



December 9th, 2020

RFP 21-951

REQUEST FOR QUALIFICATIONS

ARCHITECTURAL & ENGINEERING PROFESSIONAL SERVICES

FOR THE

ALACHUA COUNTY COURT SERVICES SUPPORT BUILDING

SUBMITTED TO
ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
12 SE 1ST STREET
GAINESVILLE, FL 32601



BRAME HECK ARCHITECTS INC.
606 NORTHEAST FIRST STREET
GAINESVILLE, FLORIDA 32601



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FOR ARCHITECTURAL AND ENGINEERING
PROFESSIONAL SERVICES

RFP 21-951

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TAB 1

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LETTER OF INTEREST



December 9th, 2020
PROPOSAL FOR ARCHITECTURAL SERVICES

Alachua County
Board of County Commissioners
RFP 21-951 A & E Professional Services for the Court Services Support Building

Alachua County Board of County Commissioners
12 SE 1st Street
Gainesville, FL 32601

We are eager to submit our qualifications for **RFP 21-951 A & E Professional Services for the Court Services Support Building**. Brame Heck Architects led the design team that oversaw completion of the Public Defender's Office in 2017. This highly successful project was the second building in the courthouse complex, and we look forward to building on the design excellence we demonstrated then. So, you will notice that we are proposing a nearly identical team, all of whom are ready to take on the challenge of this exciting new project.

Brame Heck Architects has had a very long history of service in Alachua County, and our personal and professional foundations in North Central Florida run deep. So, it will be with a certain amount of pride, as well as a sense of duty and responsibility, that we will provide the best possible service to our community and the citizens this facility will serve.

The professionals on our team have worked together and individually for many years on projects that are very similar to the new Court Services Support Building, including the Public Defender's Office. We have an extensive background in working with Construction Managers at Risk; we also regularly coordinate, with clients and constructors, the public entity Owners' direct purchase of elements to take advantage of sales tax savings. Our Design Team has broad experience in the design of energy efficient facilities, including the analysis of various building systems that will be included in this facility. Our firm and our primary consultants have LEED Accredited Professionals on staff who are familiar with and have contributed to numerous projects meeting LEED or Green Globes criteria. This means that your new facility will not only represent the best possible value for the budget, but it will also function efficiently, saving operating costs for the duration of the building's life cycle.

Functionality and efficiency will be achieved while delivering a project that maintains and enhances the aesthetic direction of the courthouse complex. As we did with the Public Defender's office, we will ensure that the new Court Services Support Building complements the appearance and occupant satisfaction of the existing complex. Our primary goal will be to create the best possible environment for this new facility, while maintaining the budget and schedule the County needs.

Personnel / Experience

We know the importance of selecting the right design team in making a project of this size go smoothly through design and construction. Brame Heck's in-house professional staff includes three Florida Registered Architects, and two CAD/BIM Specialists. Our

professional staff are experienced and capable Revit and AutoCAD users, and we use all of these applications on a daily basis.

Principal Michael Richmond, AIA LEED AP will be your primary liaison for this project. He will serve as Architect of Record, and will remain actively involved in this project through all phases from programming, through final completion and beyond. Mr. Richmond contributed to the design of the Public Defender's office, and worked on the project throughout construction through completion. With twenty-nine years of construction industry experience, Mr. Richmond has overseen the completion of all of Brame Heck Architects' projects since 2016. He has lived and worked in Gainesville almost continuously since 1982.

Architect Joe Garcia, AIA will prepare project specifications, and serves as our in-house building envelope design expert. With fifty-five years of experience in the design and construction industry, Mr. Garcia has contributed to building projects for diverse clients such as the Walt Disney Company, the US military, the State University System, and many K-12 Educational clients. He served previously as an Owner's representative for the University of Florida for nine years.

Mike Russell, LEED AP BD+C is our BIM/Revit Specialist, and will oversee the production and coordination of the documents. Mr. Russell joined our team over 20 years ago, and throughout his tenure with our office, has worked on numerous Alachua County projects. These include the Public Defender's Office on which he served as a project manager through the entire construction phase, in addition to preparing and coordinating all the construction documents.

In addition to the in-house staff listed above, we are partnering with the following outstanding group of engineering and design consultants.

JBrown Professional Group, Inc. will be providing all the required site planning for the project. JBPG was our civil engineer of record for the Public Defender's Office.

GSE Engineering and Consulting, Inc. will provide Geotechnical engineering services.

Manley Design, LLC will provide Landscape Architecture Services, including required design elements for site plan approval, irrigation, and enhanced site design. Principal Elisabeth Manley contributed to the design of the Public Defender's Office as a staff member of Buford Davis Associates.

Miller Engineering will provide structural engineering analysis and design.

Campbell Spellicy Engineering Inc. (CSE) will provide Mechanical, Electrical, Plumbing, and Fire Protection (MEP/FP) design on these projects. CSE provided MEP/FP for the Alachua County Public Defender's Office, as well as the latest of our Clay Electric District Offices.

Sarah Cain Design is an award-winning full-service interior design firm, and will provide services for the project, including finish and color selection, consulting on lighting and

plumbing fixtures, and furnishings. Ms. Cain has provided interior design services for a number of commercial interior projects locally.

Location

Brame Heck Architects' office is located in downtown Gainesville, only blocks from the courthouse complex, so we will be easily able to manage this project. All but one of our consultants are also located in Gainesville, so even last-minute onsite meetings will be easily accommodated.

Design Ability

Our goal is to provide the best possible service on every project we undertake, creating facilities that are functional, user-friendly, durable, and visually compelling. We strive to be mindful of the needs of every project stakeholder, understanding the importance of serving project Owners, Users, Staff, and the community at large. Prioritizing and navigating the needs of all these parties is always paramount.

The remainder of this document will show how our unique combination of experience, expertise, qualifications, determination, availability, and location make ours simply the best suited design team for this project. We look forward to continuing this conversation in person, to discuss how Brame Heck Architects and our design consultants can assist Alachua County with designing, planning, and constructing this new Court Services Support Building.

Sincerely,



Brame Heck ARCHITECTS INC
M. Richmond AIA NCARB LEED AP, President



TAB 2

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PROJECT UNDERSTANDING AND APPROACH

PROJECT UNDERSTANDING AND APPROACH

Our team has carefully reviewed the scope of services in the RFP, along with the Master Plan for the site, to gain an understanding of the project goals and requirements. This understanding is of course enhanced by our previous work on this complex, and will continue to develop as we work through the processes of design and construction of this project.

The **Court Services Support Building** will be the third in this complex, providing support and office space for justice related occupants. The new building will occupy the southwest corner of the site, and according to the master plan we have on file, should also leave open the future expansion of the courthouse itself. The project will also present opportunities for enhancing and improving the site amenities.

Of the choices to be made as this project progresses, one of the most critical will be the County's selection of the design professionals who will ensure that the new Court Services building serves its purpose effectively, beautifully, and for a long time to come. The Brame Heck team is ready to meet all challenges that will be presented in the development of this project, and we fully understand the various tasks set forth in Section 3 of the Request for Proposal. **Our team's role in the successful completion of the Public Defender's Office represents an appreciable head start** in solving this project's design challenges, whether posed by the site, context, mechanical/electrical/plumbing/fire protection systems, the building envelope, or the aesthetic goals. We understand the preferences of the County's facilities and maintenance personnel, and this existing knowledge based in past experience will allow our team to hit the ground running to deliver design documents quickly and efficiently.

Our team has a solid track record of responsiveness to our clients' design needs and deadlines, and the County staff can be assured that this project will have our full attention and focus from start to finish. We prioritize our institutional and repeat client projects within our workflow scheduling, ensuring that our internal deadlines are set to support the overall project timeline and critical milestones.

This Design Team is nimble, and can change direction as appropriate. We always listen to the needs and desires of all project stakeholders, to lay out a course through the design process that ensures the best outcome for everyone concerned. We know that the optimal way to ensure the efficiency and timeliness of the design process is to establish open communication between the design team, the Owner's Representative(s), User Groups, Maintenance Staff, Construction Manager, and Permitting Authorities to ensure that all decision makers are in agreement on project specifics, so that questions/concerns can be addressed quickly and completely. By regularly involving everyone in the process, there are no surprises or misunderstandings later that could slow down our progress. Of course, minutes and written documentation will be maintained and provided for all meetings, decisions, questions, and issues that arise throughout design and construction.

Programming, Budget, and Scheduling

As noted in section 3.2 of the RFP, we will advise on any conflicts we identify between the project scope, budget, quality, and timeline, and make recommendations for any additional information or services that may be needed. We will then take the lead in producing documentation that records the Owner's Program Requirements (OPR) for reference during the remainder of the design and construction process. These early exercises will also set the timeline for the entire process, from programming to completion of the facility. It is our opinion that the design schedule set forth in section 3.9 of the RFP is reasonable, and affords ample time to prepare a concise and complete set of documents.

Preliminary/Schematic Design [January – March 2021]

For any new construction project, the "blank page" is simultaneously the most exciting and daunting aspect. The possibilities for the new building seem to be endless. However, once the Project Requirements have been submitted and agreed upon, the choices we make will begin to narrow the design focus. We feel strongly that our experience and previous documentation on the Public Defender's Office will provide us with a head start on

certain aspects of the design. This will permit time for us to document the project even more thoroughly, leading to a smoother construction phase.

Using Revit, the Design Team will develop a variety of conceptual solutions for discussion and consideration by the County and others as directed. New or revised concepts will be prepared as appropriate. During this phase, we will also prepare a preliminary summary of applicable building codes, (noting that the 7th Edition of the Florida Building Code will be in effect.) This **Code Summary** will be revisited on a regular basis throughout the design process, to ensure compliance with applicable regulations. Through this reiterative process, the final Schematic Design concept will emerge to represent the overall layout, scope, and appearance of the Court Services Support Building. As this work is accomplished, we will develop a preliminary construction cost analysis, and make any appropriate design changes to maintain the budget.

Our firm will also produce **conceptual renderings** of the project at this stage of the design, depicting the overall appearance and image of the project, which can be used to communicate the general design intent to the public, or simply for use by County staff. The final schematic design can be provided both in **drawing form** (with appropriate dimensions and notations) and also as an **interactive model** that can be viewed by staff to understand how the parts of the building interact in three dimensions.

We know that the Court Services building will be occupied for decades, so its economic horizon is much longer than most buildings. As a result, evaluating design options must include not just first cost, but total life cycle cost. Our team must optimize this life cycle cost by evaluating the reliability, efficiency, and ease of maintenance for each system type, the materials, and energy conservation measures included in the project scope. This careful attention to longevity means that the building won't just be durable and functional on day one, but through year 50. In the current industry, there are many options for every building system and our job is to deliver the best combination of those systems, ensuring that you receive the highest project value for the given budget, considering future energy and maintenance costs as an integral part of the process. So, our schematic design will include a preliminary energy, lighting, and solar analysis, addressing **annual and lifecycle energy costs**, including any effects on these by design options.



*Holy Faith Catholic Church
Parish Life Center*



*UF Center for Outdoor Recreation
and Education*



*Alachua County
Office of the Public Defender*



*University of Florida
Corry Commons*



*Alachua County Fire Rescue Station No. 23
Waldo, FL*



*Santa Fe College
Building E Auditorium*

Security

Our senior design staff has extensive experience with projects for the US State Department, and General Services Administration, as well as State and County properties where security is a prime consideration. So, we understand that the design of new public buildings, especially courthouse related facilities, always must balance security needs with public access requirements. All security aspects of the complex will be reviewed throughout our process, and design of the new Court Services Support Building will need to minimally address perimeter security, parking, site lighting, primary and secondary entrance control, surveillance, alarms, and access control. Our team has the necessary experience and expertise to handle all of these issues, and will ensure the facility meets all applicable State and Federal guidelines for courthouse security.

Energy Modeling

In terms of the interaction between MEP systems and Building Envelope, it is important that design concepts, analysis, and decision-making be performed as early in the process as possible in order to ensure an efficient and linear design schedule. Every aspect of the project—from the building shape, siting, rotation, insulation, and glazing type, to the HVAC system and controls sequences—will impact the maintainability, thermal comfort, energy usage, and general satisfaction of the occupants for the life of the building. So, it is critical in these early stages to understand the impact each choice will have on future performance, especially as various combinations of these options interact. To assist in this analysis, our team utilizes tools including energy modeling software such as Autodesk Insight, Trane Trace, EQuest, and DOE-2. Using these, many different potential building configurations can be modeled and evaluated early, so that informed decisions can be made before more detailed design work is performed. These models allow us to tweak building envelope profiles, door and window openings, and overall building configuration to reduce heating, cooling, and lighting loads; the models are provide invaluable data for our Engineering team to fine tune the HVAC final system sizing to reduce first cost and increase efficiency. Having these models in hand also provides a valuable tool that can be used during potential value engineering efforts, where the Life Cycle Cost of proposed VE can be evaluated quickly to illustrate the long-term effects on operational costs associated with the proposed first cost savings. Historically, our team has leveraged these early models to provide more efficient central plant sizing, identify benefits of thermal storage systems, and reduce

duct sizes and raise ceiling heights by leveraging cooling load diversity throughout the building. All of these opportunities will exist for the proposed Court Services Support Building and the design teams' proficient use of modeling and analysis tools will be critical to optimizing the Life Cycle Value of this building to the County.

