

Application Form for Community Redevelopment Grants for the Gainesville Metropolitan Area

FY2020 Application

Date: May 27, 2020

Applicant Organization Name: Rebuilding Together North Central Florida, Inc.

Business Address: 4550 SW 41st Boulevard, Suite 2, Gainesville, FL 32608

Organization Website: www.RebuildingTogetherNCF.org

Email Address: rd@rebuildingtogetherncf.org

Phone Number: 352-373-2573

Bios of Officers and Service Providers Names: Page 12

Please attach relevant 501C3 documentation: Page 28

Please attach documentation of liability insurance coverage meeting County requirements: Page 30

Background of applicant and service history in the community: Page 25

Executive Summary of the Grant Request: Page 2

Timeframe of Service:

Rebuilding Together is prepared to begin services immediately by identifying un-funded projects from our current waitlist to contract for immediate repairs. We will also launch the formal application for NEW applicants within 30 days of funding notification. We will follow the guidelines described in the "Emergency Home Repair Outline" (attached) for taking and reviewing applications, and for coordinating and implementing repairs. We will run the program until funding is spent, or for twelve consecutive months, whichever ends first.

Summary of Major Outcomes: Page 10

Total Funding Request: \$50,000

Matching Funds:

- \$20,000 – Designated Community Agency Partnership Program funds (CAPP)
- \$10,000 – Designated General Repair funds via Rebuilding Together NCF's budget
- \$20,000 – Emergency Funding Allocation via our National Relationship with Lowe's (PENDING—requested)
- TOTAL MATCH: \$50,000

Executive Summary

Rebuilding Together North Central Florida (RTNCF) has been addressing substandard housing in Alachua County for over a decade through needed home repairs and accessibility modifications at no cost to underserved/low-income families. We bring together hundreds of volunteers every year to ensure our neighbors can be healthy, safe, and independent in their homes and communities for years to come. During the COVID-19 crisis, RTNCF is taking precautions to ensure the wellbeing of our staff, neighbors, volunteers, and partners while remaining aware of and responding to our community's needs.

To this end RTNCF is launching an Emergency Repair Program designed to address urgent repairs before costly secondary effects set in. For example, RTNCF could repair a roof leak before water damage and mold become problematic. We intend to do targeted repairs that focus on keeping our neighbors safe and healthy in their homes, e.g. accessibility modifications, roofing, plumbing, and electrical repairs. To minimize risk to the homeowners and our volunteers, we will utilize subcontractors to perform the repairs in an efficient manner.

Additionally, our subsidiary organization, The Community Weatherization Coalition (CWC), is poised to continue offering its successful resource saving and cost reducing Energy Tune-Up Program, which has helped over 1,200 families save hundreds of dollars each year on their utility bills since 2008, with reduced risk via new DIY Tune-Ups. This program will provide low-to-moderate income clients with all the information and tools needed to reduce their utility usage without sacrificing quality of life via small changes, e.g. energy-efficient lights, water saving shower heads, and insulation for water heaters and A/C units.

Over 40 percent of all households within the Gainesville Core Based Statistical Area have at least one problem with their housing, such as high monthly cost burden, overcrowding, or deficiencies in the spaces and systems used for food and water¹. Among Black and Hispanic households, this number is nearly 55%¹. While Black citizens use 10% less electricity per person than our county average, they pay nearly 40% more of their income on energy¹. Only 28% of Black 3rd Graders are proficient readers, compared to 74% of White 3rd Graders¹. Safe and stable housing would reduce the number of minority children that never graduate high school, never able to be equal competitors in our economy.

RTNCF is requesting \$50,000 to jumpstart our Emergency Repair Program as well as the CWC's DIY Tune-Up program. We will leverage our proven skills along with \$10,000 of our own budget, \$20,000 received from CAPP, and hopefully \$20,000 from Lowe's. We will use this funding to provide a minimum 10 owner-occupied households with emergency repairs and 15 households with DIY Tune-Ups.

As we are all spending more time at home than ever, maintaining affordable living and low-income homeownership is imperative as homeownership is often less costly than renting, provides a stronger foundation to climb out of the grasps of poverty, and helps equity to remain in communities. Through funding the Emergency Home Repair Program and DIY Tune-Up Program we can help families avoid the deciding between paying a bill, seeing a doctor, or having a roof over their head and focus on what is important; their wellbeing and maintaining their livelihoods.

For Professional Service Grants applicants shall address the following issue areas:

100 total points in this section plus a maximum of five bonus points per the matching funds option above. Total potential score of 105 per application.

1. (20 Points) Special 2020 Criteria: Demonstrate how will the grant address COVID-10 impacts in the community. Please provide a detailed response how your service grant will address the economic impacts to the targeted area and communities including specific outcomes. (300 words maximum)

During these challenging times, resources are scarce, and needs high. RTNCF hopes to implement an Emergency Repair Program (ERP) to be funded through this grant and other sources to provide targeted, high-impact, and immediate repairs. This program will rely more heavily on contracted labor than our typical projects to minimize response times and contact with homeowners, many of whom belong to the most vulnerable groups. The program will prioritize time-sensitive repairs that directly impact health, safety, and quality of life and/or if not corrected would render the home uninhabitable. Emergency repairs may include:

- Roofing
- Heating/Cooling
- Water Heaters
- Critical Plumbing
- Critical Electrical
- Critical Accessibility Modifications

In addition to repairing low- to moderate-income (LMI) homes we will continue to promote economic equity and resource conservation through a modification to the Community Weatherization Coalition's (CWC) successful Energy Tune-Up Program, the DIY Tune-Up. The Energy Tune-Up Program pairs low-cost energy and water saving solutions with educational components which are tailored to a family's experience and preferences. This program saves families an average of \$255 per year in utilities. These families have always experienced the highest utility burdens and, due to the impacts of the pandemic, are now under- and unemployed, spending more time in their homes, and using more energy and water than ever. The DIY Tune-Up will use our successful program as a template, while providing education, tools, and supplies to allow families to do the modifications themselves, thereby reducing exposure. This program keeps money in people's wallets now and empowers them by encouraging mindful usage of resources.

Together we can help the most vulnerable groups we serve such as the elderly and disabled remain in their homes safely and provide others some peace of mind as they grapple with the challenges posed by this crisis.

2. (20 Points) Service and Outcomes are located in a priority low to moderate income area. Define your clients and communities/neighborhoods being served by the grant. Please provide as much detail as possible on the demographic groups impacted by the grant request. Maps showing service areas would be appreciated. Make explicit how the application relates to the 2019 Gainesville Community Revitalization Area Agreement Excerpts listed in this document. Please reference Exhibit A in the packet to provide location information. (500 words maximum)

