

# EXHIBIT A

## BID FORM

BID NUMBER:                   21-7

BID OPENING DATE:        2:00 pm, Wednesday, July 15, 2020

TO: The County Commissioners, County of Alachua:

The undersigned, as Contractor, hereby declares that he has carefully read and examined the specifications and with full knowledge of all conditions, under which the equipment and services herein contemplated must be furnished, hereby proposes and agrees to furnish the equipment and services according to the requirements as set out in the specifications for said equipment and service:

**All Zones are measured on a radius from the intersection of Main Street and University Avenue as indicated:**

<b>Zone</b>	<b>Description</b>
Zone I	0.0 - 10 miles
Zone II	10.1 - 15 miles
Zone III	15.1 - 20 miles
Zone IV	20.1 - 25 miles
Zone V	25.1 - 30 miles

**Part 1 –Asphalt Work Category 1:** Tonnage requested will be placed at a single work zone. Once mobilized, equipment will not require transport until completion of project. If tonnage is placed in multiple work zones and separated by 2,600 ft. and requiring equipment to be moved by transport equipment, price paid will be applicable to the tonnage placed and accepted at the separate work zones.

### Type SP-9.5 Asphaltic Concrete, Cost (\$) per Ton

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1    Yes    No    #2    Yes    No    #3    Yes    No    #4    Yes    No

Bidder: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Clearly Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Type SP-12.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Part 2 - Asphalt Work Category 2:** Tonnage requested will be placed at a single work zone. Once mobilized, equipment will not require transport until completion of project. If tonnage is placed in multiple work zones and separated by 2,600 ft. and requiring equipment to be moved by transport equipment, price paid will be applicable to the tonnage placed and accepted at the separate work zones.

**Type SP-9.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type SP-12.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-9.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-12.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type SP-9.5 (PG76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type SP-12.5 (PG76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-9.5 (PG76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-12.5 (PG 76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Part 3 - Asphalt Work Category 3:** Tonnage requested will be placed at a single work zone. Once mobilized, equipment will not require transport until completion of project. If tonnage is placed in multiple work zones and separated by 2,600 ft. and requiring equipment to be moved by transport equipment, price paid will be applicable to the tonnage placed and accepted at the separate work zones.

**Type SP-9.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type SP-12.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-9.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-12.5 Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type SP-9.5 (PG 76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type SP-12.5 (PG 76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-9.5 (PG 76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Type FC-12.5 (PG 76-22) Asphaltic Concrete, Cost (\$) per Ton**

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>0-150</b>	\$	\$	\$	\$	\$
<b>151-250</b>	\$	\$	\$	\$	\$
<b>251-500</b>	\$	\$	\$	\$	\$
<b>Over 500</b>	\$	\$	\$	\$	\$

**Part 4 – Subcontracted Work:** Percent mark-up for subcontracted work for items quoted under the awarded agreement.

<b>Tons</b>	<b>Zone I</b>	<b>Zone II</b>	<b>Zone III</b>	<b>Zone IV</b>	<b>Zone V</b>
<b>Mark-up</b>	%	%	%	%	%

\_\_\_\_\_  
(Insert Name of Corporation)

**CORPORATE RESOLUTION**

**GRANTING SIGNING AUTHORITY  
AND AUTHORITY TO CONDUCT BUSINESS**

The Board of Directors (“Directors”) of \_\_\_\_\_, a

(insert name of company)

\_\_\_\_\_ corporation (the “Corporation”), at a duly and properly

(insert state of incorporation)

held meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, did hereby consent to, adopt, ratify, confirm and approve the following recitals and resolutions:

**WHEREAS**, the Corporation is a duly formed, validly existing corporation in good standing under the laws of the State of \_\_\_\_\_ and is authorized to do business in the State of Florida; and

**WHEREAS**, the Corporation desires to grant certain persons the authority to execute and enter into contracts and conduct business on behalf of the Corporation.

