



ALACHUA COUNTY

Budget and Fiscal Services

Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

December 1, 2022

MEMORANDUM

TO: Larry M. Sapp, CPPB, Procurement Manager

VIA: Darryl R. Kight, CPPB, Procurement Supervisor Darryl Kight (Dec 2, 2022 13:42 EST)

FROM: Theodore White, Procurement Agent II *tw*

SUBJECT: INTENT TO AWARD
ITB 22-370-TW Alachua County State Attorney ADA Upgrades

<u>Solicitation Opening Date:</u>	2:00 PM, Wednesday, November 16, 2022
<u>Solicitation Notifications View Count:</u>	971 Vendors
<u>Solicitations Downloaded by:</u>	44 Vendors
<u>Solicitations Submissions</u> :	4 Vendors

Firms:

Blackwater Construction Services, LLC
Gainesville, FL 32606

E. B. Morris General Contractors, Inc.
Ponte Vedra Beach, FL 32082

Mejia International Group Corporation
Coral Springs, FL 33075

Sterling Builders Group, LLC
Gainesville, FL 32606

RECOMMENDATION:

The above solicitation be awarded, to Sterling Builders Group, LLC, as the most responsible and responsive bidder meeting specifications. The award is for Alachua County State Attorney ADA Upgrades Base Bid \$269,560.00 and a 5% Owner's contingency for \$13,478.00 for a total fiscal impact of \$283,038.00.

The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.

Larry Sapp

Dec 2, 2022

Approved
Larry M. Sapp, CPM, CPPB
Procurement Manager

Date

Disapproved
Larry M. Sapp, CPM, CPPB
Procurement Manager

TW/mm

1.1 **Vendor Complaints or Grievances; Right to Protest**

Unless otherwise governed by state or Federal law, this Part shall govern the protest and appeal of Procurement decisions by the County. The term “Bidder” includes any Person that responds to any type of Solicitation issued by the County (e.g., ITB, RFP, ITN), and is not limited solely to a Person that submits a bid in response to an Invitation to Bid (ITB).

1.1.1 **Notice of Solicitations and Awards**

The County Shall provide notice of all Solicitations and Awards by Electronic posting in accordance with the Procedures, unless a different method is required by the Florida Statutes, in which case the County Shall provide notice in accordance with the requirement of the Florida Statutes.

1.1.2 **Solicitation Protest**

Any prospective Bidder may file a Solicitation Protest concerning a Solicitation.

1.1.2.1 Basis of the Solicitation Protest: The alleged basis for a Solicitation Protest shall be limited to the following:

1.1.2.1.1 The Solicitation is inconsistent with this Code or the requirements of applicable Florida Statutes;

1.1.2.1.2 The terms, conditions or Specifications of the Solicitation are in violation of, or are inconsistent with, applicable laws, Regulations, Procedures, policies or other legal authorities governing the Solicitation, including but not limited to the method of evaluating, ranking or awarding of the Solicitation, reserving rights of further negotiations, or modifying or amending any resulting Contract; and

1.1.2.1.3 The Solicitation instructions are unclear or contradictory.

1.1.3 **Timing and Content of the Solicitation Protest**

The Solicitation protest must be in writing and provide all content in accordance with the Alachua County Code, Chapter 22 “Procurement”, Article 9 “Legal and Contractual Remedies” and must be received by the Procurement Manager by no later than 3:00 PM on the fourth business day after the solicitation was posted by the County. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the bidder’s right to protest or appeal any solicitation defects, and shall bar the bidder from subsequently raising such solicitation defects in any subsequent Award protest, if any, or any other administrative or legal proceeding.

1.1.4 **Award Protest**

Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an Award Protest. However, an Award Protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

1.1.5 **Basis of the Award Protest**

The alleged basis for an Award Protest shall be limited to the following:

1.1.5.1 The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;

1.1.5.2 The County failed to substantively follow the Procedures or requirements specified in the Solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and

1.1.5.3 The County made an identifiable mathematical or other errors in evaluating the responses to the Solicitation, resulting in an incorrect score and not protesting party not being selected for award.

1.1.6 **Timing and Content of the Award Protest**

The Award Protest must be in writing and provide all content in accordance with the Alachua County Code, Chapter 22 “Procurement”, Article 9 “Legal and Contractual Remedies” and must be received by the Procurement Manager at lsapp@alachuacounty.us no later than 3:00 PM on the fourth Business day after this Proposed Award Decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder’s right to protest or appeal the County’s proposed Award decision in any administrative or legal proceeding.

1.1.7 **Burden of Proof**

Unless otherwise provided by Florida law, the burden of proof shall rest with the protesting party.