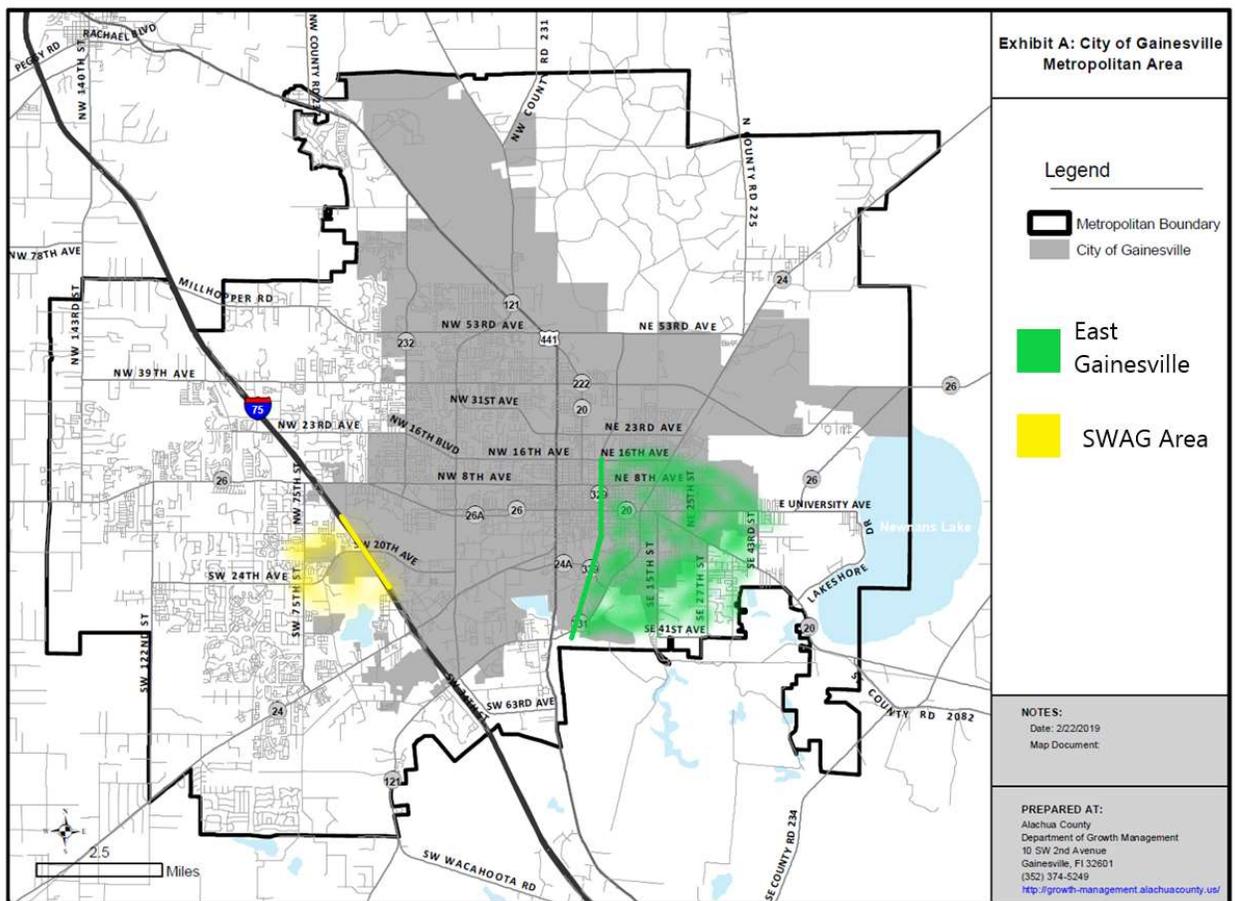
RTNCF has always served low-income families and will continue to do so; however, for the ERP we may consider moderate income households on a case by case basis. All projects served will take place within the City of Gainesville Metropolitan limits, with special priority given to clients who reside within LMI areas, including **East Gainesville** and **SWAG** locations. All repairs/modifications for our ERP will be completed at LMI owner-occupied dwellings, while the CWC will serve LMI homeowners and renters.

Priority Communities:

- Minorities:
 - Hispanic and Black Americans are more likely to have taken a pay cut or lost a job because of COVID-19².
 - 73% of black adults reported not having emergency funds to cover 3 months of expenses compared to 47% of white adults²
 - Black (48%) and Hispanic Adults (44%) were more likely than white adults (26%) to have reported having trouble paying their bills last month, compared with 46% (black), 28% (Hispanic), and 20% (white) during a typical month²
 - In 2019 over half of Alachua County households were “working poor,” falling below the threshold of ALICE (asset limited, income constrained, employed). These figures were even higher for local Black (three-quarters) and Hispanic households (60%), and two-thirds of household heads over 65 were below the ALICE threshold³
 - White households paid 5.4% of their income for energy (electricity and NG) and 7.9% of their income for all utilities, while Black households paid 40% more of their income per person, averaging 7.5% of their income for energy and 11.4% for all utilities¹
- Families (including female headed households)
 - 47% of Single Female-Headed Families are impoverished, compared to 36% of Single Male-Headed Families and 5% of Married Families³.
 - Child Poverty rates in Alachua County are higher than average for both Non-Hispanic White (13.5%) and Black children (44.6%)¹
 - Childhood poverty is associated with poor educational outcomes, health, and housing⁴

- Elderly
 - Many of the homeowners we serve live on a fixed income with social security as a sole income source
 - As a high-risk group, seniors need to be able to shelter in place safely, with minimal health concerns
- Disabled
 - High home related costs required for suitable living, often lower income

Priority Geographical Locations:



- East Gainesville (Residential Areas East of Main Street)
 - High concentration of minorities⁵
 - High poverty density⁵

- Older housing stock which is more likely to encounter issues and to be less energy-efficient⁵
 - Rehabilitation can help avoid slum/blight in a vulnerable area
 - Wetlands are difficult to navigate for development, increasing the need for rehabilitation of preexisting structures¹
- SWAG (South West Gainesville/Alachua County Tower Road corridor, West of I-75)
 - High concentration of minorities⁵
 - High poverty density⁵
 - Highest housing burden in Gainesville⁵
 - High crime rates often associated with neighborhood slum/blight⁵
 - Low school proficiency scores⁵
3. (20 Points) Encourages job skills training, education and entrepreneurship. In addition to a detailed description of the services to be rendered per the points above, please also explicitly relate the training, education, and entrepreneurship outcomes to the relevant County Community Redevelopment Economic Development Related Policies and Objectives. (500 words maximum)

At its core, RTNCF's mission is empowering communities to sustain themselves through critical repair efforts, which inherently stimulates economic development through the contracting of skilled labor to complete repairs. Through our programs, Rebuilding Together encourages the development of both hard and soft job skills in construction trades activities, but also in personal interactions, organization, logistics, and big-picture thinking and problem solving related to affordable housing. Several key partnerships are in place to serve these specific goals.

1) Annually, RTNCF subcontracts to skilled subcontractors, many of whom offer direct on-the-job training, internship programs, apprenticeship programs in conjunction with the University of Florida or Santa Fe College, or some combination of these. Rebuilding Together offers many bid opportunities per year to these contractors to increase their capacity for continuous work and employment. In 2019, RTNCF invested more than \$114,000 in subcontractors to repair substandard local homes.

2) RTNCF works directly with AmeriCorps members through two national service programs that engage (generally young) people in 10-month service programs in nonprofit fields. Two members serve with RTNCF directly for the full term of service annually through the Rebuilding Together CapacityCorps program and are exposed to every aspect of running an organization like ours. Additionally, we host a team of National Civilian Community Corps members who participate in direct service providing repairs at the homes of RTNCF clients. These members

serve with us typically for 5-6 weeks, and we host 6-12 at a time, generally once per year.

3) RTNCF also serves as a volunteer host site for many local service organizations, including Project YouthBuild, which provides GED educations, on-the-job training in trades and construction work, interviewing and soft-skills, and as a general support mechanism for at-risk youth to improve their economic prospects.

4) RTNCF provides internship opportunities in several areas, most regularly via the CWC's energy-efficiency program, which often serves as a springboard for University students into sustainability and energy related fields of work.

5) The CWC provides training each year for community volunteers who learn how to assess ways to reduce energy and water use in homes, and who serve as mentors to residents to empower them to manage their home energy and water systems more efficiently, saving money on utility bills.

These partnerships enhance our local community via the full-time employment of five W-2 employees and dozens of 1099 subcontractors. Our ERP will allow us to enhance and expand the amount of subcontracted work we can complete which will have the mutual positive effect of providing poverty relief for the homeowners served by the program, and increasing the employment prospects of our subcontractors.

4. (20 Points) Provides expanded opportunities for education, including jobs-related skills training to increase workforce participation and better employment opportunities for populations that are experiencing economic disparities identified in the "Understanding Racial Inequity in Alachua County" Report (2018). (500 words maximum)

This section acts as a supplement to the points referenced in issue area 3, please make explicit how the outcomes relate to the "Understanding Racial Inequity in Alachua County" Report (2018).

Numerous studies indicate that children who change schools experience declines in educational achievement⁵. Moving often leads to interruptions in instruction, excessive absenteeism, chaotic environments not conducive to studying, stress, disruptions of peer networks (for older children), and interference with the development of close, personal relationships (for younger children)⁵. Additionally, studies have found that children growing up in overcrowded housing have lower math and reading scores, complete fewer years of education, more commonly fall behind in school, and are less likely to graduate from high school than their peers⁵. Substandard housing can also cause or exacerbate health problems that lead children to be absent from school. Poor housing conditions—notably, the persistent presence of cockroaches, pesticides, and mold—contribute to the incidence of asthma, which can lead to absenteeism, even among children whose asthma is mild or moderate⁵. Studies have connected higher levels of absenteeism with reduced performance on standardized tests and in the classroom⁵. The benefits of reducing disruptive moves, overcrowding, high housing cost burden, home health

hazards, and homelessness are all community-independent⁵. Wherever the location, the physical quality of the home and the household's capacity to afford a stable, suitable living environment can affect student educational outcomes⁵.

