



## REQUEST FOR PROPOSALS

# ARCHITECTURAL & ENGINEERING PROFESSIONAL SERVICES

FOR THE

# BUDGET INN CONVERSION

SUBMITTED TO:

BOARD OF COUNTY COMMISSIONERS  
ALACHUA COUNTY  
12 SOUTHEAST FIRST STREET, 2ND FLOOR  
GAINESVILLE, FL 32601

DECEMBER 1, 2021  
RFP 22-307



BRAME HECK ARCHITECTS INC.  
606 NORTHEAST FIRST STREET  
GAINESVILLE, FLORIDA 32601



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NAME(S) OF MANAGER AND KEY STAFF PERSON(S) ON PROJECTS

CURRENT FLORIDA PROFESSIONAL REGISTRATION CERTIFICATE



**TAB 3.1**  
**LETTER OF INTEREST**



December 1, 2021

Re: RFP 22-307 Architectural & Engineering Services  
Budget Inn Conversion

Theodore White, Procurement Agent I  
Alachua County Board of County Commissioners  
12 SE 1st Street  
Gainesville, FL 32601  
[twhite@alachuacounty.us](mailto:twhite@alachuacounty.us)

Dear Mr. White,

We are pleased to submit our qualifications for RFP 22-307 Architectural & Engineering Services for the Budget Inn Conversion. Our team is very familiar with this property, as we are currently engaged in providing documentation for a new fire sprinkler and alarm system for the buildings on this site. In addition, we performed an evaluation report prior to the county's purchase of the property. It is our understanding that the work planned has now been expanded to include building envelope improvements, replacement of Mechanical, Lighting, and Power systems, new interior finishes, ADA upgrades, additional site improvements, and the design of a completely new 4100 SF residential development building, among other items.

The design professionals on our team have a great deal of experience in their various disciplines, and we have worked together for years. Our extensive background on projects of this size and type combines renovations with new buildings, grant-funded projects, residential projects, ADA upgrades, and pre-engineered structures. The team we are proposing is the same team that has been working on the site since October of 2020. We have broad experience in the design of energy-efficient building envelopes and mechanical equipment, and can ensure that this project has the best possible value for the budget and will function efficiently; saving operating costs for the duration of the facility's life cycle.

Of course, our primary goal will be to create the best possible environment for the people served by this complex, while maintaining the budget, schedule, and performance goals the County requires.

**Personnel / Experience**

We know the importance of selecting the right design team in making any construction project proceed smoothly through design and construction. Brame Heck's in-house professional staff includes three Florida Registered Architects and two CAD/BIM Specialists. Our professional staff are experienced and capable Revit and AutoCAD users and we use all of these applications daily.

Principal **Michael Richmond, AIA**, will be your primary liaison for this project. He

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Gainesville, FL 32601  
352.372.0425  
[www.brameheck.com](http://www.brameheck.com)

FL Lic. No. AR 91268  
NM Lic. No. 6163  
OR Reg. No. ARI-5363

will serve as Architect of Record and will remain actively involved in this project through all phases from schematic design through final completion and beyond. With 30 years of construction industry experience, Mr. Richmond has overseen the completion of all of Brame Heck Architects' projects since 2016.

Architect **Joe Garcia, AIA**, will prepare project specifications and serve as our in-house building envelope design expert. With over fifty years of experience in the design and construction industry, Mr. Garcia has contributed to building projects for diverse clients such as The Walt Disney Company, the US military, the State University System, and many K-12 Educational clients. He served previously as an Owner's representative for the University of Florida for nine years.

**Mike Russell, LEED AP BD+C**, is our BIM/Revit Specialist and will oversee the production and coordination of the documents. Mr. Russell joined our team over 20 years ago, and throughout his tenure with our office, has worked on numerous Alachua County projects.

In addition to the in-house staff listed above, we are partnering with the following outstanding group of engineering and design consultants.

**DRMP** will be providing all the required site planning for the project. DRMP is currently engaged in preparing the site utilities and other civil work for the current fire protection project.

**Miller Engineering** will provide structural engineering analysis and design.

**Campbell Spellicy Engineering, Inc. (CSEI)**, will provide Mechanical, Electrical, Plumbing, and Fire Protection (MEP/FP) design on these projects. CSEI is also currently engaged in our fire sprinkler work on this site.

The remainder of this document will show how our unique combination of experience, expertise, qualifications, determination, availability, and location make ours simply the best-suited design team for this project. We look forward to continuing this conversation in person.

Sincerely,



Brame Heck ARCHITECTS, INC.

M. Richmond, AIA, NCARB, LEED, AP, President



## TAB 3.2

# PROJECT UNDERSTANDING AND APPROACH

Our team has carefully reviewed the scope of services including the goals and requirements for the renovation presented in the RFP for this project. In addition, we have an excellent familiarity with the property due to our past and current work on the site. This understanding will continue to develop as we work through design and construction phases.

### Existing Conditions

The complex is located at 4401 SW 13th Street, Gainesville, FL 32608; formerly a motel complex with nine buildings on the site. The renovations are intended to provide housing and community space for residential use. The new occupancy will be R-2 “Apartments”.

Three of the existing buildings are older site-built concrete masonry structures, with four units each. These were constructed in the early 1960’s, and will require general upgrades and renovations. Two of these buildings need new roofs. Another building is a wood framed house dating from the 1950’s that was used primarily as storage by the previous owners. It is the County’s intention to demolish this building and replace it with a new structure to serve as a common use “Residential Development Center”.

The remaining buildings were constructed in the early 1980s. Five of them contain 4, 6, or 8 units each. One building near the front of the property was the former owner’s residence, making it larger than the other residential units.

### Project Scope

Exterior renovations for all the residential buildings will include building envelope improvements, including new windows and doors, replacement of some deteriorated siding and trim, upgrades to the thermal envelopes, and finishes. Seven of the nine buildings have relatively new metal roofs that are in good condition. Two of the buildings need new roofs. Interior improvements will include new finishes, HVAC systems, electrical and lighting, new plumbing fixtures, and the addition of sprinkler systems. Sprinkler systems will include the associated site work to bring fire water to the buildings, and the expansion of each building’s footprint to accommodate risers. Sprinkler systems are required due to the change in occupancy under the Life Safety code from Hotel to Apartment.

Two units will also require interior renovations to be fully ADA compliant. The provisions of the Fair Housing Act (FHA) accessibility requirements will apply to remaining



*UF Center for Outdoor Recreation and Education*



*GHA Oak Park Hi-Rise Site Improvements*



*City of High Springs Farmer’s Market Pavilion*





*NFRV Center Pointe Commons Renovation*



*City of High Springs Farmer's Market Pavilion*



*Santa Fe College  
Building E Auditorium Renovation*

units. Site accessibility will need to be addressed. Parking will require fully ADA compliant spaces for each accessible unit, and accessible routes throughout the site will need to be provided. There is an alternate requested for a generator to provide emergency power to the site.

### **Project Approach**

Of the choices to be made as this project progresses, one of the most critical will be the selection of design professionals who will ensure that the renovated property serves its purpose effectively and for a long time to come. Our team is already equipped with intimate knowledge and understanding of this property and has already documented and prepared Building Information Modeling (BIM) files of the entire site giving our team a head start on the design tasks that this project represents. We also understand the preferences of the County's facilities and maintenance personnel. With this existing knowledge, based on past experience, our team can hit the ground running to deliver design documents quickly and efficiently.

Our team has a solid track record of responsiveness to the county's design needs and deadlines, and this project will be prioritized in our scheduling, ensuring that our internal deadlines are set to support the overall project timeline and critical milestones as needed to meet the schedule of deliverables.

The best way to ensure the efficiency and timeliness of the design process is to establish open communication between the design team, the Owner's Representative(s), User Groups, Maintenance Staff, Construction Manager (if appropriate), and Permitting Authorities to ensure that all decision-makers are in agreement on project specifics so that questions/concerns can be addressed quickly and completely. We will listen to all project stakeholders to set a course through the design process that ensures the best possible outcome for everyone. By regularly requesting reviews and inputs we can minimize surprises or misunderstandings. Throughout design and construction; all minutes and written documentation will be maintained to document meetings, questions, and decisions.

### **Programming, Budget, and Scheduling**

As noted in section 8.2.1 of the RFP, we will advise on any conflicts we identify between the project scope, budget, quality, and timeline making recommendations for any additional information or services that may be needed. We will then take the lead in producing documentation that records the Program Requirements for reference

during the remainder of the design and construction process. These early tasks will also set the timeline for the entire process, from programming to completion of the facility. As described above, we will adjust the design schedule as needed to meet the needs and goals of the County.

