

## EXHIBIT A

### BID FORM

**BID:** 22-175 Annual Lawn Maintenance for County Parks

**E-BID OPENING DATE:** 2:00 pm, Wednesday, June 23, 2021

**TO:** The County Commissioners, County of Alachua:

The undersigned, as Contractor, hereby declares that he has carefully read and examined the specifications and with full knowledge of all conditions, under which the equipment and services herein contemplated must be furnished, hereby proposes and agrees to furnish the equipment and services according to the requirements as set out in the specifications for said equipment and service:

Section #	QUADRANT #1	Bid Amount Per Mowing
<a href="#">2.23.1.1</a>	High Springs Boat Ramp	\$ 75
<a href="#">2.23.1.2</a>	Cellon Oak	\$ 350
<a href="#">2.23.1.3</a>	Monteocha	\$ 437.50
<a href="#">2.23.1.4</a>	Poe Springs Park	\$ 2625
<b>Quadrant #1 Total</b>		<b>\$ 3487.50</b>
<b><u>Cost per Acre (Section 3.0 Changes to Acreage Mowed)</u></b>		<b>\$ 87.50</b>

Section #	QUADRANT #2	Bid Amount Per Mowing
<a href="#">2.23.2.1</a>	Lake Alto	\$ 1137.50
<a href="#">2.23.2.2</a>	Santa Fe Lake	\$ 612.50
<a href="#">2.23.2.3</a>	Melrose Boat Ramp	\$ 75
<a href="#">2.23.2.4</a>	Owens-Illinois	\$ 1044
<a href="#">2.23.2.5</a>	Copeland	\$ 437.50
<b>Quadrant #2 Total</b>		<b>\$ 3306.50</b>
<b><u>Cost per Acre (Section 3.0 Changes to Acreage Mowed)</u></b>		<b>\$ 87.50</b>

**BID FORM (CONTINUED)**

**EXHIBIT A**

**BID NUMBER: 22-175: Annual Lawn Maintenance for County Parks**

Section #	QUADRANT #3	Bid Amount Per Mowing
<a href="#">2.23.3.1</a>	Holden	\$ 131.25
<a href="#">2.23.3.2</a>	Lochloosa	\$ 131.25
<a href="#">2.23.3.3</a>	Kate Barnes Boat Ramp – formerly known as M.K. Rawlings	\$ 787.50
<a href="#">2.23.3.4</a>	Grove Park	\$ 262.50
<a href="#">2.23.3.5</a>	Earl P. Powers	\$ 612.50
<a href="#">2.23.3.6</a>	Cynthia Moore Chestnut and Clark Butler Nature Preserves	\$ 962.50
<b>Quadrant #3 Total</b>		<b>\$ 2887.50</b>
<b><u>Cost per Acre (Section 3.0 Changes to Acreage Mowed)</u></b>		<b>\$ 87.50</b>

Section #	QUADRANT #4	Bid Amount Per Mowing
<a href="#">2.23.4.1</a>	Squirrel Ridge	\$ 1057
<a href="#">2.23.4.2</a>	Veterans Park – formerly known as Kanapaha	\$ 1812
<a href="#">2.23.4.3</a>	Watermelon Pond	\$ 226.50
<a href="#">2.23.4.4</a>	Jonesville Park	\$ 3624
<b>Quadrant #4 Total</b>		<b>\$ 6719.50</b>
<b><u>Cost per Acre (Section 3.0 Changes to Acreage Mowed)</u></b>		<b>\$ 75.50</b>

<b>Grand Total all Quadrants #1-4</b>	<b>\$ 16401.00</b>
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Acknowledge Receipt of Addendum(s) (if applicable circle):

#1  Yes No #2 Yes No #3 Yes No #4 Yes No

Bidder: TCC Enterprise Inc. Company: TCC Enterprise Inc.