**NOW, THEREFORE, BE IT RESOLVED**, that any of the following officers and employees of the Corporation listed below are hereby authorized and empowered, acting along, to sign, execute and deliver any and all contracts and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision of the State of Florida:

**NAME**

**TITLE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BE IT RESOLVED THAT**, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

**IN WITNESS WHEREOF**, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

**(Corporate Seal) Secretary of the Corporation**

By:\_\_\_\_\_

\_\_\_\_\_

(Print Secretary's Name)

**ACTION BY WRITTEN CONSENT  
IN LIEU OF AN ANNUAL MEETING OF  
THE BOARD OF DIRECTORS  
OF  
PREFERRED MATERIALS, INC.**

The undersigned, being all of the members of the Board of Directors of Preferred Materials, Inc., a Georgia corporation (the “*Corporation*”), do hereby, pursuant to applicable Georgia statute, give this written consent (a) to the dispensation of an annual meeting of the Board of Directors of the Corporation and (b) to the taking of the following actions, such actions to have the same force and effect had a meeting been duly called and held:

**I. ELECTION OF OFFICERS**

**RESOLVED**, that effective September 1, 2019 all previous elections of officers are terminated, and the following persons be, and hereby are, elected to serve as officers of the Corporation (each individually, an “*Officer*” and collectively, the “*Officers*”) in the capacities set forth opposite their respective names until such time as their successors shall be elected and qualified:

Robert F. Duke	President/Chief Executive Officer
John Rothering	Secretary & Treasurer
Brian Morton	Vice President & Assistant Secretary
Darryl W. Fales	Vice President & Assistant Secretary
Gary Yelvington	Vice President & Assistant Secretary
John R. Hooper	Vice President & Assistant Secretary
John W. Taylor	Vice President & Assistant Secretary
Joseph Apple	Vice President & Assistant Secretary
Kenneth C. Laing	Vice President & Assistant Secretary
Lothar Alomia	Vice President & Assistant Secretary
Mark S. Marine	Vice President & Assistant Secretary
Michael Iapaluccio	Vice President & Assistant Secretary
Nicholas B. Wear	Vice President & Assistant Secretary
Robert B. Royal	Vice President & Assistant Secretary
Robert Spillman	Vice President & Assistant Secretary
Travis Raitt	Vice President & Assistant Secretary
Miguel Alvarez	Vice President & Assistant Secretary
William B. Miller	Admin. Vice President and Assistant Secretary

**FURTHER RESOLVED**, that the Officers be, and each of them hereby is, authorized to execute and deliver agreements, contracts, documents, certificates, and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation’s business, including without limitation, selling products and securing construction work, and to take such other action, as they may deem necessary, advisable, convenient, or appropriate to carry out and fully perform duties incident to the office or offices so appointed, and such other duties as may be prescribed by the Board of Directors from time to time;

**FURTHER RESOLVED**, that the following persons are hereby designated Officers solely for the purpose of attesting signatures of other Officers signing on behalf of the Corporation, and for executing and attesting various corporate documents, tax returns, affidavits, and other instruments as may be necessary from time to time:

Angelica Espinal	Assistant Secretary & Assistant Treasurer
Bethany Casimir	Assistant Secretary & Assistant Treasurer
Carmen Sutton	Assistant Secretary & Assistant Treasurer
Elizabeth Stafford	Assistant Secretary & Assistant Treasurer
Sara W. Wright	Assistant Secretary & Assistant Treasurer
Tracy Kinney	Assistant Secretary & Assistant Treasurer
Vashti Moore	Assistant Secretary & Assistant Treasurer
Ashley Turner	Assistant Secretary
Carmen Hess	Assistant Secretary
Cheryl Kitzis	Assistant Secretary
David C. Lewis	Assistant Secretary
David M. Toolan	Assistant Secretary
Debbie Rios	Assistant Secretary
Gary P. Hickman	Assistant Secretary
John Risoen	Assistant Secretary
Marizabed R. Perez	
de Longstreet	Assistant Secretary
Michael F. Deaton	Assistant Secretary
Rick Jarvis	Assistant Secretary
Steven Wilson	Assistant Secretary
Sylvia Rocek	Assistant Secretary
Tamara A. Albright	Assistant Secretary
Wesley Murray	Assistant Secretary
William P. Jones	Assistant Secretary