### **Preliminary/Schematic Design**

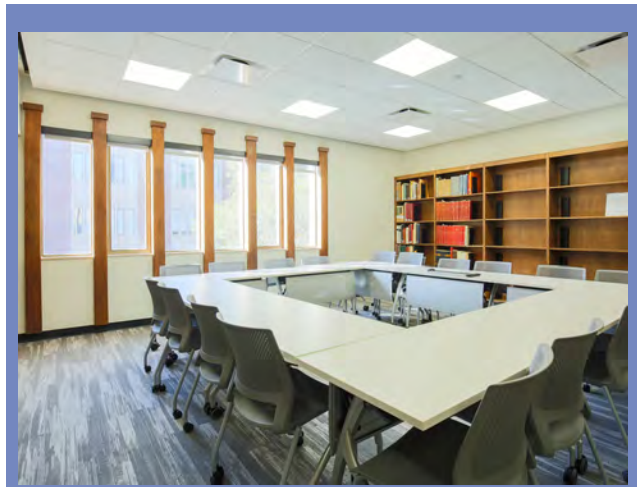
We feel strongly that our experience and previous documentation on this property will provide us with a head start on the design. This will permit time for us to document the project even more thoroughly, leading to a smoother construction phase.

Using Revit, the Design Team will develop a scoping document that describes all the desired renovations to buildings and the site. This will include plans, narratives, sketches, product data, and other material as needed to represent the project scope. Drawings will minimally include preliminary plans to describe renovations required to meet Accessibility requirements. During this phase, we will also prepare a preliminary summary of applicable building codes. This **Code Summary** will be revisited regularly throughout the design process, to ensure compliance with applicable regulations. As this work is accomplished, we will develop a preliminary construction cost analysis making any appropriate design changes to maintain the budget. If desired, we can produce **conceptual renderings** of the project, which can be used to communicate the general design intent to the public, or simply for use by County staff.

There are many options for every building system and our job is to deliver the best combination of those systems, ensuring that you receive the highest project value for the given budget, considering future energy and maintenance costs as an integral part of the process.

### **Design Development**

Upon review of the Schematic Design, the Design Team will proceed with the Design Development effort. This is when specific building envelope upgrades or systems are identified, equipment is laid out, HVAC, power, and lighting systems are chosen. Schedules will be developed for doors and finishes. Design Development documents will include any adjustments requested based on the schematic design documents, plus typical details, Building Sections, HVAC Line diagrams, preliminary power, lighting layouts, and other elements that may be in development. We will also have produced an outline specification, and some specification sections may be nearly completed at this stage.



*University of Florida  
Architecture and Fine Arts Library Renovation*



*GHA Oak Park Hi-Rise Site Improvements*



*UF Center for Outdoor Recreation  
and Education*



*NFRV Center Pointe Commons Renovation*



*UF Center for Outdoor Recreation  
and Education*



*City of Macclenny Fire Station No. 1*

A list of potential direct purchase items can be developed at this time. If a Construction Manager has been retained for pre-construction services, we will review the construction cost with them and make appropriate adjustments if necessary. Otherwise, the design team will update our cost analysis based on material quantities and established unit costs.

### **Construction Documents**

The Brame Heck Architects, Inc., team takes pride in our ability to prepare drawings and specifications for construction that are clear, complete, comprehensive, and integrated. During the construction documents phase, the specifications and drawings are tailored to comply with County standards. Documents will be refined and drawings coordinated with specifications. Specific details will be added and schedules fleshed out for doors, finishes, hardware, painting, and other elements.

### **Owner Direct Purchase**

Given the quantity and frequency of our work with Governmental, Higher Education, and Institutional clients that can benefit from the tax savings of the Owner Direct Purchase (ODP) procedure, our team is experienced in this process. To most effectively reap the potential savings in cost and lead time, the design team will have thorough coordination with the 100% Construction Documents such that all specifications, sizing, and electrical connections are known at the time this equipment is ordered. Additionally, the Design Team will work in close cooperation with the Constructor and equipment vendors to identify these opportunities and support the submittal review and approval process which may take place even before the respective subcontractors for the affected disciplines are on the project. Our team is very familiar with the benefits and challenges of the ODP process and feel that this approach can potentially provide beneficial cost savings to the County.

### **Construction Administration**

During construction, we will monitor the Constructors' adherence to the construction documents. Project meetings will be held regularly. We always review pay requests and change order proposals, and respond quickly to any Contractor Requests for Information (RFI). We will issue any clarifications to the documents as Architect's Supplemental Instructions (ASI) keeping a continually updated record of these changes for inclusion in a set of record documents to be delivered at the end of the project. We will also track and review all submittal

information, including shop drawings, to ensure the products and materials installed comply with the specifications and the projects' selected sustainability requirements and goals.

We take pride in our ability to respond to field conditions promptly and keep the project moving, while also ensuring that work is proceeding according to the documents. Our goal is to respond to RFI's within 24 hours, and most submittals are reviewed and returned within 1-2 days of receipt.

We constantly work to keep all stakeholders informed throughout construction. Many times, building users will notice issues they would like to change only after construction has started, but many refinements can still be made at this stage, as long as the lines of communication are kept open.

During the Punch List phase of the work, we encourage an Owner's representative to accompany us as the list is generated. This allows a comprehensive, single document to be presented to the Construction Manager.

**Closeout**

In addition to our own comprehensive set of requirements, the County's specific needs will be included within the specification section for Project Closeout. During the early part of the construction process, our office will prepare and present to the Construction Manager a detailed summary listing of all of the required items from all sections of the specifications and/or required to achieve and be awarded the selected level of sustainability certification. This includes final lien releases, operations and maintenance manuals, warranties, etc. This avoids both confusion and missing elements when the actual documents need to be submitted.

**Post Occupancy**

Our main goal is the satisfaction of the Owners and Users of the buildings we design. We will always be prepared to revisit a completed project to assist with troubleshooting and solving any issues that arise after building occupancy. This includes anything that may surface during the warranty period and beyond.

**Workload**

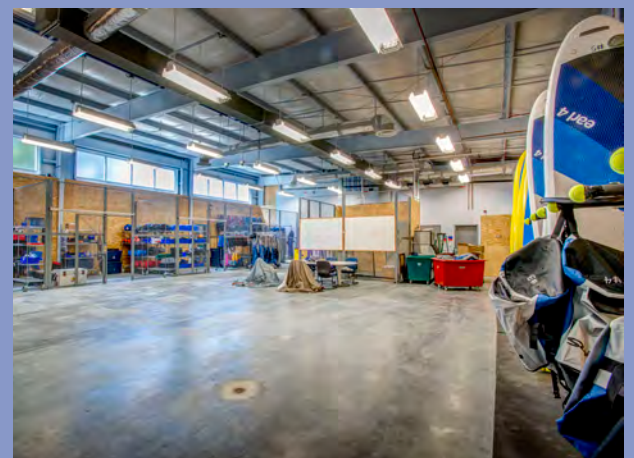
We anticipate that our current design work will be moving into construction within the next two to three months allowing this project to be well-timed relative to our current workload.