Address: 3902 E Powhatan Ave. Tampa, fl. 33610

Authorized Signature: Kevin M. Campbell Title: CEO

Clearly Print Name: Kevin Campbell

Phone: 813-606-9148 Fax: 813-237-0396 Date: 6/11/2021

Email Address: tcc\_inc@live.com

**EXHIBIT B**

TCC Enterprise Inc.

(Insert Name of Corporation)

**CORPORATE RESOLUTION  
GRANTING SIGNING AUTHORITY  
AND AUTHORITY TO CONDUCT BUSINESS**

The Board of Directors (“Directors”) of TCC Enterprise Inc., a

(insert name of company)

Florida corporation (the “Corporation”), at a duly and properly

(insert state of incorporation)

held meeting on the 11th day of June, 2021, did hereby consent to, adopt, ratify, confirm and approve the following recitals and resolutions:

**WHEREAS**, the Corporation is a duly formed, validly existing corporation in good standing under the laws of the State of Florida and is authorized to do business in the State of Florida; and

**WHEREAS**, the Corporation desires to grant certain persons the authority to execute and enter into contracts and conduct business on behalf of the Corporation.

**NOW, THEREFORE, BE IT RESOLVED**, that any of the following officers and employees of the Corporation listed below are hereby authorized and empowered, acting along, to sign, execute and deliver any and all contracts and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision of the State of Florida:

NAME

TITLE

Wanda Barton

Director

**BE IT RESOLVED THAT**, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

**IN WITNESS WHEREOF**, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 11th day of June, 20 21, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

**(Corporate Seal) Secretary of the Corporation**

By: Kevin M. Campbell

Kevin Campbell

(Print Secretary's Name)

**EXHIBIT C**

**PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION**

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida ‘public records’ are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

I. NO EXEMPTION FROM PUBLIC RECORDS LAW

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder’s Signature: Kevin M. Campbell Date: 6/11/2021

- - - OR - - -

II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

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By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EXHIBIT D**

**Small Business Enterprise (SBE) Program Participation Form**

**BID NUMBER: 22-175 Annual Lawn Maintenance for County Parks**

***OPTION 1***

**I certify that our Company is an Alachua County Certified Small Business Enterprise (SBE) registered prior to the Bid opening.**

**Circle One:**

**Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to Option 2).**

***OPTION 2***

**I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.**

**Circle One:**

**Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to Option 3.)**

**EXHIBIT D**

**BID NUMBER: 22-175 Annual Lawn Maintenance for County Parks**

***OPTION 3***

**SBE Participation.** I certify that our Company has contacted the Alachua County's Certified SBEs listed below. I state that the following information regarding SBE Subcontractors is true and correct to the best of my knowledge and belief.

Alachua County has adopted a 15% SBE participation goal and policies which encourage participation of Small Business Enterprises (SBE) in the provision of labor, time, supplies, services or construction items of any kind materials.

**SBEs are located in the Alachua County Small Business Enterprise Directory.**

Subcontractor (any business entity holding a subcontract with the prime vendor) services are defined as, "a contract with another business entity that obtains labor, time, supplies, services or construction items of any kind."

Vendors submitting bids under this solicitation are to identify the intended SBE subcontractors. These SBEs have agreed to perform the work for the total dollar value and percentage of the bid set forth below.

**If SBE subcontractors are not utilized and listed below or if option 1 or 2 was not chosen, you must proceed to Option 4 and document your Good Faith Effort.**

SBE Name of Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

**EXHIBIT D**

**BID NUMBER: 22-175 Annual Lawn Maintenance for County Parks**  
***OPTION 4***

**SBE Good Faith Effort.** To be considered responsive all Vendors **should have** SBE Participation or demonstrate a good faith effort to utilize SBE subcontractors. **If option 1, 2 or 3 was not chosen the Vendor should complete the section below substantiating compliance with good faith effort requirements.**

In accordance with Article 11, of the Alachua County Procurement Code, I have solicited and received responses from the following Alachua County certified SBE companies. (The SBE vendor's response should be recorded in the section below.)

