



Alachua County Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

November 24, 2020

RE: Addendum #1

BID RFP 21-951 A & E Professional Services for the Court Services Support Building

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced Bid:

ADD/DELETE

Delete: **1.15 Small Business Enterprise (SBE) Program**

Delete: **1.16 Local Firms Location Points**

Delete: **1.19 Drug Free Workplace**

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of bids, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace EXHIBIT F, secondly to certified Small Business Enterprises (SBEs) proposers.

ADD: **1.19 Drug Free Workplace**

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of bids, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace EXHIBIT F.

Delete: **6.1 Technical Qualifications (100 Obtainable Points)**

The Technical Qualifications will assess each responding Consultant's ability based on experience and qualifications of key staff members, the Consultant's capability of meeting time and budget requirements, whether a Consultant is a certified Small Business Enterprise, volume of work to the County, and the Consultant's record with regard to this type of work, particularly in the County or in Florida.

ADD: **6.1 Technical Qualifications (75 Obtainable Points)**

The Technical Qualifications will assess each responding Consultant's ability based on experience and qualifications of key staff members, the Consultant's capability of meeting time and budget requirements, volume of work to the County, and the Consultant's record with regard to this type of work, particularly in the County or in Florida.

Delete: 6.1.3 **Location = 10 Points**

6.1.3.1 Points provided by procurement.

Delete: 6.1.4 **Small Business Enterprise Participation (SBE) - 15 Point Maximum**

6.1.4.1 Points Provided by Procurement.

Delete: **Exhibit A: Signature and Acknowledgement of Addendum Form**

ADD: Exhibit A: Signature and Acknowledgement of Addendum Form (Revised) - See Attached

Delete: **Exhibit B: Small Business Enterprise (SBE) Program Participation Form**

Delete: **Exhibit C: Certified Small Business Enterprise Points Request Form For Rfp's**

Delete: **Exhibit F: Drug Free Workplace**

ADD: Exhibit F: Drug Free Workplace (Revised) - See Attached

NOTE: You should acknowledge receipt of this addendum on your Bid Form.

End of Addendum # 1

Sincerely,

Theodore White

Theodore White
Procurement Agent II

TW/bf

SIGNATURE AND ACKNOWLEDGEMENT OF ADDENDUM FORM (Revised)

RFP 21-951 A & E Professional Services for the Court Services Support Building

PROPOSAL OPENING DATE 2:00 pm, Wednesday, December 9, 2020

Acknowledge Receipt of Addendum(s) (if applicable): #1 #2 #3 #4 #5 #6

Proposer _____ Company _____

Address _____

Authorized Signature _____ Title _____

Clearly Print Name _____

Email Address _____

Phone _____ Fax _____ Date _____

DRUG FREE WORKPLACE (Revised)

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of proposals, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given to those vendors certifying a drug-free workplace.

The undersigned vendor in accordance with Florida Statute 287.087 and Section 22.09 of the Alachua County Procurement Code hereby certifies that

Name of Business

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

Date