## **II. APPOINTMENT OF AUTHORIZED EMPLOYEES**

**RESOLVED**, that effective September 1, 2019 all previous appointments of authorized employees are terminated, and that the following persons be and each of them hereby is appointed to serve as an authorized employee of the Corporation, which persons shall be authorized to execute and deliver such agreements, contracts, documents, certificates and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation's business including, without limitation, selling products and securing construction work:

Bobbie Reilly  
Carl J. Thompson  
Daniel Alten  
David Cerniglia

Kevin Williams  
Lawrence Trace Martell  
Logan Miller

G. Michael Johnson  
Jacob Unger  
Jeffrey R. Andrews  
Jennifer K. Edwards  
Jeremy Minnillo  
Jerry Fletcher  
John Rauschenbach  
Joe Liakos  
Joseph F. Donaruma  
Kenneth Dalton

Lonnie Schaub  
Michael Vickrey  
Patrick Read  
Rick Shuman  
Roberto Perera, Jr.  
Shane Taylor  
Sylvia Battiato  
Ted Kaler  
Tony DiPietro  
W. Charles Molloy

**FURTHER RESOLVED**, that the President of the Corporation may, from time to time, without further action by the Board of Directors, appoint other persons to serve as authorized employees, or remove any individuals from this capacity, and to direct those appointed to take such action, as he may deem necessary, advisable, convenient or appropriate to carry out and fully perform the duties incident to the office of President.

### **III. AUTHORIZATION OF TRADE NAMES**

**RESOLVED**, that the activities and operations of the Corporation may be carried on in any of the following manners or styles as may from time-to-time be deemed necessary or appropriate:

**Conrad Yelvington Distributors  
Prestige Gunite**

**FURTHER RESOLVED**, that the President of the Corporation may, from time to time, without further action by the Board of Directors, authorize the use of additional trade names, and to deem unauthorized any trade name previously authorized, as he may deem necessary, advisable, convenient or appropriate.

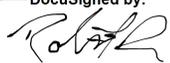
### **IV. MISCELLANEOUS**

**RESOLVED**, that all actions previously taken by any Officer of the Corporation appointed hereunder in his/her capacity as such Officer be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the authorized acts and deeds of the Corporation;

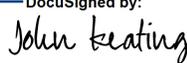
**FURTHER RESOLVED**, that each undersigned agrees that electronic signatures, whether digital or encrypted, of the Board of Directors are intended to authenticate this consent and to have the same force and effect as manual signatures. As used in the previous sentence, the term "electronic signatures" means any electronic sound, symbol or process attached to or logically associated with this consent and executed and adopted by a member of the Board of

Directors with the intent to sign such consent, including, but not limited to, e-mail electronic signatures executed through DocuSign Services; and

**FURTHER RESOLVED**, that this Consent, following execution by all of the members of the Board of Directors, be filed in appropriate order in the minute book of the Corporation.

DocuSigned by:  
  
CCF2010DC31F40D...  
Rob Duke

9/12/2019

DocuSigned by:  
  
6DBD0A4A9D404EA...  
John Keating

9/15/2019

**EXHIBIT C**

**PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION**

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida ‘public records’ are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

**I. NO EXEMPTION FROM PUBLIC RECORDS LAW**

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder’s Signature: \_\_\_\_\_  
John W. Taylor - Vice President

Date: \_\_\_\_\_

--- OR ---

**II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY**

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspector copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT D**