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_



**EXHIBIT D**

**BID NUMBER: 22-175 Annual Lawn Maintenance for County Parks**

I as the undersigned Vendor certify that I have completed one of the option(s) below (Circle One):

**OPTION 1      OPTION 2      OPTION 3      OPTION 4**

If you are unable to certify that, you have completed to the best of your knowledge and belief OPTION 1, OPTION 2, OPTION 3 or OPTION 4, CALL (48 hours prior to bid opening) Procurement at 352.374.5202, for direction.

Vendor Name: TCC Enterprise Inc. Date: 6/11/2021

Signature: Kevin M. Campbell Title: CEO

Printed Name: Kevin Campbell

**EXHIBIT E**

**ALACHUA COUNTY GOVERNMENT MINIMUM WAGE (GMW) FORM**

**BID 22-175 Annual Lawn Maintenance for County Parks**

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Bid/RFP are paid, and will continue to be paid, in accordance with Chapter 22, Article 12 of the Alachua County Code.

Please mark the appropriate box below that applies to how you pay your employees:

- Employees involved with Alachua County projects are paid a minimum of **\$15.00** hourly or the current prevailing wage and are provided health benefits?
- Employees involved with Alachua County projects are paid a minimum of **\$17.00** hourly or the current prevailing wage but are not provided health benefits?

Bidder: TCC Enterprise Inc. Company: TCC Enterprise Inc.

Address: 3902 E Powhatan Ave. Tampa, fl. 33610

Authorized Signature: Kevin M. Campbell Title: CEO

Clearly Print Name: Kevin Campbell

Phone: 813-606-9148 Fax: 813-237-0396 Date: 6/11/2021

Email Address: tcc\_inc@live.com

## EXHIBIT F

### DRUG FREE WORKPLACE

Florida Statute, Section 287.087 states that whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

The undersigned vendor in accordance with §287.087, Florida Statute hereby certifies that

TCC Enterprise Inc.

Name of Business

Does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Kevin M. Campbell  
Bidder's Signature

6/11/2021  
Date

**EXHIBIT G**

**Proposed Subcontractors (Non-Small Business Enterprise) Form**

**BID NUMBER: 22-175 Annual Lawn Maintenance for County Parks**

**This form is for all Non-Small Business Enterprise subcontractors being utilized on this project that are not included on Exhibit D.**

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

If additional space is required for your subcontractor listing, make copies of this **Exhibit G** and submit with you bid package.

**EXHIBIT H**

**BIDDER'S QUESTIONNAIRE**

Bidder's Name: TCC Enterprise Inc.

Bidder's Address: 3902 E Powhatan Ave. Tampa, fl. 33610 Phone: 813-606-9148

Number of years in this type of service? 8 Number of years licensed in Alachua County: N/A

Number of employees "ON THE JOB" each week: 20 Number of employees "ON CALL" each week: 5

Will you subcontract any part of this work: Yes  No

If so, give details:  
\_\_\_\_\_  
\_\_\_\_\_

List all major equipment which will be available upon commencement of the agreement to perform the required service: \_\_\_\_\_

Do you currently hold any municipality contracts:  Yes  No  
If so, please indicate below:

City of Tampa  
The Port Tampa Bay

List three references of firms receiving similar service to that requested in this bid (comparable facility size):

- 1) Firm: City of Tampa Phone: 813-274-7722  
Contact Person: Barry Thomas
- 2) Firm: The Port Tampa Bay Phone: 813-241-1700  
Contact Person: Norberto Sanchez
- 3) Firm: City of Tampa Phone: 813-247-3451  
Contact Person: Anthony DeLeon

Are your employees screened by: (indicate below)

- 1) Polygraph
- 2) General Interview
- 3) Background Investigation
- 4) Police Record Check
- 5) Additional

Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party: Yes \_\_\_ No . If the answer is yes, state the location and circumstances on an "attachment" to this questionnaire.

What constitutes your normal business days and working hours: Mon.-Sat. 7am to 5pm

Describe below, your firm's operational plan for providing the services under this agreement:

2 crews with a total of 5 men per crew. Each crew will be given the daily route and locations to service.