*Santa Fe College  
Building E Auditorium Renovation*



*NFRV Center Pointe Commons Renovation*



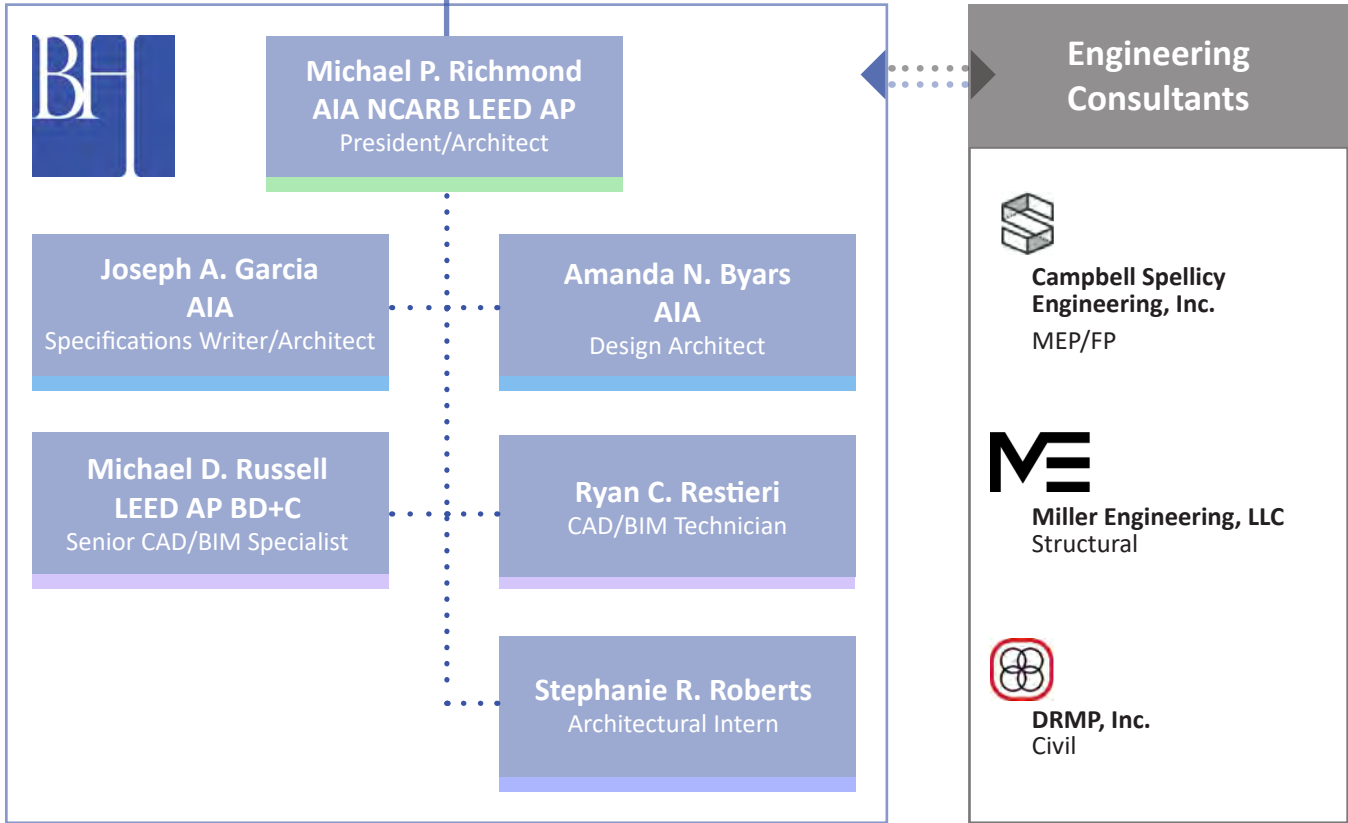
*UF Center for Outdoor Recreation  
and Education*



**TAB 3.3**

**QUALIFICATIONS AND STAFF**

**Alachua County**



- Principal Architect
- Licensed Individuals
- Unlicensed Senior Staff
- Unlicensed Junior Staff



### **Workload**

We currently have 25 active projects in our office. Of these, twelve (12) are under construction or bidding. Of the work we currently have in progress, only three projects are expected to be still active after March of 2022. Therefore, the work associate with this project will be well-timed with respect to our workload; staffing in our office will be immediately available to begin work on this project. More detailed information can be found in **section 3.5** regarding our workload. Our engineering consultants also report ample staffing available to give the Budget Inn Conversion project the necessary attention.

### **The Brame Heck Team**

Brame Heck Architects, Inc. (BHA), includes six professional personnel plus support staff. Based in our downtown Gainesville office, BHA has contributed to the architectural landscape of Gainesville, Alachua County, and North Central Florida for over 100 years. Our office remains at the forefront of CAD/BIM delivery technology and are fully integrated with our consulting engineers using cloud-based models. Our firm has expertise in all phases of design and construction, as well as, a wide range of project typologies and sizes, including renovations, additions, and new construction. We have ample resources necessary to provide the necessary attention to this project and will have no difficulty in meeting the County's needs in a timely manner.

Principal **Michael Richmond, AIA, NCARB, LEED AP**, joined Brame Heck Architects, Inc., in January of 2015 and has led the firm since March of 2016. In that time, Mr. Richmond has overseen well over 100 projects including the new \$5.4M Parish Life Center at Holy Faith Catholic Church, a major \$2.9M renovation of the E Building Auditorium at Santa Fe College, and dozens of smaller projects for Alachua County, Hernando County, Columbia County, the University of Florida, Santa Fe College, as well as many other public and private clients. In assuming the responsibility for maintaining our firm's legacy of quality design service, Mr. Richmond strives to provide exemplary service to our clients, the design profession, and our community. Prior to Brame Heck Architects, Inc., his professional experience was primarily with the Gainesville firms of Karl Thorne Associates and Jackson-Reeger Architects, where he honed his design and management skills on large K-12 campus projects in Alachua and Palm Beach Counties, and then as Project Architect for the new School of Journalism building at FAMU in Tallahassee. From 2007-2010, he served as a Project Architect at Yost Grube Hall Architecture in Portland OR, where led the Design Team on the new San Luis II Land Port of Entry complex in San Luis AZ for United States' General Services Administration (GSA) and also on renovations to the US Embassy and Chief of Mission Residence in Hanoi, Vietnam for the US State Department. **Mr. Richmond will be your primary liaison on all matters regarding this project. Should he not be available, Mike Russell will be the alternate point of contact.**

CAD/BIM/Revit Specialist **Michael Russell, LEED AP BD+C**, oversees document production in our office, maintains our office drawing standards, and provides Project Management on many of our projects. Mr. Russell has been with the firm for over 20 years and has completed design documentation for thousands of projects of all sizes and complexities. Mr. Russell is assisted by BIM/CAD technician **Ryan Restieri**, who applies his Revit skill set not only to regular document production but also to preparing our renderings and visualizations.

Project Architect **Joseph Garcia, AIA**, prepares project specifications, reviews our designs for building envelope performance, and also provides project management on select projects. Mr. Garcia would be the second alternate contact for the Budget Inn complex, in the event neither Mr. Richmond nor Mr. Russell are available.

**Amanda Byars, AIA**, serves as a Project Architect, Designer, and Project Manager, specializing in coastal construction, residential projects, and BIM Design. Ms. Byars is a certified Revit expert and is also fluent in ArchiCad. She came

to our firm in 2018 after spending the first five years of her career at Guy Peterson's Office for Architecture (OFA) in Sarasota, FL. While not specifically assigned to this project, Ms. Byars will certainly have design input in our highly collaborative studio/office environment.

Our Office & Marketing Manager, **Kym Hodges**, is the newest member of our team. Ms. Hodges joins us after eight and half years as an Executive Assistant at the University of Florida. She oversees all business aspects of our office including but not limited to billing, payments, scheduling, marketing, and IT tasks.

**Individual team members' resumes are included below in Section 3.4, outlining the particular experience and expertise of each team member.**

#### **Grant Funded Projects**

Our team experience with grant-funded projects includes:

- 1) DRMP's work on the Wooton Wonderland for the City of Tavares, which had a budget of approximately \$1M, with \$650K coming from a CDBG. This project included reconstruction of a ±1 acre community playground including splash pad renovations, modern play surfacing, landscaping, seaplane themed equipment, and ADA upgrades.
- 2) Brame Heck and Campbell Spellicy's design of the Farmer's Market Pavilion for the City of High Springs, FL. This project had a budget of \$283,000 which was funded by a USDA grant.
- 3) Brame Heck's design and construction administration for Fire Station #1 for the City of Macclenny, which was also funded by a USDA grant process, with a budget of approximately \$1.5M.





For mechanical, electrical, plumbing, and fire protection design engineering, **Campbell Spellicy Engineering, Inc.**, currently has seven full time and three part time staff working at their Gainesville, FL office, which is about seven miles from the project site. These ten team members have delivered 265 project designs since 2017 on projects totaling over \$65M. On average, the firm delivers 1.4 projects to their clients per week, and at any given time there is an average of over 55 active projects in either predesign, design, construction, or closeout. They are able to provide this volume of work not only by having very talented and dedicated personnel, but by implementing and leveraging technology and software solutions that streamline project management, ensure high quality control, and automate routine processes. They have built internal enterprise software that significantly improves their ability to brainstorm, calculate, analyze, and design MEP systems that are tailored for institutional clients. This enables the team to focus their real effort and creative abilities on finding uniquely efficient solutions and delivering reliable systems design. Under **President Kevin Spellicy, PE**, Campbell Spellicy Engineering, Inc., provided complete MEP+FP and communications design services on the Alachua County Public Defender's office.



**Miller Engineering, LLC** is a full-service structural engineering firm on commercial, institutional, and industrial projects, as well as providing third party inspections, reports, and evaluations. Miller Engineering, LLC has had full Revit-integrated design service since 2008, and is cloud-integrated with the rest of our team through BIM360. Located in Jacksonville, FL, **Mark Miller** has been providing structural design services throughout North Central Florida for over 35 years.



Regarding civil engineering, **DRMP, Inc.**, has experience in managing design, planning, and permitting which ranges from community parks to streetscape improvements, utility upgrades, and site designs. Their team of highly qualified professionals, including **David Sowell, PE**, understands the levels of coordination required between numerous agencies to design and develop such facilities. As a team working together, they know how to properly plan for the environment, pedestrians, and open space. Overall, they are comprised of engineers, surveyors, stormwater management specialists and lighting specialists that value community aesthetics. DRMP, Inc., strives to provide each client with comprehensive professional and technical expertise to develop innovative solutions for a wide range of projects. They also highlight how being a successful firm in this industry is not solely based on their capabilities to design, survey, or study, but to incorporate sustainability into their projects and enhance the quality of life in the communities in which they serve. DRMP, Inc., believes it is the blending of all of these elements that truly differentiates them from competitors.

**Individual resumes for subconsultants team members are included below in Section 3.4.**

## PROJECT PROFILE



### GAINESVILLE HOUSING AUTHORITY OAK PARK HI-RISE SITE IMPROVEMENTS

#### CLIENT

Gainesville Housing Authority

#### CONTACT

Vince Marino  
(352) 334-4002

#### SCOPE

ADA Compliance  
Sitework  
Parking Spaces  
Gardens  
Relocation of Waste Management  
Hardscaping

#### CONSTRUCTION COST/BUDGET

\$578,000.00 (Project Cost)

#### SIZE

NA

#### COMPLETION DATE

September 5, 2014

#### LANDSCAPE ARCHITECT

Buford Davis + Associates

#### CIVIL ENGINEER

Dyer, Riddle, Mills & Precourt, Inc.

#### DESIGN SERVICES

Programming  
Architectural Design  
Engineering Design  
Construction Administration



Renovations to modernize the site and provide the tenants with an outdoor space they will more likely utilize were completed for the Gainesville Housing Authority. The proposed improvements included additional parking spaces, increased gardening space, improved connectivity to CVS, relocation of solid waste receptacles, general hardscape reconfiguration/improvements, a detached covered entry, and stormwater management.

CITY OF HIGH SPRINGS FARMER’S MARKET PAVILION

CLIENT

City of High Springs

CONTACT

Jennifer Stull  
(386) 454-4089

SCOPE

Farmer’s Market  
Open Air Pre-Engineered Metal Building  
Site Improvements  
ADA Accessible Parking  
USDA Grant Funding Requirements

CONSTRUCTION COST/BUDGET

\$265,000.00 (Project Cost)

SIZE

3,131 square feet

COMPLETION DATE

September 29, 2020

MEP ENGINEER

Campbell Spellicy Engineering, Inc.

STRUCTURAL ENGINEER

Wayland Structural Engineering

CIVIL ENGINEER

Gmuer Engineering, LLC

DESIGN SERVICES

Programming  
Architectural Design  
Engineering Design  
Construction Administration



The City of High Springs proposed the development of a one story farmer’s market pavilion or an open air engineered metal building. This was constructed on a parcel in downtown High Springs between the Chamber of Commerce building and Northeast Second Street. Minor site improvements occurred to accommodate accessible parking and any USDA requirements. The foundation is conventional reinforced concrete footings and slab-on-grade bearing on sandy soils. Subconsultants assisted Brame Heck Architects, Inc., with an associated parking lot, driveway connections, stormwater management, and utility service connections.

## PROJECT PROFILE



### CITY OF MACCLENNY FIRE STATION NO. 1

#### CLIENT

City of Macclenny, Florida

#### CONTACT

Phil Rhoden  
(904) 259-6261

#### SCOPE

Offices  
Dormitories  
Kitchen  
Living/Dining Area  
Vehicle Bays

#### CONSTRUCTION COST/BUDGET

\$1,462,146.00 (Project Cost)

#### SIZE

11,868 square feet

#### COMPLETION DATE

December 15, 2015

#### MEP ENGINEER

Moses & Associates, Inc.

#### STRUCTURAL ENGINEER

Sputo & Lammert Engineering, LLC

#### CIVIL ENGINEER

Darabi and Associates, Inc.

#### LANDSCAPE ARCHITECT

Burford Davis + Associates

#### DESIGN SERVICES

Programming  
Architectural Design  
Engineering Design  
Construction Administration



The Macclenny Fire Rescue Department needed a larger building to house their fire rescue, emergency management, hazmat, and water rescue divisions. Located across from the City of Macclenny City Hall, the new station serves as the City's Fire Station No. 1. This single-story building also provides a complete living area for the firefighters with separate sleeping quarters for the men and women. The vehicle area consists of three 78'-8" deep bays. A full range of support areas are included in the design.

# PROJECT PROFILE



## TIVOLI RESTORATION OF BUILDINGS 5 AND 6

### CLIENT

Emmer Development Corporation

### CONTACT

Shane Buchyn  
(352) 376-2444

### SCOPE

Apartments/Family Building  
Residential  
Demolition/Rebuild

### CONSTRUCTION COST/BUDGET

\$5,000,000.00 (Project Cost)

### SIZE

38,600 square feet

### COMPLETION DATE

November 30, 2016

### MEP ENGINEER

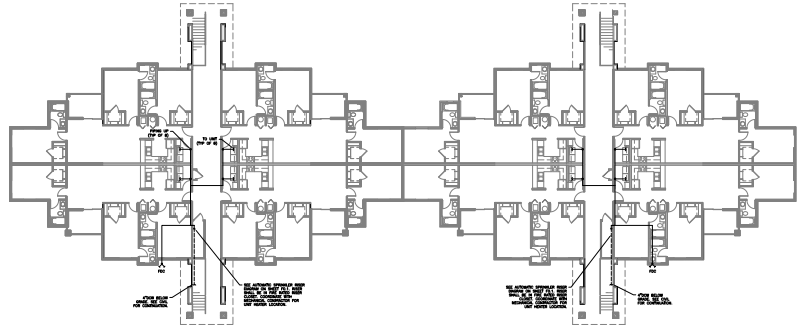
Moses & Associates, Inc.

### STRUCTURAL ENGINEER

Sputo & Lammert Engineering, LLC

### DESIGN SERVICES

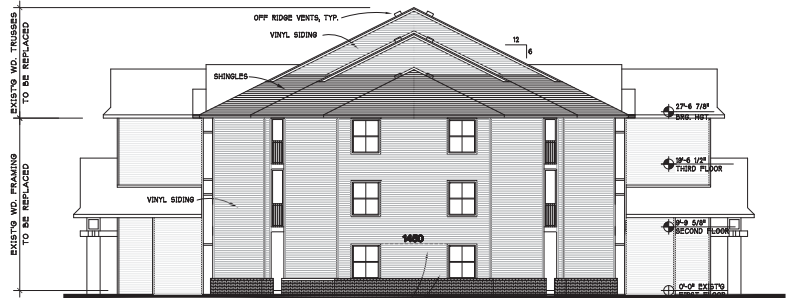
Programming  
Architectural Design  
Engineering Design  
Construction Administration



THREE BEDROOM APARTMENTS FIRST FLOOR PLAN  
SCALE: 1/8" = 1'-0"



COMBINED THREE BEDROOM APARTMENTS FRONT & REAR ELEVATIONS- FULL BRICK MANSARD  
SCALE: 1/8" = 1'-0"



THREE BEDROOM APARTMENTS- BUILDING  
SIDE ELEVATION - (BOTH SIDES)  
SCALE: 1/8" = 1'-0"

Considered to be one building, Buildings 5&6 in the Tivoli apartment community is a rebuild project of an existing fire- and water-damaged structure. This project consists of 24 three-bedroom apartment units that each include 1,315 sf of enclosed area and 90 sf of a porch/balcony space, Overall, the reconstructed building equates to 13,308 sf on the first floor, 12,880 sf on the second floor, and 12,412 on the third floor, totaling to 38,600 sf of rebuilt area.



## PROJECT PROFILE



### UNIVERSITY OF FLORIDA CENTER FOR OUTDOOR RECREATION AND EDUCATION (CORE)

#### CLIENT

University of Florida

#### CONTACT

Gary Zetrouer  
(352) 273-2444

#### SCOPE

Offices  
Retail  
Classroom  
Meeting Room  
Equipment Storage Space

#### CONSTRUCTION COST/BUDGET

\$1,478,361.00 (Project Cost)

#### SIZE

6,119 square feet

#### COMPLETION DATE

July 25, 2016

#### MEP ENGINEER

Campbell Spellicy Engineering, Inc.

#### STRUCTURAL ENGINEER

Sputo & Lammert Engineering, LLC

#### CIVIL ENGINEER

JBPro, Inc.

