



Alachua County

FACILITIES MANAGEMENT DEPARTMENT

Tommy Crosby, CPA – Facilities Director INTERM

915 SE 5th Street

Gainesville, Florida 32601

Telephone: (352) 374-5229 • Fax: (352) 374-5279

Home Page: www.alachuacounty.us

MEMORANDUM

February 21st, 2022

To: Marihelen Wheeler, Chair
Alachua County Board of County Commissioners

From: Greg Creel, Acting Facilities Manager

Subject: Special Pay FleetWash, Inc. D/B/A Krystal Klean

Prior to the ceremony renaming the building in honor of the late Stephan J. Mickle the Facilities Director requested that the exterior of the Criminal Courthouse be cleaned. In response, the Acting Facilities Manager reached out to our vendors for quotes. The primary declined and the secondary provided a quote to clean and seal the building that exceeded \$50k requiring Board approval. We knew we would not be able to get an Agenda item to the Board quickly enough for the vendor to complete the job, so a separated quote with washing first and sealing later was requested since the quote for just the sealing piece would need to go to the Board regardless. We received the quote, entered & initiated approvals POR 2022-1437 and informed the Acting Facilities Manager. In retrospect, this is where the miscommunication happened. The Acting Facilities Manager had just stepped into this new role so had new information coming at him from all sides and was acutely aware that it was very important to the Facilities Director that the building be presentable for the ceremony. He believed he'd been given the green light to proceed with work and told the vendor to move forward. The incomplete approval status of the PO should have been stated more clearly under the circumstances. Facilities has since discussed this at length and it will not be an issue going forward.

Please approve this special pay for Krystal Klean to power wash and seal the Criminal Courthouse and Public Defender buildings in the amount of \$177,038.00 allowing for sealing and payment to the vendor upon completion. Thank you for your consideration.