The undersigned swears to the truth and accuracy of all statements and answers contained herein:

DATE: 6/11/2021 AUTHORIZED SIGNATURE: Kevin M. Campbell

**EXHIBIT I**

**RESPONSIBLE AGENT FORM**

The Contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between Alachua County and the contractor by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the contractor

RESPONSIBLE AGENT: Wanda Barton

ADDRESS: 3902 E Powhatan Ave. Tampa, fl. 33610

PHONE NO.: 863-660-9199

FAX NO.: 813-237-0396

EMAIL ADDRESS: wbtccinc@gmail.com

ALTERNATE RESPONSIBLE AGENT: Kiyra Campbell

ADDRESS: 3902 E Powhatan Ave. Tampa, fl. 33610

PHONE NO.: 727-278-2725

FAX NO.: 813-237-0396

EMAIL ADDRESS: kiyra.campbell@gmail.com

SIGNED: Kevin M. Campbell DATE: 6/11/2021





**TCC ENTERPRISE INC.**

**Lawn Maintenance**  
**Landscaping**  
**Tree Trimming**  
**Sod Installation**  
**Debris Removal**

LET US  
TAKE COMMAND OF  
YOUR LANDSCAPE!

We Offer Customized Maintenance Plans.  
Mulching, Hedge & Shrubs Trimming  
Spring & Fall Clean-Ups, Annual Planting  
Debris Removal & Pressure Washing

Kevin Campbell | Project Manager  
Contact: 813-606-9148 | Fax: 813-237-0396  
Email: [kc@tcc-propertymtc.com](mailto:kc@tcc-propertymtc.com)  
[WWW.TAMPABAYPROPERTYMAINT.COM](http://WWW.TAMPABAYPROPERTYMAINT.COM)

**TCC ENTERPRISE INC.**  
COMPLETE PROPERTY MAINTENANCE

**BID NO. 22-175 ANNUAL LAWN  
MAINTENANCE FOR COUNTY  
PARKS**

**BID DUE DATE: JUNE 23, 2021  
@2:00PM**





1.3.1 REFERENCES

<p>AGENCY: CITY OF TAMPA</p> <p>BID NAME: I275 AND LINKS 3</p> <p>POINT OF CONTACT: BARRY THOMAS, ADMINISTRATIVE TEAM SUPERVISOR II</p> <p>Email: Barry.Thomas@tampagov.net</p>	<p>Services Performed: Mow, weed, edge, trim prune and blow/sweep off hard surfaces-per frequency of service. Trim palms weed control in turf-per frequency of service. Check trees/shrubs for disease and insects per frequency of service and treat accordingly. Maintain all turf areas between beds and fence lines. Maintain plant beds and including medians.</p> <p>Total properties-13 different sites along I275 and Links 3</p>
<p>AGENCY: THE TAMPA PORT AUTHORITY</p> <p>BID NAME: LANDSCAPE SERVICES</p> <p>POINT OF CONTACT: NORBERTO SANCHEZ, DIRECTOR OF FACILITIES MANAGEMENT</p> <p>Email: Nsanchez@tampaport.com</p>	<p>Services Performed: Mow, weed, edge, trim prune and blow/sweep off hard surfaces-per frequency of service. Trim palms weed control in turf-per frequency of service. Grass cutting, edging, trimming. Grubbing and fence line maintenance, weeding, trimming of trees, hedges, bushes, walkways, driveways, shell or grave covered properties, and mowing strips. Mulching, palm tree pruning twice a year removal of debris. Apply herbicide to unwanted vegetation.</p> <p>Total properties- Property area of The Tampa Port Authority</p>
<p>AGENCY: CITY OF TAMPA</p> <p>BID NAME: LANDSCAPE MAINTENANCE FOR SEWER PUMP STATIONS</p> <p>POINT OF CONTACT: ANTHONY DELEON</p> <p>Email: Anthony.Leon@tampagov.net</p>	<p>Service Performed: Grass cutting, edging, trimming. Grubbing and fence line maintenance, weeding, trimming of trees, hedges, bushes, walkways, driveways, shell or grave covered properties, and mowing strips. Mulching, palm tree pruning twice a year removal of debris. Apply herbicide to unwanted vegetation.</p> <p>Total properties-230 different pump stations</p>



