



# Alachua County Public Works Department

**Ramon D. Gavarrete, P. E.**  
**Public Works Director**

September 16, 2020

## MEMORANDUM

**TO:** Larry M. Sapp, Purchasing Manager

**FROM:** Ramon D. Gavarrete, P.E., Public Works Director/County Engineer

**SUBJECT:** **BID #21-15; Annual Purchase of Sign Material**

Our department has reviewed the responses submitted for the above referenced bid, and has determined that three bids received are in compliance with the Department's bid documents and instructions.

It is our recommendation that the bid be awarded to Vulcan Inc. as the primary vendor and Lightle Enterprises of Ohio, LLC as the secondary vendor based on pricing, availability, and responsiveness.

The Department recommends the initial term of the agreement be through September 30, 2021 with the option to renew for two additional one year periods and an annual NTE amount of \$75,000.

Specific questions concerning the above bid may be referred to James (Tony) Flegert at (352) 548-1218.

RDG:jaf

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