

Grants & Contracts - Transmittal Memo

DATE: March 28, 2019

FROM: Purchasing Division, Contracts

TO: Tom Tonkavich, Cathie Whitney

CONTRACT #: 10928

VENDOR: The Child Center

DESCRIPTION: #10928 The Child Center 1st Amendment to update scope of services, and monthly invoicing.

APPROVED BY: Board of County Commissioners

APPROVAL DATE: March 26, 2019

RECEIVED ON: March 28, 2019

TERM START: March 27, 2019

TERM END: September 30, 2021

AMOUNT: \$439,228.00

RFP/BID #: N/A

GMW: N/A

POR #
(ENCUMBERANCE): N/A

ACTIONS REQUIRED: Please forward a copy to the vendor & retain a copy for your files.

**FIRST AMENDMENT TO AGREEMENT #10928
BETWEEN ALACHUA COUNTY AND THE CHILD CENTER**

THIS FIRST AMENDMENT TO AGREEMENT, made and entered into this 26th day of March A.D. 2019, by and between Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County", and The CHILD Center, hereinafter referred to as "Provider":

WITNESSETH:

WHEREAS, pursuant to RFP #18-222 the Parties hereto previously entered into *The Children's Services Advisory Board Program Agreement between Alachua County and the Child Center* dated May 22, 2018 (the "Agreement") for the provision of Transformative Professional Development for Early Care and Education Program Providers (TPD); and,

WHEREAS, the Parties wish to amend the agreement to modify provisions in Attachment A of the Agreement, Scope of Service, and Attachment B of the Agreement, Monthly Invoice.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties hereby agree to amend the Agreement as follows:

- A. Attachment A of the Agreement, CHILD Center Scope of Services, is hereby deleted in its entirety and replaced with an updated Attachment A attached to this Amendment
- B. Attachment B1 of the Agreement, Monthly Invoice, is hereby deleted in its entirety and replaced with an updated Attachment A attached to this Amendment

This FIRST amendment shall take effect upon the date of execution by the parties

SAVE and EXCEPT as expressly amended herein, all other terms and provisions of the original Agreement shall be and remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this **First** Amendment to Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

By: Charles S. Chestnut IV
Charles S. Chestnut IV, Chair
Board of County Commissioners

ATTEST:

J.K. "Jess" Irby
J.K. "Jess" Irby, Esq., Clerk

(SEAL)

APPROVED AS TO FORM

[Signature]
Alachua County Attorney's Office

VENDOR

ATTEST:
By: [Signature]
Print: P. SCOTT THOMAS
Title: 2/19/2019

By: Dorothy Thomas
Print: DOROTHY THOMAS
Title: Child Center Chair - BOD
Date: 2/19/19

ATTACHMENT A: CHILD Center Scope of Services (Revised)

1. Provide 13,877 days (up to 57 children daily) of licensed early child care and education services for children from birth to age 5.
2. Develop a model high quality early care and education program including written materials and procedures that will be shared with other early learning and care programs in Alachua County.
3. Conduct parent and family education events to increase awareness of the importance of early learning, community resources available to assist families, and how parents can reinforce the child's learning.
4. Collaborate with experts in the field of early learning and care to document, refine, and share a practice based coaching method of professional development.
5. In relationship with the Early Learning Coalition of Alachua County disseminate the practice based coaching materials and strategies with five satellite early learning and care centers located in Alachua County selected through the completion of:
 - a. a readiness assessment
 - b. assessment of teaching practices
 - c. assessment of children's development
 - d. analyze teacher and child performance data.
6. Conduct a Child Care Administrator Mentorship Program and Training Academy to develop leadership skills such as effective supervision, coaching, fiscal planning, and operations management for Certified Child Care Administrators annually.
7. In coordination with mental health agencies provide a coordinated support for children and families as needed to address early childhood issues and promote child and family well-being.

Attachment B1 (Revised)

Month:

Monthly Invoice Children's Services Advisory Board
The CHILD Center

| Line Item | Budget | Monthly Actual | Year to Date | Remaining Budget |
|-------------------------------|----------------------|----------------|--------------|------------------|
| Personnel | \$ 50,000.00 | | | |
| Fringe Benefits | \$ 4,070.00 | | | |
| Operating Expenses | \$ 1,887.00- | | | |
| Contractual | \$ 209,525.00 | | | |
| Other Expenses | \$ 173,746.00 | | | |
| Total Project Expenses | \$ 439,228.00 | | | |

Amount Requested for the Month: _____

Total Amount of Award: \$ 439,228.00

Percentage of Award Expended: % _____

Please attach supporting documentation for all claimed expenses.

Prepared by: _____/____/____

Approved by: _____/____/____



Agenda

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

March 26, 2019 BoCC Regular Meeting 9:00AM

Agenda Item #17.

Agenda Item Name:

First Amendment to the CHILD Center contract to increase number of children served and line item budget modifications, no increase in funding level.

Presenter:

Item Description:

First Amendment to the CHILD Center contract to increase number of children served from 50 to 57 on a given program day. Budgeted funds for fringe benefits are being reduced to more accurately reflect actual costs. Operating and other expenses are being increased to purchase a new camera and increase the number of children served from 50 to 57 daily.

Recommended Action:

Prior Board Motions

Fiscal Consideration:

Background: