



ALACHUA COUNTY Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

July 12, 2021

MEMORANDUM

TO: Larry M. Sapp, CPPB, Procurement Manager

VIA: Darryl R. Kight, CPPB, Procurement Supervisor

FROM: Mandy Mullins, Procurement Agent *mm*

**SUBJECT: PROPOSED AWARD DECISION (Intent to Award)
BID 22-175 Annual Lawn Maintenance for County Parks**

7/13/21

Solicitation Opening Date: 2:00 PM, Wednesday, June 26, 2021
Solicitation Notifications Sent To: 1347 Vendors
Solicitations Requested By: 32 Vendors
Solicitation Received From: 8 Vendors

FIRMS:

Corey's Lawn Service Micanopy, FL	DMC Landscaping & Mowing Waldo, FL	Gainesville Lawnscapeing Gainesville, FL
Green Maintenance & Cleaning, Inc. Lake City, FL	SLC Ocala, FL Ocala, FL	Southern Lawn Care Mid FL Anthony, FL
TCC Enterprise, Inc. Tampa, FL	LBS Services *Vendor Non-Responsive	

*Vendor submitted blank bid documents

RECOMMENDATION:

The above solicitation be awarded, to **Southern Lawn Care Mid FL**, as the lowest responsible and responsive bidder meeting specifications. The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.

L. Sapp

 Approved
 Larry M. Sapp, CPM, CPPB
 Procurement Manager

7/13

 Date

 Disapproved
 Larry M. Sapp, CPM, CPPB
 Procurement Manager

MM

1.1 **Vendor Complaints or Grievances; Right to Protest**

Unless otherwise governed by state or Federal law, this Part shall govern the protest and appeal of Procurement decisions by the County. The term “Bidder” includes any Person that responds to any type of Solicitation issued by the County (e.g., ITB, RFP, ITN), and is not limited solely to a Person that submits a bid in response to an Invitation to Bid (ITB).

1.1.1 **Notice of Solicitations and Awards**

The County Shall provide notice of all Solicitations and Awards by Electronic posting in accordance with the Procedures, unless a different method is required by the Florida Statutes, in which case the County Shall provide notice in accordance with the requirement of the Florida Statutes.

1.1.2 **Solicitation Protest**

Any prospective Bidder may file a Solicitation Protest concerning a Solicitation.

1.1.2.1 Basis of the Solicitation Protest: The alleged basis for a Solicitation Protest shall be limited to the following:

1.1.2.1.1 The Solicitation is inconsistent with this Code or the requirements of applicable Florida Statutes;

1.1.2.1.2 The terms, conditions or Specifications of the Solicitation are in violation of, or are inconsistent with, applicable laws, Regulations, Procedures, policies or other legal authorities governing the Solicitation, including but not limited to the method of evaluating, ranking or awarding of the Solicitation, reserving rights of further negotiations, or modifying or amending any resulting Contract; and

1.1.2.1.3 The Solicitation instructions are unclear or contradictory.

1.1.3 **Timing and Content of the Solicitation Protest**

The Solicitation protest must be in writing and provide all content in accordance with the Alachua County Code, Chapter 22 “Procurement”, Article 9 “Legal and Contractual Remedies” and must be received by the Procurement Manager by no later than 3:00 PM on the fourth business day after the solicitation was posted by the County. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the bidder’s right to protest or appeal any solicitation defects, and shall bar the bidder from subsequently raising such solicitation defects in any subsequent Award protest, if any, or any other administrative or legal proceeding.

1.1.4 **Award Protest**

Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an Award Protest. However, an Award Protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

1.1.5 **Basis of the Award Protest**

The alleged basis for an Award Protest shall be limited to the following:

1.1.5.1 The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;

1.1.5.2 The County failed to substantively follow the Procedures or requirements specified in the Solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and

1.1.5.3 The County made an identifiable mathematical or other errors in evaluating the responses to the Solicitation, resulting in an incorrect score and not protesting party not being selected for award.

