

Proposal Submittal To

# **Alachua County Board of County Commissioners**

## **Request for Proposal**

**RFP No. 22-21 Annual Temporary Personnel Services**

**RFP Submittal Deadline: February 10, 2021 – 2:00pm**

Submitted by:



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## Letter of Interest



### **RADgov, Inc.**

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Ft. Lauderdale, FL 33309

Tel: (954) 938 - 2800

Fax: (954) 938 - 2004

[www.radgov.com](http://www.radgov.com)

March 2, 2021

Attn: FL Alachua County

RE: RFP 22-21 Annual Temporary Personnel Services

To whom it may concern,

RADgov, Inc. (henceforth referred to as RADgov) is pleased to submit a response for RFP "RFP 22-21 Annual Temporary Personnel Services" to Florida Alachua County (County)

RADgov, Inc. is a Certified Minority and Women Owned Small Business Enterprise (M/WOSB) with over fifteen (15) years of experience in providing IT Consulting services. RADgov leverages its strong experience and expertise in providing similar services to various clients to provide qualified professional, timely response and cost effective services.

RADgov has been providing similar services to clients including United States House of Representatives, US Department of Air Force, US Department of Army, US Department of Agriculture, Equal Employment Opportunity Commission, US Patent and Trademark Office, WA Community Transit, MD Maryland Health Benefit Exchange, WA Hennepin County, WA King County, Eastern Municipal Water District, Riverside County Medical Center, Southern California Association of Governments, CA City of Sunnyvale, AstraZeneca, Biogen Idec, GE Healthcare, Johnson & Johnson, etc..

We meet all the requirements and will comply with Terms and Conditions set in RFP. RADgov acknowledges the receipt and review of Addendum # 1, 2, 3, 4 & 5.

As a Certified Minority and Women Owned Small Business Enterprise (M/WOSB), We encourage the participation of other small business enterprises whenever opportunities are present. However, to meet the RFP requirement for SBE, we will provide you the details of the subcontractor for the intended SBE participation goal upon becoming an apparent awardee.

Please find our proposal enclosed and should you need any clarification regarding our proposal, please feel free to call me at (954) 938 - 2800 or via email [cllee@radgov.com](mailto:cllee@radgov.com) / [contracts@radgov.com](mailto:contracts@radgov.com)

Sincerely,

Clarisey Lee (Contracts Administrator)  
RADgov, Inc.

## Project Understanding and Approach

RADgov, Inc. is pleased to submit a response to County for this RFP “ Annual Temporary Personnel Services”. RADgov understands the current requirement of County for temporary personnel services. We also understand that County is looking for qualified vendors who can provide qualified professionals and cost effective temporary personnel services. It is understood that vendor proposed professional should

- Understand the County’s current background, process and technologies and work towards meeting its objectives.
- Strive to make advancement in their services by providing suggestions on new process and work towards improving the standards of current system and process.
- Meet the expertise and experience as required.

RADgov has been providing similar services for the past fifteen (15) years and is a leading temporary services provider organization in the nation. RADgov currently holds more than 50+ contracts that are similar to the current requirement. RADgov leverages its past experience in providing similar services to provide County with timely response, qualified professionals and long lasting support.

RADgov has strong expertise providing IT & Non IT temporary staffing services. Our strong expertise also includes non-IT staffing services - Administrative Support, HR Support, Clerical, Data Entry Specialist, IT Support, Finance and Accounting, Business Development Coordination and Project Coordination & Management.

RADgov understands the importance of timely response in any temporary staffing requirement from our clients. Thus, to meet any short and long terms needs of our clients at any point of time, we maintain a Resource Management System which has a pool of more than 50k qualified personnel. Apart from this, we are also expanding our wide network of recruitment team throughout the nation. We have amassed a team of professionals that has or who have the depth and breadth of experience so vital to any project’s success. Our professionals have the right combination of experience with administrative/clerical services, financial services, project management, quality assurance, communications management, software design, testing and implementation, reengineering, maintenance and service-supporting.

RADgov has vast experience in providing similar services to huge client base. RADgov, in the past, has provided contracted resources to work for several Public Sector Clients in various states including the State of Washington, State of Florida, State of Maryland, State of California, and many more. Our partial client list includes GE healthcare, Yellow Pages, Sony PlayStation, Astrazeneca, GE Capital, HP, John Deere, McAfee, HP, Johnson & Johnson, Kimberly Clark, Volkswagen, First Niagara Bank, Biogen Idec, Riverside County Medical Center, Blue Cross Blue Shield of Florida, Avery Dennison and Northrop Grumman, 17th Judicial Circuit of Florida – JIS, NGC, Harris Bank, Northrop Grumman, Unisys , Montclair State University, St. John’s River Water Management District – Florida, Unisys, Harris Corporation , Northrop Grumman Corporation, Office of The Public Defender – 19th Judicial Circuit etc...

RADgov has no deviations or exceptions to any of the requirements mentioned in this RFP. We meet all the requirements set by County in this RFP and will comply with Terms and Conditions set in RFP.

## **Consultant's Qualifications and Staff**

Identify the manager and key staff who would be directly assigned to this project. Provide resumes to include years of experience within the area of specialty, length of service with the Consultant and knowledge of local government.

Our Project Manager “Pranay Mishra” will be responsible for Contract Management and supervising of all Contract activities including Client Introduction after Award, Escalation Problems and Supervision of Contract Activities. Our Project Manager will be involved in contract management and execution. Our dedicated Account Manager “Venu Jonnala” will be responsible to receiving the requirement, recruiting, submitting profiles, managing the resources working on Project, Billing, and Invoices and supervising them. Our Account Manager will be responsible for receiving the requirements, recruiting and submitting profiles to the client.

### **Pranay Kumar Mishra**

#### **Project Experience**

**RADgov, Inc.  
Project Manager**

**Sep 2009 – To Date**

#### **Professional Summary:**

- An overall fifteen plus (15+) years of experience in Business Development, Account Management, Contracts Management, Sales and Presales.
- Presently associated with RADgov, Inc. as Business Manager / Resource Delivery Manager
- Displayed high proficiency in achieving/exceeding targets, opening new and profitable markets for software solutions (Project Off Shoring/ Onsite/ Blended)
- Demonstrated deftness in launching new services, thereby, increasing the service portfolio and effectuating sales promotion as a part of brand building & market development efforts to enhance services awareness.
- An effective communicator with exceptional relationship management skills accompanied by the ability to relate to people at any levels of business and management across the globe
- Played a vital role in procuring & signing large deals
- Besides having mastered the art of setting up business partners in US and working in tandem to close deals, have also successfully met deadlines and targets & managed multiple accounts.
- Travelled extensively to meet prospect “CXO Level” clients in US, delivering presentations, building relationships and identifying new business opportunities.
- Have developed excellent relationships/contacts in the Business Market

**Areas of Expertise/ Exposure:**

**Strategy Planning / Business Operations:**

- Experience in managing overall business operations, inclusive of accountability for profitability & executing pre-designated targets within a given timeframe
- Experience in strategizing long-term business directions at the International Level to achieve maximum profitability in line with organizational objectives
- Experience in co-coordinating budgets, forecasts and reports & accordingly effectuating business plans to attain maximum sales and generate optimum revenue.