#### DESIGN SERVICES

Programming  
Architectural Design  
Engineering Design  
Construction Administration



The University of Florida's Travel, Recreation, and Outfitters Programs required a new point of sale space large enough to house their rental outdoor gear and host outdoor-related skills workshops. The new 6,119 sf facility included offices, retail/point of sale space, a classroom/meeting room, and equipment storage area. The selected site was located in an area with poor soils, requiring extensive remediation and structural foundation. Design duration included re-design to change from a masonry building to a pre-engineered metal building. It was designed to fit an existing campus context. The project also included programming and user surveys, significant space planning, and strict budgetary constraints. The building combines spaces for interacting with the public with office and educational spaces.

# PROJECT PROFILE



## NORTH FLORIDA RETIREMENT VILLAGE CENTER POINTE COMMONS RENOVATION

### CLIENT

North Florida Retirement Village

### CONTACT

Sharon Breitinger  
(352)273-4023

### SCOPE

Lobby/Reception  
Dining Room  
Bistro  
Chapel  
Hair Salon  
Library  
Conference Room

### CONSTRUCTION COST/BUDGET

\$1,640,508.07 (Project Cost)

### SIZE

NOT SURE square feet

### COMPLETION DATE

August 25, 2020

### MEP ENGINEER

Mitchell Gulledge Engineering, Inc.

### STRUCTURAL ENGINEER

Miller Engineering, LLC

### LANDSCAPE ARCHITECT

Manley Design, LLC

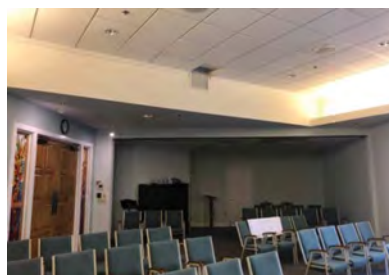
### DESIGN SERVICES

Programming  
Architectural Design  
Engineering Design  
Construction Administration



*Before*

*After*



Brame Heck Architects, Inc., provided design and construction administration services for a renovation at North Florida Retirement Village's Center Pointe Commons. This renovation provided a massive overhaul to the lobby/reception area, dining room, bistro, chapel, hair salon, library, and a conference room within the facility. Our team performed a widespread survey of the user group to determine user priorities and preferences; the design team accommodated numerous owner-requested changes during construction completing the renovation on-time and on budget.





**TAB 3.4**

**ABILITY OF PROFESSIONAL  
PERSONNEL**





The design team we are proposing for the Budget Inn complex includes two architects, mechanical engineers, electrical engineers, and structural engineering consultants. These professionals possess a wealth of experience in the construction industry, including housing and residential projects, renovations and additions, ADA upgrades, energy upgrades, and site infrastructure design.

Our success working together with this team comes not only from trusting each other's design expertise but also from our constant and open lines of communication. The individual resumes below outline the individual team members' relevant experience.

## MICHAEL P. RICHMOND

AIA NCARB LEED AP



PRESIDENT,  
ARCHITECT

### EDUCATION

Harvard University Graduate School of Design,  
Master of Architecture, 1991

University of Florida, Bachelor of Design, 1987

### REGISTRATIONS

Florida Registration No. AR91268

Oregon Registration No. 5363

New Mexico Registration No. 6163

### PROFESSIONAL ORGANIZATIONS

American Institute of Architects Gainesville

AIA Gainesville Board President 2019

NCARB Member

LEED Accredited Professional

Society of Building Science Educators Member  
2010-present

### COMMUNITY

Alpha Rho Chi Professional Architectural Fraternity

University of Florida Campus Sustainability  
Committee Member, 2011-2014

Member of AIA Committee on the Environment  
(COTE) – Portland Chapter 2009-2010

Gainesville Modern Volunteer

Prairie Creek Conservation Cemetery Volunteer

### EXPERTISE

Architecture	21 years
Design	35 years
Sustainable Design	25 years
Building Technologies	19 years
Project Management	30 years
Construction Admin	27 years
AutoCAD	35 years
Revit	13 years

### PUBLICATIONS

“The Second Street Bakery”

*Florida/Caribbean Architect, Spring 2007*

“Atriums and Energy”

*College Planning & Management, July 2010*

Mick Richmond has worked in the construction industry as an architect, designer, and educator for over 32 years. He has accumulated a wide range of architectural experience; working on new buildings, tenant fit-outs, renovations, and additions on project types ranging from institutional facilities to primary, secondary and higher education, commercial, and residential. He has carried projects through all phases from Programming through Construction Administration and Post-Occupancy Evaluation. Clients on these projects have included universities, municipal/county governments, homeowners, school districts, business owners, the GSA, and the US State Department. Mr. Richmond serves as Principal-in-Charge on all active projects, and oversees all work in the firm from concept to completion.

He has also taught design studios and environmental technology courses at the University of Florida, and a graduate design studio at the University of Oregon. For much of his career, his focus has been on sustainability and the built environment- specifically as it relates to the effects of building design on energy consumption. He has coordinated post occupancy evaluation (POE) studies of existing buildings; gathering information about energy performance, water usage, indoor environmental quality and thermal comfort in order to assist building owners with decisions regarding their buildings, and to carry lessons learned from these exercises forward to future building projects.

### RELEVANT PROJECT EXPERIENCE

- North Florida Retirement Village Center Pointe Commons Renovation, Gainesville, FL- Architect, Project Manager
- High Springs Farmer’s Market Pavilion, High Springs, FL - Architect, Project Manager
- City of Macclenny Fire Station No. 1, Macclenny, FL- Architect, Project Manager
- UF Center for Outdoor Recreation and Education, Gainesville, FL - Architect, Project Manager
- UF Architecture and Fine Arts Library Renovation, Gainesville, FL - Architect, Project Manager
- UF Health Science Center Library Renovation, Gainesville, FL - Architect, Project Manager
- UF Chemistry Laboratory Building Room C130 Remodeling, Gainesville, FL- Architect, Project Manager
- UF Smathers East Library Room 100/110A Renovation, Gainesville, FL - Architect, Project Manager
- UF SW Recreational Facility- Room 120A Renovation, Gainesville, FL- Architect, Project Manager
- UF IFAS Building 403 Renovation, Gainesville, FL - Architect, Project Manager
- UF Bryan Hall Repairs, Gainesville, FL - Architect, Project Manager
- UF University Auditorium Cupola Repairs, Gainesville, FL- Architect, Project Manager
- UF Reid and Yulee Stairway and Reroofing, Gainesville, FL- Architect, Project Manager
- Santa Fe College E Building Auditorium Renovation, Gainesville, FL- Architect, Project Manager

## JOSEPH A. GARCIA

AIA



ARCHITECT,  
SPECS.  
WRITER

### EDUCATION

Miami-Dade College, Associate of Science in Architectural Technology, 1975

### PROFESSIONAL ORGANIZATIONS

American Institute of Architects Gainesville

### COMMUNITY

Florida Architects Political Action Committee

AIA Gainesville UF School of Architecture Golf Tournament Director

AIA Florida Convention Golf Tournament Chair

### EXPERTISE

Architecture	45 years
Project Management	31 years
Construction Admin	41 years
Building Technologies	41 years

### OTHER PROFESSIONAL EXPERIENCE

Prior Project Manager for UF Planning, Design, and Construction 2010-2018

Joe Garcia has worked in the construction industry as an architect, designer, and project manager for over 45 years. He has accumulated a wealth of experience and project knowledge; working on tenant fit-outs, renovations, and additions on project types ranging from institutional facilities to primary, secondary and higher education, commercial, residential, and hospitality. Clients on these projects include universities and colleges, homeowners, school districts, municipal/county governments, federal and military, business owners, and hospitality companies such as Walt Disney World. He has carried projects through all phases from Programming through Construction Administration and Post-Occupancy Evaluation, and possesses the ability to put a building together, as well as take it apart. Mr. Garcia serves as an Architect and Specifications Writer for the firm.

