



Alachua County Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

January 19, 2021

RE: Addendum #1
CTA 21-977 Outdoor Artwork for West Lawn of the County Administration Building

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced Bid:

The above **Bid Opening Date** has been extended to **February 9th, 2021 11:59 pm**. All Bids must be received via Codaworx at: <https://www.codaworx.com/rfp/cta-21-977-outdoor-artwork-for-west-lawn-of-the-county-administration-building/>.

Questions and Answers

Q #1: I am working with two art students; would we apply as an artist team?

A #1: Yes.

Q#2: The students I'm working with do not have many references, how can I help them out?

A#2: Get as many references as you can: teachers, principals, any adult that can give a reference towards their artistic ability and talent.

Q#3: These are young middle school students, they do not have as much experience, how can we complete the requirement for past projects?

A#3: You will need to make sure that you include past projects from everyone in the team to meet the requirements of the CTA. Minimum 5 past projects.

NOTE: You should acknowledge receipt of this addendum on your Bid Form.

End of Addendum # 1

Sincerely,

Leira Cruz Caliz

Procurement Agent

Leira Cruz Caliz/bf

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

PUBLIC ART CALL TO ARTISTS

for the

**CTA 21-977 Outdoor Artwork for West Lawn of the
County Administration Building**



Submittal Deadline:

2:00 pm, Wednesday, January 27, 2020

**Any response received after the above submittal deadline
will not be considered.**

Purpose

The Alachua County Arts Council (“the Committee”) invites artists or artist teams to submit their proposals for the West Lawn Art, a public, outdoor artwork that amplifies aspirations and truly listens to the community.

Background

The mission of the County public arts program is to enhance the quality of the visual environment in Alachua County, thereby adding to the quality of life and the level of citizen awareness of the importance of aesthetic experience in their everyday lives.

The art site will be on the SE corner of University Avenue and Main Street on the West Lawn of the County Administration Building, located at 12 SE 1 St., Gainesville, FL 32601 (Exhibit 1).

The site formerly displayed a Confederate Soldier Statue for more than 100 years. The placement of the statue became a divisive issue in the community. The Board of County Commissioners voted to return the statue to the Daughters of the Confederacy, who originally donated the statue to the County in 1904. They also voted that a new art work be constructed at the current location that “reflects the shared values and aspirations of the community and should not honor a person, historical event or a political figure.” The Confederate Solider Statue was peacefully relocated in 2017.

The first Call to Artists for this project resulted in no submittals. The Board of County Commissioners increased the budget for our second Call to Artists, but chose to reject all submittals and hold a contest to allow citizens to submit their concept for the third Call to Artists scope. “The Gainesville Megaphone – a place to amplify aspirations and truly listen to the community” was the winning concept and a \$1,000 award was given to Heidi Stein from the project budget for her winning concept. Ms. Stein provided the concept, the County is now searching for an artist to construct art inspired by her concept.

The Board of County Commissioners unanimously agreed that the concept of our citizens having a voice and being heard on the lawn of their County government was the ideal message to relay through this artwork. They did, however, express concern about traffic noise from the nearby busy intersection. Therefore, it is necessary for all submitters to consider the noise of the intersection with their submittal.

Eligibility

This call is an open call to all artists and student artists.

Deadline

Submittals must be uploaded to Codaworx.com. by **2:00 pm, Wednesday, January 27th, 2020.**

Please click on the link to apply: <https://www.codaworx.com/rfp/cta-21-977-outdoor-artwork-for-west-lawn-of-the-county-administration-building/>

Budget

The budget for this project is \$37,550, which includes, but is not limited to, artists fees, other consultants’ and subcontractors’ fees, insurance conforming to Alachua County Board of County Commissioners standards, engineering, materials fabrication, transportation, installation (including any site modification), and post-installation documentation.

Project Details

This art work will be inspired by our citizens having a voice and being heard on the lawn of their County government and will be located on an existing 12' x 12' concrete slab on the West Lawn of the County Administration Building. The theme must be based on the winning concept “The Gainesville Megaphone – a place to amplify aspirations and truly listen to the community”.

Location

The County Administration Building is located at 12 SE 1 St., Gainesville, Florida 32601.

Proposal Requirements

Please review the score sheet prior to completing the proposal and note that some of the requirements must be met at a minimum level or the proposal will not be considered.

1. A letter of intent on your business letterhead, if you have one, that describes your:
 - Name, address and contact information,
 - Interest in this particular project, and;
 - Background including credentials, experience and awards. A resume may be used in response to item 3.
2. Between 5 and 10 digital photos of your prior completed work. If possible, the work included should be similar to the one you are proposing for this CTA.
3. A sketch or image of your proposed work
 - A written description of the proposed work including materials and approximate dimensions,
 - Description of life expectancy and maintenance requirements, and;
 - Installation plan
4. Your complete budget, including cost of installation and insurance coverage.
5. Your time line for completion of the project beginning with announcement of your receipt of notice of award.
6. Name and contact information of three professional references and state if they are prior customers and if so for what project.