Site Evaluation

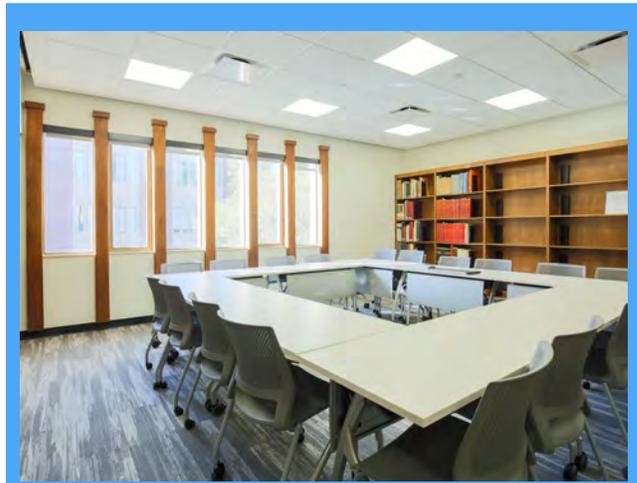
JBrown Professional Group (JBPro) is our proposed Civil Engineering consultant on this project, as they were our civil consultant on the Public Defender's Office Building project. Their familiarity with this site location, utilities, parking, and stormwater management will be a significant asset on this project, since the same set of issues addressed on the PDO will be present for the Court Services Support Building. In addition, JBPro also designed and permitted the Main Street Streetscapes project adjacent to the court complex site, the Cade Museum, and Depot Park, which were all permitted with the City of Gainesville, so we have proven familiarity on our team with the permitting process, including the City requirements for building setbacks, addressing the street, parking considerations, landscape requirements, and GRU utilities.

Our team will collaborate with the County, and coordinate with the permitting AHJ to address the need for relocation of parking, and any changes to stormwater infrastructure as needed. Site plan review will usually begin around the time the schematic design level for the building is complete, with updates made as plan review process progresses. In addition, once a building footprint and location has been established, a geotechnical investigation will be performed to evaluate the site for characteristics and performance of stormwater and structural foundation systems.

LEED / Green Globes

The Brame Heck team has all the expertise needed to meet the requirements for designing Green Buildings. We will work with County Staff to establish the guidelines they wish to follow, and certifications they wish to pursue. The ensuing process must involve all participants including Owner, design team, and the construction manager. Brame Heck Architects will take the lead in this process, whether certification is sought through Green Globes or LEED. In addition to our own in-house LEED Accredited Professionals and experience, our consultants have several LEED APs and extensive experience in the design of LEED and Green Globes projects.

We believe that green building standards are simply good



*University of Florida
Architecture and Fine Arts Library*



*Clay Electric Cooperative
Salt Springs District Office*



*Queen of Peace Catholic Community
Administration Building*



*Clay Electric Cooperative
Lake City District Office*



*UF Center for Outdoor Recreation
and Education*



*Alachua County Fire Rescue Station No. 23
Waldo, FL*

design practice, and will endeavor to incorporate design elements that contribute to energy savings, user health, and user satisfaction as basic standards, regardless of whether certification is sought or not. As evidence, we would point to the Public Defender's Office. Certification was not sought for the PDO, however, the building was designed with many green measures in mind, and we understand that it is one of the most energy efficient buildings owned by Alachua County.

Design Development [April – July 2021]

Upon approval of Schematic Design, the Team will proceed with the Design Development effort. This is when specific building envelope systems are selected, furniture and equipment is laid out, HVAC, power, and lighting systems are chosen, and preliminary door and finish schedules are developed. We understand that the County has preferences about these selections, and we will work with your staff as needed to assure the correct decisions are made. Design Development documents will include any adjustments requested based on the schematic design documents, plus typical details, Building Sections, HVAC Line diagrams, preliminary power and lighting layouts, and other elements that may be in development. We will also have produced an outline specification, and some specification sections may be nearly completed at this stage.

A list of potential direct purchase items will also be developed, and if the Construction Manager has been retained for pre-construction services, we will review the construction cost with them and make any appropriate adjustments if necessary. If the CM is not yet on board, the design team will update our cost analysis based on material quantities and established unit costs.

Construction Documents [August – December 2021]

The Brame Heck team takes pride in our ability to prepare drawings and specifications for construction that are clear, complete, comprehensive, and integrated. During the construction documents phase, the specifications and drawings are tailored to comply with County standards. Documents will be refined, and drawings coordinated with specifications. Specific details will be added, and schedules prepared for doors, finishes, hardware, painting, and other elements. We will continue to research materials and methods that are cost-effective, easy to maintain, and compliant with sustainability requirements.

Based on the final documents, and in cooperation with the Construction Manager, we will update cost estimates.

Owner Direct Purchase

Given the quantity and frequency our work with Governmental, Higher Education, and Institutional clients that can benefit from the tax savings of the Owner Direct Purchase (ODP) procedure, our team is well versed in and highly recommends utilizing this approach whenever possible. On large projects such as the Court Services Support Building, ODP will likely include large pieces of equipment such as Chillers and Air Handling Units as well as major material packages such as VAV terminals, light fixtures, fenestration materials, finish material packages, and structural items. To most effectively reap the potential savings in cost and lead time, it is critical that the design team have thorough coordination with the 100% Construction Documents such that all specifications, sizing, and electrical connections, are known when this equipment needs to be ordered. Additionally, it is crucial that the design team work in close cooperation with the Construction Manager and the equipment vendors to identify these opportunities and support the submittal review and approval process which may take place even before the respective subcontractors for the affected disciplines are on the project. Our team is very familiar with the benefits and challenges of the ODP process and is confident that this approach will provide beneficial cost savings to the County on this project.

Construction Administration

During construction, we will monitor the Constructors' adherence to the construction documents. Project meetings will be held on a regular basis. We always review pay requests and change order proposals, and respond quickly to any Contractor Requests for Information (RFI). We will issue any clarifications to the documents as Architect's Supplemental Instructions (ASI), and keep a continually updated record of these changes for inclusion in a set of record documents to be delivered at the end of the project. We will also track and review all submittal information, including shop drawings, to ensure the products and materials installed are in compliance with the specifications and the projects' selected sustainability requirements and goals.

We take pride in our ability to respond to field conditions promptly and keep the project moving, while also ensuring that work is proceeding according to the documents. At project meetings, more often than not, there are no outstanding RFI's because our goal is to turn them around within 24 hours. Most submittals are reviewed and returned within 1-2 days of receipt.

We constantly work to keep all stakeholders informed throughout construction. We walk the User Group through the design at each stage of construction, in case there is something that needs to be changed. Many times, building users will notice issues they would like to change only after construction has started, but many refinements can still be made easily at this stage.

During the Punch List phase of the work, we encourage an Owner's representative to accompany us as the list is generated. This allows a comprehensive, single document to be presented to the Construction Manager.

Commissioning

Campbell Spellicy Engineering, Inc. (CSEI), our MEP consultant for this project, has significant experience with the commissioning process, both as Commissioning Agent (CxA) and as Engineer-of-Record supporting commissioning efforts by others. Per the Florida Building Code – Energy Conservation, this project will require, at a minimum, commissioning of the HVAC and Lighting Controls systems. Additionally, if any green building programs such as LEED or Green Globes are pursued, there may be additional systems to be included and more stringent documentation and coordination necessary. CSEI has experience supporting third party commissioning on LEED projects up to \$22M and has recently served as Commissioning Agent for a 64,000 sf, \$5.4M complete HVAC and Lighting upgrade at the UF Music Building. As both the Engineer-of-Record and the Commissioning Agent for the Music Building project, CSEI was able to deliver the commissioning efficiently and with increased detail due to having a more integral understanding of the design specifics and controls requirements than a third party CxA would typically have. While this certainly provides added value to the Owner, a third party CxA is required for LEED or Green Globes projects. CSEI is very comfortable with this configuration as well and appreciates the "extra set of eyes" that a CxA provides while guaranteeing that the intended sequences of operation and energy savings are realized

in the completed building. Our architectural design staff are also familiar with building envelope commissioning, and post construction certification of other design performance aspects that may be required or requested.

Closeout

In addition to our own comprehensive set of requirements, the County’s specific needs will be included within the specification section for Project Closeout. During the early part of the construction process, our office will prepare and present to the Construction Manager a detailed summary listing of all of the required items from all sections of the specifications and/or required to achieve and be awarded the selected level of sustainability certification. This includes final lien releases, operations and maintenance manuals, warranties, etc. This avoids both confusion and missing elements when the actual documents need to be submitted.

Post Occupancy

Our main goal is the satisfaction of the Owners and Users of the buildings we design, so we will always be prepared to revisit a completed project to assist with troubleshooting and solving any issues that arise after building occupancy. This includes anything that may surface during the warranty period, and beyond.



*Santa Fe College
Building E Auditorium*



*Clay Electric Cooperative
Keystone Heights District Office*



*Holy Faith Catholic Church
Parish Life Center*



TAB 3

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CONSULTANT'S QUALIFICATIONS AND STAFF

3.1 - WORKLOAD SUMMARY

Project Name	Dec-20				Jan-21	Feb-21	Mar-21	Apr-21	May-21
	11/30-12/4	12/7-12/11	12/14-12/18	12/21-12/25					
Air Liquide Advanced Manufacturing - Phase I	Construction Administration							Closeout	
Air Liquide Advanced Manufacturing - Phase II	30% Documents				60% Documents			90% Docs	
Clay Electric Coop. – Keystone Heights District Office	Closeout								
Farmer’s Market Pavilion – High Springs, FL	Closeout								
Grand Haven Village Center – Envelope Corrections	Construction Administration				Closeout				
Hernando County Fire Station No. 6	Bidding/Permitting					Construction Administration			
RPGA - Children’s Lighthouse Daycare	Permitting				Construction Administration				
Jacobson	90% Documents				100% Docs	Bidding/Permitting	Const. Admin.		
Santa Fe High School Auditorium Renovation	Construction Administration							Closeout	
Alachua County Jail Shower Resurfacing	Bid/Permit				Construction Administration			Closeout	
Clay Electric Coop. - Gainesville Office Remodel	Construction Administration				Closeout				
D/B Scorpio - Gainesville Airport Hangar Remodel	Construction Administration				Closeout				
Eastside High School Auditorium Renovation	Construction Administration				Closeout				
Alachua County Civil Courthouse Renovation	Bid/Permit				Const. Admin.			Closeout	
Clay Electric Coop. - Demolish Former Keystone Heights District Office	100% Documents				Bid/Permit	Const. Admin.			Closeout
Clay Electric Coop. - Control House Roofs	Prototypes 1 + 2 80% Documents				P1+2 100% Docs	Bid/Permit	Const. Admin.		
Alachua County Jail Electrical Assessment	Closeout								
Alachua County Medical Examiner’s Office Due Diligence Report	Closeout								
Alachua County Budget Inn Due Diligence Report	Closeout								
Bradford County Heilbronn Springs Fire Station	Scoping	A&E Selection				Oversee Design			Const. Adm.

Brame Heck Architects has the resources to give top priority to this important project. We will have no difficulty in meeting the County’s needs in a timely manner, and we welcome the opportunity.

We currently have 20 active projects in our office, and four of those projects are in closeout. Of the remaining work, only three will still be in a design phase in January, the rest are in various phases of construction. Therefore, staffing in our office will be immediately available to begin work on this project.

Our team of design consultants also report ample staffing available to give the Court Services Building top priority, and to deliver a building that is functional, lasting, and beautiful.

3.2/3.3 - BACKGROUND & PROJECT LIAISONS



Brame Heck Architects currently consists of five professional personnel, plus support staff, based in our downtown Gainesville office. Our firm has contributed to the architectural landscape of Gainesville, Alachua County and North Central Florida for 109 years and counting. During that time, the firm has designed well-known public facilities including the Gainesville Regional Airport, numerous Alachua County Schools facilities, the Stephen C. O’Connell Center, five different District Offices for Clay Electric Cooperative, the original Rietz Union, and of course Alachua County’s Office of the Public Defender. These are in addition to numerous new buildings for various private entities, and an even greater number of smaller renovations, additions, and remodeling projects.

Principal **Michael Richmond AIA NCARB LEED AP** joined Brame Heck Architects in January of 2015, and has led the firm since March of 2016. In that time, he has overseen well over 100 projects, including the new \$5.4M Parish Life Center at Holy Faith Catholic Church, a major \$2.9M renovation of the E Building Auditorium at Santa Fe College, and dozens of smaller sized projects for Alachua County, Hernando County, Columbia County, the University of Florida, Santa Fe College, and many other public and private clients. In taking responsibility for carrying forward our firm’s legacy of quality design service, he strives to provide exemplary service to our clients, the design profession, and our community. Prior to Brame Heck Architects, his professional experience was primarily with the Gainesville firms of Karl Thorne Associates and Jackson-Reeger Architects, where he honed his skills on large K-12 campus projects in Alachua and Palm Beach Counties, and then as Project Architect for the new School of Journalism building at FAMU in Tallahassee. From 2007-2010, he served as a Project Architect at Yost Grube Hall Architecture in Portland OR, where led the Design Team on the new San Luis II Land Port of Entry complex in San Luis AZ for GSA, and also on renovations to the US Embassy and Chief of Mission Residence in Hanoi, Vietnam for the US State Department. **Mr. Richmond will be your primary liaison on all matters regarding this project. Should he not be available, Mike Russell will be the alternate point of contact.**

CAD/BIM/Revit Specialist **Mike Russell, LEED AP BD+C** oversees document production in our office, maintains our office drawing standards, and provides Project Management on many of our projects. Mr. Russell has been with the firm for over 20 years, and has completed design documentation for thousands of projects of all sizes and complexities. Mr. Russell is assisted by BIM/CAD operator **Ryan Restieri**, who applies his Revit skillset not only to regular document production, but also to preparing our renderings and visualizations.

Project Architect **Joe Garcia, AIA** prepares project specifications, reviews our designs for building envelope performance, and also provides project management on select projects. Mr. Garcia would be the second alternate contact on the Court Services building, in the event neither Richmond or Russell are available.

Amanda Byars, AIA serves as a Project Architect, Designer, and Project Manager, specializing in coastal construction, residential projects, and BIM Design. Ms. Byars is a certified Revit expert, and is also fluent in ArchiCad. She came to our firm two years ago after spending the first five years of her career at Guy Peterson’s Office For Architecture (OFA) in Sarasota, FL. While not specifically assigned to this project, Ms. Byars will certainly have design input in our highly collaborative studio/office environment.

Our Office Manager is **Nic Haylett**, who oversees billing, payments, scheduling, marketing inquiries, and IT tasks in our office.

3.4 - SUB-CONSULTANTS' BACKGROUND



Campbell Spellicy Engineering currently has 7 full time and 3 part time staff working at our Gainesville, FL office which is 7 miles from the project site. These 9 team members have delivered 265 project designs since 2017 on projects totaling over \$65M. On average, our firm delivers 1.4 projects to our Clients per week and at any given time we have an average of over 55 active projects in either predesign, design, construction, or closeout. We are able to provide this volume of work not only by having very talented and dedicated personnel, but by implementing and leveraging technology and software solutions that streamline project management, ensure high quality control, and automate routine processes. We have built internal enterprise software that significantly improve our ability to brainstorm, calculate, analyze, and design MEP systems that are tailored for institutional clients, enabling our team to focus their real effort and creative abilities on finding uniquely efficient enablers and delivering reliable systems design. Under **Principal Kevin Spellicy PE**, Campbell Spellicy Engineering provided complete MEP+FP and communications design services on the Public Defender's office.



JBrown Professional Group consists of civil engineering and surveying departments and currently has 18 employees. We have seven engineers and one engineering technician that comprise our engineering department that is organized into four engineering design teams. Three of the seven engineers are licensed PEs. The Surveying Department consists of a lead Principal Surveyor, two survey technicians and four field staff members. We have three admin staff members. **Principal Jay Brown PE** provided Civil Engineering design services on the Public Defender's Office.



Miller Engineering, LLC is a full-service structural engineering firm on commercial, institutional, and industrial projects, as well as providing third party inspections, reports, and evaluations. Miller Engineering has been fully Revit integrated design service since 2008, and cloud integrated with the rest of our team through BIM360. Located in Jacksonville, FL, **Mark Miller** has been providing structural design services throughout North Central Florida for over 35 years.



Sarah Cain Design is an award-winning full-service interior design firm whose specialties include commercial projects, retail, hospitality, corporate, and health care projects. Our goal is to create turnkey design experiences for our clients, focusing on making the design experience a fun and exciting process free from the stressful experience often described in building projects. Our core values include family, professionalism, simplicity, community, teamwork, and attention to details.



GSE Engineering & Consulting, Inc is staffed with excellent civil, geotechnical, structural, and environmental engineers, with the in-house staff, resources, and experience, needed to perform the geotechnical investigations and laboratory testing that the Court Services Building will require. Under **Principal Ken Hill PE**, GSE also provided geotechnical reports on the Public Defender's Office as part of our team for that project.



Manley Design, LLC, offers the full spectrum of landscape architectural services. Our expertise spans from concept to construction with a focus on site planning and hardscape, landscape, and irrigation design. We value the potential for every project to strengthen the community it serves and see our role as facilitator of innovative and context-sensitive site designs. **Principal Elisabeth Manley, ASLA** contributed to the landscape design of the Public Defender's Office, CORE, and Holy Faith Parish Life Center as part of our team while working for Buford Davis Associates (now part of CHW.)

3.5 - RESUMES



MICHAEL P. RICHMOND

AIA NCARB LEED AP

PRINCIPAL-IN-CHARGE, DESIGN LEAD, ARCHITECT

Mick Richmond has worked in the construction industry as an architect, designer, and educator for over twenty-nine years. Throughout his career, he has established experience designing new buildings within the context of an existing campus, a set of skills with particular relevance to the Alachua County Court Services Support Building project. He has guided numerous municipalities throughout the entire design process, from the Programming phase through Construction Administration and Post-Occupancy Evaluation. Mr. Richmond serves as Principal-In-Charge on all active projects, and will be the first point of contact for the design team throughout the Court Services Support Building project.

// MICK RICHMOND'S SELECTED PROJECT EXPERIENCE

Alachua County Office of the Public Defender

Mick Richmond wrote the product specifications, and oversaw construction administration and post-occupancy evaluation during this project.

Holy Faith Catholic Church - New Parish Life Center

Mick Richmond served as Project Architect on this project; duties included the development, and oversight of, completed construction documents and specifications. He provided construction administration services for the entire duration of construction.

Clay Electric Cooperative - Keystone Heights District Office

Mick Richmond served as Project Architect on this project, where he consulted on modifying a re-use plan to fit the user group's needs, and oversaw the completion of construction documents. He also provided construction administration services.

University of Florida Center for Outdoor Recreation and Education

Mick Richmond served as the Project Architect for this project during construction administration. He oversaw the construction process from start to finish.

// EDUCATION

HARVARD UNIVERSITY

Graduate School of Design, Master of Architecture

UNIVERSITY OF FLORIDA

Bachelor of Design

// REGISTRATIONS

Florida Registration No. AR91268

Oregon Registration No. 5363

// PROFESSIONAL ORGANIZATIONS

American Institute of Architects

NCARB Member

LEED Accredited Professional

AIA Gainesville Board President, 2019

AIA Gainesville Board Member, 2017-present

Member of the Society of Building Science

Educators 2010 - present

Alpha Rho Chi Professional Architectural Fraternity

// COMMUNITY

Member of the University of Florida Campus

Sustainability Committee, 2011-2014

Gainesville Modern Volunteer

Prairie Creek Conservation Cemetery Volunteer

// EXPERTISE

Licensed Architect 18 Years

Design 32 Years

Sustainable Design 22 Years

Building Technologies 22 Years

Project Management 27 Years

Construction Admin. 24 Years



MICHAEL D. RUSSELL

LEED AP BD+C

PROJECT MANAGER SR. CAD, REVIT, BIM SPECIALIST

Mike Russell is lead CAD, BIM, and Revit Specialist and Project Manager for Brame Heck Architects Inc., and holds a LEED AP BD+C accreditation with USGBC. Mike joined our team just over 20 years ago; throughout his tenure, he has worked on a wide variety of projects. As projects develop, he communicates with stakeholders, project managers, and contractors in order to create a harmonious set of drawings. Mr. Russell's significant experience, software proficiencies, and attention to detail are of particular usefulness to government projects, since he is capable of solving complex and unique design problems. Mr. Russell will be the alternate point of contact throughout the Court Services Support Building project.

// MIKE RUSSELL'S SELECTED PROJECT EXPERIENCE

Alachua County Office of the Public Defender:

Mike Russell helped to finalize the design, and drafted all of the project's Construction Documents in Revit. Mike worked with Interior Designer, incorporating their design and material selections into the architectural documents. He also assisted with specifications, checked shop drawings, answered RFIs, attending construction meetings, and reviewed pay apps throughout the project.

Kappa Kappa Gamma House Addition:

Mike Russell drafted all of the Construction Documents in AutoCAD and created all specifications for this addition project. Mike also performed project manager duties during Construction Administration. He worked alongside Interior Designer Sarah Cain, who is a part of our team for the Court Services Support Building project.

Clay Electric Cooperative New District Office - Keystone Heights, FL

Mike Russell drafted all of the design modifications in AutoCAD to a standard prototype building and campus layout in order to fit the site and incorporate user group needs. Project was done in AutoCAD. Mike also served as project manager during Construction Administration.

// EDUCATION

ASHVILLE-BUNCOMBE TECHNICAL
COMMUNITY COLLEGE

Associate of Applied Science in Mechanical Drafting
and Design Technology

SHEFFIELD SCHOOL OF INTERIOR
DESIGN

Diploma

// PROFESSIONAL ORGANIZATIONS

LEED Accredited Professional

// EXPERTISE

Project Management	4 Years
Construction Admin.	10 Years
Interior Design	11 Years
LEED AP	10 Years
Project Documentation	20 Years

// ACCREDITATIONS & AWARDS

Published tree-house design in an International Competition. One of the top 100 out of over 500 structures compiled in David Greenberg's book *Treehouses in Paradise: Fantasy Designs for the 21st Century*



JOSEPH A. GARCIA

AIA

PROJECT ARCHITECT

Joe Garcia is a Registered Architect at Brame Heck Architects Inc., bringing to our firm a wealth of experience and project knowledge. Mr. Garcia has been in the design and construction industries as an architect and a construction product representative for over 55 years. His project experience is far-reaching and various, but includes the design of municipal buildings for government clients. His involvement with projects includes programming, product specifications, construction documents, and post-occupancy evaluations. Prior to joining Brame Heck Architects, Mr. Garcia served as Project Manager with Planning, Design, and Construction at the University of Florida. He has the ability to put a building together, as well as take it apart.

// JOE GARCIA'S SELECTED PROJECT EXPERIENCE

Alachua County Judicial Building (now the Alachua County Civil Courthouse):

Joe Garcia served as Project Architect, specified materials used throughout the project, and responded to shop drawings throughout the Construction Administration phase.

Alachua County Criminal Courthouse:

Joe Garcia served as an architect peer reviewer for this project's Construction Documents.

Alachua County Courthouse Annex - Elevator Upgrade:

Joe Garcia served as Project Architect, specified materials, and managed the project through the Construction Administration phase, responding to shop drawings and requests for information.

City of Lake City Public Safety Building:

Joe Garcia served as Project Architect, specified materials, and responded to shop drawings.

// EDUCATION

MIAMI-DADE COLLEGE

Associate of Science, Architectural Technology

// REGISTRATIONS

Florida Registration No. AR00006997

// PROFESSIONAL ORGANIZATIONS

American Institute of Architects

// COMMUNITY

Florida Architects Political Action Committee

AIA Gainesville

AIA Florida

AIA Gainesville UF School of Architecture Golf

Tournament Director

AIA Florida Convention Golf Tournament Chair

// EXPERTISE

Licensed Architect 45 Years

Building Technologies 41 Years

Project Management 36 Years

Construction Admin. 41 Years

Resume of

KEVIN M. SPELLICY, PE, LEED AP

President / Mechanical Engineer



EDUCATION

University of Florida, BSME, 2009

REGISTRATION

State of Florida (PE 76968)

State of Georgia (PE 040768)

State of Louisiana (PE 40686)

LEED AP Building Design + Construction

PROFESSIONAL AFFILIATIONS

Green Building Certification Institute

U.S. Green Building Council

NCEES

American Society for Plumbing Engineers

American Society of Heating and Air Conditioning Engineers, Inc.

National Fire Protection Association

Gainesville Chamber of Commerce

LinkedIn

EXPERIENCE

Mr. Spellicy began working for Campbell Spellicy Engineering, Inc. in 2007 when he was a Mechanical Engineering student at the University of Florida. Now a professional Mechanical Engineer, an accredited LEED AP, and President of the firm, he specializes in Energy Modeling, Life Cycle Cost Analyses, and energy-efficient design. He consistently studies and expands his knowledge in order to continually improve his ability to design green. He is also very familiar with Building Information Modeling and utilizes Autodesk's MEP Revit Suite. Kevin has worked on many types of facilities such as educational, commercial, library, financial, museum, office, and recreational.

Mr. Spellicy is the primary liaison and coordinator, project manager, and the firm's principal.

