

**FIRST AMENDMENT TO AGREEMENT NO. 12071 WITH
ORACLE ELEVATOR HOLDCO, INC.
FOR ANNUAL ELEVATOR SERVICES**

THIS FIRST AMENDMENT TO AGREEMENT NO. 12071, made and entered by and between Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County", and Oracle Elevator Holdco, Inc., hereinafter referred to as "Contractor", and collectively the County and the Contractor are hereinafter referred to as the "Parties".

WITNESSETH:

WHEREAS, pursuant to Bid No. 22-8, the Parties hereto previously entered into an agreement for annual elevator preventive maintenance, inspection and testing services, dated 9/28/2021, (the "Agreement") with an initial term ending September 30, 2022, with two (2) two (2) years renewal options; and

WHEREAS, the County has elected to exercise its first renewal option to renew the Term of the Agreement for a two (2) years period commencing October 1, 2022 through September 30, 2024; and

WHEREAS, the Parties wish to amend the Agreement to add a clause which acknowledges the Alachua County COVID-19 Procedure.

NOW, THEREFORE, the Parties hereby agree to amend the Agreement as follows:

1. **SUBSECTION #1.1** of the Agreement, *Term*, is amended in its entirety to read:
 - 1.1. This Agreement is effective for two (2) years beginning October 1, 2022 and continuing through September 30, 2024 ("First Renewal Option"), unless earlier terminated as provided herein. The County has the option of renewing this Agreement for one (1) additional two (2) year period at the same terms and conditions outlined herein.
2. **SECTION #30** of the Agreement, *Alachua County COVID-19 Procedure*, is added to read:
 30. **Alachua County COVID-19 Procedure**
Alachua County has established safety protocols to protect the spread of COVID-19 in the workplace and among the workforce. The Contractor agrees to comply with adopted Alachua County COVID-19 Procedure, as amended, as applicable to employees while working or providing services inside a Covered Alachua County Facility.
3. This First Amendment shall take effect upon expiration of the original Agreement.
4. Unless expressly amended herein, all other terms and provisions of the Agreement between the Parties, shall be and remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this First Amendment to Agreement 12071 to be executed for the uses and purposes therein expressed on the day and year below written.

ALACHUA COUNTY, FLORIDA

By: _____

Marihelen Wheeler, Chair
Board of County Commissioners

Date: _____

ATTEST

J.K. "Jess" Irby, Esq., Clerk
(SEAL)

APPROVED AS TO FORM

DocuSigned by:
Diana Johnson
9E797AC46776481...

Alachua County Attorney's Office

CONTRACTOR

DocuSigned by:
Mike West
2774829E439D412...

By: _____
Print: Mike west

Title: Senior Vice President

Date: 4/12/2022

IF THE CONTRACTOR IS NOT A NATURAL PERSON, PLEASE PROVIDE A CERTIFICATE OF INCUMBENCY AND AUTHORITY, OR A CORPORATE RESOLUTION, LISTING THOSE AUTHORIZED TO EXECUTE AGREEMENTS ON BEHALF OF YOUR ORGANIZATION. IF ARE A NATURAL PERSON, THEN YOUR SIGNATURE MUST BE NOTARIZED.

Certificate Of Completion

| | |
|---|---------------------------|
| Envelope Id: 32834F54E460432489ED5206DCF1773D | Status: Completed |
| Subject: Please DocuSign: Amendment #1 to Contractual Services Agreement 12071 with Oracle Elevator Hold... | |
| Source Envelope: | |
| Document Pages: 2 | Signatures: 1 |
| Certificate Pages: 5 | Initials: 0 |
| AutoNav: Enabled | Envelope Originator: |
| Envelope Stamping: Enabled | Michelle Guidry |
| Time Zone: (UTC-05:00) Eastern Time (US & Canada) | mguidry@alachuacounty.us |
| | IP Address: 163.120.80.11 |

Record Tracking

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| Security Appliance Status: Connected | Pool: StateLocal | |
| Storage Appliance Status: Connected | Pool: Alachua County | Location: DocuSign |

Signer Events

Mike West
mike.west@oracleelevator.com
Senior Vice President
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

2774B29E439D412...
Signature Adoption: Pre-selected Style
Signed by link sent to
mike.west@oracleelevator.com
Using IP Address: 107.77.216.78
Signed using mobile