1.1.8 **Stay of Procurement during Protests**

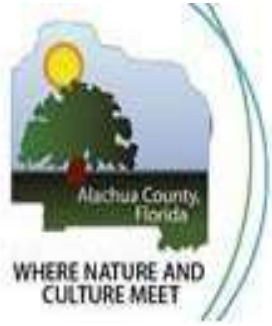
In the event of a timely protest, the County shall not proceed further with the Solicitation or with the award of the Contract until the County Manager, after consultation with the head of the Using Agency, makes a written determination that the award of the Solicitation without delay is:

1.1.8.1 necessary to avoid an immediate and serious danger to the public health, safety, or welfare;

1.1.8.2 necessary to avoid or substantial reduce significant damage to County property;

1.1.8.3 necessary to avoid or substantially reduce interruption of essential County Services; or;

1.1.8.4 otherwise in the best interest of the public.



Alachua County Department of Facilities Management

915 SE 5th Street
Gainesville, Florida 32601
Telephone: (352) 374-5229 • Fax: (352) 374-5279
Home Page: www.alachuacounty.us

November 29, 2022

MEMORANDUM

TO: Larry M. Sapp, Purchasing Manager

FROM: Daniel Whitcraft, Facilities Management Director *DSW*

RE: Bid 22-370-TW Alachua County State Attorney ADA Upgrades

Our Department has reviewed the submitted proposals for the above referenced project and have determined that the submitted bids are in compliance with the departments bid documents and instructions.

Upon review of the bid submittals, Facilities Management recommends awarding the Bid of \$269,560.00 be awarded to the following vendor(s) as the lowest responsive bidder(s):

Sterling Builders Group, LLC.

The department recommends an initial contract amount of \$269,560.00 and a 5% Owner's contingency for \$13,478.00 for a total Contract amount of \$283,038.00

If you have any questions, please contact Danny Moore at jdmoore@alachuacounty.us or (352) 338-3229.

Cc: Danny Moore, Project Coordinator
Theodore White, Procurement Agent
Daniel Whitcraft, ACFM Director



EVALUATION TABULATION

ITB No. ITB 22-370-TW

Alachua County State Attorney ADA Upgrades

RESPONSE DEADLINE: November 16, 2022 at 2:00 pm

Report Generated: Thursday, December 1, 2022

SELECTED VENDOR TOTALS

Vendor	Total
Sterling Builders Group, LLC	\$269,560.00
blackwater construction services	\$279,708.00
E.B. Morris General Contractors, Inc.	\$363,500.00
Mejia International Group Corp	\$403,359.00

TABLE 1

EVALUATION TABULATION
ITB No. ITB 22-370-TW
Alachua County State Attorney ADA Upgrades

Selected	Line Item	Description	Quantity	Unit of Measure	blackwater construction services		E.B. Morris General Contractors, Inc.		Mejia International Group Corp		Sterling Builders Group, LLC	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	1	Furnish a lump sum price to provide ADA compliant restrooms on the second and third floors of the building. Provide a deep clean of ceramic tile and grout; new paint finish on walls doors and door frames, and new signage on Ground floor lobby restrooms. Renovations on the second and third floors will include revising room layouts, providing new finishes, lighting, plumbing, power, etc.	1	LUMP SUM	\$279,708.00	\$279,708.00	\$363,500.00	\$363,500.00	\$403,359.00	\$403,359.00	\$269,560.00	\$269,560.00
Total						\$279,708.00		\$363,500.00		\$403,359.00		\$269,560.00

EVALUATION TABULATION
ITB No. ITB 22-370-TW
Alachua County State Attorney ADA Upgrades

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	E.B. Morris General Contractors, Inc.	J.E. Decker Construction Group, LLC.	Mejia International Group Corp	Network Craze	Sterling Builders Group, LLC	blackwater construction services
Submittal Conformation	Pass	No Response	Pass	No Response	Pass	Pass
Corporate Resolution Granting Signing	Pass	No Response	Pass	No Response	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	Pass	No Response	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	Pass	No Response	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	No Response	Pass	No Response	Pass	Pass

EVALUATION TABULATION
ITB No. ITB 22-370-TW
Alachua County State Attorney ADA Upgrades

Question Title	E.B. Morris General Contractors, Inc.	J.E. Decker Construction Group, LLC.	Mejia International Group Corp	Network Craze	Sterling Builders Group, LLC	blackwater construction services
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	No Response	Pass	No Response	Pass	Pass
Option 3: SBE Participation.	Pass	No Response	Pass	No Response	Pass	Pass
Option 4: SBE Good Faith Effort.	Pass	No Response	Pass	No Response	Pass	Pass
Alachua County Government Minimum Wage	Pass	No Response	Pass	No Response	Pass	Pass
Drug Free Workplace	Pass	No Response	Pass	No Response	Pass	Pass
State Compliance	Pass	No Response	Pass	No Response	Pass	Pass
Vendor Eligibility	Pass	No Response	Pass	No Response	Pass	Pass
Non-SBE Subcontractors	Pass	No Response	Pass	No Response	Pass	Pass
Conflict of Interest	Pass	No Response	Pass	No Response	Pass	Pass
Form of Bid Bond	Pass	No Response	Pass	No Response	Pass	Pass
Do you acknowledge all Addendum(s) issued with this solicitation?	Pass	No Response	Pass	No Response	Pass	Pass
Responsible Agent	Pass	No Response	Pass	No Response	Pass	Pass