In Alachua County, a clear divide can be seen among racial demographics in economic security and educational attainment, with Hispanics and especially Blacks being disadvantaged. Together with non-Hispanic Whites, Blacks and Hispanics make up over 90% of Alachua County residents¹. While non-Hispanic Whites have a median household income of \$51,740, Blacks and Hispanics have a median household income of \$26,561 and \$32,105, respectively¹. Even more striking, 44.6% of Black and 21.5% of Hispanic children live in poverty, compared to 13.5% of non-Hispanic Whites¹. This poverty affects educational attainment in Alachua County, with only 27.7% of Black and 59% of Hispanic third graders being proficient in reading, while for non-Hispanic Whites these levels are 74%¹. 85% of non-Hispanic White students graduated from high school, while only 66.8% of Black students graduated in Alachua County¹. Over 40 percent of all households within the Gainesville Core Based Statistical Area (CBSA) have at least one problem with the quality and condition of their housing, such as high monthly cost burden, overcrowding, or deficiencies in the spaces and systems used to prepare, consume, and dispose of food and water¹. The divide can be seen here as well, with 35.4% of non-Hispanic Whites effected, compared with 53.5% of Blacks and 54.8% of Hispanics¹.

If funded this project can keep those already disadvantaged safe and stable in their homes. This can increase educational attainment by reducing the number of families forced to move due to an untenable living situation, reducing overcrowding of the existing housing stock and even homelessness. Our project will also reduce mold infestations, a noted contributor to childhood asthma and therefore absenteeism. Additionally, we work with Project YouthBuild to help disadvantaged youth gain firsthand experience with repair as they pursue their G.E.D.s and construction credentials.

5. (10 Points) Increases economic opportunities in distressed and under-utilized areas that considers those area's per capita income, the percentage of persons living at or below poverty and unemployment rates. (300 words maximum) Provide the economic opportunities, multiplier effects, and related outcomes in as much quantitative and qualitative detail as possible. Economic opportunities, multiplier effects, and related outcomes.

In addition to the educational and job-training skills referenced above, RTNCF will directly impact the economic disparities identified in the "Understanding Racial Inequity in Alachua County" report in three ways—via the direct services related to housing conditions provided through the ERP and Critical Home Repair Program, by providing direct services to reduce energy burden for households in need through the DIY Tune-Up Program, and by stimulating additional employment opportunities through our subcontracted partners. We are proposing an increase of at least \$90,000 to be utilized for subcontracted labor and retention of key program staff to provide emergency repair assistance for a minimum of 10 owner-occupied families and 15 DIY Tune-Ups provided to those in need in the target areas identified above.

With the understanding that 40% of households in Alachua County are deficient in some way¹, and that black residents occupy the smallest and oldest homes¹, a program like the ERP can serve as a buffer for families in need to preserve their greatest, and often only, asset. More than ever, a safe and stable place to live makes a huge difference in a person's physical, mental, and emotional health. By focusing the ERP on LMI areas, particularly East Gainesville and the SWAG area, these efforts can help to directly alleviate these inequities.

Secondly, while the average Alachua County household spent 5.5% of income on home energy costs, low-income families spent an average of 22% of their annual income on energy expenditures, primarily because their homes were older and less efficient¹. The CWC's Energy Tune-Up program saves energy burdened clients an average of \$255 per year, providing direct economic relief.

Lastly, the projected increase in subcontracted services will serve to provide a stimulus in total number and frequency of jobs provided to appropriately skilled and licensed contractors.

6. (10 Points) Estimates the number of new jobs, and or the creation, retention, expansion of businesses as a result of the grant. (300 words maximum)

Through the Professional Service Grant, \$20,000 available leveraged funding, which we've applied for through our National partnership with Lowe's, \$20,000 in available approved funding via Alachua County's Community Agency Partnership Program, and an additional \$10,000 leveraged from our general fund, RTNCF intends to retain all existing staff (5 Full-Time Employees) through (at minimum) the remainder of the grant, and to engage two full-time AmeriCorps members in the upcoming twelve months. We intend to increase the number of subcontractors we work with, and specifically to increase the number of minority and woman-owned contractors. We have reached out to Gainesville Black Professionals, Project YouthBuild, our partners, and networking/professional organizations we are part of to increase our outreach to small and local subcontractors to partner with in this process. We will track the number and frequency of subcontractors utilized throughout the grant period and will report at the end of the contract how many subcontractors were utilized and how many employees were engaged. We estimate that we can increase the number of subcontractors utilized by 50% through the implementation of our ERP. In 2019, Rebuilding Together North Central Florida worked directly with 19 skilled trades subcontractors through the Critical Home Repair and Energy Upgrade Programs.

Citations

1. University of Florida Bureau of Economic and Business Research. (2018). Understanding Racial Inequity In Alachua County. Retrieved from [https://www.bebr.ufl.edu/sites/default/files/Research Reports/ri1_baseline_report.pdf](https://www.bebr.ufl.edu/sites/default/files/Research%20Reports/ri1_baseline_report.pdf)
2. Lopez, M. H., Rainie, L., & Budiman, A. (2020). *Financial and health impacts of Covid-19 vary widely by race and ethnicity*. Pew Research Center. Retrieved from <https://www.pewresearch.org/fact-tank/2020/05/05/financial-and-health-impacts-of-covid-19-vary-widely-by-race-and-ethnicity/>
3. United Way of Florida. (2017). *ALICE: Study of Financial Hardship*. Retrieved from [https://www.uwof.org/sites/uwof.org/files/17UW ALICE Report FL Update 2.14.17 Lowres.pdf](https://www.uwof.org/sites/uwof.org/files/17UW_ALICE_Report_FL_Update_2.14.17_Lowres.pdf)
4. Cunningham, M., & MacDonald, G. (2012). *Housing as a Platform for Improving Education Outcomes among Low-Income Children*. Urban Institute. Retrieved from <https://www.urban.org/sites/default/files/publication/25331/412554-Housing-as-a-Platform-for-Improving-Education-Outcomes-among-Low-Income-Children.PDF>
5. Gainesville Housing Authority. (2017). *Joint Assessment Of Fair Housing*. Retrieved from <https://gainesvillehousingauthority.org/wp-content/uploads/2017/06/Joint-AFH-for-Public-Display.pdf>
6. Brennan, M., Reed, P., & Sturtevant, L. A. (2014). *The Impacts of Affordable Housing on Education: A Research Summary*. Center for Housing Policy. Retrieved from <https://www.nhc.org/wp-content/uploads/2017/03/The-Impacts-of-Affordable-Housing-on-Education-1.pdf>

Summary of Major Outcomes

- Goals
 - 1) Ensure vulnerable individuals can shelter in place safely, minimizing spread of COVID-19 and reducing strain on local hospitals and social systems in the Gainesville Metropolitan Area.
 - 2) Aid the most impacted by the COVID-19 crisis, including seniors and minorities, to maintain financial security.
 - 3) Improve the physical, psychological, and financial health of vulnerable communities including minorities, families, seniors, and disabled households living in poverty.
 - 4) Expand access to affordable, adequate housing in the Gainesville Metropolitan Area.
 - 5) Preserve and promote economic equity through homeownership in the Gainesville Metropolitan Area.
 - 6) Increase conservation of energy and water in the Gainesville Metropolitan Area.
 - 7) Reduce risk of homelessness of low-income homeowners in the Gainesville Metropolitan Area.
 - 8) Reduce or prevent the development and spread of slum and blight in the Gainesville Metropolitan Area via rehabilitation of existing residential properties.
 - 9) Mitigate absenteeism of impoverished and minority communities due to health and financial instabilities caused by substandard living environments, thereby increasing educational attainment and economic equity.

10) Support apprenticeship and employment opportunities for vocational trades in vulnerable populations by utilizing minority- and woman-owned subcontractors.