CONSULTING

Mr. Spellicy's consulting experience includes but is not limited to the following:

- **Power District, Catalyst (CRA) Warehouse Phase 1 – Shell & Infrastructure Design**, Gainesville
- **Power District, Catalyst (CRA) Warehouse Phase 2 – Site Buildout**, Gainesville
- **Gainesville Police Department, Walker Building HVAC Replacement**, Gainesville
- **Clay Electric Administration Building**, Gainesville
- **Alachua County Animal Services Building Renovation**, Gainesville
- **Oak Hammock, Emergency HVAC and Generator Systems**, Gainesville
- **Van Fleet Hall, UF, HVAC Upgrade**, Gainesville
- **Santa Fe College, Building U Generator**, Gainesville
- **Freedom Community Center, Alachua County**, Gainesville
- **Alachua County Public Defender's Office (Court Support Services) Building**, Gainesville
- **Alachua County Criminal Courthouse, Emergency Power Reconfiguration**, Gainesville
- **Alachua County Fire Station 80, Hood Replacement**, Gainesville
- **Alachua County Civil Courthouse, Office Renovation**, Gainesville
- **Music Building, UF, Renovation**, Gainesville
- **Supervisor of Elections Office**, Gainesville
- **Newberry Branch Library Expansion & Renovation**, Newberry
- **Alachua County Fire Station 1, Storage Building HVAC**, Gainesville
- **Marion County Fire Station 1, HVAC Study**, Ocala
- **Marion County Fire Station 17, HVAC Study**, Ocala
- **Tower Road Branch Library Expansion & Renovation**, Gainesville
- **Hague Fire Station, Garage HVAC**, Hague
- **Grinter Hall Renovations, UF**, Gainesville
- **Tigert Hall, UF, Social Media Office Renovation**, Gainesville
- **Physical Plant Division Office Building, UF, Master Plan and Renovation**, Gainesville
- **Millhopper Branch Library Expansion**, Gainesville
- **Alachua County Administration Building, New Chiller**, Gainesville
- **Minor Projects, UF**, Various Florida Locations
- **Minor Projects, Department of Management Services**, Various Locations
- **Minor Projects, Marion County Public Schools**, Ocala



CAMPBELL SPELLICY
ENGINEERING

Phone: (352) 372-6967

Fax: (352) 372-7232

Certificate of Authorization: 00008813

www.campbellspllicy.com

PROFESSIONAL EXPERIENCE:

Mark Miller has over 32 years of professional engineering experience including structural design, contract administration, project management and inspections of a variety of project types. Project types include: Multi-story Office Buildings, Schools and University Buildings, Churches, Banks, Data Processing Facilities, Military Facilities, Healthcare Facilities, Commercial Buildings, Warehouses, Industrial and Renovations.

In addition to his engineering responsibilities, Mark has a leading role in the business management of the firm as well as implementation of quality assurance policies and procedures.



Representative Projects:

- **Cone Park Branch Library**
Alachua County Library District | Gainesville, FL
- **Millhopper Branch Library Renovation & Addition**
Alachua County Library District | Gainesville, FL
- **Appling County Courthouse Annex**
Baxley, GA
- **Ocala Services Center**
City of Ocala | Ocala, FL
- **St. James Building Renovation (City Hall)**
Jacksonville, FL
- **St. Johns County Sheriff's Office Addition**
St. Augustine, FL
- **City of Alachua Operations Center & Warehouse**
City of Alachua | Alachua, FL
- **CCF - Building 14 Law Enforcement**
College of Central Florida | Ocala, FL
- **SFC - Perry Center for Emerging Technologies**
Santa Fe College | Alachua, FL
- **Ocilla Courthouse Renovations**
Ocilla, GA
- **Colquitt County Courthouse Annex**
Moultrie, GA
- **Volusia County Evidence Storage Facility**
Daytona, FL

EDUCATION:

University of Florida
 Bachelor of Science Civil Engineering,
 with honors - 1986
 Master of Engineering - 1987

REGISTRATIONS:

Florida Registrations:
 Professional Engineer: No. 45319
 Special Inspector: No.1027

Georgia Registration:
 Professional Engineer: No. 24421

National Registration:
 SECB: No. 2328 - 0708

PROFESSIONAL AFFILIATIONS :

American Concrete Institute
 American Institute of Steel Construction
 American Society of Civil Engineers
 APA - The Engineered Wood Association
 Florida Structural Engineers Association
 Light Gauge Steel Engineers Association
 Steel Framing Alliance
 Structural Engineering Institute
 Structural Engineering Certification Board

EMPLOYMENT EXPERIENCE:

2019 to Present: Miller Engineering, LLC
 1988 to 2019: Structural Engineers Group
 and its Predecessor Firm



A.J. "Jay" Brown Jr., P.E.
President & Principal Engineer



Jay Brown is both a community leader and preeminent civil engineer in the greater Gainesville area. After graduating from the University of Florida with a B.S. in Civil Engineering in 1986, Mr. Brown established himself as a promising young engineer at Eng, Denman and Associates, Inc. (EDA). While at EDA, Mr. Brown managed numerous projects, including several commercial developments, and earned his state of Florida license as a Professional Engineer (PE). Shortly after earning his PE license, Mr. Brown left EDA to start his own engineering firm in 1995. Now called JBrown Professional Group Inc. (JBPro), the company has grown steadily since its founding by developing strong relationships with private land development clients, surrounding municipalities, and the University of Florida. In his 25 years as the President of JBPro, Mr. Brown has become an expert in civil engineering design, municipal and regulatory permitting, and permit negotiations.

Areas of Specialization

- Civil Engineering Design
- Hydrologic Analysis
- Roadway Planning
- Site Feasibility Studies
- Municipal Permitting
- Construction Administration

Education

- Post-Baccalaureate Studies in Civil Engineering, University of Florida (1986-87)
- B.S. Civil Engineering, University of Florida (1986)

Professional Membership

- American Society of Civil Engineers
- National Home Builders Association
- National Society of Professional Engineers
- Builders Association of North Central Florida – Board of Directors

Relevant Experience

Santa Fe College – Blount Center
Gainesville, FL (2018-2020)

Mr. Brown was the design lead and principal engineer for the site plan of the 87,366 square-foot facility that will become the Blount Center. During the project, JBPro provided a site and utility plan, a stormwater management design, and obtained all required permits for the project, including drainage and driveway connection permits from the FDOT.

Alachua County – Public Defenders Office Building
Gainesville, FL (2013-2016)

Project Engineer & Manager for the design and permitting of this project that included construction of a new 22,000 SF office building for the Alachua County Public Defender’s Office. The civil site infrastructure included parking facilities, an outdoor plaza, utility connections, and urban design elements. Permitting included the City of Gainesville, GRU, FDEP, and SJRWMD.

City of Gainesville – Depot Park
Gainesville, FL (2010-2016)

Mr. Brown was the project manager and principal engineer for a historic signature park development in downtown Gainesville that involved the renovation of a historic Train Depot and construction of a 20-acre park property within an environmentally challenged brownfield. The park project included a robust children’s playground, rail trails, a hardscape promenade along a master regional stormwater treatment pond, picnic pavilions, bathroom structure, gateway entry features, and passive landscaping and pedestrian trails throughout. The civil design services for this project involved significant ADA accessibility challenges and permitting with various agencies, including the City of Gainesville, GRU, FDEP, and SJRWMD.

City of Gainesville – Cade Museum
Gainesville, FL (2013-2016)

Mr. Brown was the project manager and principal engineer for the design of civil engineering infrastructure to serve the new Cade Museum of Innovation. Set in the new signature urban “Depot Park” in downtown Gainesville, the Cade Museum is a contemporary cornerstone of the Park. The project included striking exterior hardscape improvements and many utility improvements and features. Project permitting involved several review agencies, including the City of Gainesville, Gainesville Regional Utilities, SJRWMD, and FDEP.

 jay.brown@jbprogroup.com

 jbprogroup.com

 (352) 375-8999, x. 102

 3530 NW 43rd Street
Gainesville, FL 32606



Christopher Potts, P.E.
Director of Civil Engineering



Born and raised on the Space Coast, Christopher Potts has been a licensed Professional Engineer since 2011. Chris has experience in the implementation of Improvement Districts in Florida along with a comprehensive knowledge-base of residential, institutional, and commercial land development projects focusing on design and permitting, master planning, utility design and system modeling, roadway design, and stormwater drainage design. Chris has worked extensively with the public and private sector, providing solutions to their development needs from small office buildings and restaurants, to large residential subdivisions and shopping centers. He remains up to date on local and state regulatory rules and land development criteria for multiple counties throughout the State of Florida.

Areas of Specialization

- Civil Engineering Design
- Master Planning
- Utility Design & System Modeling
- Roadway Design
- Stormwater Drainage Design

Education

- B.S. Civil Engineering, University of Florida (2007)

Professional Membership

- American Society of Civil Engineers
- National Society of Professional Engineers

Relevant Experience

Alachua County Public Schools – Wiles Elementary Parking Improvements

Gainesville, FL (2018-2020)

The project involved the reconstruction and expansion of the existing parking lot and bus drop-off for Wiles Elementary School. A new parking lot with additional parking and an additional bus lane was built to improve the efficiency, safety, and accessibility of the parking lot. The project included a new driveway connection to the adjacent County arterial roadway and stormwater management and electric lighting improvements. Mr. Potts has provided his project management and design expertise on this project.

Santa Fe College – Blount Center

Gainesville, FL (2019-2020)

Mr. Potts assumed responsibility for the final design, permitting, and construction services for the site plan of the 87,366 square-foot facility that will become the Blount Center. During the project, JBPro provided a site and utility plan, a stormwater management design, and obtained all required permits for the project, including a drainage and driveway connection permit from the FDOT. In addition, Mr. Potts was involved in site plan negotiations between the City of Gainesville and Santa Fe College and also assisted Santa Fe College with receiving a \$4.8 million grant from the U.S. Department of Commerce’s Economic Development Administration (EDA).

University of Florida – SW Campus Transportation Improvements

Gainesville, FL (2019-2020)

The largest civil infrastructure project ever contracted by JBPro, the UF SW Campus Transportation Improvements projects involves a full redesign of several major transportation corridors, the undergrounding of extensive overhead electric distribution networks, and the design and installation of two new roundabouts at congested intersections on the University of Florida campus. Mr. Potts took over project management responsibilities during the construction phase of the project and has also assisted with the design and permitting process.

Sumter County – Public Works Building Expansion

Bushnell, FL (2019-2020)

Mr. Potts served as the supervising engineer for the Sumter County Public Works Expansion project. The project consisted of a 4,200 +/- SF building expansion and a parking area expansion with associated infrastructure improvements. The proposed expansion served public works fleet maintenance department.

 chris.potts@jbprogroup.com

 jbprogroup.com

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 3530 NW 43rd Street
Gainesville, FL 32606



Troy V. Wright, P.S.M.
Vice-President, Director of Surveying



Areas of Specialization

- Boundary Survey
- Topographic Design Surveys
- Alta Surveys
- Specific Purpose Surveys
- Right of Way Surveys
- Construction Layout
- Platting

Education

- B.S. Geomatics Engineering, Florida Atlantic University (2011)
- Certificate of completion, Underground Utility designation, Staking University, 2014
- Multiple Trimble Training courses, various locations, 2011- 2015

Professional Membership

- Florida Society of Surveyors and Mappers

Troy Wright is a licensed professional surveyor and mapper in the greater Gainesville area. After graduating from Florida Atlantic University with a B.S. in Geomatics Engineering in 2011, Mr. Wright established himself as a promising young surveyor at Atkins North America. At Atkins, Mr. Wright worked as a geomaticist on numerous national projects, including several FDOT Roadway Projects. Following multiple years at Atkins Mr. Wright acquired a position as a Project Surveyor for Maser Consulting, leading several teams in FDOT roadway projects and nationwide LIDAR projects. At the end of 2017, Mr. Wright earned a leading position at JBrown Professional Group as the Director of Surveying. In his time at JBPro, Mr. Wright has become a leader in surveying projects, both public and private, in North Central Florida.

Relevant Experience

Stephen Foster State Park

White Springs, FL (2019-2020)

A Topographic survey was performed for rehabilitation a re-design of the existing Canoe launch and driveway. The river bank and the project was established and control was set for construction. Mr. Wright was the project manager and principal surveyor for the project. Mr. Wright processed field data in Trimble Business Center, organized project information, directed field and office personnel, reviewed, edited, and delivered the final project deliverable.

SE 9th Street

Gainesville, FL (2019)

A topographic survey was performed under the GRU continuing services contract for the rights-of-way of NW 9th St., 2nd Ave., and SE 4th Ave. Completed for a utility redesign project, the topographic survey included all above ground features within the rights-of-way corridors as well as storm and sanitary pipe information below grade. The rights-of-ways were established using existing monumentation and current FDOT maps, and control was set to establish construction benchmarks. Mr. Wright was the project manager and principal surveyor for the project.

Wiles Elementary School

Gainesville, FL (2019)

A Topographic survey was performed on the front half of Wiles Elementary in Gainesville Florida to improve and re-design parking and traffic routes. Control had to be found for the right of way and benchmarks were set for future construction work. Mr. Wright was the project manager and principal surveyor for the project.