Timestamp

Sent: 4/8/2022 10:31:25 AM
Viewed: 4/12/2022 7:34:41 AM
Signed: 4/12/2022 7:34:57 AM

Electronic Record and Signature Disclosure:
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In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Thomas (Jon) Rouse
trouse@alachuacounty.us
Contracts Supervisor

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Alachua County Board of County Commissioners
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
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Jaye Athy
jathy@alachuacounty.us
Procurement Specialist

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Alachua County Board of County Commissioners
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Electronic Record and Signature Disclosure:

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Not Offered via DocuSign

| Witness Events | Signature | Timestamp |
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
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| Envelope Sent | Hashed/Encrypted | 4/8/2022 10:31:25 AM |
| Certified Delivered | Security Checked | 4/12/2022 7:34:41 AM |
| Signing Complete | Security Checked | 4/12/2022 7:34:57 AM |
| Completed | Security Checked | 4/12/2022 7:35:00 AM |

| Payment Events | Status | Timestamps |
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| Electronic Record and Signature Disclosure |
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Alachua County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Alachua County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: mguidry@alachuacounty.us

To advise Alachua County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mguidry@alachuacounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Alachua County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Alachua County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Alachua County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Alachua County during the course of your relationship with Alachua County.

EXHIBIT B

Oracle Elevator Holdco, Inc.

**CORPORATE RESOLUTION
GRANTING SIGNING AUTHORITY
AND AUTHORITY TO CONDUCT BUSINESS
Secretary's Certificate**

I am the General Counsel and Secretary for Oracle Elevator Holdco, Inc. I hereby certify that the resolution attached as Appendix authorizes the Company's CEO, CFO, COO, General, and Mike West to sign all documents with respect to Alachua County on behalf of the Company.

I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 28th day of 2021, and do hereby certify that the attached is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

The Company further certifies that these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. The Company acknowledges that any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

(Corporate Seal) Secretary of the Corporation

By: 

Jim Warner

(Print Secretary's Name)

Date: April 28, 20

Appendix

ORACLE ELEVATOR HOLDCO, INC.

UNANIMOUS WRITTEN CONSENT OF THE BOARD OF DIRECTORS

January 25, 2021

The undersigned, being all of the members of the Board of Directors (the "Board") of Oracle Elevator Holdco, Inc., a Delaware corporation (the "Company") hereby consent and agree, in lieu of a special meeting of the Board, to the approval and adoption of the following resolutions:

WHEREAS, the Company wishes to ensure appropriate safeguards for the execution of customer and supplier contracts following the addition of operations acquired through the acquisition of Premier Elevator Company, Inc. and Premier Elevator Services, LLC;

WHEREAS, under the terms of the Company Sales Policy, any contract for Maintenance, Repair or Modifications that either changes the Company's standard terms and conditions or is issued on the customer's contract terms must be signed by the Chief Executive Officer, the Chief Financial Officer, the Chief Operating Officer, or the General Counsel;

WHEREAS, the Company wishes to revise its signature authority and issue an updated Sales Policy and new Contract Administration Policy to formalize a revised signature authority; and,

WHEREAS, the Board has determined that it is advisable and in the best interests of the Company to amend the Sales Policy and to issue a Contract Administration Policy.

NOW, THEREFORE, BE IT:

RESOLVED, that, the Company shall amend the Sales Policy and issue a Contract Administration Policy to provide the following signature authority:

1. All contracts including, without limitation, all customer contracts, vendor contracts, leases, settlement agreements, and non-disclosure agreements that either modify the Company's standard terms and conditions or are issued on a third party's contract terms (collectively, "Contract") must be signed by one of the following: The Chief Executive Officer, the Chief Financial Officer, the Chief Operations Officer, or the General Counsel. In addition to these authorized signatories, the following members of senior management may execute Contracts as follows:
 - a. Contracts for Customers or Vendors in the Florida Region – Mike West – SVP Florida
 - b. Contracts for Customers or Vendors in the Premier Region (GA, AL, MS, TN and the Jacksonville, Florida region) – Hugh Bertschin – RVP