**Business Development:**

- Reviewed and interpreted the competition after in-depth analysis of market information to fine-tune the business development strategies in the international market (US) and escalate business volumes.
- Driven business growth through identification of new business partners in the US apart from cracking into New Accounts with a view to optimize revenue & account management (cross sale and up sale).
- Planned & implemented several sales promotional strategies, participating in seminars for business development.
- Initiated and developed relationships with key decision makers in prospective organizations.
- Identified prospective clients from various subsidiaries of group clients, generating business from the existing, and thereby achieving business targets

**International Sales & Marketing:**

- Actively involved in business planning and executing the plans in the US Market and analysing the assessment of revenue potentials
- Delivered and managed bottom-line / top-line targets and developed various sales opportunities.
- Monitored, recorded, analysed, & reported on activities, trends, results and recommendations pertaining to economic activities of a region/country.
- Developed extensive networks of business partners in the US

**Key Account Management:**

- Supervised activities for marketing of products/ projects apart from handling the overall project management cycle entailing requirements, estimation and final execution of the project.
- Identified corporate/institutional accounts and strategically secure profitable business in the domain of concept / solutions selling.
- Initiated / developed relations with key decision makers in target organizations for business development and carried it to the final stages of negotiation.
- Effectively managed relationships with significant clients to ascertain the rendering of quality services and business retention/enhancement

**Contracts Management:**

- Was responsible for managing customer relationships and expectations
- Was responsible for the management, review and administration of Commercial and Federal Government Contracts.
- Prepared, negotiated and managed contracts, subcontracts, modifications, teaming agreements, terms and conditions, proprietary information agreements, vendor services agreements, and statements of work.
- Designated as Team Lead for various subcontracting and proposal pricing activities
- Provided support and leadership to support company data calls, accounting and auditing activities within the company
- Provided guidance and advice to the Program Management Team regarding contractual, financial and business concerns.

**Career Highlights**  
**RADgov, Inc.**

**Sep 2009 – To Date**

**Roles & Responsibilities:**

- Offered end-to-end IT Services/Solutions ranging from consulting to implementation of IT Infrastructure (viz., Server, Storage & Desktop Consolidation & Virtualization, Monitoring & Management, Deployment and Brake-Fix), Business Applications (Development, Maintenance, Integration, Migration and Support, DW/BI) and Professional Services.
- Was instrumental in effectively creating the Commercial & Government (Federal & State) Business Development focus for our organization and putting them in place
- Analysed the market conditions pertaining to the service requirements of the internet and e-commerce development, systems integration, engineering and systems networks, etc. to determine the scope of the petitioner's operations in order to design appropriate operational and managerial structures resulting in smooth operations and profitability of the company
- Assumed responsibilities for all the marketing aspects of the company
- Redesigned systems for the job functions of the Marketing Department
- Oversaw the operations of the department and assigned appropriate roles and responsibilities to them. viz. selection of work locations, pricing policies, determined products to be offered to hire Marketing Staff for the company and generated employment agreements and benefits for the concerned. Discharged inappropriate staff as and when necessary
- Coordinated with the concerned Project Managers, assigned to different projects in order to ensure timely completion of the projects resulting in minimal expenditure of the company's services
- Reviewed with customers periodically in coordination with the services/project delivery organizations to ensure complete customer satisfaction also participated in product trainings and other business meetings with clients.
- Developed and implemented plans for short-term and long-term growth, in compliance with the corporate policies, goals and objectives.



- Reviewed the contracts proposed by the Marketing Team and negotiated with third parties to obtain optimal advantage from these contracts and evaluated features, such as the objective or purpose of the project, applications from findings, costs of the project and equipment and man power resource requirements.
- Analysed contractual proposals to determine if the benefits derived and probable applications justify expenditures apart from tracking and forecasting appropriate customer needs and coordinating with the product/project delivery.
- Approved and submitted proposals considered feasible to the Top Management for consideration and allocation of funds, from the Department of Budget.
- Was responsible for managing various teams viz., Contract Management & Administration, Market Research, Business Development, Proposal Writing, Inside Sales Management, Account Management, Human Resources Coordination & Management and Consultants.

## **Venu Jonnala**

### **Professional Summary:**

- More than nineteen (19) years of relevant experience in IT Services Sales encompassing Business Development, Account Management, staff augmentation & Technical recruiting in the Information Technology horizontal.
- Results-oriented Business Development/Client Relationship management in staff augmentation, project based solutions, and strategic planning in a High-Tech environment.
- Have worked as an IT Recruiter/Recruiting Manager, Business Development and currently working as an Operation Manager and Operations Director.
- I have extensive experience in Transaction Processing/Backend Operations and in Project Management, Quality, MIS reporting, etc.
- Tracked records of success locating, identifying and closing top candidate talents, with a special emphasis on hard-to-fill positions (US Staffing) Permanent, Contracting & Contract to Hire positions, solid experience in full life cycle of recruiting for US market.
- Worked extensively with portals like Monster/Dice/Career Builder/Corp-Corp etc., negotiated compensation on 1099, W2 and Corp to Corp, dealt with third party vendors and approved various vendors to work.
- Experienced in utilizing innovative recruiting techniques leading to reduced cost-per-hire and skilled in utilizing direct sourcing, web recruitment, social networking sites (LinkedIn, Facebook) for additional recruitment tools Web 2.0 techniques and tactics.
- Hands on experience in US Client Interaction, US Calling, US Back Office Operations, Human Resource, Recruitment & Staffing Sales, Marketing, Promotional activities like Brand Promotions with an Ascending career growth in various roles as Sales Manager, Accounts Manager, Team Leader, Business Development Manager (BDM) etc.
- Experienced in managing international customers/clients (from a service delivery perspective).
- Experienced in operational excellence initiatives such as CMMI, ISO 9000 etc. Experienced in people management & attrition management.



- Coordinated internal training and plan and coordinate the training program with customer/clients.
- Was responsible for service delivery and managing support as per the Service Levels outlined in the SLA.

### **Professional Employment Experience**

**RADgov, Inc.**  
**Resource Development Manager**

**Sep 2013 – To date**

#### **Roles & Responsibilities:**

- Performed full life cycle recruiting for Information Technology Professionals for US Staffing
- Working knowledge in contractual placement on W2 salary, W2 hourly, Corp to Corp (C2C) and 1099
- Gathered the requirements from hiring manager / accounts manager, screening the requirements and then sending it to the team members for fishing out promising profiles within time frame.
- Evaluated each job order to be certain we have all the information required to successfully recruit for positions.
- Managed the job requirements of the organization by assessing to the needs of various clients.
- Made pointers with regards to the qualified resources by collecting all the details and qualifying the resources and sending them to Sales Directors
- Coordinated in scheduling the telephonic and face to face interviews
- Collected references from the candidates for the back-ground check
- Generated the direct clients and account management / involved in bench sales

**Other Organizations**  
**Recruiting Manager / Account Manager**

**Mar 2001 – Aug 2013**

#### **Roles & Responsibilities:**

- Performed full life cycle recruiting for Information Technology professionals for US Staffing
- Working knowledge in contractual placement on W2 salary, W2 hourly, Corp to Corp (C2C) and 1099
- Handled contract placements, contract to hire (CTH) placement and full time / permanent placements.
- Qualified candidates through interviews.
- Evaluated each job order to be certain we have all the information required to successfully recruit for positions.
- Arranged all interview steps with the client.
- Developed a technology profile for each client to include detailed information, and contact information.
- Conducted a two-week performance review with client and address concerns or issues.

- Was responsible for arranging follow-up client care contact on a frequent basis.
- Performed reference/background and suitability checks.
- Made sure all contracts are reviewed and signed with 3rd party vendors.
- Submitted weekly reports to Corporate.
- Stayed in tune with the latest market technology trends.
- Searched and Resourced IT Job boards.
- Resourced suitable candidates using different job board like Dice, Monster & Info gist.
- Trained the new comers for IT recruiting

**Educational Qualifications:**

- Masters in Computer Applications, Madras University, India

**Serene Michael****Professional Summary:**

- Over fourteen (14) years of work experience in Recruiting and IT Sales & Technical Support in different leading organizations.
- Possess excellent technical knowledge of Computer Hardware and Operating System troubleshooting and using computer applications.
- Effectively solved the queries of the customers from all over the world especially from United States of America.
- Worked on trouble shooting the issues related to HP All-in-One Printers, which is a printer that has Scanner, Fax and Copier all bundled into it.
- Was awarded the Exceptional Performance Certificate by Hewlett Packard for my exceptional performance and dedication towards work.
- A resourceful, solution-focused professional with excellent interpersonal and rapport-building skills.
- Good knowledge over computer hardware and computer applications.
- Possess excellent knowledge of recruiting and hiring processes including sourcing, interviewing, reference checking, salary negotiations, and closing.
- Effectively recruited candidates through Internet research, internal database, cold calling, referrals and other strategies.

**Computer Skills:**

<b>Languages Known</b>	C, MATLAB
<b>Operating Systems</b>	DOS, Windows
<b>Application Packages</b>	MS Office

**Technical Skills:**

Simulators : PSPICE, MULTISIM, XILINX.  
Design : V.H.D.L, E.W.B.

**Work Experience:**

**RADgov, Inc.**  
**Role: Sr. IT Recruiter**

**July 2011 - To Date**

**Roles & Responsibilities:**

- Effective utilization of negotiation and decision making skills, positive attitude, strong communication and inter-personal skills.
- Sourced and screened resumes, conducted phone interviews, recommended qualified candidates to hiring managers for interviews, checked references, updated candidates on the recruitment process and negotiated and closed desirable candidates in highly competitive talent markets.
- Acquired the requirements and also submitted the resumes in MSP like (Volt, Fieldglass, IQ Navigator, Beeline, Peopleclick, Salem and Progata)
- Identified potential consultants in the US market through different job boards like Monster, Dice and Career Builder.
- Worked exclusively on requirements of State of VA, PA, NC, SC, NY, NJ, MA & FL.
- Also, worked for Federal client requirements (Northrop Grumman, & UNISYS)
- Worked for healthcare/pharmaceutical client requirements (BCBS, Johnson & Johnson, Biogen, Radys Hospital, American Red Cross)

**Other Organizations**  
**Role: Recruitment Specialist**

**May 2006 - Jul 2011**

**Educational Qualifications:**

MBA – Marketing/HR	Osmania University , Hyderabad, India	2008 - 2010
Bachelor's degree in Electronics and Communication Engineering	Jawaharlal Nehru Technological University – Hyderabad, India	2002 - 2006

#### 4.3.1 Summary of the Consultant's current workload and ability to satisfy the County requirements.

RADgov has been providing similar services to more than 50+ clients. RADgov has a wide network of qualified teams throughout USA. And, we have access to virtually unlimited pool of resources through various subscription services and our internal database provides access to more than 50k qualified professionals. RADgov is fully capable of providing the best qualified resources with excellent knowledge and experience to perform the services required by the County. Our trusted professionals will assist the County in delivering the services throughout duration of the projects.

4.3.2 A brief statement shall be included, on the Consultant's background, organization and size.

RADgov Incorporation of Florida is a Certified Minority and Women Owned Business Enterprise with over fifteen (15) years of experience in providing IT Consulting and Staff Augmentation services. We have 110+ full time employees working for our organization. RADgov's financial condition is very much stable to meet any high end requirement with an annual revenue of 13.25 Million USD. We are serving more than 50+ clients with similar requirements.

**Florida - Headquarters**

**RADgov, Inc.**

6750 N. Andrews Ave., Suite 200  
Fort Lauderdale, FL 33309  
Phone: (954) 938 - 2800  
Fax: (954) 938 - 2004  
877.7.RADGOV Toll free number

**Michigan**

**RADgov, Inc.**

833 Grand Marais  
Grosse Pointe Park, MI 48230  
Phone: (313) 331 - 1722  
Fax: (313) 331 - 1733

**Virginia**

**RADgov, Inc.**

1750 Tysons Boulevard, 4th Floor  
McLean, VA 22102  
Phone: (703) 744 - 1438  
Fax: (703) 744 - 1001

**New Jersey**

**RADgov, Inc.**

107 B1 Corporate Boulevard  
South Plainfield NJ 07080  
Phone: (908) 668 - 1080  
Fax: (908) 668 - 1081

4.3.3 The one person designated to act as primary liaison between the Consultant and the County. In addition, an alternate must be designated to act in the temporary absence of the primary liaison.

**Primary Liaison:**

Name: Pranay Mishra  
Title: Capture Manager  
Phone: (954) 938 - 2800  
Email: [parcher@radgov.com](mailto:parcher@radgov.com)

**Alternate Primay Liaison:**

Name: Venu Jonnala  
Title: Account Manager  
Phone: (954) 938 - 2800  
Email: [vjonnala@radgov.com](mailto:vjonnala@radgov.com)

4.3.4 If any services are to be subcontracted, then those Consultants must be identified. Qualifications of any sub-consultant(s) and resumes of the individual(s) assigned to the projects are to be furnished as part of the submittal.

As a Certified Minority and Women Owned Small Business Enterprise (M/WOSB), We encourage the participation of other small business enterprises whenever opportunities are present. However, for this RFP requirement for SBE, we will provide you the details of the subcontractor for the intended SBE participation goal.

4.3.5 Consultants shall demonstrate experience in the scope of services required herein. Describe in detail any prior experience.

RADgov has efficiently completed over 150 successful contracts over the years and holding over 50 ongoing contracts, RADgov has demonstrated its efficiency in catering to the intellectual capital and technological needs of not just commercial, but Federal and Government clients as well. We are providing similar services to following list of clients

**Client List - Federal**

S No.	Location	Agency	Contract Title
1.	DC	US House of Representatives	Web based Staff Augmentation
2.	DC	US House of Representatives	Financial Systems Staff Augmentation
3.	DC	Department of Air Force	SJAFPED Office IT Technician
4.	NY	L3 Technologies	Temporary Staffing Services
5.		Harris Corporation	Temporary Staffing Services
6.		American Red Cross	Staffing Services Sub-Vendor Agreement

**Client List - State**

S No.	Location	Agency	Contract Title
1.	CA	Eastern Municipal Water District	Various – On-Call Computer Services
2.	CA	Department of General Services	Master Services Agreement for Information Technology (IT) Consulting Services
3.	CA	City of Sunnyvale	Professional & Technical IT Contracting Services
4.	CA	City of Sunnyvale	Temporary Personal Services for IT
5.	CA	Eastern Municipal Water District	Progress Development Services
6.	CA	Southern California Association of Governments	Temporary Staffing Services
7.	CA	State CA	IT Temporary Staffing Services
8.	FL	The School Board of Broward County	Technical Contract Staffing

9.	FL	State of Florida	State Term Contract IT Consulting Services
10.	OK	University of Oklahoma	IT Staffing and Consulting Services
11.	KS	State of KS Division of Purchases	Information Technology Services Master Contract
12.	MN	Hennepin County MN	IT Consulting Services
13.	PA	Pennsylvania State System of Higher Education	IT Consulting and Support Services
14.	PA	City of Philadelphia	IT Staff Augmentation
15.	PA	Commonwealth of Pennsylvania	Information Technology Staffing Services
16.	FL	Florida Department of Environmental Protection	IT Staff Augmentation Services
17.	MN	Hennepin County	IT Staffing
18.	MD	Maryland Health Benefit Exchange (MHBE)	IT Consulting and Technical Support Services Indefinite Delivery, Indefinite Quantity (IDIQ) Solicitation# MDM0031036680
19.	PA	Port Authority of Allegheny County	Temporary Technical and Temporary Clerical Support Services - RFP NO. 19-04
20.	SC	State SC	Temporary Worker Agreement
21.	AR	State AR	Temporary Worker Agreement
22.	AZ	State AZ	Temporary Worker Agreement
23.	FL	State FL	IT Temporary Staffing Services
24.	ME	State ME	IT Temporary Staffing Services
25.	MI	State MI	IT Temporary Staffing Services
26.	MS	State MS	IT Temporary Staffing Services
27.	NC	State NC	IT Temporary Staffing Services
28.	NJ	State NJ	IT Temporary Staffing Services
29.	DE	State of DE Department of Transportation	Information Technology Staffing Project Staffing
30.	GA	State of GA	IT Temporary Staffing Services
31.	IA	State of IA	IT Temporary Staffing Services
32.	OH	State of OH	IT Temporary Staffing Services
33.	UT	State Utah	IT Temporary Staffing Services