### 1.3.2 FULL TIME EMPLOYEES

- 1) Kevin Campbell, CEO/Project Manager-A highly skilled lawn care and landscape professional who started TCC ENTERPRISE INC.(TCC) after being self-employed for more than 10 years in the lawn care and landscape industry. After many years of working as self-employed, he realized that he could help others of the community with an opportunity for employment. This thought lead to the establishment of TCC. Kevin discovered his profound passion and knew on day he would create jobs and give back to the same communities of which he is from. Kevin systematically trains all his field staff and works very close to his supervisors to assure customer satisfaction is a guarantee on all jobs. Kevin directly trains all lawn care and landscaper staff of the proper use of all hand tools and equipment, heavy duty and/or standard. He also teams up with the field staff and deliver service just to have a reassurance that assignments are being completed to its specifications.
- 2) Kenneth Ellis, Supervisor One of Lawn Maintenance-A highly skilled lawn care and landscape professional with 20 plus years of experience in the lawn care and landscape industry and has been with TCC since its beginning. He has earned his position as the Supervisor One in respect to the pride and dedication that he has delivered. Ray oversees a crew of ten lawn maintenance employees. Ray is favorably known for his prioritizing and organizing skills. He also works closely in the field with the lawn care and landscape staff to assure that quality work is being delivered with each assignment.
- 3) Teddis Clark, Supervisor Two of Lawn Maintenance- A highly skilled lawn care and landscape professional with 15 plus years of experience in the lawn care and landscape industry and has been with TCC for 3 years. Ted has brought a lot of values to the company with his many years of experience. He believes in quality work and completion of assignment with efficient planning and strategy.
- 4) Kevin Solomon, Supervisor Three of Lawn Maintenance- A highly skilled lawn care and landscape professional with 20 plus years of experience in the lawn care and landscape industry and has been with TCC for 5 years. He also works closely in the field with the lawn care and landscape staff to assure that completion of work is being delivered with each assignment.
- 5) Rick Ingraham, Supervisor Four of Lawn Maintenance – A highly experienced lawn care and landscape professional of 15 years of experience in the lawn and landscape industry. He is an expert of the industry who demonstrates his willingness to perform a high-quality job. He takes ownership and leads his crew very strategically to get all jobs completed with working hard toward any interruptions.
- 6) Romelo Rodriguez, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 8 plus years of experience in the lawn care and landscape industry and has been with TCC for 5 years.
- 7) Alex Wright, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 7 plus years of experience in the lawn care and landscape industry and has been with TCC for 4 years.
- 8) Charles Cochran, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 7 plus years of experience in the lawn care and landscape industry and has been with TCC for 2 years.



- 9) Jimmie Huff, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 6 plus years of experience in the lawn care and landscape industry and has been with TCC for 1 year.
- 10) Lewinson Boyd, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 6 plus years of experience in the lawn care and landscape industry and has been with TCC for 4 years.
- 11) Christopher Bates, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 5 plus years of experience in the lawn care and landscape industry and has been with TCC for 4 years.
- 12) Marvin Palmore, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 5 plus years of experience in the lawn care and landscape industry and has been with TCC for 2 years.
- 13) Lamumba Smith, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 5 plus years of experience in the lawn care and landscape industry and has been with TCC for 2 years.
- 14) Tavaris Cooper, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 1 year.
- 15) Damon Larry, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 1 year.
- 16) Jo-Jo Cobb, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 3 years.
- 17) Sharod Jones, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 4 years.
- 18) Jeremy Morgan, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 2 years.
- 19) Ronald Miliron, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 4 years.
- 20) Steven Tucker, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 4 plus years of experience in the lawn care and landscape industry and has been with TCC for 3 years.
- 21) Anthony Johnson, Lawn Care and Landscaper- An experienced lawn care and landscape professional with 3 plus years of experience in the lawn care and landscape industry and has been with TCC for 9 months.