NW 39th Avenue

Gainesville, FL (2019)

A topographic survey was performed within the right-of-way of NW 39th Avenue between NW 98th Street and I-75 for a utility redesign and construction project in Gainesville. The topographic survey included all above ground features within the right of way corridor as well as storm and sanitary pipe information below grade. The right-of-way was established using existing monumentation and current FDOT maps, and control was set to establish construction benchmarks. Mr. Wright was the project manager and principal surveyor for the project.

 troy.wright@jbprogroup.com

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 3530 NW 43rd Street
 Gainesville, FL 32606



SARAH CAIN DESIGN



PROFESSIONAL EXPERIENCE:

Sarah Cain Design LLC Gainesville, FL Interior Design Principal 2010-present

**University of Florida Gainesville, FL Visiting Lecturer Fall 2010-Spring 2011
Department of Interior Design**

Robyn Denny Interiors Gainesville, FL Designer 2009

Atlantic Design Homes Gainesville, FL Designer 2004-Fall 2008

SARAH CAIN

**INTERIOR DESIGNER
PRINCIPAL, SARAH CAIN DESIGN**

Sarah Cain is a Licensed Interior Designer in the State of Florida and is currently the practicing Principal of Sarah Cain Design, a full service boutique interior design firm based in Gainesville, Florida. Her firm specializes in both mid to high end residential and small to mid size commercial, retail and hospitality projects. Sarah graduated with a Bachelor of Arts degree from Wake Forest University and received her Master in Interior Design degree from the nationally acclaimed Interior Design program at the University of Florida. As part of her graduate program, Sarah studied design at the Vicenza Institute of Architecture located in Vicenza, Italy. She is a member of the Board of Advocates for the University of Florida Interior Design program, as well as a former Adjunct Professor in the UF program. Sarah serves as the Immediate Past President for the American Society of Interior Designers Florida North Chapter and has served as a site visitor for the Council on Interior Design Accreditation

EDUCATION:

University of Florida
Master of Interior Design—May 2007 GPA 3.9

Vicenza Institute of Architecture, Vicenza, Italy
Study Abroad Summer 2003

Wake Forest University
Bachelor of Arts, Sociology with a minor in
Communications—May 1986

PROFESSIONAL AFFILIATIONS/ COMMUNITY INVOLVEMENT:

Florida Interior Design License # 5928
NCIDQ certificate #026455
American Society of Interior Designers Florida North Chapter:
President 2015-16
President Elect 2014-15
Professional Development Director 2012-13
Council for Interior Design Accreditation, Site Visitor 2012-present
Builders Association of North Central Florida
Gainesville Area Chamber of Commerce
Junior League, member from 1990, Fund Development Co-chair 2003
Stop! Children’s Cancer, Fantasy Event Board member 2008-present
Kiera Grace Foundation, Executive Board Member, 2009-present
Gainesville Downtown Owners and Tenants Association, President 2002-2003, member from 1995
International Interior Design Association, Student Member 2004-2007



SARAH CAIN DESIGN

Sarah Elizabeth Solley

ssolley@sarahcaindesign.com • junior designer

Professional Affiliations: ASID- North Florida Chapter

Academics:

2017-2020

FLORIDA STATE UNIVERSITY

Bachelor of Science degree in Interior Design
Department of Interior Architecture and Design
CIDA accredited



Experience:

- undertake design project from concept to completion
- define project requirements & schedule during the initial project meeting
- interpret and translate customer needs into rough plans
- research and decide on materials and products sourcing
- select products and materials according to budget
- product concept and design development presentations
- create floor-plans, elevations, and other drawings as needed to complete projects
- create renderings when needed and if requested
- create construction documentation
- supervise work progress
- work closely with design principal and other members of design team, as well as architects, contractors and other vendors
- research and follow industry changes, evolutions and best practices
- mentor associate designers and interns

soft skills:

creative thinking	construction documents
communication	ff&e
detail-oriented	attention to detail
time management	creative and outgoing
space planning	detailing
sustainability	

computer skills:

- drafting
- revit
- autoCAD
- lumion
- microsoft office
- photoshop
- indesign



C. Elisabeth Manley, PLA

Landscape Architect

Professional Registrations

Registered Landscape Architect, Florida #6666722

Education

Master of Landscape Architecture
University of Florida, Gainesville, FL, 2000

Thesis: 'Process for Designing Countywide Ecological
Greenways in Alachua County'

Bachelor of Science in Biological Science
Florida State University, Tallahassee, FL, 1995

Professional History

2016 – Present

Manley Design, LLC - Gainesville, FL
Principal

2016

CHW - Gainesville, FL
(acquired Buford Davis + Associates)
Director of Design

2012 – 2016

Buford Davis + Associates - Gainesville, FL
Landscape Architect

2009 – 2012

AECOM Design + Planning - Orlando, FL
(acquired Glatting Jackson Kercher Anglin)
Associate

2006 – 2009

Glatting Jackson Kercher Anglin, Inc.- Orlando, FL
Associate

2002 – 2006

Bellomo-Herbert and Company, Inc. - Orlando, FL
Landscape Architect

2000 – 2002

EDSA, Inc. - Orlando, FL
Associate

Memberships

Florida Greenways and Trails Foundation Board,
2015 – 2020

Florida Chapter of the American Society of Landscape
Architects Member, 2012 – current

Builders Association of North Central Florida,
2019 – current

City of Gainesville Tree Advisory Board, 2020

Presentations

'New Opportunities for Florida's Regional Trail Network',
Florida ASLA 2016 & 2017 and FRPA 2018

'Learning Nature: Outdoor Environmental Education
for Children', FRPA Conference, 2010

Various Guest Lectures, Department of Landscape
Architecture, University of Florida 2012-2019

C. Elisabeth Manley is a registered landscape architect with over nineteen years of experience designing public and private site improvement projects throughout Florida. She has provided project management, public facilitation, and the full spectrum of landscape architectural services, including master planning and hardscape, landscape, and irrigation design.

Related Project Experience

Educational & Institutional

Florida Gateway College Walkway Improvements, Lake City, FL, 2020

Santa Fe Community College Blount Center, Gainesville, FL, 2020

Fifth Avenue Pleasant Street Heritage Trail, Gainesville, FL, 2020

PK Yonge School 6th St. Access, Gainesville, FL, 2019

A Quinn Jones Site Improvements, Gainesville, FL, 2019

Exactech Expansion, Gainesville, FL, 2019

Clay Electric Substation, Salt Springs, FL, 2019

North Florida Regional Medical Center Parking Garage, Gainesville, FL, 2018

Suwannee Valley Nursing Facility, Jasper, FL, 2017

UF Chi Omega Sorority Expansion, Gainesville, FL, 2017

Info Tech Green Roof, Gainesville, FL, 2017

Pinellas Co. Household Electronics & Chemical Collection, Pinellas Co., FL, 2017

Alachua County Public Defenders Building, Gainesville, FL, 2016 *

iHub Phase 2, Gainesville, FL, 2016 *

USF Residential Village, Tampa, FL, 2016 *

UF Library West Colonnade, Gainesville, FL, 2016 *

Holy Faith Parish Life Center, City of Gainesville, FL, 2016 *

City of Alachua Operations Center, Alachua, FL, 2016 *

UF Health Academic Medical Center Expansion, Gainesville, FL, 2015 *

UF Stephen C. O'Connell Center Expansion, Gainesville, FL, 2015 *

Oak Hall Campus Master Plan, Gainesville, FL, 2014 *

UF Hub Bus Shelter and Site Improvements, Gainesville, FL, 2013 *

Harry P. Leu Gardens Master Plan Update, Orlando, FL, 2011 *

Parks & Trails

Veterans Park, Alachua County, FL, 2020

Kiwanis Girl Scout Park, Gainesville, FL, 2020

Northside Park Plan, Gainesville, FL, 2020

Squirrel Ridge Park Master Plan, Alachua County, FL, 2019

Village of Wellington Waterfront, Wellington, FL, 2017

FDOT SR 207 Crossroads Trailhead, St. Johns County, FL, 2016 *

Legacy Park Master Plan and Phase 1 Construction Plans, Alachua, FL 2015 *

Transportation-Related & Streetscapes

UF-642 SW Roadway Improvements, University of Florida, 2020

SW 8th Avenue Extension Landscape Improvements, Alachua County, 2020

SR 20 Median Improvements, Alachua, FL 2018

FDOT SR 47 Median Landscape Improvements, Columbia County, FL, 2016 *

** As part of previous employment*



Kenneth L. Hill, P.E.

Principal Engineer



Engineering & Consulting, Inc.

5590 SW 64th Street, Suite B
Gainesville, FL 32608
Gseengineering.com

Professional Profile

Mr. Hill is involved in project management, technical design, and analyses for a wide variety of geotechnical studies. He works with both public and private clients throughout north central Florida, including the Florida Department of Transportation, and the University of Florida. He has over 35 years of experience involving planning, management, the performance of geotechnical projects, analyzing and evaluating data, and providing recommendations for over 7,000 geotechnical design projects. Mr. Hill is a registered engineer in Florida and Georgia.

Project Experience

- Belleview Fire Station, Marion County, Florida – Mr. Hill performed a forensic evaluation of movement damage to the fire station. The building had undergone differential foundation and floor slab movement due to heave of expansive soils. Due to the age of the building a foundation monitoring program was recommended.
- Baseline Landfill Scale House, Belleview, Marion County, Florida – Mr. Hill performed a forensic evaluation of settlement damage at the scale house building. The evaluation found that the scale house had differentially settled approximately 5 inches due to the compression and decay of buried organic material (old burn pit). A foundation underpinning program was recommended to remediate the settlement damage.
- Reitz Union Expansion and Renovations, University of Florida – Mr. Hill performed the geotechnical evaluation for a five story building with a deep basement level. The basement level was approximately 30 feet below grade, which removed a substantial overburden load. Due to the soil removal, the building could be supported by conventional, shallow spread footings. The design and construction of the building also included substantial measures to control groundwater, due to the depth of the basement.
- Various forensic and subsidence investigations, North Central Florida Area – Mr. Hill has managed 1000+ forensic and sinkhole investigations for homeowners and insurance companies to determine the cause(s) of damage to structures.
- Meadowbrook Elementary School, Gainesville, Florida – Mr. Hill managed the geotechnical exploration for a new elementary school. The exploration included buildings, driveways and parking lots and stormwater management facilities.
- Various Commercial/Retail Developments, North-Central Florida – Mr. Hill has managed geotechnical evaluations of 100+ commercial/retail developments throughout North-Central Florida. These developments typically include buildings, parking lots, driveways and stormwater management facilities.
- Data Science and Information Technology Building, University of Florida – Mr. Hill performed the geotechnical evaluation of the \$120 million dollar institutional building. The building will be seven stories tall with a basement level set a minimum of 15 feet below grade. The foundation design recommendations included augured cast-in-place concrete piles, subgrade drainage measures to evacuate groundwater below the basement level and subgrade remediation to remove expansive soils and soils having a high risk for radon gas migration into the building.

Education

B.S., Civil Engineering, University of Missouri- Rolla, 1983

Certifications

Professional Engineer
Florida- 40146, Georgia- 18552

Areas of Specialization

Geotechnical Engineering
Slope Stability Analyses
Surcharge Design and Analyses
Sinkhole Evaluations
Geotechnical Explorations
Embankment Design
Dam & Levee Foundation Design
Settlement Analyses
Roadway Soil Surveys
Mechanically Stabilized Earth
Shallow Foundation Analyses
Bridge Foundation Analyses
Drilled Pier Foundations
Pavement Design
Groundwater Monitoring Systems
Driven Pile Foundations
Driven Pile and Drilled Shaft Load Testing

Affiliations

American Society of Civil Engineers (ASCE)

3.6 - PROJECT EXPERIENCE

Alachua County Office of the Public Defender - Gainesville, FL



Project Information:

Services provided: Full architectural design services and CA
Current Status: Complete
Construction Cost: \$4,472,653.00
Design Duration (months): 8 months
Construction Start Date: 1/10/2016
Substantial Completion Date: 7/26/2016

Experience of Proposed Team Members:

Michael P. Richmond, AIA NCARB LEED AP
Michael D. Russell, LEED AP BD+C

Narrative description:

The Alachua County Public Defender had outgrown their previous space. A new 20,000+ sq.ft. space co-located with the Alachua County Courthouse required an efficient footprint and architecture that was complementary to the established context. This new location coupled with the function of the Alachua County Public Defender additionally required incorporation of robust building security elements.

Relevance to the Alachua County Court Services Support Building Project:

The Alachua County Office of the Public Defender was the second building in the courthouse complex, and the Court Services Support Building would be the third. Our team of design professionals has experience in this complex, and we already have a feel for the design context and challenges afforded by this space. The Office of the Public Defender was a new building, which required enhanced security measures, and that had to match the existing courthouse. Our experience on this building makes us uniquely qualified for this new project.

Alachua County Office of the Public Defender - Gainesville, FL



Owner Contact Information:

Owner/Client: Alachua County
Contact Person or PM: Greg Nuetzi
Address: 915 S.E. 5th Street
Gainesville FL 32601
Phone: (352)384-3017
E-mail Address: gnuetzi@alachuacounty.us

Builder Contact Information:

Contractor: Charles Perry Partners, Inc.
Contact Person or PM: Winfield Scott
Address: 8200 N.W. 15th Place Suite B,
Gainesville FL 32606
Phone: (352)331-1141
E-mail Address: winfield.scott@cpai.com



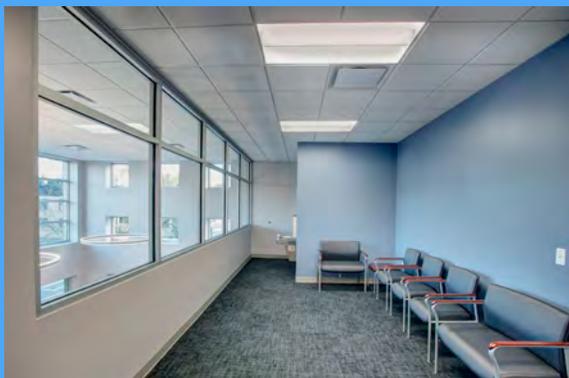
Design Partner Information:

Firm: Campbell Spellicy Engineering
Contact Person or PM: Kevin Spellicy
Design Discipline: Mechanical/Plumbing/Electrical/
Fire Protection Engineers
Address: 3720 N.W. 43rd Street
Suite 106
Gainesville, FL 32606
Phone: (352)372-6967
E-mail Address: spellicy@campbellspellicy.com



Firm: JBrown Professional Group
Contact Person or PM: Jay Brown
Design Discipline: Civil Engineers
Address: 3530 N.W. 43rd Street
Gainesville FL 32606
Phone: (352)375-8999
E-mail Address: jay.brown@jbprogroup.com

Firm: Sputo & Lammert Engineering, LLC
Contact Person or PM: Kim Lammert
Design Discipline: Structural Engineers
Address: 1731 NW 6th Street
Suite D
Gainesville, FL 32609
Phone: (352) 378-0448
E-mail Address: klammert05@gmail.com



Firm: Buford Davis & Associates, Inc.
(now CHW Professional Consultants)
Contact Person or PM: Elisabeth Manley
Design Discipline: Landscape Architects
Address: 11801 Research Drive
Alachua, FL, 32615
Phone: (352) 331-1976
E-mail Address: emanley@manleydesign.net

Holy Faith Catholic Church - New Parish Life Center - Gainesville, FL



Project Information:

Services provided: Full architectural design services and CA

Current Status: Complete

Construction Cost: \$4,470,000.00

Design Duration (months): 9 months

Construction Start Date: 10/3/2015

Substantial Completion Date: 9/23/2016

Experience of Proposed Team Members:

Michael P. Richmond, AIA NCARB LEED AP

Michael D. Russell, LEED AP BD+C

Narrative description:

The Holy Faith Catholic Church needed a larger multi-purpose building to support their growing congregation. This new facility provides a major space that can support dining and seating for approximately 500 people and has folding partitions to create smaller rooms where a variety of social or educational activities can be held. During this project, it was very important to design a new building to fit within the context of a long-standing campus, a design problem that we achieved.