**Small Business Enterprise (SBE) Program Participation Form**

**BID NUMBER: 21-7 Annual Asphaltic Concrete Surfacing Services**

***OPTION 1***

**I certify that our Company is an Alachua County Certified Small Business Enterprise (SBE) registered prior to the Bid opening.**

**Circle One:**

**Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to Option 2).**

***OPTION 2***

**I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.**

**Circle One:**

**Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to Option 3.)**

# EXHIBIT D

**BID NUMBER: 21-7 Annual Asphaltic Concrete Surfacing Services**

## ***OPTION 3***

**SBE Participation.** I certify that our Company has contacted the Alachua County's Certified SBEs listed below. I state that the following information regarding SBE Subcontractors is true and correct to the best of my knowledge and belief.

Alachua County has adopted a 15% SBE participation goal and policies which encourage participation of Small Business Enterprises (SBE) in the provision of labor, time, supplies, services or construction items of any kind materials.

**SBEs are located in the [Alachua County Small Business Enterprise Directory](#).**

Subcontractor (any business entity holding a subcontract with the prime vendor) services are defined as, "a contract with another business entity that obtains labor, time, supplies, services or construction items of any kind."

Vendors submitting bids under this solicitation are to identify the intended SBE subcontractors. These SBEs have agreed to perform the work for the total dollar value and percentage of the bid set forth below.

**If SBE subcontractors are not utilized and listed below or if option 1 or 2 was not chosen, you must proceed to Option 4 and document your Good Faith Effort.**

SBE Name of Contractor: \_\_\_\_\_

Address: 3930 NW 155th Street, Reddick, FL 32868 \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

# EXHIBIT D

**BID NUMBER: 21-7 Annual Asphaltic Concrete Surfacing Services**

## *OPTION 4*

**SBE Good Faith Effort. To be considered responsive all Vendors should have SBE Participation or demonstrate a good faith effort to utilize SBE subcontractors. If option 1, 2 or 3 was not chosen the Vendor should complete the section below substantiating compliance with good faith effort requirements.**

**In accordance with Section 22.11-207, of the Alachua County Procurement Code, I have solicited and received responses from the following Alachua County certified SBE companies. (The SBE vendor's response should be recorded in the section below.)**

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

Must be completed by. SBE Response when contacted: \_\_\_\_\_

**EXHIBIT D**

**BID NUMBER: 21-7 Annual Asphaltic Concrete Surfacing Services**

**I as the undersigned Vendor certify that I have completed one of the option(s) below (Circle One):**

**OPTION 1**

**OPTION 2**

**OPTION 3**

**OPTION 4**

**If you are unable to certify that, you have completed to the best of your knowledge and belief  
OPTION 1, OPTION 2, OPTION 3 or OPTION 4, CALL (48 hours prior to bid opening)  
Procurement at 352.374.5202, for direction.**

Vendor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**EXHIBIT E**

**ALACHUA COUNTY GOVERNMENT MINIMUM WAGE (GMW) FORM**

**Bid 21-7 Annual Asphaltic Concrete Surfacing Services**

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Bid/RFP are paid, and will continue to be paid, in accordance with Chapter 22, Article 12 of the Alachua County Code.

Please mark the appropriate box below that applies to how you pay your employees:

- Employees involved with Alachua County projects are paid a minimum of \$14.50 hourly or the current prevailing wage and are provided health benefits?
  
- Employees involved with Alachua County projects are paid a minimum of \$16.50 hourly or the current prevailing wage but are not provided health benefits?

Bidder: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Clearly Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**EXHIBIT F**

**DRUG FREE WORKPLACE**

Florida Statute , Section 287.087 of the Alachua County Procurement Code and Section 41-530 of the City of Gainesville’s Financial Services Procedures Manual states that whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process

The undersigned vendor in accordance with §287.087, Florida Statute hereby certifies that

\_\_\_\_\_  
Name of Business

Does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Bidder's Signature    John W. Taylor - Vice President

\_\_\_\_\_  
July 15th, 2020

Date

**EXHIBIT G**

**Proposed Subcontractors (Non-Small Business Enterprise) Form**

**BID NUMBER: 21-7 Annual Asphaltic Concrete Surfacing Services**

**This form is for all Non-Small Business Enterprise subcontractors being utilized on this project that are not included on Exhibit B.**

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_%

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_%

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_%

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_%

If additional space is required for your subcontractor listing, make copies of this **Exhibit G** and submit with you bid package.