1.1.6 **Timing and Content of the Award Protest**

The Award Protest must be in writing and provide all content in accordance with the Alachua County Code, Chapter 22 “Procurement”, Article 9 “Legal and Contractual Remedies” and must be received by the Procurement Manager at lsapp@alachuacounty.us no later than 3:00 PM on the fourth Business day after this Proposed Award Decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder’s right to protest or appeal the County’s proposed Award decision in any administrative or legal proceeding.

1.1.7 **Burden of Proof**

Unless otherwise provided by Florida law, the burden of proof shall rest with the protesting party.

1.1.8 **Stay of Procurement during Protests**

In the event of a timely protest, the County shall not proceed further with the Solicitation or with the award of the Contract until the County Manager, after consultation with the head of the Using Agency, makes a written determination that the award of the Solicitation without delay is:

1.1.8.1 necessary to avoid an immediate and serious danger to the public health, safety, or welfare;

1.1.8.2 necessary to avoid or substantially reduce significant damage to County property;

1.1.8.3 necessary to avoid or substantially reduce interruption of essential County Services; or;

1.1.8.4 otherwise in the best interest of the public.

PAD POSTED 7/13/2021 NO PROTESTS 7/19/2021

22-175 Annual Lawn Maintenance for County Parks

Under Evaluation

32 Planholders	1347 Broadcast to	2 Supplemental Suppliers	8 Watchers	21 Post Bid Viewers
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Bid Details

Agency Name	Alachua County Procurement
Bid Writer	Mandy Mullins
Bid ID	ITB-22-175-0-2022/MM
Bid Type	ITB - Invitation to Bid
Broadcast Date	05/26/2021 4:00 AM Eastern
Fiscal Year	2022
Due	06/23/2021 2:00 PM Eastern
Bid Status Text	The County has transitioned from accepting hard (paper) copy submittals to accepting electronic submittals through "E-Bidding" on DemandStar. In order to submit a bid response to this solicitation the bidder must be registered with DemandStar.

Scope of Work

PART C- TECHNICAL SPECIFICATIONS

1.0 SCOPE

The provisions contained in this section are intended to be cooperative with, to supplement, or to modify Instructions to Bidders and Terms and Conditions. In case of any conflict with such sectio

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Documents

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Filename	Type	Date Modified	Status
PAD 22-175 Annual La...	Notice of Intent	07/13/2021	Complete
Bid Tabulation	Supplier Bid Tabulation	06/23/2021	Complete
ADM 1 22-175 Annual...	Addendum	06/04/2021	Complete
BID 22-175 Annual La...	Bid Document / Specifications	05/18/2021	Complete

eBidding Info

**View Supplier Info on
Tabulation Sheet**

View respondent names only

Required Documents

1. Bidding document

Distribution Info

Bid Bond	N/A
Plan (blueprint)	None
eBidding	Yes
Distributed By	DemandStar
Distribution Method	Download and Mail
Distribution Options	Bid has no blueprints associated with it

Publications

[View Legal Ad](#)**Pre-Bid Conference**

N/A

Statistics

Planholders	There are 32 Planholders for this bid.	
Filtered	No	
Broadcast List	1347 Suppliers have been notified	Export
Post-Bid Viewers	There are 21 Post-Bid viewers	
Supplemental Suppliers	2 Supplemental Suppliers	Export

Commodity Code

[\[001-952-14\]](#) Cemetery Services, Including Operation, Management, and Maintenance[\[002-020-31\]](#) Fertilizer Distributors, Dry, Commercial (See Class 515 for Lawn Type Distributors)[\[002-020-67\]](#) Mower-Tractor Unit or Self-Propelled Mower, for Slope Mowing (See Class 515 for Lawn Type Mowers)[\[016-931-00\]](#) EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR APPLIANCE, ATHLETIC, CAFETERIA, FURNITURE, MUSICAL INSTRUMENTS, AND SEWING EQUIPMENT[\[016-934-00\]](#) EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR LAUNDRY, LAWN, PAINTING, PLUMBING, AND SPRAYING EQUIPMENT[Show More](#) 