Inquiries

All questions and inquiries must be sent via email to Leira Cruz Cáliz, Procurement Agent at lcruzcaliz@alachuacounty.us. Responses to questions and inquiries will be advertised via addenda.

Independent Artist

In the performance of this Agreement, the Artist is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venturer, or associate of the County. The Artist is solely

responsible for the means, method, technique, sequence, and procedure utilized by the Artist in the full performance of this Agreement.

Alachua County Minimum Wage

The Work performed through this Agreement is considered covered services under Chapter 22, Article III, of the Alachua County Code of Ordinances (“Wage Ordinance”), which establishes a government minimum wage for certain contractors and subcontractors providing selected services to Alachua County government. “Covered Employees,” as defined in Sec. 22.45 of the Wage Ordinance, are those employees directly involved in providing covered services pursuant to this Contract. The County may amend the applicable Minimum Wage on or before October 1st of each year.

- 1.1. Current required Alachua County Government Minimum Wage is \$14.00 per hour when health benefits are provided at the equivalent value of \$2.17 per hour and \$16.17 when health benefits are not provided (collectively, the “Minimum Wage”).
- 1.2. The County may amend the applicable Minimum Wage on or before October 1st of each year.
- 1.3. The Artist must provide certification, **Exhibit C**, to the County that it pays each of its employees the Alachua County Government Minimum Wage, as well as ensuring that it will require the same of its subcontractors throughout the duration of the Agreement.
- 1.4. The Artist shall prominently display a copy of the Wage Ordinance where it is easily seen by covered employees and supply to covered employees upon request. Additionally, the Artist is responsible to make any person submitting a bid for a subcontract for covered services aware of the requirements.
- 1.5. Failure to comply with the provisions of the Wage Ordinance will be deemed a breach of contract and authorize the County to withhold payment of funds in accordance with Chapter 218, Florida Statutes.

The Artist will include the necessary provisions in subcontracts to ensure compliance. However, the County shall not be deemed a necessary, or indispensable, party in any litigation between the Artist and subcontractor

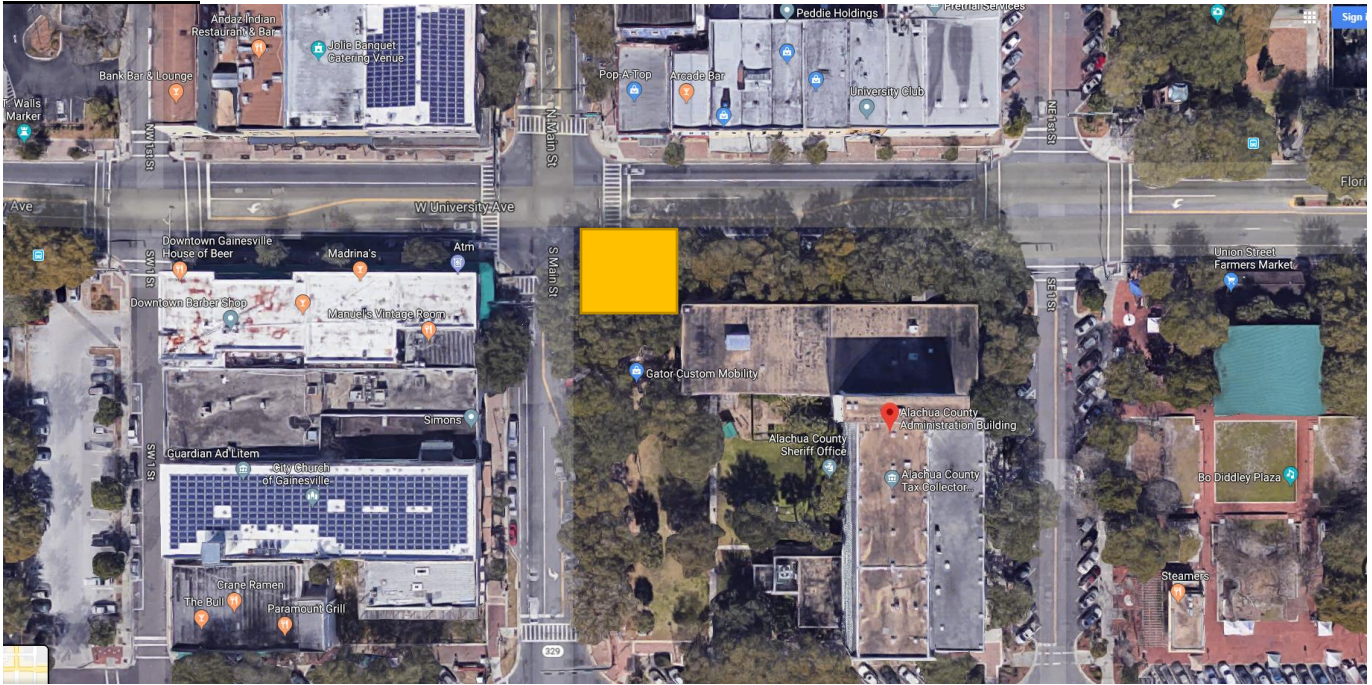
Selection Process

The Evaluation Team will consist of a group of interested stakeholders and the Alachua County Arts Council. The Alachua County Arts Council shall make a recommendation to the Board of County Commissioners regarding this project. The Committee shall provide at least two alternatives to the recommendation. The Board may make the final selection from those options presented or any option upon its own motion.