- Objectives

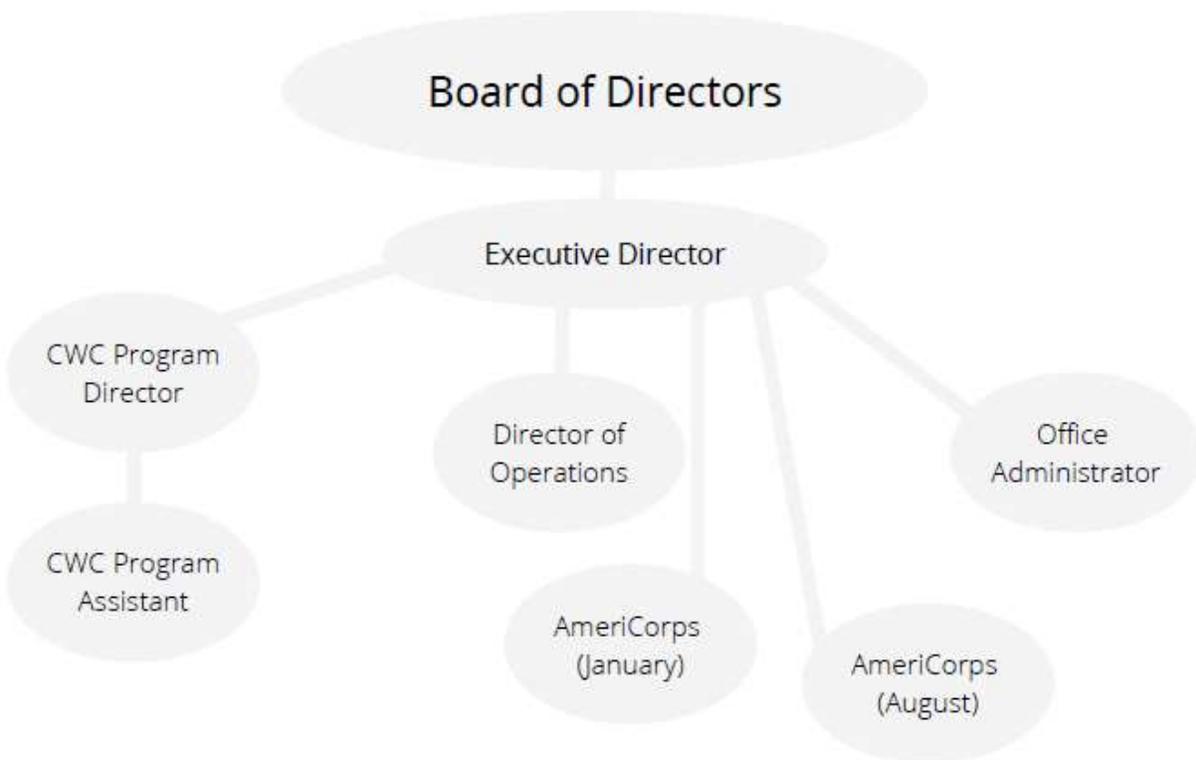
- 1) Complete a minimum of 10 Emergency Repairs at income-limited homeowner-occupied residences within the Gainesville Metropolitan Area.
- 2) Reduce the conditions that endanger the health of residents and/or contribute to structural deterioration at homes served by the Emergency Repair Program.
- 3) Increase the safety and independence of elderly and/or disabled residents served by the Emergency Repair Program via provision of needed accessibility modifications.
- 4) Supply a minimum of 15 DIY Tune-Up kits to income-limited residences within the Gainesville Metropolitan Area.
- 5) Reduce utility costs for at least 60% of households served by the DIY Tune-Up program.
- 6) Increase subcontracted labor utilized by 20%.
- 7) Support local minority- and woman-owned businesses via utilization of subcontracted services.

- Indicators

- 1) Number of households that received repairs via the Emergency Repair Program.
- 2) Number of time-sensitive major housing concerns hazardous to health/safety and/or structural stability addressed through the Emergency Repair Program.
- 3) Number of accessibility modifications provided by the Emergency Repair Program.
- 4) Number of low- to moderate-income individuals assisted through the Emergency Repair or DIY Tune-Up Programs.
- 5) Number of DIY Tune-Up kits provided.
- 6) Average reduction in utility costs at households receiving a DIY Tune-Up kit.
- 7) Number of households with reduction in utility costs after receiving a DIY Tune-Up kit.
- 8) Dollars spent on subcontracted work.
- 9) Number of local minority- and woman-owned businesses engaged.



Organizational Chart



Executive Director: RD Bonnaghan

Director of Operations: April Brauda

Office Administrator: Gina Fontanazza

CWC Program Director: Alane Humrich

CWC Program Assistant: Belina Meador

AmeriCorps Program Coordinator (January Class): Christine Boettcher

AmeriCorps Program Coordinator (August Class): TO BE FILLED

Officers

President:



BARBARA MILLER

Broker-Owner of Miller Real Estate, Inc.

PROFILE

Barbara Miller

CONTACT

PHONE:
352.494.5449

EMAIL:
Barbara@MillerRealEstate.US

HOBBIES

Spending time with Family & Friends
Healthy cooking
Gardening
Going for a good hike

INTRO

Leader in Service-Barbara is an accomplished business leader whose focus is on service to others, which is the cornerstone of her culture and values. Currently active with the local Realtor Board as Chair of the Hearing Committee, which holds hearings for cases for grievances/complaints involving realtors.

VOLUNTEER SERVICE

Barbara began volunteer service very early in her career with putting the needs of others at the forefront of her life. She has been active with volunteering beginning with service clubs starting with Junior League, Rotary, Schools, Church and Non-profits. Barbara has a BS degree from University of Florida. While in college, Barbara was awarded with a Leadership award & also a Service award.

EXAMPLES OF VOLUNTEER SERVICE:

PAST:

Construction:

Team leader for construction mission projects, including multiple trips to Mexico to work on an orphanage with College and High School volunteers. Multiple trips to Tennessee & Kentucky to work on homes that were lacking in basic safety and health standards. Volunteer on a local level with home repair for those that cannot afford to make necessary repairs.

Serving Students:

Cooked for about 35 students on a weekly basis. Welcomed them into my home for get togethers and a "home away from home".

CURRENT:

Distribute Food: Pick up food from donors to distribute to those that are in need of food.

Volunteer at St. Francis House to prepare and serve food to homeless families.

Gather and donate clothes, basic household needs and furniture for families that are in need.

President-Elect:



Sara Emmanuel

CONTACT

saraemmanuel14@gmail.com

352.538.3952

1806 NW 22nd Drive,
Gainesville, FL 32606

EDUCATION

Santa Fe High School, Alachua, FL
Graduated in 1994

Santa Fe College, Gainesville, FL
AA Business Management

Santa Fe College, Gainesville, FL
BA Business Organization
currently enrolled

SKILLS

- Microsoft Office Suite
- Adobe Suite: Illustrator, Photoshop, InDesign
- Word Press
- AutoCad
- Able to work with minimum to no supervision
- Writing and creative thinking skills
- Excellent time management and organizational skills

REFERENCES

Erik Otte, President
Scherer Construction
352-371-1417
erikotte@schernerfl.com

Chuck Clemons
352-538-4561
chuck@chuckclemons.com

Virginia MacKoul
239-462-8640
virginia.mackoul@avisonyoung.com

EXPERIENCE

July 2003 – December 2018

Marketing & Operations Manager | Scherer Construction

- Oversaw that office administrative functions were effectively carried out
- Designed, organized, and implemented policies and procedures
- Trained, supervised, and evaluated staff performance
- Managed all job industry licensing
- Managed all external and internal communications
- Created innovative and competitive strategic planning and marketing
- Developed and maintained organizational style guide; ensured consistent brand messaging
- Oversaw Marketing budget, resources and staff

Project Administrator | Scherer Construction

- Assist bid process with subcontractors
- Preparation and distribution of subcontractor package and superintendent package
- Prepare documentation and obtain all permitting
- Prepare and file Notice of Commencements
- Establish and maintain document control
- Assist Project Manager with processing shop drawings
- Distribution of meeting minutes, punch lists, and submittal logs
- Create Closeout documents to include warranties, material specifications, asbuilts, plans, and certificate of occupancy
- Assist Project Manager with day-to-day project activities
- Assist in preparing qualification packages

AFFILIATIONS & AWARDS

2010 – Current Rebuilding Together North Central Florida *Volunteer*

2019 – Current Rebuilding Together North Central Florida *Board of Directors*

2018 – Current Leadership Gainesville Alumni Association *Board of Directors, Secretary*

2018 – Current Master Trades Committee Members for the BANCf Apprenticeship Program

2016 – Current Co-Founder and Co-Director of Talking Heads GNV, a Professional and Personal Development and Networking Organization

2012 – 2018 YMCA Board of Directors, *Facilities Chair and Marketing Co-Chair*

2010 – 2012 Gainesville Fast Pitch Softball (ages 8 to 16), *President*

2017 Fierce Award Winner

2016 Gainesville Chamber of Commerce Leadership Gainesville – Class 42

2012 Albert "Ray" Massey Citizen Volunteer Award

Secretary:

Clifton Hiebsch

Background and Education:

Born: July 19, 1947; Lawrence, KS, USA

Primary & Secondary School: 1952-1965; Wichita, KS

B.A.: Southwestern College; Winfield, KS; 1969; Major, Sociology and Anthropology

M.S.: Kansas State University; Manhattan, KS; 1975; Agronomy Dept.

Ph.D.: North Carolina State University; Raleigh, NC; 1980; Crops and Soil Science Dept.