34.	VA	State VA	IT Temporary Staffing Services
35.	WI	State WI	IT Services
36.	CO	State CO	IT Temporary Staffing Services
37.	OR	State OR	IT Temporary Staffing Services
38.	WI	Waukesha County	Temporary Employment Services Group 1 - Administrative, Group 2 - Accounting and Group 3 - Information Technologies, Inc. on an "as needed" basis
39.	NY	Nassau County	Supplemental Staffing
40.	IL	Illinois Central Management Services	IT Resources Multi-Step Sealed
41.	WA	City of Tacoma	Utility Technology Portfolio Project Management Temporary Staffing Services
42.	FL	City of Cocoa	Professional Information Technology Services on an as-needed basis
43.	AZ	Pima County Community College District	Information Technology Services and Consulting Proposal No. P18/9982L
44.	MO	St. Louis Community College	Supplemental Information Systems/Technology Support Services
45.	WA	Community Transit	PeopleSoft 9.2 HCM: Techno-functional Resource to complete Time & Labor Implementation (Task Order)
46.	OR	Washington County Government (ORCPP)	Information Technology Consulting Services & Technical Staff Augmentation Work
47.	KS	Department of Administration	Information Technology Services
48.	FL	Seminole County	IT Staffing and Contract Services for Information Technology
49.	WA	Department of Enterprise Services (DES)	ITPS Convenience - A Second Tier Solicitation from DES Master Contract 08215 ITPS
50.	MO	St. Louis Community College	IT Recruiting Services

**Client List - Private**

S No.	Agency	Contract Title
1.	American Red Cross	Temporary Staffing Services
2.	Amedisys	Temporary Staffing Services
3.	AMETEK Inc	Temporary Staffing Services



4.	Lockheed Martin Corporation	Temporary Staffing Services
5.	Arkema	Supplier Master Services Agreement
6.	Avanos Medical	Temporary Staffing Services
7.	Berkshire Hathaway Inc	Temporary Staffing Services
8.	Biogen Idec	Temporary Staffing Services
9.	Carpenter Technology	Temporary Staffing Services
10.	Einstein Healthcare	Temporary Staffing Services
11.	GE Capital	Temporary Staffing Services
12.	GE Healthcare	Temporary Staffing Services
13.	Harman International	Temporary Staffing Services
14.	IMS Health Inc	Temporary Staffing Services
15.	John Muir Health	Temporary Staffing Services
16.	Kimberly Clark	Temporary Staffing Services
17.	Meredith	Temporary Staffing Services
18.	Perspecta	Temporary Staffing Services
19.	PharMerica Corporation	Temporary Staffing Services
20.	SAP	Temporary Staffing Services
21.	Sony Interactive Entertainment	Temporary Staffing Services
22.	Johnson & Johnson	Temporary Staffing Services
23.	GE Aviation	Temporary Staffing Services
24.	Harris Corporation	Temporary Staffing Services
25.	Highmark Health	Temporary Staffing Services
26.	Novartis	Temporary Staffing Services
27.	NV Energy	Temporary Staffing Services
28.	Sanofi	Temporary Staffing Services

## Ability of Consultant's Professional Personnel

<b>Accounting Clerk I</b>	
Minimum Experience	Zero (0) years of experience
Minimum Education	High School
Functional Requirements	Responsible for performing one or more routine accounting clerical operations such as: examining, verifying, and correcting various accounting documents to ensure completeness and accuracy of data in accordance to accounting procedures. Specific tasks/duties are assigned under adequate supervision. Entry-level reconciliation and posting will be assigned under detailed guidance. In most instances, an employee in this position will rely on the supervisors' instructions. Completed work will be reviewed for accuracy and compliance with procedures.

<b>Accounting Clerk II</b>	
Minimum Experience	Two (2) years of experience
Minimum Education	High School
Functional Requirements	Uses knowledge of double entry bookkeeping in performing one or more of the following: posting actions to journals, identifying subsidiary accounts affected, making debit and credit entries, and assigning proper codes. The incumbent may review computer printouts against manually maintained journals, detect and correct erroneous postings, and prepare documents to adjust accounting classifications and other data, or review lists of transactions rejected by an automated system. Will determine reasons for rejections, and prepare necessary correcting material. On routine assignments, an employee will select and apply established procedures and techniques. Detailed instructions are provided for difficult or unusual assignments. Completed work and methods used, are reviewed for technical accuracy.

<b>Accounting Clerk III</b>	
Minimum Experience	Four (4) years of experience
Minimum Education	High School
Functional Requirements	Maintains journals or subsidiary ledgers of an accounting system and balances and reconciles accounts. Typical duties include one or both of the following: 1.) Reviewing invoices and statements verifying information, ensuring sufficient funds have been obligated, and if questionable, resolving with the submitting unit determining accounts involved. The review will include coding transactions, and processing

	material through data processing for application in the accounting system; 2.) Analysis and reconciliation of computer printouts with operating unit reports (contacting units, researching causes of discrepancies, and taking action to ensure that accounts balance). Supervisor provides suggestions for handling unusual or non-recurring transactions. Conformance with requirements and technical soundness of completed work are reviewed by the supervisor, or are controlled by mechanisms built into the accounting processes.
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<b>Administrative Assistant</b>	
Minimum Experience	Four (4) years of experience
Minimum Education	High School
Functional Requirements	In addition to secretarial duties (filing, taking phone calls, scheduling appointments, making travel arrangements), this position will provide administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll. The Administrative Assistant may be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials.

<b>Data Entry Operator I</b>	
Minimum Experience	Zero (0) years of experience
Minimum Education	High School
Functional Requirements	Works under close supervision and follows specific procedures or detailed instructions. Works from various standardized source documents that have been coded and require little or no selecting, coding or interpreting of data. Problems such as erroneous items and codes, or missing information are resolved at the supervisory level. Work is routine and repetitive.

<b>Data Entry Operator II</b>	
Minimum Experience	Two (2) years of experience
Minimum Education	High School
Functional Requirements	Requires the application of experience and judgment in selecting procedures to be followed, and searching for interpreting, selecting, or coding items to be entered from a variety of document sources. May occasionally perform routine work as described for Data Entry Operator I.

<b>Document Preparation Clerk</b>	
Minimum Experience	Zero (0) years of experience
Minimum Education	High School
Functional Requirements	Prepares documents such as brochures, books, periodicals, catalogs, and pamphlets for copying or photocopying. The Document Preparation Clerk cuts documents into individual standardized pages, using a paper cutter or razor knife. Document pages are reproduced as necessary to improve clarity or to adjust the standardized page size according to the limitations of the designated copy machine. The Document Preparation Clerk stamps standard symbols on pages or inserts instruction cards to notify Duplicating Machine Operator of special handling, prepares cover sheets and document folders for material, and index cards for files, and files folder according to index code and copies priority schedule.