TCC ENTERPRISE INC. If any additional employees are needed to satisfy any contract that we are awarded, we have the resources to recruit and immediately seek more employees. We have built a relationship with a staffing agency to assist around the need of employees.



### 1.3.3 TRAINING PROCEDURES AND TRAINING PLAN

A great part of TCC ENTERPRISE INC. success lies in its continuous three-pronged training approach which supports its ability to exceed its clients' expectations. Our comprehensive training covers areas of safety, equipment, and execution.

#### SAFETY

While our experienced personnel have a combined total of greater than 40 years of service in the lawn care industry, the TCC team undertakes monthly safety and work training to ensure that all team members remain diligent in their effort to maintain a zero-incident record. Safety training includes but is not limited to acquiring knowledge of the equipment, environment, work, and emergency first aid. Our policy is to provide and maintain a safe and healthful working condition free of recognized hazards. TCC will do everything in reason to maintain safe work conditions. Supervisors are responsible for enforcing safety of those employees that they oversee. All employees are expected and are required to cooperate fully in helping to protect themselves as well as their co-workers. All hazardous conditions get reported to the supervisor for the record. No one can enter onto a jobsite under the influence of drugs and alcohol to prevent the likelihood of injuring others. Disciplinary actions are taken against any employee that breaks the safety rules.

#### EQUIPMENT

TCC performs routine inspections and maintenance on all equipment used on any jobsite. Additionally, each team member receives training on how to conduct small repairs on equipment while in use in the field. Having the knowledge of how to conduct "quick fixes" prevents extended downtime and ensures that TCC meets all timelines. Team members are required to wear company shirts, safety vests and work boots that provide an extra measure of safety. The rules of prohibition for vehicles and equipment are no riding with arms or legs outside moving vehicle and equipment and no jumping off moving or stationary vehicles and equipment. Assigned individuals will be permitted to operate equipment and vehicles. All equipment and vehicle operators will follow the posted speed limit and parking zone signs. When joining the TCC team all employees will receive training on operational procedures of equipment. Staff is trained to be highly observant of moving equipment and closely listen to alarms. Pay attention to machines that seem to be having issues which could place staff at risk. Staff is trained to report equipment issues immediately. If an employee has been injured or their safety has been compromised, this gets reported immediately to the assigned supervisor. It is the responsibility of the supervisor to report these issues to the project manager. As well, all staff has the right to directly report injuries and incidents to the project manager.

#### EXECUTION

Upon acquisition of contracts, all team members receive a detailed overview of the contracted services and contract expectations. Mr. Kevin Campbell and/or identified supervisors review performances at each jobsite to ensure that TCC executes in accordance with contractual agreements. All staff assigned to this contract will sign a safety form that gives detail



requirements of safety. All staff will be bound by our extensive safety and equipment policy.

1.3.4 LICENSING-PLEASE SEE ATTACHMENT

1.3.5 BUSINESS LOCATION-PLEASE SEE ATTACHMENT

## EXECUTIVE SUMMARY

Established in June of 2013, TCC Enterprise Inc. is a financially secure, certified minority landscape and lawn maintenance company. TCC Enterprise Inc. relishes in the opportunity to bid on comprehensive city, county, and state contracts such as 22-175 Annual Lawn Maintenance for County Parks. With our local office located in Hillsborough County, our small business was built to create job opportunities for the people of the community.