Relevance to the Alachua County Court Services Support Building Project:

The new Parish Life Center at Holy Faith Catholic Church had to match a long-standing church complex; this required the careful choice of both design features, products, and materials throughout the design process. Just like the Court Services Support Building, the Parish Life Center serves as a support location for the congregation of Holy Faith. The Parish Life Center and the church complex as a whole serve the church's congregation, just as the courthouse complex serves the citizens of Alachua County.

Holy Faith Catholic Church - New Parish Life Center - Gainesville, FL



Owner Contact Information:

Owner/Client: Holy Faith Catholic Church
Contact Person or PM: Debby Beckham
Address: 747 NW 43rd Street
Gainesville, FL 32607
Phone: (352)376-5405
E-mail Address: debbie.beckham@holyfaithchurch.org

Builder Contact Information:

Contractor: Parrish McCall Constructors Inc.
Contact Person or PM: Mike Walsh
Address: 3455 SW 42nd Avenue
Gainesville FL 32608
Phone: (352)378-1571
E-mail Address: mwalsh@parrish-mccall.com



Design Partner Information:

Firm: Moses and Associates Inc.
Contact Person or PM: Mark Akin
Design Discipline: Mechanical/Plumbing/Electrical/Fire
Protection Engineers
Address: 2209 NW 40th Terr. #A
Gainesville, FL 32605
Phone: (352)372-1911
E-mail Address: makin@moses-eng.com



Firm: Sputo & Lammert Engineering, LLC
Contact Person or PM: Kim Lammert
Design Discipline: Structural Engineers
Address: 1731 NW 6th Street, Suite D
Gainesville, FL 32609
Phone: (352) 378-0448
E-mail Address: klammert05@gmail.com

Firm: JBrown Professional Group
Contact Person or PM: Jay Brown
Design Discipline: Civil Engineers
Address: 3530 N.W. 43rd Street
Gainesville FL 32606
Phone: (352)375-8999
E-mail Address: jay.brown@jbprogroup.com



Firm: Buford Davis & Associates, Inc.
(now CHW Professional Consultants)
Contact Person or PM: Elisabeth Manley
Design Discipline: Landscape Architects
Address: 11801 Research Drive
Alachua, FL, 32615
Phone: (352) 331-1976
E-mail Address: emanley@manleydesign.net

UF Center for Outdoor Recreation and Education (CORE) - Gainesville, FL



Project Information:

Services provided: Full architectural design services and CA

Current Status: Complete

Construction Cost: \$1,478,361.00

Design Duration (months): 12 months

Construction Start Date: 9/2/2015

Substantial Completion Date: 8/25/2016

Experience of Proposed Team Members:

Michael P. Richmond, AIA NCARB LEED AP

Michael D. Russell, LEED AP BD+C

Narrative description:

The University of Florida's Travel, Recreation, and Outfitters Programs needed a new point of sale space large enough to house their rental outdoor gear and host outdoor-related skills workshops. The new 6,119 SF facility included offices, retail/point of sale space, a classroom/meeting room, and equipment storage area. The selected site was located in an area with poor soils, requiring extensive remediation and structural foundation. Design duration noted above included re-design to change from a masonry building to a pre-engineered metal building.

Relevance to the Alachua County Court Services Support Building Project:

CORE represents a large component of the same Project Team being proposed for the new Court Services Building. In addition, the project had similar challenges of design context, budget, and was delivered under CMAR process, with the Owner taking advantage of ODP.

UF Center for Outdoor Recreation and Education (CORE) - Gainesville, FL



Owner Contact Information:

Owner/Client: UF Planning, Design, and Construction
Contact Person or PM: Gary Zetrouer
Address: 915 S.E. 5th Street
Gainesville FL 32601
Phone: 352-273-2444
E-mail Address: gzetrouer@ufsa.ufl.edu

Builder Contact Information:

Contractor: Charles Perry Partners, Inc.
Contact Person or PM: Rachael Smith
Address: 8200 N.W. 15th Place Suite B
Gainesville FL 32606
Phone: (352)331-1141
E-mail Address: rachel.smith@cpai.com



Design Partner Information:

Firm: Campbell Spellicy Engineering Inc.
Contact Person or PM: Kevin Spellicy
Design Discipline: Mechanical/Plumbing/Electrical/Fire Protection Engineers
Address: 3720 NW 43rd Street, Suite 106,
Gainesville, FL 32607
Phone: (352)372-6967
E-mail Address: spellicy@campbellspellicy.com



Firm: Sputo & Lammert Engineering, LLC
Contact Person or PM: Kim Lammert
Design Discipline: Structural Engineers
Address: 1731 NW 6th Street, Suite D
Gainesville, FL 32609
Phone: (352) 378-0448
E-mail Address: klammert05@gmail.com

Firm: JBrown Professional Group
Contact Person or PM: Jay Brown
Design Discipline: Civil Engineers
Address: 3530 N.W. 43rd Street
Gainesville FL 32606
Phone: (352)375-8999
E-mail Address: jay.brown@jbprogroup.com



Firm: Buford Davis & Associates, Inc.
(now CHW Professional Consultants)
Contact Person or PM: Elisabeth Manley
Design Discipline: Landscape Architects
Address: 11801 Research Drive,
Alachua, FL, 32615
Phone: (352) 331-1976
E-mail Address: emanley@manleydesign.net

Clay Electric Cooperative - Keystone Heights New District Office



Project Information:

Role(s) in project and services provided:
Principal/Prime - Full Architectural design services and CA
Current Status: Complete
Construction Cost: \$3,732,565.00 Delivery Method: CM
Design Duration (months): 10 months
Construction Start Date: 1/10/2019
Substantial Completion Date: 3/17/2020

Experience of Proposed Team Members:

Michael P. Richmond, AIA NCARB LEED AP
Michael D. Russell, LEED AP BD+C

Narrative description:

Brame Heck Architects Inc. provided full design services and construction administration for the construction of a new district office in Keystone Heights. The facility includes an approximately 10,000 square-foot, one-story district office and warehouse. The facility provides a total of thirteen offices with associated support spaces as operations, conference, custodial storage, restrooms, communication/data room, and mechanical/electrical room.

Brame Heck Architects created a custom design for a Gainesville Clay Electric facility in 2009, and the design was re-used with modifications for Clay Electric Cooperative offices in Lake City, Palatka, Salt Springs, and Keystone Heights; while Michael P. Richmond was only on the team for Salt Springs and Keystone Heights, Michael D. Russell was on the team for all five projects.

Relevance to the Alachua County Court Services Support Building Project:

The Clay Electric District Office in Keystone Heights represents similar office functionality, and security concerns for a repeat client that will be addressed on the court services support building.

Clay Electric Cooperative - Keystone Heights New District Office



Owner Contact Information:

Owner/Client: Clay Electric Cooperative
Contact Person or PM: Bryan Gunter
Address: 11530 NW 39th Avenue, Gainesville, FL 32606
Phone: (352) 473-8000
E-mail Address: bgunter@clayelectric.com

Builder Contact Information:

Contractor: Joyner Construction, Inc.
Contact Person or PM: Chuck Austin
Address: 7545 W. University Avenue, Suite B, Gainesville, FL 32607
Phone and Fax: (352) 332-8171/(352) 332-9777
E-mail Address: caustin0214@msn.com

Design Partner Information:

Firm: Campbell Spellicy Engineering
Contact Person or PM: Kevin Spellicy
Design Discipline: Mechanical/Plumbing/Electrical/
Fire Protection Engineers
Address: 3720 N.W. 43rd Street
Suite 106
Gainesville, FL 32606
Phone: (352)372-6967
E-mail Address: spellicy@campbellspellicy.com



Firm: Sputo & Lammert Engineering, LLC
Contact Person or PM: Kim Lammert
Design Discipline: Structural Engineers
Address: 1731 NW 6th Street, Suite D
Gainesville, FL 32609
Phone: (352) 378-0448
E-mail Address: klammert05@gmail.com

Firm: DRMP, Inc.
Contact Person or PM: David Sowell
Design Discipline: Civil Engineers
Address: 706 SW 4th Ave.
Gainesville, FL 32601
Phone: (352) 642-8017
E-mail Address: dsowell@drmp.com



Firm: Manley Design LLC
Contact Person or PM: Elisabeth Manley
Design Discipline: Landscape Architects
Address: 224 NW 2nd Avenue, Suite E
Gainesville, FL 32601
Phone: (352) 331-1976
E-mail Address: emanley@manleydesign.net

Alachua County Fire Station No. 23 - Waldo, FL



Project Information:

Role(s) in project and services provided: Principal/Prime - Full Architectural design services and CA

Current Status: Complete

Construction Cost: \$1,775,504.00 Delivery Method: CM

Design Duration (months): 14 months

Construction Start Date: 10/1/2016

Substantial Completion Date: 8/31/2017

Experience of Proposed Team Members:

Michael P. Richmond, AIA NCARB LEED AP

Michael D. Russell, LEED AP BD+C

Narrative description:

Alachua County Fire Rescue was in need of a new fire station in Waldo, Florida. Brame Heck Architects and our sub-consultants were tasked with creating a custom fire station design that could fulfill all of the necessary program requirements, within the budget. This building provides living space for the fire fighters, a watch room, and an equipment area. The equipment area consists of two bays, with a full range of support facilities.

Relevance to the Alachua County Court Services Support Building Project:

Public access, safety, and security issues are similar to those that will be encountered on the court services project. This was also a project completed with Alachua County under a CMAR delivery in which ODP was used to realize tax savings. Schedule and budget were also relevant – the design team completed the project and had a permit in place nearly 8 months before the CM was selected, in order to meet the schedule.

Alachua County Fire Station No. 23 - Waldo, FL



Owner Contact Information:

Owner/Client: Alachua County Facilities Management
Contact Person or PM: Charlie Jackson
Address: 915 SE 5th Street, Gainesville, FL 32601
Phone: (352) 374-5529
E-mail Address: crjackson@alachuacounty.us

Builder Contact Information:

Contractor: D.E. Scorpio
Contact Person or PM: Domenic Scorpio
Address: 3911 W. Newberry Road
Gainesville, FL 32607
Phone: (352) 363-6070
E-mail Address: domenic@scorpioco.com



Design Partner Information:

Firm: Locklear and Associates, Inc.
Contact Person or PM: John Locklear
Design Discipline: Civil Engineers
Address: 4140 NW 37th Place, Suite A
Gainesville, FL 32606
Phone: (352) 672-6867
E-mail Address: info@locklearconsulting.com



Firm: Sputo & Lammert Engineering, LLC
Contact Person or PM: Kim Lammert
Design Discipline: Structural Engineers
Address: 1731 NW 6th Street, Suite D
Gainesville, FL 32609
Phone: (352) 378-0448
E-mail Address: klammert05@gmail.com



Firm: Moses and Associates Inc.
Contact Person or PM: Mark Akin
Design Discipline: Mechanical/Plumbing/Electrical/Fire
Protection Engineers
Address: 2209 NW 40th Terr. #A
Gainesville, FL 32605
Phone: (352)372-1911
E-mail Address: makin@moses-eng.com

Firm: Buford Davis & Associates, Inc.
(now CHW Professional Consultants)
Contact Person or PM: Elisabeth Manley
Design Discipline: Landscape Architects
Address: 11801 Research Drive
Alachua, FL, 32615
Phone: (352) 331-1976
E-mail Address: emanley@manleydesign.net

Santa Fe College Building E Auditorium Remodel - Gainesville, FL



Project Information:

Services provided: Full Architectural design services and CA

Current Status: Complete

Construction Cost: \$1,937,259.92

Design Duration (months): 9 months

Construction Start Date: 8/25/2019

Substantial Completion Date: 3/23/2020

Experience of Proposed Team Members:

Michael P. Richmond, AIA NCARB LEED AP

Michael D. Russell, LEED AP BD+C

Narrative description:

The Santa Fe College Building E Auditorium was in need of repairs, technology upgrades, and updates to their ADA compliance. Brame Heck Architects and our design team researched and implemented the most state-of-the-art updates to the A/V systems, and ensured ADA-compliant entry into the building and restrooms, along with the stage. The design also included acoustical upgrades to prevent sound leakage and ensure high sound quality for the auditorium's use as a performance space. Our team transformed a tired and non-compliant space into a beautiful, functional, and accessible auditorium.