### RELEVANT PROJECT EXPERIENCE

- North Florida Retirement Village Center Point Commons Renovations, Gainesville, FL- Specifications Writer, Construction Administrator
- High Springs Farmer's Market Pavilion, High Springs, FL- Specifications Writer, Construction Administrator
- Alachua County Civil Courthouse Fourth Floor Renovations, Gainesville, FL- Specifications Writer, Construction Administrator
- Alachua County Jail Showers, Gainesville, FL- Specifications Writer, Construction Administrator
- Alachua County Budget Inn Fire Sprinklers, Gainesville, FL - Specifications Writer, Construction Administrator
- Santa Fe College E Building Auditorium Renovation, Gainesville, FL- Construction Administrator

### INDIVIDUAL PROJECT EXPERIENCE

- UF Center for Outdoor Recreation and Education, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Architecture and Fine Arts Library Renovation, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Chemistry Laboratory Building Room C130 Remodeling, Gainesville, FL- Project Manager for UF Planning, Design, and Construction
- UF Rhines Hall Academic Advising Suite, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Criser Hall VP Enrollment Management Suite, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Health Outcomes and Policy Modularity, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Innovation Academy Classroom 302, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Marston Library Ground Floor Renovation, Gainesville, FL- Project Manager for UF Planning, Design, and Construction
- UF Physical Plant Division Florida Gym Reroofing, Gainesville, FL - Project Manager for UF Planning, Design, and Construction
- UF Biologix Warehouse Remodeling, Alachua, FL- Project Manager for UF Planning, Design, and Construction

## MICHAEL D. RUSSELL

LEED AP BD + C



SENIOR  
CAD/BIM  
SPECIALIST

### EDUCATION

Asheville-Buncombe Technical Community College,  
Associate of Applied Science in Mechanical Drafting  
and Design Technology, 1989

Sheffield School of Interior Design, Diploma, 2005

### PROFESSIONAL ORGANIZATIONS

LEED Accredited Professional

### COMMUNITY

Grace Baptist Church

### EXPERTISE

Interior Design	15 years
Sustainable Design	8 years
Project Management	9 years
Construction Admin	15 years
AutoCAD	31 years
Revit	11 years

### PUBLICATIONS

International Competition for Treehouse Designs,  
Top 100 of 500 Structures Submitted

*Treehouses in Paradise: Fantasy Designs for the  
21st Century* by David Greenberg, *Summer 2006*

### LEED PROJECTS

UF 365 Corry Village Commons Replacement  
**Gold LEED**

Santa Fe High School Science Classroom Building  
**Silver LEED**

Mike Russell has worked in the professional industry as a project manager and CAD operator for over 25 years, with an invaluable skill set as a LEED AP BD+C accredited professional with USGBC. He has accumulated a wide range of technical experience; drafting for tenant fit-outs, renovations, and additions on project types ranging from institutional facilities to primary, secondary and higher education, commercial, and residential. He has overseen and/or prepared Construction Documents for projects in the firm for over two decades. As the project develops into the final stages of documentation, he coordinates and communicates with the other disciplines in order to make the working set harmonious for the builders to understand. Clients on these projects have included universities, municipal/county governments, homeowners, school districts, business owners, the GSA, and the US State Department. Mr. Russell serves as Lead Senior CAD/BIM Specialist on all active projects.

### RELEVANT PROJECT EXPERIENCE

- North Florida Retirement Village Center Pointe Commons Renovation, Gainesville, FL- Senior CAD/BIM Specialist
- Oak Park Hi-Rise Site Improvements, Gainesville, FL- Senior CAD/BIM Specialist
- High Springs Farmer's Market Pavilion, High Springs, FL- Senior CAD/BIM Specialist
- City of Macclenny Fire Station No. 1, Macclenny, FL- Senior CAD/BIM Specialist
- UF Center for Outdoor Recreation and Education, Gainesville, FL - Senior CAD/BIM Specialist
- Tivoli Restoration of Buildings 5 and 6, Oviedo, FL- Senior CAD/BIM Specialist
- UF Architecture and Fine Arts Library Renovation, Gainesville, FL - Senior CAD/BIM Specialist
- UF Marston Library Ground Floor Renovation, Gainesville, FL- Senior CAD/BIM Specialist
- UF Health Science Center Library Renovation, Gainesville, FL- Senior CAD/BIM Specialist
- UF Chemistry Laboratory Building Room C130 Remodeling, Gainesville, FL- Senior CAD/BIM Specialist
- UF Smathers East Library Room 100/110A Renovation, Gainesville, FL - Senior CAD/BIM Specialist
- UF SW Recreational Facility- Room 120A Renovation, Gainesville, FL- Senior CAD/BIM Specialist
- UF IFAS Building 403 Renovation, Gainesville, FL - Senior CAD/BIM Specialist
- UF University Auditorium Cupola Repairs, Gainesville, FL- Senior CAD/BIM Specialist
- UF Reid and Yulee Stairway and Reroofing, Gainesville, FL - Senior CAD/BIM Specialist
- Santa Fe College E Building Auditorium Renovation, Gainesville, FL- Senior CAD/BIM Specialist

RYAN C. RESTIERI



C A D / B I M  
T E C H N I C I A N

**EDUCATION**

University of Florida, Master of Architecture, 2021

University of Florida, Bachelor of Design in Architecture, 2019

**PROFESSIONAL ORGANIZATIONS**

Prior Graduate Teaching Assistant at the University of Florida School of Architecture 2019-2021

**EXPERTISE**

Architecture	2 years
Design	2 years
Project Management	1 year
AutoCAD	5 years
Revit	3 years

**PUBLICATIONS**

“UF Architrave” Undergraduate Student Publication of Work  
2016-19

“UF Vorkurs” Graduate Student Publication of Work  
2019-21

Ryan Restieri has worked with the firm, starting as an intern, for almost 3 years. He has accumulated a wide range of experience through his recent education and career; drafting, designing, and rendering for tenant fit-outs, renovations, and additions on project types ranging from institutional facilities to primary, secondary and higher education, commercial, and residential. He has assisted Mr. Russell in preparing and/or finishing Construction Documents. Clients on these projects have included universities, municipal/county governments, homeowners, school districts, business owners, the GSA, and the US State Department. Mr. Restieri now serves as CAD/BIM Technician for the firm.

**RELEVANT PROJECT EXPERIENCE**

- North Florida Retirement Village Center Point Commons Renovations, Gainesville, FL- Architecture Intern
- Eastside High School Auditorium Renovation, Gainesville, FL - Architecture Intern
- Buchholz High School Auditorium Renovation, Gainesville, FL- CAD/BIM Technician
- Baby Gator Conceptual Design/Renderings, Gainesville, FL- CAD/BIM Technician
- Alachua County Budget Inn Fire Sprinklers, Gainesville, FL- CAD/BIM Technician
- Myers & Briggs Foundation Building New Office Conceptual Design, Gainesville, FL- CAD/BIM Technician

## Resume of

## KEVIN M. SPELLICY, PE, LEED AP

President / Mechanical Engineer



### EDUCATION

University of Florida, BSME, 2009

### REGISTRATION

State of Florida (PE 76968)

State of Georgia (PE 040768)

State of Louisiana (PE 40686)

LEED AP Building Design + Construction

### PROFESSIONAL AFFILIATIONS

Green Building Certification Institute

U.S. Green Building Council

NCEES

American Society for Plumbing Engineers

American Society of Heating and Air Conditioning Engineers, Inc.

National Fire Protection Association

Gainesville Chamber of Commerce

LinkedIn

### EXPERIENCE

Mr. Spellicy began working for Campbell Spellicy Engineering, Inc. in 2007 when he was a Mechanical Engineering student at the University of Florida. Now a professional Mechanical Engineer, an accredited LEED AP, and President of the firm, he specializes in Energy Modeling, Life Cycle Cost Analyses, and energy-efficient design. He consistently studies and expands his knowledge in order to continually improve his ability to design green. He is also very familiar with Building Information Modeling and utilizes Autodesk's MEP Revit Suite. Kevin has worked on many types of facilities such as educational, commercial, library, financial, museum, office, and recreational.

Mr. Spellicy is the primary liaison and coordinator, project manager, and the firm's principal.