<b>General Clerk I</b>	
Minimum Experience	Zero (0) years of experience
Minimum Education	High School
Functional Requirements	Follows clearly detailed specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

<b>General Clerk II</b>	
Minimum Experience	Two (2) years of experience
Minimum Education	High School
Functional Requirements	Requires familiarity with the terminology of the office unit. The General Clerk selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

<b>General Clerk III</b>	
Minimum Experience	Four (4) years of experience

Minimum Education	High School
Functional Requirements	<p>Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The General Clerk III selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints. The General Clerk III may also direct lower level clerks. Positions above level IV are excluded. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments. Typical jobs covered by this exclusion include administrative assistants, clerical supervisors, and office managers.</p>

<b>Secretary I</b>	
Minimum Experience	Zero (0) years of experience
Minimum Education	High School
Functional Requirements	<p>Carries out recurring office procedures independently, and selects the guideline or reference that fits the specific case. The supervisor provides specific instructions on new assignments and checks completed work for accuracy. The LR-1 performs varied duties including or comparable to the following:</p> <ul style="list-style-type: none"> <li>a) Respond to routine telephone requests that have standard answers; refer calls and visitors to appropriate staff. Control mail and assure timely staff response, and send form letters</li> <li>b) As instructed, maintain supervisor's calendar, make appointments, and arrange for meeting rooms</li> <li>c) Review materials prepared for supervisor's approval for typographical accuracy and proper format</li> <li>d) Maintain recurring internal reports, such as time and leave records, office equipment listings, correspondence controls, and training plans</li> <li>e) Requisition supplies, printing, maintenance or other services, type, take and transcribe dictation, create and maintain office files</li> </ul>

<b>Secretary II</b>	
Minimum Experience	Two (2) years of experience
Minimum Education	High School
Functional Requirements	<p>Handles differing situations, problems, and deviations in the work of the office according to the supervisor's general instructions, priorities, duties, policies, and program goals. Supervisor may assist secretary with special assignments. Duties include or are comparable to the following:</p> <ul style="list-style-type: none"> <li>a) Screen telephone calls, visitors, and incoming correspondence; personally respond to requests for information concerning office procedures; determine which requests should be handled by the supervisor, appropriate staff member or other offices, prepare and sign routine non-technical correspondence in own or supervisor's name</li> <li>b) Schedule tentative appointments without prior clearance. Make arrangements for conferences and meetings and assemble established background materials as directed</li> <li>c) May attend meetings and record and report on the proceedings</li> <li>d) Review outgoing materials and correspondence for internal consistency and conformance with supervisor's procedures; assure that proper clearances have been obtained, when needed</li> <li>e) Collect information from the files or staff for routine inquiries on office program(s) or periodic reports, and refer non-routine requests to supervisor or staff</li> <li>f) Explain to subordinate staff supervisor's requirements concerning office procedures, coordinate personnel and administrative forms for the office and forwards for processing</li> </ul>

<b>Secretary III</b>	
Minimum Experience	Four (4) years of experience
Minimum Education	High School
Functional Requirements	<p>Uses greater judgment and initiative to determine the approach or action to take in non-routine situation's, interprets and adapts guidelines, including unwritten policies, precedents, and practices, which are not always completely applicable to changing situations. Duties include or are comparable to the following:</p> <ul style="list-style-type: none"> <li>a) Based on knowledge of the supervisor's views, compose correspondence on own initiative about administrative matters and general office policies for supervisor's approval</li> </ul>

	<ul style="list-style-type: none"> <li>b) Anticipate and prepare materials needed by the supervisor for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs supervisor on matters to be considered</li> <li>c) Read publications, regulations, and directives and take action or refer those that are important to the supervisor and staff</li> <li>d) Prepare special or one-time reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, other offices, etc., under general directions</li> <li>e) Advise secretaries in subordinate offices on new procedures; request information needed from the subordinate office(s) for periodic or special conferences, reports, inquiries, etc., and shifts clerical staff to accommodate workload needs</li> </ul>
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<b>Computer Operator I</b>	
Minimum Experience	One (1) year of experience
Minimum Education	High School
Functional Requirements	Works under close personal supervision and is provided detailed written or oral guidance before and during assignments. As instructed, this worker resolves common operating problems and may serve as an assistant operator working under close supervision or performing a portion of a more senior operator's work.

<b>Computer Operator II</b>	
Minimum Experience	Two (2) years of experience
Minimum Education	High School
Functional Requirements	Processes scheduled routines that present few difficult operating problems (e.g., infrequent or easily resolved error conditions). In response to computer output instructions or error conditions, this worker applies standard operating or corrective procedure, refers problems that do not respond to preplanned procedure, and may serve as an assistant operator, working under general supervision.

<b>Computer Operator III</b>	
Minimum Experience	Six (6) years of experience
Minimum Education	High School
Functional Requirements	Processes a range of scheduled routines. In addition to operating the system and resolving common error conditions, this worker diagnoses and acts on machine stoppage and error conditions not fully covered by existing



	procedures and guidelines (e.g., resetting switches and other controls or making mechanical adjustments to maintain or restore equipment operations). In response to computer output instructions or error conditions, the Computer Operator III may deviate from standard procedures if standard procedures do not provide a solution and refers problems which do not respond to corrective procedures to a person of supervisory or higher individual contributor level.
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<b>Computer Operator IV</b>	
Minimum Experience	Ten (10) years of experience
Minimum Education	High School
Functional Requirements	Adapts to a variety of nonstandard problems that require extensive operator intervention (e.g. frequent introduction of new programs, applications, or procedures). In response to computer output instructions or error conditions, this worker chooses or devises a course of action from among several alternatives and alters or deviates from standard procedures if standard procedures do not provide a solution (e.g. reassigning equipment in order to work around faulty equipment or transfer channels); then refers problems if necessary. Typically, completed work is submitted to users without supervisory review.

<b>Computer Operator V</b>	
Minimum Experience	Twelve (12) years of experience
Minimum Education	High School
Functional Requirements	Resolves a variety of difficult operating problems (e.g. making unusual equipment connections and rarely used equipment and channel configurations to direct processing through or around problems in equipment, circuits, or channels or reviewing test run requirements and developing unusual system configurations that will allow test programs to process without interfering with ongoing job requirements). In response to computer output instructions and error conditions or to avoid loss of information or to conserve computer time, operator deviates from standard procedures. Such actions may materially alter the computer unit's production plans. This operator may spend considerable time away from the control station providing technical assistance to lower level operators and assisting programmers, systems analysts, and subject matter specialists with resolution of problems.

<b>Logistics Specialist I</b>	
Minimum Experience	Zero (0) years of experience
Minimum Education	High School
Functional Requirements	Analyze the distribution network on a continuous basis and make recommendations that will improve service to customers and reduce costs. Develops and implements new logistics procedures, maintains and issues service reports, and provides support to others as needed. Experience working with various software applications (i.e. Word Processor, Spreadsheet, etc.).

<b>Logistics Specialist II</b>	
Minimum Experience	Two (2) years of experience
Minimum Education	High School
Functional Requirements	Analyze the distribution network on a continuous basis and make recommendations that will improve service to customers and reduce costs. Develops and implements new logistics procedures, maintains and issues service reports, and provides support to others as needed. Experience working with various software applications (i.e. Word Processor, Spreadsheet, etc.).

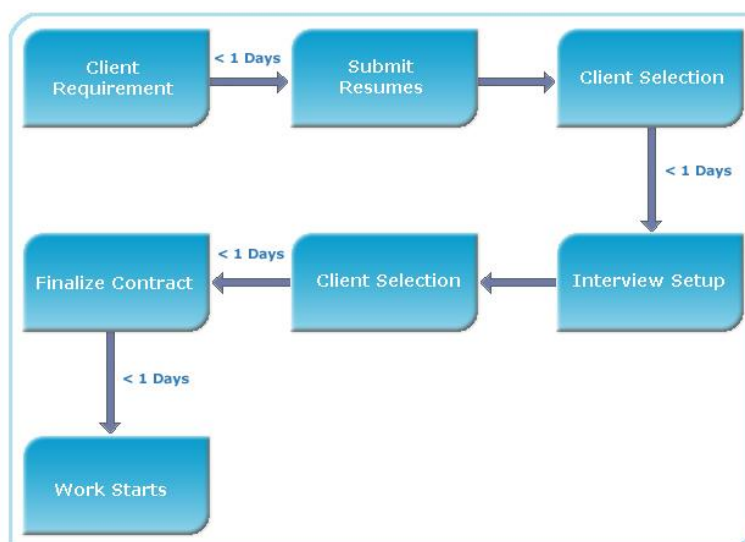
<b>Logistics Specialist III</b>	
Minimum Experience	Six (6) years of experience
Minimum Education	High School
Functional Requirements	Analyze the distribution network on a continuous basis and make recommendations that will improve service to customers and reduce costs. Develops and implements new logistics procedures, maintains and issues service reports, and provides support to others as needed. Experience working with various software applications (i.e. Word Processor, Spreadsheet, etc.).