Evaluation Factors and Points (100 pts Total)

Number	Criteria	Maximum Score	Actual Score
1	Experience, interest	10	
2	Prior work is creative aesthetically appealing, inspiring	15	
3	Proposed work is creative, inspiring and meets thematic expectation	25	
3a	Work will be visible and appealing and compatible with setting – taking into consideration noise constraints	15	
3.b	Work will be long lasting, require minimum maintenance and resist tampering	10	
3.c	Installation will provide security for the work and safety for viewers	5	
4	Budget clear, complete, includes cost of installation* and insurance and within funding. Budgets greater than \$38,000 will be eliminated from consideration	5	
5	Timeline is clear, complete and reasonable	5	
6.	References are included and are prior clients	5	
7.	Alachua County resident	5	

EXHIBIT A



Map showing location of 12' x 12' slab on corner of West University Avenue and South Main Street in Gainesville, FL



East view of the slab



North view of the slab



South view of the slab

EXHIBIT B

TYPE “A” INSURANCE REQUIREMENTS “ARTISAN CONTRACTORS / SERVICE CONTACTS”

The Contractor shall procure and maintain for the duration of this contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the contractor/vendor, his agents, representatives, employees or subcontractors.

COMMERCIAL GENERAL LIABILITY

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products / Completed Operations Aggregate, \$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense.

AUTOMOBILE LIABILITY

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 combined single limit each accident.

WORKERS COMPENSATION AND EMPLOYER’S LIABILITY

Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

Employer’s Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

BUILDER’S RISK / INSTALLATION FLOATERS (when applicable)

When this contract or agreement includes the construction of and/or the addition to a permanent structure or building; including the installation of machinery and/or equipment, the following insurance coverage must be afforded:

Coverage Form: Completed Value, All Risk in an amount equal to 100% of the value upon completion or value of equipment to be installed.

When applicable: Waiver of Occupancy Clause or Cessation of Insurance clause. Flood Insurance as available under the National Flood Insurance Program.

EMPLOYEE FIDELITY COVERAGE (only applicable to vendors whose employees handle funds)

Employee Dishonesty coverage must be afforded for not less than \$500,000 Blanket all employees ISO Form

OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

I Commercial General Liability and Automobile Liability Coverages

a. The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor/Vendor; to include Products and/or Completed Operations of the Contractor/Vendor; Automobiles owned, leased, hired or borrowed by the Contractor.

b. The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Contractor/Vendor's insurance and shall be non-contributory.

II All Coverages

The Contractor/Vendor shall provide a Certificate of Insurance to the County with a notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under claims made from the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

SUBCONTRACTORS

The Contractor/Vendor shall be responsible for all subcontractors working on their behalf as a condition of this agreement. All subcontractors of the Contractor/Vendor shall be subject to the same coverage requirements stated herein.

CERTIFICATE HOLDER: Alachua County Board of County Commissioners
MAIL, EMAIL or FAX CERTIFICATES

The Certificate of Insurance must contain the following:

Department Contact: Gina Peebles

Department: County Manager

Dept. Contact Phone: 352.374.5245

Dept. Contact Email: gpeebles@alachuacounty.us

CTA 21-977 Outdoor Artwork for West Lawn of the County Administration Building

EXHIBIT C

Certification of Meeting Alachua County Wage Ordinance

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Agreement are paid, and will continue to be paid, in accordance with Chapter 22, Article III of the Alachua County Code of Ordinance (“Wage Ordinance”).

Corporate Name:
Address
City/State/Zip
Phone Number
Point of Contact _____

Project Description:

CONTRACTOR

ATTEST (By Corporate Officer)

By _____
Print: _____
Title: _____

By _____
Print: _____
Title: _____
Date: _____

INCORPORATED OR ARE OTHERWISE NOT A NATURAL PERSON, PLEASE PROVIDE A CERTIFICATE OF INCUMBANCY AND AUTHORITY, OR A CORPORATE RESOLUTION, LISTING THOSE AUTHORIZED TO EXECUTE CONTRACTS. IF A NATURAL PERSON, THEN YOUR SIGNATURE SHOULD BE NOTARIZED. SAMPLE FORMATS FOR NOTARY ARE AVAILABLE ON THE INTRANET UNDER THE PURCHASING/PROCUREMENT SECTION