Relevance to the Alachua County Court Services Support Building Project:

Another CMAR project where schedule and budget needed to be met, while attaining the highest level of aesthetic and functional goals set forth for the space. This highly successful project was delivered under budget, and on an aggressive schedule set forth by the Owner and maintained by the design team. This was a highly complex project, with numerous interrelated systems that required coordination by the Architect, working with a broad team of consultants.

Santa Fe College Building E Auditorium Remodel - Gainesville, FL



Owner Contact Information:

Owner/Client: Santa Fe College
Contact Person or PM: Rebecca Rogers
Address: 3000 NW 83rd Street, U028
Gainesville, FL 32606
Phone: (352) 395-5174
E-mail Address: rebecca.rogers@sfcollge.edu

Builder Contact Information:

Contractor: Parrish McCall Constructors Inc.
Contact Person or PM: Anthony Messina
Address: 3455 SW 42nd Avenue
Gainesville FL 32608
Phone: (352)378-1571
E-mail Address: amessina@parrish-mccall.com



Design Partner Information:

Firm: Affiliated Engineers Inc.
Contact Person or PM: Joe Pallone
Design Discipline: Mechanical/Plumbing/Electrical/Fire
Protection Engineers
Address: 12921 SW 1st Road
Newberry FL 32669
Phone: (352) 376-5500
E-mail Address: jpallone@aeieng.com



Firm: Structural Engineers Group/Miller Engineering
Contact Person or PM: Mark Miller
Design Discipline: Structural Engineers
Address: 10818 Birchard Lane
Jacksonville, FL 32257
Phone: (904) 322-1970
E-mail Address: mark@mmillereng.com

Firm: Ramski & Company
Contact Person or PM: Jennifer Ramski
Design Discipline: Interior Design
Address: 500 Delaney Ave, Suite 301
Orlando FL 32801
Phone: (352)375-8999
E-mail Address: jennifer@ramskico.com



Firm: Siebein Associates, Inc.
Contact Person or PM: Gary Siebein
Design Discipline: Acoustical and A/V Design
Address: 625 NW 60th Street, Suite C
Gainesville, FL 32607
Phone: (352) 311-5111
Email Address: gsiebein@siebeinacoustic.com

Firm: SK - Design and Consulting LLC
Contact Person or PM: Stan Kaye
Design Discipline: Theater and Lighting Design
Address: 1045 NW 89th Drive
Gainesville, FL 32606
Phone: 352-317-2855
Email Address:



TAB 4

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**ABILITY OF CONSULTANT'S
PROFESSIONAL PERSONNEL**

ABILITY OF CONSULTANT'S PROFESSIONAL PERSONNEL

The design team we are proposing for the Court Services Support Building is nearly the same team that completed the Office of the Public Defender (PDO) several years ago. Our plan is to build on that project's success by using many of our pre-existing design details and specifications, while looking for ways to improve as we apply them to the unique challenge of this new building. Our key in-house staff Mick Richmond and Mike Russell both contributed to the PDO, and were on board through that project's completion. In addition, Mr. Richmond has ample previous experience with office facilities for government clients. His past work with the GSA and the US State Department all involved large scale office complexes where high levels of security and functionality had to be provided along with aesthetic goals and ease of maintenance, all on a budget. His work on the PDO included work on the design and planning of the building envelope, specifications, and construction administration. Mike Russell has been with our firm for over 20 years, and oversaw production of the architectural drawings for the PDO, coordinating those drawings with our consultants. He also remained active on the project through construction administration, handling our RFI responses, record drawings, and submittal reviews.

Our proposed team of consultants for the Court Services Building also includes Campbell Spellicy Engineering (CSEI), as Mechanical, Electrical, Plumbing, and Fire Protection designers. CSEI will also provide energy modeling and life cycle analyses needed to make the best early decisions possible about the project. Brame Heck has a long history of working with CSEI, and we have demonstrated our ability to deliver buildings that combine efficient well-designed mechanical, electrical, and lighting systems with building envelopes that maximize thermal efficiency and daylighting strategies to deliver very high-performance buildings.

JBrown Professional Group is another member of our team that provided services on the Public Defender's Office. Jay Brown provided all the civil engineering on that project, and has a keen familiarity not only with the requirements of the courthouse property, but also with the Main Street corridor that it is connected to. Our recent working history with JBrown Professional Group also includes the Holy Faith Parish Life Center, which was similar in size and complexity, and the UF CORE building.

Manley Design, LLC is led by Principal Elisabeth Manley, ASLA who contributed to the landscape design of the Public Defender's Office, CORE, and Holy Faith Parish Life Center as part of our team while working for Buford Davis Associates (now part of CHW.)

Other team members include Miller Engineering, who will provide structural engineering design, and Sarah Cain Design, who will provide interior design services. Mark Miller has 35 years of structural design experience, and we have worked together with Mark most recently on the Santa Fe College Building E Auditorium Renovation, the Hernando County Fire Station 6 Crew Quarters, as well as projects for Alachua County Public Schools, and the University of Florida. Sarah Cain Design will provide interior design services, including color selection, finish schedules, and furnishings.

Our success working together with this group of consultants comes not only from trusting each other's design expertise, but also from our constant and open lines of communication.



TAB 5

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**ABILITY TO MEET TIME AND
BUDGET REQUIREMENTS**

ABILITY TO MEET TIME AND BUDGET REQUIREMENTS

We feel that the design schedule for this project is ample and this team will have no difficulty with completing the design phases within that time. The budget of any large construction project is, of course, a key component to the design, providing one of the primary project constraints, along with the site and the program. We feel confident in our ability to navigate the competing factors successfully to meet the budget and schedule limitations, which can be accomplished by managing scope and quality to achieve the best possible value for the money spent.

Since the first phase of this project begins with an evaluation of the program schedule and budget, we will begin by fine-tuning these interrelated components – and by balancing the first-cost components with life cycle costs to maximize the value and return on the dollars invested in construction.

This project will be delivered by a construction manager at risk; we have an excellent track record and copious experience with working with a CM, making adjustments to enhance constructability and saving initial costs while maintaining a high standard of quality and design in the final product.

At the end of the day, no construction project proceeds without its challenges. Our team is poised to meet those challenges, to troubleshoot and work with other team members to ensure the maximum value is achieved. We have a solid track record of meeting design deadlines, and our construction administration services will ensure quick response and turnaround so that delays are avoided.



North Florida Retirement Village
Centre Pointe Commons



Santa Fe College
Building E Auditorium



Micanopy Area Cooperative School
New Cafetorium



TAB 6

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**EFFECT OF PROJECT TEAM LOCATION
ON PROJECT RESPONSE**

EFFECT OF PROJECT TEAM LOCATION ON PROJECT RESPONSE

During design, our team will use remote meeting technologies, along with BIM 360 and Revit to work on a common model and communicate design ideas and intentions with one another. This means that most of our communication already is via phone, text, email, and video conferencing, supplemented by in-person meetings at key points during the design. Other than performing site analyses or other field work, our process does not require the physical presence of all team members all the time, and we are able to check progress of all facets of the design daily in the common model located in the cloud.

That said, our response time on this project (especially during construction) will be unmatched. Our office is a mere 8 blocks from the courthouse complex site, and we can be on site within a matter of minutes should the need arise. With one exception, all of our consultants are located in Alachua County and Miller Engineering makes regular trips to Gainesville for our other projects. So, when in-person meetings are needed, they can happen quickly.

It should also be said, and has been noted elsewhere in this proposal, that our team's location within Alachua County will mean that we have a deeper personal connection and commitment to service on this project. Our personal and professional ties to Alachua County are significant, and long-standing.



Alachua County
Office of the Public Defender



Queen of Peace Catholic Community
Administration Building



University of Florida
Innovation Academy Classroom



TAB 7

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APPENDIX

SIGNATURE AND ACKNOWLEDGEMENT OF ADDENDUM FORM (Revised)

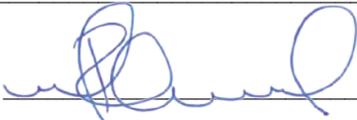
RFP 21-951 A & E Professional Services for the Court Services Support Building

PROPOSAL OPENING DATE **2:00 pm, Wednesday, December 9, 2020**

Acknowledge Receipt of Addendum(s) (if applicable): #1 #2 #3 #4 #5 #6

Proposer Michael P. Richmond Company Brame Heck Architects Inc.

Address 606 NE 1st Street, Gainesville, FL 32601

Authorized Signature  Title President

Clearly Print Name Michael P. Richmond

Email Address m.richmond@brameheck.com

Phone (352) 372-0425 Fax _____ Date 12/9/2020

7.2 (Exhibit B) and 7.3 (Exhibit C) deleted per Addendum 1.

PROPOSED SUBCONTRACTORS (Non-Small Business Enterprise) FORM

RFP: 21-951 A & E Professional Services for the Court Services Support Building

This form is for all Non-Small Business Enterprise subcontractors being utilized on this project that are not included on Exhibit C.

Name of Contractor: Campbell Spellicy Engineering Inc.
 Address: 3720 NW 43rd Street, Suite 106, Gainesville, FL 32606
 Scope of Work to be Performed: Mechanical, Electrical, Plumbing, and Fire Protection Engineering Consulting Services
 Total \$ Value: \$ _____ % of Total BID/RFP: _____ %

Name of Contractor: Miller Engineering
 Address: 10818 Birchard Lane, Jacksonville, FL 32257
 Scope of Work to be Performed: Structural Engineering Consulting Services
 Total \$ Value: \$ _____ % of Total BID/RFP: _____ %

Name of Contractor: JBrown Professional Group Inc.
 Address: 3530 NW 43rd Street, Gainesville, FL 32606
 Scope of Work to be Performed: Civil Engineering Consulting Services
 Total \$ Value: \$ _____ % of Total BID/RFP: _____ %

Name of Contractor: Manley Design LLC
 Address: 224 NW 2nd Avenue, Gainesville, FL 32601
 Scope of Work to be Performed: Landscape Architecture Consulting Services
 Total \$ Value: \$ _____ % of Total BID/RFP: _____ %

Name of Contractor: Sarah Cain Design
 Address: 3706 NW 97th Boulevard, Gainesville, FL 32606
 Scope of Work to be Performed: Interior Design Consulting Services
 Total \$ Value: \$ _____ % of Total BID/RFP: _____ %

Name of Contractor: GSE Engineering & Consulting Inc.
 Address: 5590 SW 64th Street, Gainesville, FL 32608
 Scope of Work to be Performed: Geotechnical Engineering Services
 Total \$ Value: \$ _____ % of Total BID/RFP: _____ %

If additional space is required for your subcontractor listing, make copies of this Exhibit D and submit with you bid package

VOLUME OF PREVIOUS WORK SUMMARY

Volume of previous work will be determined by the actual fees rendered to the consultant by Alachua County. These fees are based on actual payments made to the consultant and are retrieved from the County’s electronic accounting system. Only a portion of these fees 9 (Adjusted fee) will be considered based on the fiscal year payments and the factor listed below (see chart below).

SAMPLE

PERIOD	ACTUAL FEE	FACTOR	ADJUSTED FEE
Current and last year (Oct 1 2019 – Sept 30 2020)	\$ 75,385.71	X 1.0	\$ 75,385.71
Second year past (Oct 1 2018 – Sept 30 2019)	\$ 23,365.40	X .08	\$ 1,869.23
Third year past (Oct 1 2017- Sept 30 2018)	\$ 44,879.50	X .06	\$ 2,692.77
TOTAL ADJUSTED FEE CONSIDERED			\$79,947.71

VOLUME OF PREVIOUS WORK - POINTS EARNED

The volume of previous work points earned are based on the adjusted fee (see chart below).

POINTS	ADJUSTED FEE (AF) *	YOUR REQUESTED AF POINTS
5	AF < 50,000	4 _____ points
4	50,000 < AF < 100,000	
3	100,000 < AF < 200,000	
2	200,000 < AF < 300,000	
1	300,000 < AF < 400,000	
0	AF > 400,000	

DRUG FREE WORKPLACE (Revised)

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of proposals, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given to those vendors certifying a drug-free workplace.

The undersigned vendor in accordance with Florida Statute 287.087 and Section 22.09 of the Alachua County Procurement Code hereby certifies that

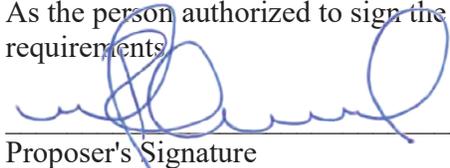
Brame Heck Architects Inc.