<b>Logistics Specialist IV</b>	
Minimum Experience	Ten (10) years of experience
Minimum Education	High School
Functional Requirements	Analyze the distribution network on a continuous basis and make recommendations that will improve service to customers and reduce costs. Develops and implements new logistics procedures, maintains and issues service reports, and provides support to others as needed. Experience working with various software applications (i.e. Word Processor, Spreadsheet, etc.).

## Ability to Meet Time and Budget Requirements

Our Staffing Services help with staff augmentation for projects of any size with any staffing need. We have the expertise and the proven methodologies to deliver cost-effective solutions to meet your business needs. Our resources can be locally sourced to augment Clients staff very smoothly and easily that the difference is not noticed. Our staff can be placed at the client's place on an "on-demand" basis.

Our timeline for responding to County's requirements is described below.



Within four (4) hours of the initial request for personnel, RADgov Account Manager will acknowledge via telephone and confirm by facsimile/e-mail, receipt of the request. Within twenty-four (24) hours of the initial request, the RADgov Account Manager will respond with resumes of qualified candidates for review. RADgov will ensure all candidates are available for interview within twenty-four (24) hours after submittal of resumes and notification by the County.

## Effect of Project Team Location on Project Responses

RADgov will assign a dedicated point of contact to County. Our designated contact will address all the requirements from the County, attend any in-person meetings and will be in regular communication with the County to address any issues/concerns. RADgov proposed resources will be within in the vicinity of the County to report in person, if necessary, during remote services. This will avoid any negative impact on the project and RADgov will be able to provide satisfactory services to the County.

## Appendix

### Exhibit A Acknowledgement of Addendum Form

#### EXHIBIT A

#### PRICING, SIGNATURE AND ACKNOWLEDGEMENT OF ADDENDUM FORM

RFP: 22-21 Annual Temporary Personnel Services

PROPOSAL OPENING DATE: 2:00 pm, Wednesday, February 10, 2021

ITEM BID	\$ BID PER HOUR(BILLING RATE)
Accounting Clerk	\$22.66
Administrative Assistant	\$23.61
Animal Shelter Assistant	\$24.37
Animal Technician	\$24.37
Attendant ( <i>Solid Waste Attendant</i> )	\$24.37
Audio Visual Technician	\$22.66
Building Mechanic	\$25.78
Clerk Messenger (Library)	\$22.31
Community Coordinator	\$22.66
Computer Operator	\$22.66
Customer Services Assistant	\$22.31
Customer Service Representative	\$22.31
Custodian	\$24.37
Clerical Data Entry	\$22.66
Clerical Database Manager	\$31.24
Clerical Dispatcher	\$22.66
Clerical Diversion Resource Coordinator	\$25.16
Clerical Fiscal Assistant	\$22.66
Industrial Environmentalist Specialist	\$24.37
Clerical Geographic Information System Specialist ( <i>GIS Coordinator</i> )	\$24.48
Clerical GIS Technician	\$30.57
Laborer I	\$24.37
Laborer II	\$24.75
Clerical Local Area Network Manager ( <i>Network Manager</i> )	\$31.24
Industrial Maintenance Worker	\$24.37
Clerical Office Assistant	\$22.31
Clerical Production Coordinator/Producer	\$22.31
Clerical Program Coordinator	\$22.66
Clerical Program Manager	\$25.92

ITEM BID	\$ BID PER HOUR(BILLING RATE)
Clerical Programmer	\$24.01
Clerical Purchasing Agent	\$22.66
Clerical Receptionist	\$22.31
Clerical Sr. Administrative Assistant	\$24.56
Industrial Sr. Environmentalist Specialist	\$26.83
Clerical Senior Office Assistant	\$22.45
Clerical Senior Staff Assistant	\$22.66
Clerical Special Project Coordinator	\$24.01
Clerical Staff Assistant	\$22.31
Clerical Staff Assistant I (Library)	\$22.31
Clerical Staff Assistant II (Library)	\$22.45
Industrial Technician	\$24.37
Industrial Technician (Traffic Maintenance Technician)	\$24.37
Clerical Tourist Program Assistant	\$22.31

Local Based Firms per Section 1.16, Check One Below	
<input type="checkbox"/>	I certify that my business is located in Alachua County and meets the criteria for location points as specified in Section 1.16.
<input checked="" type="checkbox"/>	I am not a local based firm in Alachua County.

Markup Target Percentage	
Clerical	Industrial
40.00%	50.00 %

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1 ☒ Yes No #2 ☒ Yes No #3 ☒ Yes No #4 ☒ Yes No #5 ☒ Yes No

Proposer: RADgov, Inc. Company: RADgov, Inc.

Address: 6750 N. Andrews Ave, Suite 200, Fort Lauderdale, Florida 33309

Authorized Signature: Clarisey Lee Title: Contracts Administrator

Clearly Print Name: Clarisey Lee

Phone: (954) 938 2800 Fax: (954) 938 2004 Date: 03/02/2021

Email Address: clee@radgov.com

**Exhibit B Small Business Enterprise Program Participation Form**

**EXHIBIT B**

**SMALL BUSINESS ENTERPRISE (SBE) PROGRAM PARTICIPATION FORM**

RFP: 22-21 Annual Temporary Personnel Services

***OPTION 1***

I certify that our Company is an **Alachua County Certified Small Business Enterprise (SBE)** registered prior to the Bid opening.

**Circle One:**      **Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to *Option 2.*)**

***OPTION 2***

I certify that our Company **will perform ALL work** and that no subcontractors will be utilized for this bid.

**Circle One:**      **Yes (If yes, complete and sign the last page of this Exhibit)**

**No (If No, proceed to *Option 3.*)**

## EXHIBIT B

## RFP: 22-21 Annual Temporary Personnel Services

**OPTION 3**

**SBE Participation.** I certify that our Company has contacted the **Alachua County's Certified SBEs** listed below. I state that the following information regarding SBE Subcontractors is true and correct to the best of my knowledge and belief.

Alachua County has adopted a 15% SBE participation goal and policies which encourage participation of Small Business Enterprises (SBE) in the provision of labor, time, supplies, services or construction items of any kind materials.

SBEs are located in the [Alachua County Small Business Enterprise Directory](#).

Subcontractor (any business entity holding a subcontract with the prime vendor) services are defined as, "a contract with another business entity that obtains labor, time, supplies, services or construction items of any kind."

Vendors submitting bids under this solicitation are to identify the intended SBE subcontractors. These SBEs have agreed to perform the work for **the total dollar value and percentage of the bid** set forth below.

**If SBE subcontractors are not utilized and listed below or if option 1 or 2 was not chosen, you should proceed to *Option 4* and document your Good Faith Effort.**

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

SBE Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %



EXHIBIT B

RFP: 22-21 Annual Temporary Personnel Services

**OPTION 4**

**SBE Good Faith Effort.** To be considered responsive all Vendors **should have** SBE Participation or demonstrate a good faith effort to utilize SBE subcontractors. **If option 1, 2 or 3 was not chosen the Vendor should complete the section below substantiating compliance with good faith effort requirements.**

In accordance with Article 11, of the Alachua County Procurement Code, I have solicited and received responses from the following Alachua County certified SBE companies. (The SBE vendor's response should be recorded in the section below.)