### CONSULTING

Mr. Spellicy's consulting experience includes but is not limited to the following:

- **Power District, Catalyst (CRA) Warehouse Phase 1 – Shell & Infrastructure Design**, Gainesville
- **Power District, Catalyst (CRA) Warehouse Phase 2 – Site Buildout**, Gainesville
- **Marion County Fire Station 1, HVAC Study**, Ocala
- **Marion County Fire Station 17, HVAC Study**, Ocala
- **Marion County Wellness Center HVAC**, Ocala
- **Marion County Fire Station 1, HVAC**, Ocala
- **Gainesville Police Department, Walker Building HVAC Replacement**, Gainesville
- **Marion County Baseline Leachate Tank Farm**, Ocala
- **Clay Electric Administration Building**, Gainesville
- **Alachua County Animal Services Building Renovation**, Gainesville
- **Oak Hammock, Emergency HVAC and Generator Systems**, Gainesville
- **Van Fleet Hall, UF, HVAC Upgrade**, Gainesville
- **Santa Fe College, Building U Generator**, Gainesville
- **Freedom Community Center, Alachua County**, Gainesville
- **Alachua County Public Defender's Office (Court Support Services) Building**, Gainesville
- **Alachua County Criminal Courthouse, Emergency Power Reconfiguration**, Gainesville
- **Alachua County Fire Station 80, Hood Replacement**, Gainesville
- **Alachua County Civil Courthouse, Office Renovation**, Gainesville
- **Music Building, UF, Renovation**, Gainesville
- **Supervisor of Elections Office**, Gainesville
- **Newberry Branch Library Expansion & Renovation**, Newberry
- **Alachua County Fire Station 1, Storage Building HVAC**, Gainesville
- **Hague Fire Station, Garage HVAC**, Hague
- **Grinter Hall Renovations, UF**, Gainesville
- **Physical Plant Division Office Building, UF, Master Plan and Renovation**, Gainesville
- **Millhopper Branch Library Expansion**, Gainesville
- **Alachua County Administration Building, New Chiller**, Gainesville
- **Minor Projects, UF**, Various Florida Locations
- **Minor Projects, Department of Management Services**, Various Locations
- **Continuing Contracts, Alachua County Public Schools**, Various Locations
- **Continuing Contracts – City of Gainesville, CRA, GRU**



**CAMPBELL SPELLICY**  
ENGINEERING

Phone: (352) 372-6967  
Registry License: 8813  
www.campbellspellicy.com

PROFESSIONAL EXPERIENCE:

Mark Miller has over 33 years of professional engineering experience including structural design, contract administration, project management and inspections of a variety of project types. Project types include: Multi-story Office Buildings, Schools, University Buildings, Churches, Banks, Healthcare Facilities, Commercial Buildings, Warehouses, Industrial, Renovations and continuing service projects.

With project management duties on over 800 projects from small size to \$50 million plus Mr. Miller has a wealth of knowledge in engineering and project management gained over his many years performing structural engineering.



REPRESENTATIVE PROJECTS:

- **Cone Park Branch Library**  
Alachua County Library District | Gainesville, FL
- **Millhopper Branch Library Renovation & Addition**  
Alachua County Library District | Gainesville, FL
- **Appling County Courthouse Annex**  
Baxley, GA
- **Ocala Services Center**  
City of Ocala | Ocala, FL
- **St. James Building Renovation (City Hall)**  
Jacksonville, FL
- **St. Johns County Sheriff's Office Addition**  
St. Augustine, FL
- **City of Alachua Operations Center & Warehouse**  
City of Alachua | Alachua, FL
- **CCF - Building 14 Law Enforcement**  
College of Central Florida | Ocala, FL
- **SFC - Perry Center for Emerging Technologies**  
Santa Fe College | Alachua, FL
- **Ocilla Courthouse Renovations**  
Ocilla, GA
- **Colquitt County Courthouse Annex**  
Moultrie, GA
- **Volusia County Evidence Storage Facility**  
Daytona, FL

EDUCATION:

**University of Florida**  
Bachelor of Science Civil Engineering,  
with honors - 1986  
Master of Engineering - 1987

REGISTRATIONS:

**Florida Registrations:**  
Professional Engineer: No. 45319  
Special Inspector: No.1027

**Georgia Registration:**  
Professional Engineer: No. 24421

**National Registration:**  
SECB: No. 2328 - 0708

PROFESSIONAL AFFILIATIONS:

American Concrete Institute  
American Institute of Steel Construction  
American Society of Civil Engineers  
APA - The Engineered Wood Association  
Florida Structural Engineers Association  
Light Gauge Steel Engineers Association  
Steel Framing Alliance  
Structural Engineering Institute  
Structural Engineering Certification Board

EMPLOYMENT EXPERIENCE:

2019 to Present: Miller Engineering, LLC  
1988 to 2019: Structural Engineers Group  
and its Predecessor Firm

CERTIFICATIONS:

Duval County Public Schools SBE and MBE  
Alachua County Small Business Enterprise



**DAVID C. SOWELL, PE**  
*Senior Project Manager*



**VALUE ADDED TO PROJECT:**

- +Proven experience in both the public and private sector
- +Familiar with grant-funded projects
- +Extensive project experience with educational institutions

David C. Sowell, PE, is a Senior Project Manager focused on managing the needs of public and private clients and growing DRMP's presence in the region. His 18 years of technical experience includes construction management, roadway design, site planning, paving, grading, drainage and utility design. In addition to his technical experience, Mr. Sowell spent time in the public sector with the City of Gainesville Public Works Department where he administered roadway and water quality retrofit projects. This diverse experience has given David the ability to understand the needs of both public and private clients and tailor pragmatic solutions to the problems these different sectors typically face.

**Years of Experience**

18 Total  
8 With DRMP

**Professional Registration**

Professional Engineer  
No. 68531, Florida, 2007

**Certification**

FDEP Stormwater Erosion and Sedimentation  
Inspector No. 13529

**Education**

Bachelor of Science in Civil Engineering,  
University of Florida, 2003

**Professional Affiliations**

Construction Owners Association of America  
Builders Association of North Central Florida  
Urban Land Institute

**RELEVANT PROJECT EXPERIENCE**

**Wooton Wonderland, City of Tavares, Lake County, Florida:** Engineering Project Manager responsible for directing the engineering design, permitting, and construction administration for a 2-acre playground and splashpad portion of a large waterfront park on Lake Dora. The park was thematically design around a seaplane concept to follow the City's vision of being the seaplane capital of Florida. The park required an ADA updated design, complete renovation of existing playground facilities and overall infrastructure improvements. CDBG funding was secured to complement the design and landscape architecture plans for added value to the downtown infrastructure and amenities.

**Alachua County Church Conversion, Brame Heck Architects, Inc. for Alachua County, Florida:** Project Manager responsible for due diligence and feasibility review of an existing church for the purposes of converting it to a community support facility. Overall services include evaluating the existing site for compliance with ADA access, utility service, parking and drainage.

**Clay Electric District Office Demolition, Brame Heck Architects, Inc. for Clay Electric Cooperative, Inc., Alachua County, Florida:** Project manager responsible for developing demolition and retrofit plans for the demolition of the client's former district office in Keystone Heights.

**Elestial Sound, Brame Heck Architects, Inc. for Davis Hart, Gainesville, Florida:** Project Manager responsible for providing civil site design and permitting services for the redevelopment of a former internet gambling café and warehouse into an audio and visual haven for artists. The site was designed to preserve the industrial feel of the area by incorporating repurposed shipping containers and bio-swales into the site as functional creative areas.

**Millhopper Fire Station Feasibility, Brame Heck Architects for Alachua County Fire Rescue, Alachua County, Florida:** Project Manager responsible for determining the site design and permitting feasibility of locating a fire department in a scenic corridor and environmentally sensitive area. Support included presenting at several County Commission meetings.

**Canterbury Equestrian Center Conversion Feasibility Study, Brame Heck Architects, Alachua County Public Works, Florida:** Project Manager overseeing the civil engineering portion of a feasibility study for converting a 50-acre equestrian center into the new Alachua County fairgrounds.







**TAB 3.5**

**ABILITY TO MEET TIME AND  
BUDGET REQUIREMENTS**





Our team will have no difficulty in completing the design of this project in a timely manner.

The budget and schedule are, of course, the two main inherent constraints in any construction project, and we are able to focus our design efforts to meet both the budget, and the delivery timeline. We usually check our budgets against recent experience on similar projects, drawing input from our engineering consultants, and from our constructor colleagues. We are very confident that we can guide this project through the design and construction process while meeting the budget and schedule goals. This can be accomplished by managing the project's scope and quality to achieve the best possible value for the money spent.

Since the first phase of this project begins with an evaluation of the program schedule and budget (*as noted in section 8.2.1 of the RFQ*); we will begin by fine-tuning the scope and budget - balancing the first-cost with life cycle costs to maximize the value and return on the dollars invested in construction.

We are all aware that no construction project proceeds without a few challenges. Our team is poised to meet those challenges, troubleshoot, and work with other team members and project stakeholders to ensure the maximum value is achieved. We have a solid track record of meeting design deadlines and our construction administration services will ensure quick response and turnaround.