RESOLVED, that, in order to fully carry out the intent and effectuate the purposes of the foregoing resolutions, the Directors and officers of the Company be, and each of them hereby is, individually authorized in the name and on behalf of the Company from time to time (i) to prepare, execute, deliver and perform, as the case may be, such agreements, amendments, applications, approvals, certificates, communications, consents, demands, directions, documents, further assurances, instruments, notices, orders, requests, resolutions, supplements or undertakings, (ii) to pay or cause to be paid on behalf of the Company any related costs and expenses and (iii) to take such other actions, in the name and on behalf of the Company, as each such Director or officer, in such person's discretion, shall deem necessary or advisable to complete and effect the foregoing transactions or to carry out the intent and purposes of the foregoing resolutions and the transactions contemplated thereby, the preparation, execution, delivery and performance of any such agreements, amendments, applications, approvals, certificates, communications, consents, demands, directions, documents, further assurances, instruments, notices, orders, requests, resolutions, supplements or undertakings, the payment of any such costs or expenses and the performance of any such other acts shall be conclusive evidence of the approval of the Board thereof and all matters relating thereto.

RESOLVED FURTHER, that all actions heretofore taken by the Directors and officers of the Company with respect to the foregoing resolutions are hereby approved, adopted, ratified and confirmed.

[SIGNATURE PAGE TO FOLLOW]

(Signature Page to Written Consent of the Board of Directors of Oracle Elevator Holdco, Inc.)

This written consent is made pursuant to Section 141(f) of the General Company Law of the State of Delaware, and amended, shall be effective as of the date hereof, shall have the same force and effect as a vote of the Board at a duly called meeting and shall be filed with the minutes of the Company in the Company's minute book. A facsimile or electronic mail copy of a signature page hereto shall be deemed an original for all purposes. This consent may be executed in two or more counterparts, each of which shall be deemed an original but all of which shall together constitute one and the same document.

Dated as of the date first written above.

BOARD:

DocuSigned by:
Sean Barrette
382AEDC083D64C8
Sean P. Barrette

DocuSigned by:
Jeffery Farrero
734DD68DB806417
Jeffery Farrero

DocuSigned by:
Paul Belliveau
6CAA38DAF67542A...
Paul M. Belliveau

Certificate Of Completion

Envelope Id: 9DAF9F25C2C1438E9C410E67FDB6BFBE Status: Completed
 Subject: Please DocuSign: Amendment #1 to Contractual Services Agreement 12071 with Oracle Elevator Hold...
 Source Envelope:
 Document Pages: 12 Signatures: 1 Envelope Originator:
 Certificate Pages: 5 Initials: 0 Michelle Guidry
 AutoNav: Enabled mguidry@alachuacounty.us
 Envelopeld Stamping: Enabled IP Address: 163.120.80.11
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

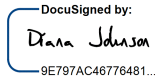
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 Storage Appliance Status: Connected Pool: Alachua County Location: DocuSign

Signer Events

Diana Johnson
 dmjohnson@alachuacounty.us
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 9E797AC46776481...
 Signature Adoption: Pre-selected Style
 Signed by link sent to
 dmjohnson@alachuacounty.us
 Using IP Address: 163.120.80.11

Timestamp

Sent: 4/12/2022 8:40:05 AM
 Viewed: 4/12/2022 9:26:33 AM
 Signed: 4/12/2022 9:28:02 AM

Electronic Record and Signature Disclosure:
 Accepted: 4/12/2022 9:26:33 AM
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In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Thomas (Jon) Rouse
 trouse@alachuacounty.us
 Contracts Supervisor
 Alachua County Board of County Commissioners
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Jaye Athy
 jathy@alachuacounty.us
 Procurement Specialist
 Alachua County Board of County Commissioners
 Security Level: Email, Account Authentication (None)

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| Notary Events | Signature | Timestamp |
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| Signing Complete | Security Checked | 4/12/2022 9:28:02 AM |
| Completed | Security Checked | 4/12/2022 9:28:04 AM |

| Payment Events | Status | Timestamps |
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| Electronic Record and Signature Disclosure |
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Alachua County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

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To contact us by email send messages to: mguidry@alachuacounty.us

To advise Alachua County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mguidry@alachuacounty.us and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Alachua County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Alachua County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to mguidry@alachuacounty.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

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Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Alachua County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Alachua County during the course of your relationship with Alachua County.