Employment:

U.S. Peace Corps, High School teacher and Peace Corps Trainer, Malawi, 1969-1971

Graduate Teaching Assistant: Kansas State Univ., 1972-1975

Graduate Researcher: North Carolina State Univ., 1975-1980

Faculty, Agronomy Dept., University of Florida, 1980-2002

Cultural and International Experiences:

Philander Smith College, Black Liberal Arts, Little Rock, AR, spring semester, 1967

Day Camp Counselor, Harlem, NYC, NY, summer 1967

Peace Corps, 1969-1971

Agriculture Activities: Ecuador, Costa Rica, Cameroon, Ethiopia, Malawi, Tanzania

Nonprofits:

Rebuilding Together NCF, Gainesville, FL: 2017- present; Secretary, 2018-present

Women's Agri-Enviro Vision (WAEV), Tanzania: Co-founder, Advisor, 2019-present

Greenward Inc, 501c3, USA (development, Tanzania): Founder, Director, 2020 -present

Treasurer:

Name: Robert Wiley Dixon

DOB: 10/14/49

Married with two children and four grandchildren.

Education: Bachelors Degree, University of Florida, Psychology, 1971; Specialist Degree, University of Florida, School Counseling, 1982; Ph. D., University of Florida, School Counseling, 1984

Work History: Wildwood High School, Wildwood, Florida, Special Education Teacher, 1971 - 1977; School Counselor, 1977-1980.

School Board of Alachua County, Supervisor of Guidance, 1981-1984, Director of Student Services, 1984-1987; Principal, Fort Clark Middle School, 1987-1991; Principal, Newberry High School, 1991-2001; Principal, Gainesville High School, 2001-2011.

Retired: January, 2012

Community Activities: Trinity United Methodist Church, 1981-present (member and chair of various committees); Board Member, Rebuilding Together North Central Florida, 2012-present, treasurer, 2016-present; Santa Fe Lake Dwellers Association, Board Member and Membership Chair, 2012-present.

Rebuilding Together North Central Florida, Inc. Current Board Member List and Contact Information

Name	Company	Address	Phone	Email	Term start & current term expiration date
Bowen, George	Retired Service Unit Director Florida Education Association	13241 SW 2 nd Place Newberry, FL 32669	(352)317-8190	gbowen7654@gmail.com	2016-2022 In 3 rd term
Brannon, Sara	Retired, Alachua County School Board	P.O. Box 526 Archer, FL 32618	(352)514-8431		2020-2022 In 1 st term
Costello, Bob	Retired Attorney	2525 NW 19 th Way Gainesville, FL, 32605	(352)377-0476 h (352)870-3746 c	costelr@cox.net	2016-2022 In 3 rd term
Dixon, R. Wiley (Treasurer)	Retired Principal	P.O. Box 98 Earleton, FL 32631	(352)-870-6261 c	wileydixon49@gmail.com	2012-2022* Voted Extension
Emmanuel, Sara (President-Elect)		1806 NW 22 nd Drive Gainesville, FL 32606	(352)538-3952	saraemmanuel14@gmail.com	2019-2021 In 1 st term
Ford, Natalie	Field Engineer, Oelrich Construction		(352) 514-2158	rford1021@gmail.com	2019-2021 In 1 st term
Hiebsch, Clifton (Secretary)	Retired Associate Professor, Agronomy University of Florida	23014 NE 69 th Avenue Melrose, FL 32666	(352)214-7286	cliftonhiebsch@hotmail.com	2016-2022 In 3 rd term
Hilker, Larry	Retired Cabinetmaker Retired, Marion County Public Schools	1831 NW 11 th Road Gainesville, FL 32605	(352)371-6750 h (352)213-2050 c	lghilker@gmail.com	2017-2021 In 2 nd term
Miller, Barbara (President)	Miller Real Estate	P.O. Box 358503 Gainesville, FL 32635	(352)494-5449	barbara@millerrealestate.us	2016-2022 In 2 nd term
Nichols, Bob	Director of Operations, Atlantic Roofing & Exteriors	1115 SE 163 rd Street Hawthorne, FL 32640	(352)256-1495	atlanticroofingbob@gmail.com	2018-2022 In 2 nd term
Otte, Erik	President/Partner, Scherer Construction of N. FL	1801 NW 31 st Terrace Gainesville, FL	(352)231-0991	erikotte@scheremcfl.com	2020-2022 In 1 st term
Salazar, Luis	Commercial Lender, Lendio North Florida	Gainesville, FL	(312)806-2227	lasalazaro@gmail.com	2020-2022 In 1 st term
Smith, R. Casey	Community Relations Coordinator, Gainesville Regional Utilities	2950 NW 22 nd Street Gainesville, FL 32605	(352)339-4261 h (352)339-4261 c	casey3343@gmail.com	2020-2022 In 1 st term
Vesely, Mariah	Student University of Florida	1510 SW 47 th Terrace Gainesville, FL 32607	(727)871-4116	mvesely@ufl.edu	2020-2022 In 1 st term

*Special vote of Board to amend Bylaws allowing additional term(s)

Staff

Executive Director:

Raymond D. (RD) Bonnaghan

1130 NE 10th Avenue / Gainesville, FL 32601

(386) 503-1269 / rdbonnaghan@gmail.com

WORK EXPERIENCE:

Executive Director at Rebuilding Together North Central Florida

July 2012-present

Gainesville, FL

- Oversees all aspects of Rebuilding Together North Central Florida's critical home repair program including client intake, project evaluation and selection, project budgets, volunteer trainings, safety, reporting and all other aspects of the program
- Manages staff, volunteers, house captains and AmeriCorps members
- Works with a diverse network of staff, Board members, volunteers, and clients

AmeriCorps Member at Rebuilding Together North Central Florida

August 2011-July 2012

Gainesville, FL

- Helped to plan and implement the home repair program from start to finish including recruitment, project planning, site supervision, close out, and paperwork
- Worked with the staff and other AmeriCorps members to strengthen the capacity of the organization through intake procedures and data management
- Implemented an independent service project to help increase capacity through volunteer recruitment

Corps Member of AmeriCorps National Civilian Community Corps

Feb. 2010-Nov. 2010

Perry Point, MD

- Engaged in service projects to strengthen communities throughout the United States in Delaware, Maryland, Rhode Island, New Orleans, New Hampshire and New York
- Worked as a cohesive member of a team of 10 individuals to best utilize our skills and strengths to productively complete our tasks
- Refurbished the infrastructures of an old school and numerous homes
- Completed other projects in areas of mold remediation, construction, conservation, summer camp expansion, and environmental education

EDUCATION:

University of Florida Gainesville, FL
Bachelors of Arts in English Graduated May 2009
Minor in Religion

BOARD and COMMUNITY INVOLVEMENT:

Rebuilding Together North Central Florida

2013-present

Staff Liaison--offers staff perspectives and reports on staff activities to the governing board of the organization.

Community Weatherization Coalition

Oct. 2014-present

Board Member, Treasurer--serves actively on a working/governing board with the purpose of empowering low-income communities to take control of their energy and water consumption through the training of volunteer “coaches” who teach clients about how to lower their bills; also serves on the Executive Committee.

Alachua County Affordable Housing Advisory Committee

Oct. 2015-present

Board Member, Not-For-Profit Provider of Affordable Housing seat--serves on a board with the mission of reviewing the established policies and procedures, ordinances, land development regulations, and comprehensive plan of Alachua County and to recommend specific actions or initiatives to encourage affordable housing while protecting the ability of the property to appreciate in value.

BNI Capital Gains

April 2019-present

Membership Committee Quality Assurance Chair—serves as the main contact for prospective applicants to the referral networking organization. Reviews and interviews prospective members. Serves on the leadership team and the membership committee.