Name of SBE Company: RADgov will provide details of SBE subcontractors upon becoming apparent awardee

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

Name of SBE Company: \_\_\_\_\_

Date SBE Contacted: \_\_\_\_\_

SBE Contact Name and Phone #: \_\_\_\_\_

SBE Response when contacted: \_\_\_\_\_

EXHIBIT B

RFP: 22-21 Annual Temporary Personnel Services

I as the undersigned Vendor certify that I have completed one of the option(s) below *(Circle One)*:

OPTION 1	OPTION 2	OPTION 3	<b>OPTION 4</b>
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If you are unable to certify that, you have completed to the best of your knowledge and belief **OPTION 1, OPTION 2, OPTION 3 or OPTION 4, CALL (48 hours prior to bid opening) Procurement at 352.384.3090, for direction.**

Vendor Name: RADgov, Inc. Date 03/02/2021

Signature Clarisey Lee Title Contracts Administrator

Printed Name: Clarisey Lee Title \_\_\_\_\_

**Exhibit C Small Business Enterprise Points Request Form**

**EXHIBIT C**

**CERTIFIED SMALL BUSINESS ENTERPRISE POINTS REQUEST FORM FOR  
RFP's**

The Technical Qualifications Evaluation phase of the Professional Services Evaluation Process assesses whether a Consultant is a certified Small Business Enterprise (SBEs) and provides for the allotting of points where the Consultant includes in their submittal a request for points allowed for Alachua County's Certified SBEs' participation in accordance with the options listed below and the necessary documentation to substantiate such is provided.

CERTIFIED SMALL BUSINESS ENTERPRISE (SBEs)- REQUEST FOR POINTS 15 POINT MAXIMUM							
Points for Certified Small Business Participation is to be awarded using one of the options below:			Points Allowed	Points Requested	Points Assigned		
Fifteen (15) points are awarded to the Consultant if the Consultant is a certified small business (per Alachua County's current SBE registry at the time set for receipt of submittals) and at least 51% of the job will be performed by the Consultant.			15 pts				
Eight (8) to thirteen (13) points are awarded if the Consultant commits to a significantly higher certified Small participation than the goal, based on the breakdown indicated below:  Percentage of Certified Small Participation:			8 pts - 13 pts				
at least	but less than	Points				to	be
Awarded							
25%	30%	8				Points	
30%	35%	9				Points	
35%	40%	10				Points	
40%	45%	11				Points	
45%	50%	12				Points	
50%	51%	13	Points				
Five (5) points are awarded to a Consultant who has committed to meet the percentage participation goal of 15% as established by the Board of County Commissioners and the Consultant has listed the certified small business(es) and clearly stated the work and percentages of the job that those business(es) will perform.			5 pts				

**Exhibit D Alachua County Government Minimum Wage (GMW) Form**

**EXHIBIT D**

**ALACHUA COUNTY GOVERNMENT MINIMUM WAGE (GMW) FORM**

**RFP 22-21 Annual Temporary Personnel Services**

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this RFP are paid, and will continue to be paid, in accordance with Chapter 22, Article 12 of the Alachua County Procurement Code ("Alachua County Government Minimum Wage").

Please mark the appropriate box below that applies to how you pay your employees:

- ☒ Employees involved with Alachua County projects are paid a minimum of **\$14.50 hourly** and are provided health benefits?
- ☐ Employees involved with Alachua County projects are paid a minimum of **\$16.50 hourly but are not provided** health benefits?

Bidder: RADgov, Inc. Company: RADgov, Inc.

Address: 6750 N. Andrews Ave, Suite 200, Fort Lauderdale, Florida 33309

Authorized Signature: *Clarisey Lee* Title: Contracts Administrator

Clearly Print Name: Clarisey Lee

Phone: (954) 938 2800 Fax: (954) 938 2004 Date: 03/02/2021

Email Address: clee@radgov.com

**Exhibit E Volume of Previous Work Summary Form****EXHIBIT E****VOLUME OF PREVIOUS WORK SUMMARY**

Volume of previous work will be determined by the actual fees rendered to the consultant by Alachua County. These fees are based on actual payments made to the consultant and are retrieved from the County's electronic accounting system. Only a portion of these fees (Adjusted fee) will be considered based on the fiscal year payments and the factor listed below (see chart below).

**SAMPLE**

PERIOD	ACTUAL FEE	FACTOR	ADJUSTED FEE
Current and last year (Oct 1 – Sept 30)	\$ 100,000.00	X 1.0	\$ 100,000.00
Second year past (Oct 1 – Sept 30)	\$ 100,000.00	X .08	\$ 80,000.00
Third year past (Oct 1 - Sept 30)	\$ 100,000.00	X .06	\$ 60,000.00
<b>TOTAL ADJUSTED FEE CONSIDERED</b>			<b>\$ 240,000.00</b>

**VOLUME OF PREVIOUS WORK - POINTS EARNED**

The volume of previous work points earned are based on the adjusted fee (see chart below).

POINTS	ADJUSTED FEE (AF) *	YOUR REQUESTED AF POINTS
5	AF < 50,000	_____ points
4	50,000 < AF < 100,000	
3	100,000 < AF < 200,000	
2	200,000 < AF < 300,000	
1	300,000 < AF < 400,000	
0	AF > 400,000	

RADgov has not done any previous work for Alachua County

## Exhibit F Subcontractors (Non-Small Business Enterprise) Form

### EXHIBIT F

#### PROPOSED SUBCONTRACTORS (NON-SMALL BUSINESS ENTERPRISE) FORM

RFP: 22-21 Annual Temporary Personnel Services

This form is for all **Non-Small Business Enterprise** subcontractors being utilized on this project that **are not** included on Exhibit B.

Name of Contractor: RADgov will provide details of the SBE subcontractor upon becoming an apparent awardee

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: 14.00 %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

If additional space is required for your subcontractor listing, make copies of this Exhibit F and submit with you bid package.

## Exhibit G Drug Free Workplace Form

### EXHIBIT G

#### DRUG FREE WORKPLACE

Florida Statute, Section 287.087 states that whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

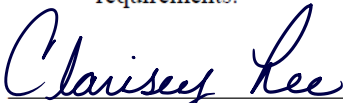
RADgov, Inc.

Name of Business

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

03/02/2021

Date



**Exhibit H Public Record Declaration or Claim of Exemption Form****EXHIBIT H****PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION**

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida "public records" are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

**I. NO EXEMPTION FROM PUBLIC RECORDS LAW**

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder's Signature: Charisey Lee Date: 03/02/2021

--- **OR** ---

**II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY**

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

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By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Exhibit I Insurance Requirements



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/7/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ficke & Associates, Inc 271 ROUTE 46 W SUITE A201 Fairfield NJ 07004		<b>CONTACT NAME:</b> ARUN PARIKH <b>PHONE (A/C No. Ext):</b> (877) 516-3749 <b>FAX (A/C No):</b> (888) 717-7763 <b>E-MAIL ADDRESS:</b> coi@fickeinsurance.com															
<b>INSURED</b> RADGOV, INC. 6750 N. ANDREWS AVE SUITE 200 FORT LAUDERDALE FL 33309		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Hartford Fire Ins Co.</td> <td>19682</td> </tr> <tr> <td>INSURER B: Hartford Casualty Ins Co</td> <td>29424</td> </tr> <tr> <td>INSURER C: Twin City Fire Ins Co</td> <td>29459</td> </tr> <tr> <td>INSURER D: Continental Insurance Co.</td> <td>35289</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hartford Fire Ins Co.	19682	INSURER B: Hartford Casualty Ins Co	29424	INSURER C: Twin City Fire Ins Co	29459	INSURER D: Continental Insurance Co.	35289	INSURER E:		INSURER F:	
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**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			13UUNBK1532	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			13UUNBK1532	01/01/2021	01/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			13RHUBK0796	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	13WBIC5931	01/01/2021	01/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROFESSIONAL E&O			13 TE 0299947-19	01/01/2021	01/01/2022	OCCURRENCE/AGGREGATE \$5M/\$5M
D	3RD PARTY CRIME BOND			596507902	10/01/2020	10/01/2021	OCCURRENCE/AGGREGATE \$5M/\$5M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Arun Parikh/AG

ACORD 25 (2014/01)  
INS 025 (001-001)

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## Exhibit J Corporate Resolution Granting Signing Authority and Authority to Conduct Business

EXHIBIT J

RADgov, Inc.