EVALUATION TABULATION
ITB No. ITB 22-370-TW
Alachua County State Attorney ADA Upgrades

Question Title	E.B. Morris General Contractors, Inc.	J.E. Decker Construction Group, LLC.	Mejia International Group Corp	Network Craze	Sterling Builders Group, LLC	blackwater construction services
Number of years in this type of service?	Pass	No Response	Pass	No Response	Pass	Pass
Number of years licensed in Alachua County?	Pass	No Response	Pass	No Response	Pass	Pass
How many employees "ON THE JOB" each week?	Pass	No Response	Pass	No Response	Pass	Pass
Number of employees "ON CALL" each week?	Pass	No Response	Pass	No Response	Pass	Pass
List all major equipment which will be available upon commencement of the agreement to perform the required service:	Pass	No Response	Pass	No Response	Pass	Pass
Do you currently hold any municipality contracts?	Pass	No Response	Pass	No Response	Pass	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass	No Response	Pass	No Response	Pass	Pass

EVALUATION TABULATION
ITB No. ITB 22-370-TW
Alachua County State Attorney ADA Upgrades

Question Title	E.B. Morris General Contractors, Inc.	J.E. Decker Construction Group, LLC.	Mejia International Group Corp	Network Craze	Sterling Builders Group, LLC	blackwater construction services
List three references of firms receiving similar service to that requested in this bid (comparable facility size):	Pass	No Response	Pass	No Response	Pass	Pass
Are your employees screened by:	Pass	No Response	Pass	No Response	Pass	Pass
Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party?	Pass	No Response	Pass	No Response	Pass	Pass
If you indicated yes to having any contracts or agreements canceled or terminated state the location and circumstances below:	No Response	No Response	Pass	No Response	Pass	No Response
What constitutes your normal business days and working hours?	Pass	No Response	Pass	No Response	Pass	Pass

EVALUATION TABULATION
 ITB No. ITB 22-370-TW
 Alachua County State Attorney ADA Upgrades

Question Title	E.B. Morris General Contractors, Inc.	J.E. Decker Construction Group, LLC.	Mejia International Group Corp	Network Craze	Sterling Builders Group, LLC	blackwater construction services
Describe below, your firm's operational plan for providing the services under this agreement?	Pass	No Response	Pass	No Response	Pass	Pass
Did you review and complete all the required documents and attachments?	Pass	No Response	Pass	No Response	Pass	Pass

ITA 22-370-TW Alachua County State Attorney ADA Upgrades

Final Audit Report

2022-12-02

Created:	2022-12-02
By:	Mandy Mullins (mmmullins@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFHi2ivzhEYGAGHrdYPxzTqfwgBcijGR

"ITA 22-370-TW Alachua County State Attorney ADA Upgrades" History

-  Document created by Mandy Mullins (mmmullins@alachuacounty.us)
2022-12-02 - 4:54:12 PM GMT- IP address: 163.120.80.69
-  Document emailed to TJ White (twhite@alachuacounty.us) for signature
2022-12-02 - 4:55:22 PM GMT
-  Email viewed by TJ White (twhite@alachuacounty.us)
2022-12-02 - 5:37:06 PM GMT- IP address: 163.120.80.11
-  Document e-signed by TJ White (twhite@alachuacounty.us)
Signature Date: 2022-12-02 - 5:37:49 PM GMT - Time Source: server- IP address: 163.120.80.69
-  Document emailed to Darryl Kight (dkight@alachuacounty.us) for signature
2022-12-02 - 5:37:50 PM GMT
-  Email viewed by Darryl Kight (dkight@alachuacounty.us)
2022-12-02 - 5:54:22 PM GMT- IP address: 104.28.79.180
-  Document e-signed by Darryl Kight (dkight@alachuacounty.us)
Signature Date: 2022-12-02 - 6:42:39 PM GMT - Time Source: server- IP address: 66.231.154.232
-  Document emailed to Larry Sapp (lsapp@alachuacounty.us) for signature
2022-12-02 - 6:42:40 PM GMT
-  Email viewed by Larry Sapp (lsapp@alachuacounty.us)
2022-12-02 - 7:23:04 PM GMT- IP address: 163.120.80.11
-  Document e-signed by Larry Sapp (lsapp@alachuacounty.us)
Signature Date: 2022-12-02 - 7:25:23 PM GMT - Time Source: server- IP address: 163.120.80.11

✔ Agreement completed.
2022-12-02 - 7:25:23 PM GMT