout of the project. Failure to comply with the special conditions may result in the grant being rescinded by the Department.



# Modification to Subgrant Agreement

February 14, 2019

**Recipient:** Alachua County

**Modification Number:** 1

**DEO Contract Number:** 18DB-OM-03-11-01-H03

**FLAIR Contract Number:** H2306

All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect and are to be performed at the level specified in the Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this document as of the dates set herein.

**State of Florida**  
**Department of Economic Opportunity**

**Recipient: Alachua County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Brian McManus

Name: Robert Hutchinson

Title: Chief of Staff

Title: Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form and legal sufficiency,  
subject only to the full and proper execution  
by the Parties

Office of the General Counsel  
Department of Economic Opportunity

By: \_\_\_\_\_

Approved as to Form

Alachua County  
Attorney

Approved Date: \_\_\_\_\_

## Attachment C – Activity Work Plan

Recipient: Alachua County Activity: 21A - Administration Project Budget: \$112,500  
 Contract Number: 18DB-OM-03-11-01-H03 Date Prepared: 4/23/2020 Modification Number: 1

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, Construction Completion (20, 40, 60, 80, and 100 percent or 25, 50, 75, and 100 percent), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
04/18	09/19	Fulfill requirements of the special conditions, prepare Unspecified Site Strategy and submit to DEO, and obtain release of funds.		\$5,000
11/18	09/19	Advertise for applicants, review applications, and rank applicants per HAP.		\$20,000
10/19	06/20	Prepare site specific environmental reviews, perform inspections, prepare bid documents, bid all homes. Take photos of homes before rehabilitation begins.		\$50,000
06/20	07/20	Bid out rehabilitation of all homes, receive bids, bids are reviewed and recommendations to award are presented to Board of County Commission for approval.		\$80,000
07/20	03/21	BCC Award Bids, Construction Contracts are executed, Notice to Proceeds are issued and permits applied for. Take photos of rehabilitation work, Prepare pay requests and coordinate with homeowner and contractor		\$110,000
04/21	04/21	Take photos of completed homes. Prepare and submit Administrative Close-Out		\$112,500

## Attachment C – Activity Work Plan

Recipient: Alachua County      Activity: 08 - Temporary Relocation      Project Budget: \$5,000  
 Contract Number: 18DB-OM-03-11-01-H03      Date Prepared: 4/23/2020      Modification Number: 1

Start Date (month/year)	End Date (month/year)	<b>Describe Proposed Action to be Completed by the “End Date.”</b> <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, Construction Completion (20, 40, 60, 80, and 100 percent or 25, 50, 75, and 100 percent), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
12/20	02/21	Provide Relocation Assistance to Households	8	\$5,000

## Attachment C – Activity Work Plan

Recipient: Alachua County      Activity: 14A - Housing Rehab/Demo/Replacement      Project Budget: \$632,500  
 Contract Number: 18DB-OM-03-11-01-H03      Date Prepared: 4/23/2020      Modification Number: 1

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions:</i> Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, Construction Completion (20, 40, 60, 80, and 100 percent or 25, 50, 75, and 100 percent), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
04/20	05/20	Asbestos inspections completed on all homes and initial results provided (positive or negative home specific). Site specific environmental reviews – 75% complete.		
05/20	06/20	Asbestos abatement specifications completed for homes that test positive. Bid specifications completed for all homes, site specific environmental reviews completed and submitted to DEO.		
06/20	07/20	Bid out rehabilitation of all homes, receive bids, bids are reviewed and recommendations to award are presented to Board of County Commission for approval.		
07/20	07/20	BCC Award Bids, Construction Contracts are executed, Notice to Proceeds are issued and permits applied for.		
08/20	09/20	Construction – 25% complete		\$158,125
10/20	11/20	Construction – 50% complete		\$316,250
12/20	01/21	Construction – 75% complete		\$474,375
02/21	04/21	Construction – 100% complete	8 HU	\$632,500