(Insert Name of Corporation)

### CORPORATE RESOLUTION GRANTING SIGNING AUTHORITY AND AUTHORITY TO CONDUCT BUSINESS

The Board of Directors ("Directors") of RADgov, Inc., a  
(insert name of company)

FLORIDA corporation (the "Corporation"), at a duly and properly  
(insert state of incorporation)

held meeting on the 17<sup>TH</sup> day of FEBRUARY, 20 21, did hereby consent to, adopt,  
ratify, confirm and approve the following recitals and resolutions:

**WHEREAS**, the Corporation is a duly formed, validly existing corporation in good standing under the laws of the State of FLORIDA and is authorized to do business in the State of Florida; and

**WHEREAS**, the Corporation desires to grant certain persons the authority to execute and enter into contracts and conduct business on behalf of the Corporation.

**NOW, THEREFORE, BE IT RESOLVED**, that any of the following officers and employees of the Corporation listed below are hereby authorized and empowered, acting along, to sign, execute and deliver any and all contracts and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision of the State of Florida:

NAME	TITLE
<u>JYOTHI MYNENI</u>	<u>PRESIDENT / SECRETARY</u>
<u>DEEPA KOBURU</u>	<u>VICE PRESIDENT / TREASURER</u>
<u> </u>	<u> </u>

NAME	TITLE
_____	_____
_____	_____

**BE IT RESOLVED THAT**, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

**IN WITNESS WHEREOF**, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 17TH day of FEBRUARY, 2021, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

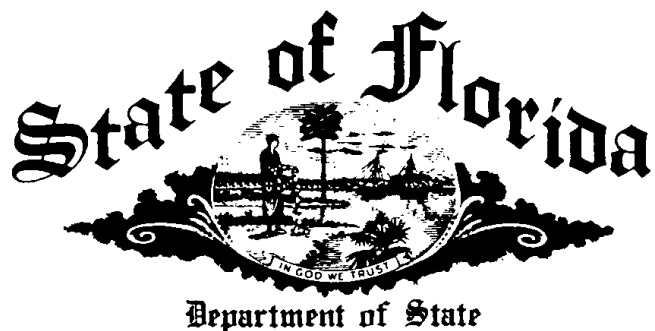
**(Corporate Seal) Secretary of the Corporation**

By: Jyothi Myneni

JYOTHI MYNENI

(Print Secretary's Name)





I certify the attached is a true and correct copy of the Articles of Incorporation of RADGOV, INC., a corporation organized under the laws of the State of Florida, filed on April 27, 2005, as shown by the records of this office.

The document number of this corporation is P05000061907.



CR2EO22 (2-03)

Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capitol, this the  
Sixteenth day of May, 2005

*Glenda E. Hood*  
Glenda E. Hood  
Secretary of State



APR-27-2005 10:17

P.02

FAX AUDIT # H050001054673**ARTICLES OF INCORPORATION**

In compliance with Chapter 607, F.S.

**ARTICLE I NAME**The name of the corporation shall be: **RadGov, Inc.****ARTICLE II PRINCIPAL OFFICE**The principal place of business and mailing address of this corporation shall be:  
1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, Florida 33309.**ARTICLE III PURPOSE**

The purpose for which the corporation is organized is: All lawful business

**ARTICLE IV SHARES**

The number of shares of stock that this corporation is authorized to have outstanding at any one time is 2,000,000. The par value of each share of stock is \$0.1.

**ARTICLE V OFFICERS/DIRECTORS**

The initial directors of the corporation are:

Jyothi Myneni, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, Florida 33309

Deepa Koduru, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, Florida 33309

The initial officers of the corporation are:

Jyothi Myneni, President, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, FL 33309

Deepa Koduru, Vice-President, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, FL 33309

Jyothi Myneni, Secretary, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, FL 33309

Deepa Koduru, Treasurer, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, FL 33309

**ARTICLE VI REGISTERED AGENT**

The name and Florida Street address of the registered agent is: Jyothi Myneni, 1500 West Cypress Creek Road, Suite 415, Fort Lauderdale, Florida 33309. Located in the County of 33309.

**ARTICLE VII INCORPORATOR**

The name and street address of the incorporator to these Articles of Incorporation is Business Filings Incorporated, Mark Schiff AVP, 8025 Excelsior Dr, Suite 200, Madison, WI 53717.

I hereby accept the appointment as registered agent and agree to act in this capacity.

Signature: \_\_\_\_\_

Jyothi Myneni

Date: April 12th, 2005

Signature: \_\_\_\_\_

Business Filings Incorporated, Incorporator  
Mark Schiff, AVP

Date: April 12th, 2005

The document was prepared by: Business Filings Incorporated, Mark Schiff, 8025 Excelsior Dr, Suite 200, Madison, WI 53717. 608-827-5300

FAX AUDIT # H050001054673

TOTAL P.02

## Equal Opportunity Policies and Practices



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### **AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYMENT POLICY STATEMENT**

It is the policy and practice of RADGOV to assure that no person will be discriminated against, or be denied the benefit of any activity, program or employment process, in the areas of recruiting, advertising, hiring, upgrading, promotion, transfer, demotion, lay off, termination, rehiring, employment, rates of pay and/or other compensation.

RADGOV is an Affirmative Action/Equal Opportunity Employer and is strongly committed to all policies which will afford equal opportunity employment to all qualified persons without regard to age, ancestry, color, marital status (including civil union status), national origin, race, religious creed, sex, sexual orientation, mental retardation, learning disability, present or past history of mental disorder, or physical disability including, but not limited to, blindness, unless it is shown that such disability prevents performance of the work involved.

This policy and practice applies to all persons, particularly those who are members of the protected classes identified as being Black, Hispanic, Women and Persons with Disabilities and others such as Asian or Native American, etc.. RADGOV will implement, monitor and enforce this Affirmative Action/Equal Opportunity Employment Policy Statement and program in conjunction with all applicable Federal and State laws, regulations and executive orders.

In order to implement our Affirmative Action/Equal Opportunity Employment Program, RADGOV will develop written strategies and plans designated to correct any deficiencies identified. Furthermore, this policy statement, as well as the Labor and Antidiscrimination Poster, shall be posted and otherwise made known to all workers in the company's home office, each satellite office, and at each job site. Managers and supervisory staff will be advised of their responsibilities to ensure the success of this program.



## References

<b>1. Client Name:</b> US House of Representatives
Address: 358 Ford Bldg. Washington DC 20515
Contact Name: Matthew Horn
Phone: (202) 226 - 0366
Email: <a href="mailto:matthew.horn@mail.house.gov">matthew.horn@mail.house.gov</a>
The name(s) of the Manager or key staff person(s): Pranay Mishra, Project Manager Venu Jonnala (Account Manager), Serene Michael (Resource Delivery Manager)
<b>2. Client Name:</b> CA Southern California Association of Governments
Address: 818 West 7th Street, 12th Floor, Los Angeles, CA 90017
Contact Name: Leyton Morgan
Phone: (213) 236 - 1982
Email: <a href="mailto:morganL@scag.ca.gov">morganL@scag.ca.gov</a>
The name(s) of the Manager or key staff person(s): Pranay Mishra, Project Manager Venu Jonnala (Account Manager), Serene Michael (Resource Delivery Manager)
<b>3. Client Name:</b> CA Eastern Municipal Water
Address: P.O. Box 8300, 2270 Trumble Road, Perris, CA 92572 8300
Contact Name: Michael Wayment
Phone: (951) 928 - 3777 X4317
Email: <a href="mailto:waymentm@emwd.org">waymentm@emwd.org</a>
The name(s) of the Manager or key staff person(s): Pranay Mishra, Project Manager Venu Jonnala (Account Manager), Serene Michael (Resource Delivery Manager)

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