## CORPORATE HISTORY

After the establishment of TCC Enterprise Inc., the executive staff agreed that it would be necessary to build credibility by working hard to render a quality service. As a full-fledge business of Hillsborough County, our executive staff quickly identified the need for ancillary services and established professional banking and financing relationships, sought legal counsel, an accountant and human resources/business development professionals, all of whom filled the gaps in services where our executive staff had limited exposure and experiences. Furthering our quest to demonstrate credibility, our executive staff obtained and maintains the following certifications for the company:

- Minority/Woman Business Certification by Hillsborough County October 7, 2021 through October 7, 2021
- Small Business Enterprise Certification by Hillsborough County Oct 7, 2021 through October 7, 2021
- Small Local Business Enterprise (SLBE) by City of Tampa January 30, 2020 through January 30, 2021
- Minority Business Enterprise (MBE) by City of Tampa January 30, 2020 through January 30, 2021
- Commercial Landscape Maintenance Fertilizer License-Department of Agriculture and Consumer Services
- Commercial Landscape Maintenance Pesticide License- Department of Agriculture and Consumer Services
- Traffic Control Certification by Florida Department of Transportation (FDOT) present to September 1, 2021



### 1.3.6 LIST OF EQUIPMENT

- 20 Heavy Duty Zero Turns
- 10 Walk Behind Mowers
- 16 Weed Eaters
- 20 Line Trimmers
- 9 Chainsaws
- 4 Pole Saws
- 25 Backpack Blowers
- 1 Bush Hog (Kubota Tractor)
- 10 Commercial Grade Edger's
- 8 Crew Cab Trucks
- 10 Spray Tanks
- 6 Dump Trucks

If any additional equipment is required to satisfy any contract that we are awarded, we have the financial capability and credibility with our banking institution to possess more equipment as required to fulfill the need. In the years of doing business for so many municipalities, we have always been able to provide the necessary equipment to get the job done.

STATE OF FLORIDA  
Department of Agriculture and Consumer Services  
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
June 7, 2021	LC248230	July 31, 2021

THE COMMERCIAL LANDSCAPE MAINT. HOLDER NAMED BELOW  
HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR  
THE PERIOD EXPIRING: July 31, 2021

KEVIN MAURICE CAMPBELL  
3902 E POWHATAN AVE  
TAMPA, FL 33610

*Nicole Fried*  
NICOLE "NIKKI" FRIED, COMMISSIONER

STATE OF FLORIDA  
Department of Agriculture and Consumer Services  
BUREAU OF LICENSING AND ENFORCEMENT

KEVIN MAURICE CAMPBELL  
COMMERCIAL LANDSCAPE MAINT. HOLDER

LC248230

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD  
EXPIRING July 31, 2021

*Nicole Fried* Signature  
COMMISSIONER

Wallet Card  
Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT  
3125 CONNER BLVD, BLDG. 8  
TALLAHASSEE, FLORIDA 32399-1650

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STATE OF FLORIDA  
Department of Agriculture and Consumer Services  
BUREAU OF LICENSING AND ENFORCEMENT

Date File No. Expires  
December 18, 2017 LF264144 September 20, 2021

THE LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER  
NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF  
CHAPTER 482 FOR THE PERIOD EXPIRING: September 20, 2021

KEVIN MAURICE CAMPBELL  
3902 E. POWHATAN AVE.  
TAMPA, FL 33610

  
ADAM H. PUTNAM, COMMISSIONER

STATE OF FLORIDA  
Department of Agriculture and Consumer Services  
BUREAU OF LICENSING AND ENFORCEMENT

KEVIN MAURICE CAMPBELL  
LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER

LF264144

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD  
EXPIRING September 20, 2021

  
COMMISSIONER

Signature

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT  
3125 CONNER BLVD, BLDG. 8  
TALLAHASSEE, FLORIDA 32399-1650



# Certificate of Completion

**Kevin Campbell**

**Has Completed a Florida Department of Transportation Approved Temporary Traffic Control (TTC) Intermediate Course.**

09/01/2021

125

Kurt Dansereau

32100

Date Expires

FDOT Provider #

Instructor

Certificate #



Florida Association of Safety Councils  
State of Florida  
Local Safety Councils,  
fascasafety.org  
niscfal@embargmail.com



For more information about Temporary Traffic Control (TTC) or to verify this certificate  
[www.motadmin.com](http://www.motadmin.com)