Director of Operations:

April Brauda

Phone: (912) 337 – 2329

Email: april.brauda@gmail.com

Address: 5000 NW 51st St., APT J177

Gainesville, FL

32606

Education

2016/08 – Master of Public Administration (GPA 3.9/4.0)

2018/12 *Valdosta State University, Valdosta, GA*

Relevant Coursework: Politics of Managing Urban Areas, Information Management, Quantitative Methods for Public Administration, Performance Analysis, Government Budgeting and Finance, Ethics & Public Administration, Organizational Theory & Behavior

2014/08 – Bachelor of Science in Biology

2016/05 *South Georgia State College, Douglas, GA*

Experience

2019/07 – Director of Operations

Present *Rebuilding Together North Central Florida - Gainesville, FL*

- Administered County, State, and Federal grant monies including for the State Housing Initiative Partnership (SHIP) and Home Investment Partnership (HOME) with an eye toward maximizing equity.
- Ensured proper contract implementation, including bidding and inspection of work.
- Maintained appropriate reports and records as required by grants and contracts.
- Oversaw over affordable housing initiative projects, including coordination with contractors, grantors, volunteers, community partners, all while managing grant timelines.
- Analyzed common processes for inefficiencies and made suitable adjustments, including rewriting Critical Home Repair application.
- Fully participated in strategic planning and visioning, and in regular review and assessment of programs for purposes of quality control and program enhancement.
- Prepared reports and presentations for various groups about our programs and activities.
- Promoted organizations' accomplishments and vision through creation of newsletters, flyers, and presentations.
- Updated policies and procedures in effort to ensure efficiency and better treatment of staff and clients.
- Researched public and private sources of grant and contact support, preparation of proposals. oversight of contract implementation. maintenance of appropriate reports and records as required by grants and contracts to ensure confidentiality and proper service delivery.
- Maintained and improved systems for reporting, contact logs, data storage and security, and other physical and digital systems needed for the smooth operation of the organization and its programs.
- Fully participated in strategic planning and visioning, and in regular evaluation of programs for purposes of quality control and program enhancement.
- Assisted with delegation of AmeriCorps and volunteer resources to ensure capitalization on aptitudes and interests, maximizing effectiveness and efficiency of Human Resources.
- Prepared reports and presentations for diverse groups of stakeholders, including neighbors, funders, and prospective partners regarding RTNCF programs, projects, and collaborations.
- Worked directly with the Executive Director and Board Marketing/Communications committee to ensure consistent messaging, branding, and public image of the organization.

- Compiled, maintained, and analyzed technical and statistical reports to establish organizational objectives were met such as increased service to families, clients in east Gainesville, clients with disabilities, and the corresponding metrics to measure progress.
- Sought out and formed strategic community partnerships.
- Coordinated with a diverse group of stakeholders in order to address local sub-standard housing issues with increased efficacy and efficiency.
- Trained staff to ensure proper organizational representation, grant compliance, and efficient usage of time.

2018/08 – AmeriCorps Repair Programs Coordinator
 2019/07 *Rebuilding Together North Central Florida – Gainesville, FL*

- Maintained a record-keeping system for program services, including client and project data.
- Evaluated program data and created reports on progress toward program goals.
- Developed and coordinated trainings, resources, and presentations on affordable, healthy housing for both homeowners and volunteers.
- Pursued a robust client and volunteer outreach strategy to increase awareness of the program among our target populations; including attending community meetings and other events, creating and distributing materials, contributing client- and volunteer-focused content for social media, newsletter, and website, presenting at community organizations, and tabling at resource and volunteer fairs.

2014/06 – Customer Service Specialist
 2013/11 *Cellular Center – Valdosta, GA*

- Analyzed customers' requirements and recommended individualized solutions which fit their technical and financial needs.
- Addressed customer inquiries, resolved customer concerns, and engaged in technical troubleshooting.

2013/11 – Assistant Store Manager (final position)
 2009/08 *GameStop - Valdosta, GA*

- Oversaw operations of the store and was responsible for setting and monitoring performance outcomes.
- Hired, trained, and scheduled employees.
- Ensured sales initiatives, marketing, operational concerns, scheduling, hiring, and day-to-day supervisory matters were properly carried out.
- Engaged in outreach efforts, establishing local partnerships in promotion of special events.

Additional Skills

- Microsoft Office Suite
- Civicore database software
- IBM's SPSS statistical software
- EPA Lead Renovator RRP certified

CWC Program Director:

Alane K. Humrich

1206 NE 9th Ave. Gainesville, FL 32601

Cell: 517.881.7698

Email: alanehumrich@gmail.com

PROFESSIONAL SUMMARY

Energetic professional with a diverse record of accomplishments and experiences emphasizing volunteer coordination, energy conservation, carbon off-setting, animal welfare, biological research, database management and hospitality. Areas of expertise include: program coordination, volunteer management, sea turtle biology/nesting research and detailed data recording. Adept at community outreach, event planning and fundraising.

Additional Strengths: Problem solving, organizational improvement, communication, team building, administration, multi-tasking, research, project management

PROFESSIONAL EXPERIENCE

Program Director

Gainesville, FL

02/15- Present

Community Weatherization Coalition

- Recruit for and coordinate a 3-part, biannual, volunteer energy coach training
- Design and maintain website and monthly E-newsletters
- Schedule households for free home energy tune-ups
- Manage staff and interns, growing partnerships, and expanding the coalition's reach to help more residents in our community.
- Assist in fundraising efforts and grant writing and review

Volunteer Coordinator

Alachua County Humane Society

Gainesville, FL

12/13- 09/15

- Hosted weekly volunteer orientation/training sessions, recruit and organize 60+ new volunteers each month
- Utilized Volgisites volunteer database
- Managed public relations intern & court-ordered volunteers in addition to our several hundred active volunteer base
- Implemented Humane Education program, provided presentations to young children at primary schools
- Met the needs of the organization & staff with volunteer support, ensuring best quality care for the homeless pets

Community Outreach Volunteer

We Are Neutral/Earth Givers

Gainesville, FL

10/12- 10/16

- Volunteer role in which I planned, staffed, oversaw quarterly tree plantings at the *Alachua Conservation Trust Preserve*
- Researched and met with management at local apartment complexes to perform energy retrofits
- Led volunteers during energy retrofits
- Entered contact info for new volunteer groups in *Contact Me* database

Program Coordinator

Operation Catnip, Inc.

Gainesville, FL

7/11-08/14

- Staffed and oversaw monthly high-volume spay/neuter clinic for community cats with up to 120 volunteers
- Coordinated trap loan and return for 300 cat monthly spay days
- Donation entry and donor acknowledgement
- Utilized programs such as Giftworks, Microsoft Access and Excel on a regular basis
- Organized Invoices, billing and paperwork for grant-funded projects
- Tabled at community outreach events, such as College of Veterinary Medicine's Annual Open House

Volunteer Manager

Society for the Prevention of Cruelty to Animals

Lakeland, FL

8/07- 3/11

- Held monthly volunteer orientation sessions, speaking to up to 80 prospective volunteers
- Staffed special events with volunteers, up to 10 per weekend
- Recruited, coordinated training for and organized records of over 650 individuals
- Tracked monthly hours each volunteer contributed
- Implemented new programs utilizing volunteers, such as Ani-meals, providing pet food to low income seniors
- Resolved disputes between staff and volunteers
- Planned for and held Inaugural and 2nd annual Volunteer Appreciation Events for the organization

Biological TechnicianNational Park Service *Padre Island, TX* 3/07-7/07

- Seasonal/Temporary Appointment through NPS
- Documented live and dead stranded sea turtles
- Used Microsoft Access to enter patrol data
- Assisted with attachment of satellite transmitters to nesting endangered Kemp's Ridley
- Transported sea turtle eggs from various locations across the Texas Gulf Coast to incubate at PINS
- Collected genetic samplings of un-hatched eggs

Volunteer Wildlife Care TechnicianA.R.K. (Animal Rehabilitation Keep) *Port Aransas, TX* 3/07-7/07

- Sanitized pens of various injured avian species
- Prepared and fed fish & squid to recovering sea turtles and birds
- Laundered soiled blankets and towels
- Assisted with feedings of young or ailing birds
- Recorded changes in animal's behavior and food intake

Volunteer Assistant to the Executive DirectorSustainable Alachua County *Gainesville, FL* 9/06-3/07

- Assistant to the Executive Director of a local Environmental NGO
- Organized and set-up new member listserv
- Assisted with annual fundraising materials and direct mailings
- Coordinated fundraising event for members and public
- Kept minutes at board meetings

Biological Technician/Field AssistantCoastal Birds and Bats, University of Florida *Coastal GA and FL* 5/06-8/06

- Field assistant on research project examining the response of bird and bat communities to coastal development
- Performed avian point count surveys
- Recorded bat echolocation calls using Ana-bat detector
- Mist-netting of bats on Cumberland Island

Server, Hostess, TrainerAlbert's Restaurant at the Hilton Hotel *Gainesville, FL* 10/05-5/06

- Handled multiple tasks such as greeting guests, prepping food, serving, running food, bussing, setting table linens
- Exercised exemplary customer service to guests and conference attendees
- Assisted with banquets during Holiday Season

Biological TechnicianU.S. Park Service *Cumberland Island, GA* 4/05-7/05

- Identified and monitored the Threatened Loggerhead Sea Turtle's nesting activities along Cumberland island National Seashore
- Recorded various data on stranded animals including photographs and measurements for the Georgia DNR
- Patrolled the beach daily, screened nesting sites from predators, entered nest data into Excel spreadsheets
- Presented on sea turtle conservation to island guests during weekly beach talks