**EXHIBIT H**

**BIDDER'S QUESTIONNAIRE**

Bidder's Name: \_\_\_\_\_

Bidder's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Number of years in this type of service? \_\_\_\_\_ Number of years licensed in Alachua County: \_\_\_\_\_

Number of employees "ON THE JOB" each week: \_\_\_\_\_ Number of employees "ON CALL" each week: \_\_\_\_\_

Will you subcontract any part of this work:  Yes  No

If so, give details:

\_\_\_\_\_

List all major equipment which will be available upon commencement of the agreement to perform the required service: \_\_\_\_\_

Do you currently hold any municipality contracts:  Yes  No

If so, please indicate below:

\_\_\_\_\_

List three references of firms receiving similar service to that requested in this bid (comparable facility size):

1) Firm: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

2) Firm: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

3) Firm: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Are your employees screened by: (indicate below)

- 1) Polygraph
- 2) General Interview
- 3) Background Investigation
- 4) Police Record Check
- 5) Additional Drug Test, Pre Employment Physical

Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party: Yes \_\_\_\_\_ No \_\_\_\_\_. If the answer is yes, state the location and circumstances on an "attachment" to this questionnaire.

What constitutes your normal business days and working hours: \_\_\_\_\_

Describe below, your firm's operational plan for providing the services under this agreement:

\_\_\_\_\_

The undersigned swears to the truth and accuracy of all statements and answers contained herein:

DATE: \_\_\_\_\_ AUTHORIZED SIGNATURE: \_\_\_\_\_

John Taylor - Vice President

**EXHIBIT I**

**RESPONSIBLE AGENT FORM**

The Contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the Entities and the contractor by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the contractor

RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ALTERNATE RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance Co. National Insurance East 2000 Westwood Dr. Wausau, WI 54401  www.LibertyMutual.com	CONTACT NAME: Valerie Reece	FAX (A/C, No):	
	PHONE (A/C, No, Ext): 513-867-3822	E-MAIL ADDRESS: Oldcastle.certs@LibertyMutual.com	
INSURED Preferred Materials, Inc. (216-JAC) 11482 Columbia Park Dr W, Suite 3 Jacksonville FL 32258	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Liberty Mutual Fire Insurance Company		23035
	INSURER B: Liberty Insurance Corporation		42404
	INSURER C:		
	INSURER D:		
	INSURER E:		

**COVERAGES**

CERTIFICATE NUMBER: 56551372

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Primary/Non-Contributory <input checked="" type="checkbox"/> Separation of Insured GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TB2-C81-004095-119  XCU Coverage Included	9/1/2019	9/1/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$50,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AS2-C81-004095-129  AS2-C81-054502-529 Physical Damage only: Comprehensive Ded \$10,000 Collision Ded \$10,000	9/1/2019	9/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WA7-C8D-004095-029 All except OH, ND, WA, WY  WC7-C81-004095-019 WI, MN	9/1/2019	9/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 21-7 Annual Asphaltic Concrete Surfacing Services  
 Alachua County BOCC and the City of Gainesville are listed as additional insured with regards to the general liability and automobile liability policies, on a primary and non-contributory basis, where required by written contract.  
 Waiver of subrogation is included in favor of the additional insured, where required by written contract, and where applicable by law.

**CERTIFICATE HOLDER****CANCELLATION**

Alachua County BOCC  
 Public Works Department  
 Attn: James "Tony" Flegert  
 5620 NW 120 Lane  
 Gainesville FL 32653

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Valerie Reece

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ACORD 25 (2016/03)

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