Name of Business

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements



Proposer's Signature

12/9/2020

Date

Drug Free Workplace

Brame Heck Architects Inc. maintains a drug free workplace policy. Drug abuse will not be tolerated. The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited as a condition of your employment. In addition you are required to notify Brame Heck Architects Inc. of any conviction of, or plea of guilty of nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring no later than five (5) days after such conviction. If any employee is suspect of violating this policy, as a condition of your employment you will be asked to be tested by a company that performs substance abuse tests or you may resign without further notice. Brame Heck Architects Inc. will arrange and pay for the substance abuse test. Any employee found to be in violation, will be terminated and all employment benefits will be stopped immediately with no prior notice.

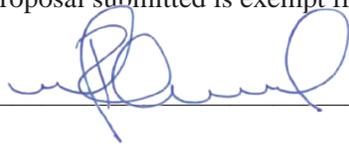
PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION

As a proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida ‘public records’ are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; proposer may not modify language)

I. NO EXEMPTION FROM PUBLIC RECORDS LAW

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Proposer’s Signature:  _____ Date: 12/9/2020

--- OR ---

II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned proposer or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned proposer or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Proposer’s Signature: _____ Date: _____

TYPE “B” INSURANCE REQUIREMENTS
“Professional or Consulting Services”

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

I. COMMERCIAL GENERAL LIABILITY.

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products / Completed Operations Aggregate, \$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense.

II. AUTOMOBILE LIABILITY.

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 combined single limit each accident.

III. WORKERS COMPENSATION AND EMPLOYER’S LIABILITY.

- A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.
- B Employer’s Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

IV. PROFESSIONAL LIABILITY or ERRORS AND OMISSIONS LIABILITY (E&O).

Professional (E&O) Liability must be afforded for not less than \$1,000,000 each claim, \$1,000,000 policy aggregate

V. OTHER INSURANCE PROVISIONS.

- A The policies are to contain, or be endorsed to contain, the following provisions:
- B Commercial General Liability and Automobile Liability Coverages
 - 1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.
 - 2 The Contractor’s insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Contractor’s insurance and shall be non-contributory.
- C All Coverages
 - 1 The Contractor shall provide a Certificate of Insurance to the County with a notice of cancellation. The certificate shall indicate if cover is provided under a “claims made” or “per occurrence” form. If any cover is provided under claims made from the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

VI. SUBCONTRACTORS

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

CERTIFICATE HOLDER: Alachua County Board of County Commissioners

MAIL, EMAIL or FAX CERTIFICATES

The Certificate of Insurance must include the following:

Department Contact: Steven Wargo

Department: Facilities Management

Phone: 352.374.5229

Email: swargo@alachuacounty.us

Bid: RFP 21-951 A & E Professional Services for the Court Services Support Building



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER King Ins Agency of Gainesville, Inc 2321 NW 41st Street Gainesville FL 32606	CONTACT NAME: King Insurance PHONE (A/C, No, Ext): 352-377-0420 FAX (A/C, No): 352-415-8030 E-MAIL ADDRESS: Certificates@king-insurance.com
INSURED Campbell Spellicy Engineering 3720 NW 43rd Street Suite 106 Gainesville FL 32606	CAMPSPE-01 INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : NorGuard 31470 INSURER B : Lloyd's of London INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1342902396 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CABP181004	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAAU189126	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CAUM166014	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	CAWC180654	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Pollution Liability			E&O05522A20	1/1/2020	1/1/2021	Claim Aggregate 1,000,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Insured is eligible for an increase to \$2,000,000 for Professional Liability, by request, per written agreement or contract.

CERTIFICATE HOLDER

Attn: Steven Wargo
 Alachua County Facilities Management
 Bid: RFP 21-951 A & E Professional Services for the Court Services Support Building
 Phone: 352.374.5229
 Email: swargo@alachuacounty.us

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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JIMMY PATRONIS
CHIEF FINANCIAL OFFICER

**STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION**

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW **
NON-CONSTRUCTION INDUSTRY EXEMPTION**

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 8/26/2019

EXPIRATION DATE: 8/25/2021

PERSON: MARK A MILLER

EMAIL: MARK@MMILLERENG.COM

FEIN: 842390966

BUSINESS NAME AND ADDRESS:

MILLER ENGINEERING, LLC

10818 BIRCHARD LANE
JACKSONVILLE, FL 32257

SCOPE OF BUSINESS OR TRADE:

Architectural or Engineering
Firm-Including Salespersons
& Drivers

IMPORTANT: Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to Chapter 440.05(12), F.S., Certificates of election to be exempt... apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to Chapter 440.05(13), F.S., Notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 08-13

E01040137

QUESTIONS? (850) 413-1609



JIMMY PATRONIS
CHIEF FINANCIAL OFFICER

**STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION**

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

NON-CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 10/26/2020

EXPIRATION DATE: 10/26/2022

PERSON: CLAIRE E MANLEY

EMAIL: EMANLEY@MANLEYDESIGN.NET

FEIN: 814129164

BUSINESS NAME AND ADDRESS:

MANLEY DESIGN, LLC

224 NW 2ND AVENUE, SUITE E

GAINESVILLE, FL 32601

SCOPE OF BUSINESS OR TRADE:

Architectural or Engineering Architectural or Engineering
Firm-Including Salespersons Firm-Clerical
& Drivers

IMPORTANT: Pursuant to subsection 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to subsection 440.05(12), F.S., Certificates of election to be exempt issued under subsection (3) shall apply only to the corporate officer named on the notice of election to be exempt and apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to subsection 440.05(13), F.S., notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

DFS-F2-DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 08-13

E01211957

QUESTIONS? (850) 413-1609

Brame Heck Architects Inc.

(Insert Name of Corporation)

**CORPORATE RESOLUTION GRANTING SIGNING AUTHORITY
AND AUTHORITY TO CONDUCT BUSINESS**

The Board of Directors (“Directors”) of Brame Heck Architects Inc., a
(insert name of company)

Florida corporation (the “Corporation”), at a duly and properly
(insert state of incorporation)

held meeting on the 9th day of December, 2020, did hereby consent to, adopt,
ratify, confirm and approve the following recitals and resolutions:

WHEREAS, the Corporation is a duly formed, validly existing corporation in good standing under the laws of
the State of Florida and is authorized to do business in the State of Florida; and

WHEREAS, the Corporation desires to grant certain persons the authority to execute and enter into contracts and
conduct business on behalf of the Corporation.

NOW, THEREFORE, BE IT RESOLVED, that any of the following officers and employees of the Corporation
listed below are hereby authorized and empowered, acting along, to sign, execute and deliver any and all contracts
and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to
the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications
for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related
to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision
of the State of Florida:

NAME	TITLE
<u>Michael P. Richmond</u>	<u>President</u>
_____	_____

NAME

TITLE

BE IT RESOLVED THAT, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

IN WITNESS WHEREOF, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 9th day of December, 2020, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

(Corporate Seal) Secretary of the Corporation

By: 

Michael P. Richmond



(Print Secretary's Name)

7.11 - EQUAL OPPORTUNITY POLICIES AND PRACTICES

Equal Opportunity Policy

Brame Heck Architects Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type on the basis of race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Sexual Harassment

Sexual harassment will not be tolerated. It is against the law. Sexual harassment includes, but is not limited to the following items.

- ☞ Verbal harassment, such as making sexual comments about a person's body, telling sexual jokes, spreading rumors about a person's sex life, etc.
- ☞ Nonverbal harassment, such as giving unwanted gifts, following someone, or displaying sexually suggestive materials.
- ☞ Physical harassment, such as brushing up against someone suggestively or making suggestive motions toward a person

The confidential process for filing a complaint shall be to notify a Principal of the harassment. If the harassment was by a Principal, and there is no other Principal to notify, then notify the next person in the chain of command.

If there is no such person, notify the two most senior employees who are not a party to the harassment complaint.

A prompt investigation will be held by the Principal(s). If there is no Principal who is not a party to the complaint, then the firm's counsel will be retained to conduct an investigation.

Violations of this policy will prompt punishments that can include a written warning, suspension, or termination. The punishment will be appropriate, certain and strict.

Individuals who retaliate against the person who files a complaint will be punished by a written reprimand, suspension or termination.

7.12 - REFERENCES

Greg Nuetzi
Capital Projects Coordinator
Alachua County Facilities Management
gnetzi@alachuacounty.us
(352) 384-3017

Charlie Jackson
Facilities Director
Alachua County Facilities Management
crjackson@alachuacounty.us
(352) 374-5289

Steve Roberts
Saftey & Risk Management Director
City of Lake City
roberts@lcfla.com
(386) 719-5820

Rebecca Rogers
Director of Facilities, Planning, and Construction
Santa Fe College
rebecca.rogers@sfcollege.edu
(352) 395-5174

Debbie Beckham
Finance Assistant
Holy Faith Catholic Church
debbie.beckham@holyfaithchurch.org
(352) 376-5405 ext. 119

Bryan Gunter, P.E.
Division Manager
Substation Engineering & System Operations
Clay Electric Cooperative, Inc.
bgunter@clayelectric.com
(352) 473-8000 Ext. 8579

Gary Zetrouer
Director For Administrative Services
UF Rec Sports
GZetrouer@ufsa.ufl.edu
(352) 273-2444

Alachua County
FACILITIES MANAGEMENT DEPARTMENT

Charlie R. Jackson, FMP – Facilities Director

915 SE 5th Street

Gainesville, Florida 32601

Telephone: (352) 374-5229 • Fax: (352) 374-5279

Home Page: www.alachuacounty.us

May 18, 2020

RE: To Whom It May Concern:

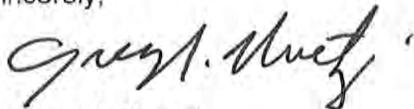
In my capacity as Capital Projects Coordinator for Alachua County, I have had the pleasure of working with Brame Heck Architects on numerous projects both large and small. Many of the projects have been complex with budgetary constraints and tight schedules. In every case, the projects have been delivered on time, and within budget.

Brame Heck handled the architectural design and construction administration duties for our new Public Defenders Building, a two story, 22,000 sf component of the County courthouse campus. This work involved highly interactive design charrettes/ workshops to confirm and refine the programmatic scope; development of design deliverables for review, production of detailed plans and specifications and construction administration duties.

Through all phases, the Brame Heck team were consummate professionals, in terms of technical ability, quality of design and documents, timeliness, etc, but above all, acted at all times with the clients best interest in mind. Brame Heck communicates with all project stakeholders, from the end users and County administrators to contractors and subcontractors, fellow design professionals, inspecting authorities and others.

I highly recommend this firm for any project you may be considering. If you have any questions about Brame Heck Architects, feel free to contact me.

Sincerely,



Gregory J. Nuetzi
Capital Projects Coordinator.

352-384-3017

E-Mail: gnetzi@alachuacounty.us

7.12.3 - CONSULTANTS' LICENSES AND CERTIFICATES

RICK SCOTT, GOVERNOR JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT BUSINESS HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

BRAME HECK ARCHITECTS INC.
606 NE FIRST ST
GAINESVILLE FL 32601

LICENSE NUMBER: AA0002304
EXPIRATION DATE: FEBRUARY 28, 2021
Always verify licenses online at MyFloridaLicense.com

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RICK SCOTT, GOVERNOR JONATHAN ZACHEM, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

RICHMOND, MICHAEL PATRICK II
2858 NW 4TH LANE
GAINESVILLE FL 32607

LICENSE NUMBER: AR9L268
EXPIRATION DATE: FEBRUARY 28, 2021
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Ron DeSantis, Governor Haley Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

GARCIA, JOSEPH A
3429 NW 29TH ST
GAINESVILLE FL 326052249

LICENSE NUMBER: AR0006997
EXPIRATION DATE: FEBRUARY 28, 2021
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Ron DeSantis, Governor Haley Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

CAMPBELL SPELLICY ENGINEERING, INC.
3720 NW 43RD STREET
SUITE 106
GAINESVILLE FL 32606

LICENSE NUMBER: CA8813
EXPIRATION DATE: FEBRUARY 28, 2021
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor Haley Beshears, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SPELLICY, KEVIN MICHAEL
14551 NW 27TH AVENUE
NEWBERRY FL 32669

LICENSE NUMBER: PE76968
EXPIRATION DATE: FEBRUARY 28, 2021
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

MILLER ENGINEERING, LLC
10819 BIRCHARD LANE
JACKSONVILLE FL 32257

LICENSE NUMBER: CA33399
EXPIRATION DATE: FEBRUARY 28, 2021
Always verify licenses online at MyFloridaLicense.com

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7.12.3 - CONSULTANTS' LICENSES AND CERTIFICATES

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STATE OF FLORIDA

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SPECIAL INSPECTOR NUMBER: 1027

MILLER, MARK ALAN
10818 BIRCHARD LANE
JACKSONVILLE FL 32257

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BOARD OF ARCHITECTURE & INTERIOR DESIGN

LICENSE NUMBER: ID5928 **EXPIRATION DATE: FEBRUARY 28, 2021**

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CAIN, SARAH CROSS
 3706 NW 97TH BLVD
 GAINESVILLE FL 32606



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Michael Russell

HAS ATTAINED THE DESIGNATION OF

LEED AP® Building Design + Construction

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED green building program.

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 27 OCT 2013
 ISSUED
 24 OCT 2021
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Mahesh Ramalingam
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 PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL
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U.S. Green Building Council

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 Chairman S. Richard Robinson, President, CEO and Founding Chairman