Volunteer Program InternThe Nature Conservancy *Lansing, MI* 9/03-12/03

- Provided Administrative support to the Director of Volunteer Outreach Programs
- Utilized Microsoft Word and Access frequently
- Entered data, made copies, coordinated mailings and sorted slides
- Assisted Biologist with Aerial Photography Project
- Aided in Event Planning

EDUCATIONBachelor's Degree, Zoology *Michigan State University* *East Lansing, MI* 8/99 - 12/03

CWC Program Assistant:

BELINA MEADOR

belmeador@gmail.com | 859.227.3826 | 21320 Northeast 51st Avenue, Earleton, FL 32631

RELEVANT EXPERIENCE

Voter Empowerment Organizer

September – November 2019

Kentuckians for the Commonwealth – Covington, KY

- Recruit, train and lead volunteers in door-to-door canvassing and phone-banking
- Partner with allies and stakeholders to create voter registration opportunities
- Engage voters on issues, garnering support for existing campaigns and identifying potential new areas of interest

State Network Organizer

August 2018 – August 2019

Kentucky Student Environmental Coalition, AmeriCorps VISTA – Lexington, KY

- Coordinate the State Network and conduct a program evaluation
- Lead development efforts including sustaining donor cultivation, Spring Fund Drive, and grassroots fundraisers
- Bottomline Fall and Spring Summit planning and implementation
- Oversee social media management and growth

Catalyst Training Program

Kentucky Student Environmental Coalition – Lexington, KY

Co-Director

December – July 2016

- Recruit and lead a team of volunteers to plan and implement the second annual program
- Oversee all aspects of program logistics, creating new processes and resources including a program planning calendar and financial planning and tracking documents

Trainer

February – July 2015

- Lead site and participant logistics planning for the first annual program
- Train activists on key organizing skills and topics

State Network Intern

September – December 2014

Kentucky Student Environmental Coalition – Lexington, KY

- Facilitate state network team calls and provide individualized mentorship for delegation
- Plan and implement biannual vision and strategy meetings
- Lead planning and execution of activist skill trainings and biannual summits
- Fundraise in-kind donations for major events

EDUCATION

Bachelor of Arts in Environmental and Sustainability Studies

May 2019

University of Kentucky – Lexington, KY

Honors: Departmental Honors, *cum laude*

Rebuilding Together North Central Florida Profile



Vision Statement

"Safe home and communities for everyone."

Mission Statement

"Repairing homes, revitalizing communities, rebuilding lives."

Purpose

Rebuilding Together NCF is a home repair organization dedicated to addressing the substandard housing needs in North Central Florida. We strive to increase safety, security and wellbeing for low-income residents by providing a tangible place for volunteers to get involved in rebuilding efforts. Volunteers of all skill levels are trained to help meet significant housing requirements in the area. Home repair allows low-income residents to remain in their homes and communities, giving them a firm foundation for a successful life.

RTNCF acts as a vehicle for connecting neighbors and creating sustainable communities by providing the training and resources to enable volunteers to lend a hand with the housing needs of their neighbors.

Values

Rebuilding Together NCF does not judge any individual for the situation they are in. We will accept people right where they are, just the way they are. The hope is that by connecting neighbors, we will foster human development for those in need as well as those with something to give.

We believe that every person has the right to safe living conditions. We are aware that the problem of substandard housing can negatively affect an individual's health, academic achievement, mental wellness and sense of security. We strive to alleviate that negative influence with the belief that quality housing can take the opposite effect. Homes that are dry, warm, and safe make it much easier to maintain a healthy living environment and continue to strive for a successful life.

Rebuilding Together NCF believes that quality housing and personal development can help to break the cycle of poverty among low-income residents. We foster human development through relationship building and the encouragement of community interaction during repairs.

We encourage personal growth in volunteer participants by giving them a tangible place to get involved in rebuilding efforts. We persuade volunteers to find the place where their gifts and talents intersect with the needs of the world and empower them to become *agents of change* in the community.

We support personal growth in clients by relieving inadequate living conditions and instilling dignity, self-worth, and hope in homeowners with nowhere else to turn. We make it possible for home owners to remain in their homes giving them a firm foundation for continuing to build fulfilling and productive lives.

We promote social transformation by encouraging homeowners and volunteers to work side by side to create meaningful relationships and lasting social change in the community.

We create lasting change through safe and quality repair services.

Goals

- To alleviate substandard housing by providing a tangible place for volunteers to connect with the real needs of our community.
- To administer emergency home repair for impoverished families with critical needs, giving them safe places to live. The hope is not only to repair homes, but also **to rebuild hopes, dreams, and lives** for the individuals we serve.
- To act as a vehicle to successfully connect members of the community in an effort to fulfill the needs of neighbors and form lasting relationships and change.
- To promote personal growth in those involved with *RTNCF*. To instill a social consciousness and responsibility amongst volunteers and applicants in order to create lasting social change. Through eye opening experiences and community partnership we will show that change is a realistic goal.

History

Rebuilding Together NCF began as a grassroots organization called *Rebuild Gainesville, Inc.* *Rebuild Gainesville* was made up of community members that saw a need for quality, affordable housing in Alachua County.

The idea of *Rebuild Gainesville* sprang from the minds of community members that have been helping to repair homes one by one since 1998. They would go out to homes on weekends or afternoons in small groups giving their best effort to make the homes safer for residents. Many of these individuals had participated in construction service projects that took them to far off places. However, once they returned home, they saw the need in their own community and became deeply committed to eliminating substandard living conditions in Gainesville.

After years of small community repairs on a volunteer basis, the need for rehab services exceeded our capabilities- therefore; *Rebuild Gainesville* was officially incorporated as a non-profit organization in May 2005 in an effort to include more volunteers, community donors and other resources for rebuilding efforts.

As *Rebuild Gainesville* grew and became aware of the great need for services in the areas surrounding the Gainesville Community, members of the board of directors made a decision to affiliate with a national group and expand the service area ultimately resulting in a name change to *Rebuilding Together North Central Florida (RTNCF)*.

RTNCF is now a part of 132 *Rebuilding Together* affiliates throughout the nation with a collective goal of preserving affordable homeownership for families in need.

Program Services

Rebuilding Together NCF provides emergency home repair for those without the means to complete repairs on their own for any reason. Repairs are completed to the best of our ability using mainly amateur volunteer labor. These services are free of charge to the homeowner.

We also strive to provide lasting, life impacting experiences for all volunteers as well as for the families we serve.

Rebuilding Together NCF has three main program areas:

1. Safe and Healthy Homes- Providing home repair to alleviate emergency and substandard conditions.
2. Home Modifications- Providing modification services to increase safety, independence and accessibility for elderly and disabled residents.

3. Energy Efficiency- Providing weatherization, education and energy efficiency services to lower the cost of utilities for homeowners.

Repair Criteria

What type of repairs does RTNCF do?

Generally *Rebuilding Together NCF* will concentrate solely on emergency or critical home repair- these are repairs that are necessary to ensure safety for the occupants of the home.

What will we repair?

Below is a list of projects that we generally consider as "critical home repair" and that we have the ability to do: (The list of repairs is not limited to the items listed below)

- Weatherization and insulation
- Handicap accessibility issues
- Minor plumbing and electrical
- Roof repair due to leaking
- Structural repairs
- Replacing damaged appliances
- Some painting (mainly exterior)
- Safety modifications and repairs
- Siding repair
- Window and door repair
- Drywall replacement
- Flooring installation
- Natural disaster repair
- Foundation work
- Energy efficiency repairs

We don't repair:

- Aesthetic remodeling
- Major Concrete work
- Site work (unless there is threat to the structural integrity of the home)
- Rental home repair
- Investment properties

Operation

Home repair applicants can apply directly through the *Rebuilding Together NCF* office during our open application cycles (usually in January and June). We also provide referrals to and accept referrals from other local service organizations such as Christians Concerned for the Community, Salvation Army, Alachua County Social Services, Gainesville Community Ministries, Eldercare, and The Center for Independent Living. These agencies are aware of our application procedures and can accurately refer their clients to our application process. Once an application is submitted, a trained representative from *RTNCF* performs an initial home inspection. Projects are selected on a case by case basis by a selection committee. Selection criteria includes: need, project feasibility, volunteer skill level, time constraints, site safety and budget availability.

Once a home has been selected for repairs, an appropriate group of volunteers will be assigned to that project. Trained staff members assist in project selection, project planning, volunteer program set up, and volunteer training. The staff also coordinates site supervision and maintains close contact with family members to ensure satisfaction throughout the repair process. Home repairs are administered at no cost to the homeowner; however homeowners are expected to participate in repairs according to their abilities.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **DEC 05 2006**

REBUILD GAINESVILLE INC
1135 NW 23RD AVE STE L
GAINESVILLE, FL 32609

Employer Identification Number:
20-3022563
DLN:
17053290064046
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
May 16, 2005
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2009

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

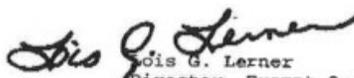
Letter 1045 (DO/CG)

-2-

REBUILD GAINESVILLE INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Statute Extension

Letter 1045 (DO/CG)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/3/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc. LIC # 0726293 1255 Battery Street #450 San Francisco CA 94111	CONTACT NAME: Ciera Cossey PHONE (A/C, No, Ext): 415-546-9300 FAX (A/C, No): 415-391-1882 E-MAIL ADDRESS: Ciera_Cossey@ajg.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Philadelphia Indemnity Insurance Company</td> <td>18058</td> </tr> <tr> <td>INSURER B : Tokio Marine Specialty Ins Co</td> <td>23850</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Philadelphia Indemnity Insurance Company	18058	INSURER B : Tokio Marine Specialty Ins Co	23850	INSURER C :		INSURER D :		INSURER E :		INSURER F :
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INSURED
 Rebuilding Together, Inc. (Affiliates)
 Rebuilding Together North Central Florida
 999 N. Capitol St., NE, Suite 701
 Washington DC 20002

License#: 0726293
 REBUTOG-92

COVERAGES

CERTIFICATE NUMBER: 1236000657

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL. SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y Y	PHPK2104293	3/15/2020	3/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		PHPK2104293	3/15/2020	3/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED. <input checked="" type="checkbox"/> RETENTION \$ 10,000		PHUB713501	3/15/2020	3/15/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Contractors Pollution/Prof Liab. Commercial Crime		PPK2102501 PSD1530689	3/15/2020 3/15/2020	3/15/2021 3/15/2021	LIMIT LIMIT \$1,000,000 \$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Stop-Gap Liability coverage applies in ND, OH, WA & WY

RE: Operations of the Named Insured - Additional Insured with Primary and Non-Contributory status and Waiver of Subrogation applies to General Liability when required by written contract.

Alachua County is included as Additional Insured as respects General Liability when required by contract per attached endorsement.

CERTIFICATE HOLDER**CANCELLATION**

Alachua County Attn: Stephen Weeks 218 SE 24 Street Gainesville FL 32641	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED
PRIMARY AND NON-CONTRIBUTORY INSURANCE**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Effective Date: 03/15/2020

Name of Person or Organization (Additional Insured):

Blanket where required by written contract

SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the endorsement Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" arising out of or relating to your negligence in the performance of "your work" for such person(s) or organization(s) that occurs on or after the effective date shown in the endorsement Schedule.

This insurance is primary to and non-contributory with any other insurance maintained by the person or organization (Additional Insured), except for loss resulting from the sole negligence of that person or organization.

This condition applies even if other valid and collectible insurance is available to the Additional Insured for a loss or "occurrence" we cover for this Additional Insured.

The Additional Insured's limits of insurance do not increase our limits of insurance, as described in **SECTION III – LIMITS OF INSURANCE.**

All other terms, conditions, and exclusions under the policy are applicable to this endorsement and remain unchanged.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization: When Required by Written Contract
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



Emergency Repair Program (ERP) Outline

Rebuilding Together North Central Florida (RTNCF) is a home repair non-profit organization that brings volunteers and communities together in order to address housing needs of low-income homeowners. Our goal is to preserve affordable home ownership in Alachua County, and help homeowners in need remain safe and healthy in their homes, through provision/completion of critical home repairs and accessibility modifications at no cost to those who qualify.

In response to COVID-19, we are launching the following Emergency Repair Program with the goals of maintaining appropriate social distance to protect our vulnerable neighbors, while providing economic development opportunities for local subcontractors to maintain and increase employment opportunities. This document is designed to serve as an outline of the program. Policies and procedures will be revisited on a regular basis to include up-to-date information for safety protocols to protect our staff, our subcontractors, and the homeowners we serve.

Trained staff from RTNCF will document critical needs by interviewing applicant families and assessing their homes for the specific requested emergency repairs only. Staff will inspect homes from an appropriate distance from owners and family members, and will wear proper PPE. Homes will be served in the order in which they are qualified in order to facilitate these repairs with the greatest urgency possible. When repairs are complete, RTNCF will inspect work for completion prior to remitting payment to subcontractors, and when necessary, will collect all necessary building permits and inspection reports from the City or County as applicable.

Applications:

A modified application will be created for the Emergency Repair Program to facilitate remote completion and submission of the application. RTNCF will make all necessary accommodations to take applications via email, phone, and to pick-up applications and/or income and household verification documents in person utilizing a no-contact pickup method.

Eligible repairs will include:

Roofing, HVAC, Water Heaters, Emergency Plumbing, Emergency Electrical

The program is designed to serve primarily Low-income homeowners, but moderate-income applications may be considered on a case-by-case basis.

RTNCF will reserve the right to determine whether a requested repair meets the requirements of the Emergency Repair Program guidelines

Selection:

Applications will be reviewed, visited, and qualified in the order received, and will be selected and scheduled on a first-qualified, first-served basis.

RTNCF will reserve the right to deny an application when households do not meet basic eligibility requirements (such as up to date property taxes, living within service area, etc.)

RTNCF will make a good-faith effort to engage as many appropriately qualified local subcontractors as possible, with preference given to minority and women-owned businesses.

Homeowners, subcontractors, and RTNCF staff will be required to sign-off on the COVID safety regulation agreements at the start of each project. Any owner, or subcontractor found to violate the approved safety regulations in place will be barred from participating in future projects. RTNCF reserves the right to inspect and oversee that safety precautions are being followed appropriately.

Evaluation:

A survey will be provided to all homeowners participating in this program, as we attempt to solicit information regarding the homeowner's experience, suggestions for program improvements, and qualitative (or quantitative) difference repairs have made in their lives.



DIY Energy Tune-up Proposal

Overview:

The Community Weatherization Coalition (CWC) is seeking a way to continue to lower Alachua County residents' utility expenses and meet contractual tune-up goals (150/year) during this pandemic, as well as continue to offer ways to engage our volunteer Energy Coaches in helping their neighbors in need.

Draft plan:

Pre DIY-Tune-up: CWC staff or volunteers will collect the following information by phone or email prior to the DIY tune-up kit dispersal:

- Pre-questionnaire interview
- Picture (via text or email) of a recent client utility bill for us to review and prepare beforehand.
- Schedule a time for kit delivery or pick up.
 - Residents have the option for a CWC representative to drop off supplies and tools to their homes, wearing masks and gloves, or they may pick up from the parking lot of our office.
 - Similar to a library-based checkout system, but residents keep designated items and return some items.
- To keep risk low, staff will maintain a “no contact drop off policy” and properly disinfect our supplies before and after.

DIY Inspection: Our inspection form for our regular home tune-up program is 8 pages. For the purpose of a DIY tune-up, we will include an adapted, 5-page, paper tune-up form based on our most impactful items and measures to install, the easier-to-understand information as our DIY-ers will not have the prior background of attending our 3-part, 12-hour, Energy Coach training. Residents will be asked to fill out the inspection form as they go, noting any concerns or reasons they could not do something. Staff or volunteer Energy Coaches can be available by phone or text for questions (or ZOOM if an option), during weekday business hours.

Post DIY Inspection: Residents will arrange to drop off (or have picked up) the completed inspection form, old light bulbs, and tools requested to be returned. Data

from their DIY tune-up will be entered electronically by staff or volunteers to review and verify. Staff will properly disinfect supplies afterward to prepare for the next kit.

Additional Notes and DIY-Program Benefits include:

- DIY offers a safe alternative option for folks (pandemic or not) who do not want strangers in their home for 3+ hours, one of our program's biggest barriers.
- Additionally, although the *need* may be greater for our service after things "open up," the *demand* may not be for our in-home services due to safety.
- Keeps volunteers safe also, many of whom fall into the vulnerable population group. Some of most active volunteers, many of whom are seniors or immune-compromised, may not feel safe going into homes until a COVID-19 vaccine is created, which could be a year or more away.
- Allows us to reach some of our waiting wait list of nearly 100 households during stay-at-home orders.