### Current Workload

Project Name	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22
Bradford County Emergency Operations Center (EOC)	Schematic Design	Design Development	100% Construction Docs		Bidding/Permitting	Construction Admin
Bellamy Forge Painting Guidelines	Construction Admin		Closeout			
UF Veterinary Medicine Lab Expansion	Schematic Design	60% Construction Docs		100% Construction Docs	Bidding/Permitting	
Dick Mondell's - Jacksonville	60% Construction Docs	100% Construction Docs	Bidding/Permitting		Construction Admin	
Synquest Labs Programming with Rise Construction Services	Draft/Review Report	Closeout				
Surgery Center in New Mexico with L3	100% Construction Docs	Bidding/Permitting	Construction Admin	Closeout		
Dixieland RV Park	60% Construction Docs		100% Construction Docs		Bidding/Permitting	
Ayuso Residence - Guest House	Schematic Design	Design Development	100% Construction Docs		Bidding/Permitting	Construction Admin
Clay Electric Palatka Renovations	100% Construction Docs	Bidding/Permitting	Construction Admin	Closeout		
Clay Electric Salt Spring Renovation	100% Construction Docs	Bidding/Permitting	Construction Admin	Closeout		
Westphal Guinot Residence - Permit Documents	60% Construction Docs	100% Construction Docs	Bidding/Permitting	Construction Admin		Closeout
Holy Trinity Reroofing	Construction Admin		Closeout			
Hernando County Hazardous Waste Facility	Bidding/Permitting		Construction Admin		Closeout	
Clay Electric Control House Roofs	Bidding/Permitting		Construction Admin		Closeout	
Bucholz High School Auditorium Renovations	Construction Admin		Closeout			
Moore Duct Fabrication Shop	Construction Admin		Closeout			
Axogen Office Renovations	Construction Admin		Closeout			
Hernando County Fire Station 6	Construction Admin		Closeout			
Perry Animal Hospital Renovations and Additions	Construction Admin		Closeout			
Alachua County Jail Shower Resurfacing	Construction Admin		Closeout			
USBC - Marriott Hotels Waterproofing	Construction Admin		Closeout			
Alachua County Civil Courthouse 4th Floor Renovations	Construction Admin		Closeout			
Santa Fe High School Auditorium Renovations	Closeout					



**TAB 3.6**

**EFFECT OF PROJECT TEAM LOCATION  
ON PROJECT RESPONSES**



During design, our team regularly uses remote meeting technologies such as Zoom, along with BIM 360 and Revit to work on a common model and communicate design ideas and intentions with one another. This means that most of our communication already is via phone, text, email, and video conferencing, supplemented by in-person meetings at key points during the design. Other than performing site analyses or other fieldwork (*which for this project has already been completed by the proposed team*) our design process does not require continuous physical presence of all team members, as we can monitor the progress of all facets of the design daily in the common model located in the cloud.

That said, our response time on this project, especially during construction, will be unmatched. The Brame Heck office is only 5.3 miles from the project site, allowing our team to be on site within a matter of minutes should the need arise. With one exception, all of our consultants are located in Alachua County and Mark Miller, of Miller Engineering makes regular trips to Gainesville from Melrose for our other projects. When in-person meetings are needed they can take place quickly.

We should also mention that our team members all have a deep personal connections and commitment to serving our North Central Florida Community, which will translate to service on this project.



**TAB 3.7**  
**APPENDIX**

# EXHIBIT A

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SIGNATURE AND ACKNOWLEDGMENT  
OF ADDENDUM FORM

**SIGNATURE AND ACKNOWLEDGEMENT OF ADDENDUM FORM**

RFP: 22-307 Architectural & Engineering Services for the Budget Inn Conversion

PROPOSAL OPENING DATE: 2:00 pm, Wednesday, December 01, 2021

Acknowledge Receipt of Addendum(s) (if applicable):

#1  Yes  No

#2  Yes  No


#3  Yes  No

#4  Yes  No

Proposer: Michael Richmond, President

Company: Brame Heck Architects, Inc.

Address: 606 NE 1 Street, Gainesville, FL 32601

Authorized Signature: 

Title: President, Brame Heck Architects, Inc.

Clearly Print Name: Michael Richmond

Phone: 352-372-0425 Fax: 352-372-0427

Date: December 1, 2021

Email Address: m.richmond@brameheck.com

EXHIBIT B

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VOLUME OF PREVIOUS  
WORK SUMMARY FORM



**VOLUME OF PREVIOUS WORK SUMMARY**

Volume of previous work will be determined by the actual fees rendered to the consultant by Alachua County. These fees are based on actual payments made to the consultant and are retrieved from the County’s electronic accounting system. Only a portion of these fees 9 (Adjusted fee) will be considered based on the fiscal year payments and the factor listed below (see chart below).

**SAMPLE**

<b>PERIOD</b>	<b>ACTUAL FEE</b>	<b>FACTOR</b>	<b>ADJUSTED FEE</b>
<b>Current and last year (Oct 1, 2020 – Sept 30, 2021)</b>	<b>\$ 55,290.15</b>	<b>X 1.0</b>	<b>\$ 55,290.15</b>
<b>Second year past (Oct 1,2019 – Sept 30, 2020)</b>	<b>\$ 75,385.71</b>	<b>X .08</b>	<b>\$ 75,385.71</b>
<b>Third year past (Oct 1, 2018 - Sept 30, 2019)</b>	<b>\$ 23,365.40</b>	<b>X .06</b>	<b>\$ 1,869.23</b>
<b>TOTAL ADJUSTED FEE CONSIDERED</b>			<b>\$132,545.09</b>

**VOLUME OF PREVIOUS WORK - POINTS EARNED**

The volume of previous work points earned are based on the adjusted fee (see chart below).

<b>POINTS</b>	<b>ADJUSTED FEE (AF)</b>	<b>YOUR REQUESTED AF POINTS</b>
<b>5</b>	<b>AF &lt; 50,000</b>	<b>4 points</b>
<b>4</b>	<b>50,000 &lt; AF &lt; 100,000</b>	
<b>3</b>	<b>100,000 &lt; AF &lt; 200,000</b>	
<b>2</b>	<b>200,000 &lt; AF &lt; 300,000</b>	
<b>1</b>	<b>300,000 &lt; AF &lt; 400,000</b>	
<b>0</b>	<b>AF &gt; 400,000</b>	

EXHIBIT C



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PROPOSED SUBCONTRACTORS FORM

**PROPOSED SUBCONTRACTORS**

RFP: 22-307 Architectural & Engineering Services for the Budget Inn Conversion

Name of Contractor: **Campbell Spellicy Engineering, Inc.**

Address: **3720 NW 43rd Street, Suite 106, Gainesville, FL 32606**

Scope of Work to be Performed: **Mechanical, Electrical, Plumbing, and Fire Protection Engineering Consulting Services.**

Name of Contractor: **Miller Engineering**

Address: **10818 Birchard Lane, Jacksonville, FL 32257**

Scope of Work to be Performed: **Structural Engineering Consulting Service**

Name of Contractor: **DRMP, Inc.**

Address: **941 Lake Baldwin Lane, Suite 100, Orlando, FL 32814**

Scope of Work to be Performed: **Project Management, Topography Survey, Utility Locating Services, Lift Station Design, Site Planning, Civil Engineering Design, and Construction Administration.**

If additional space is required for your subcontractor listing, make copies of this **Exhibit C** and submit with you bid package.

EXHIBIT D



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DRUG FREE WORKPLACE FORM

**DRUG FREE WORKPLACE**

Florida Statute, Section 287.087 states that whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that.

**Brame Heck Architects, Inc.**

Name of Business

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



\_\_\_\_\_  
Bidder's Signature

**December 1, 2021**

Date

EXHIBIT E

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PUBLIC RECORD DECLARATION OR  
CLAIM OF EXEMPTION FORM


**PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION**

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida ‘public records’ are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. **Section 119.011, F.S.** A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

**(Execute either section I. or II, but not both; bidder may not modify language)**

**I. NO EXEMPTION FROM PUBLIC RECORDS LAW**

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder’s Signature:  Date: **December 1, 2021**

**--- OR ---**

**II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY**

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

\_\_\_\_\_  
  
\_\_\_\_\_

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspector copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

EXHIBIT F



INSURANCE REQUIREMENTS



**TYPE “B” INSURANCE REQUIREMENTS**

**“Professional or Consulting Services”**

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

**I. COMMERCIAL GENERAL LIABILITY.**

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products / Completed Operations Aggregate,

\$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense.

**II. AUTOMOBILE LIABILITY.**

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 combined single limit each accident.

**III. WORKERS COMPENSATION AND EMPLOYER’S LIABILITY.**

A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

B Employer’s Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

**IV. PROFESSIONAL LIABILITY or ERRORS AND OMISSIONS LIABILITY (E&O).**

Professional (E&O) Liability must be afforded for not less than \$1,000,000 each claim, \$1,000,000 policy aggregate

**V. OTHER INSURANCE PROVISIONS.**

A The policies are to contain, or be endorsed to contain, the following provisions:

B Commercial General Liability and Automobile Liability Coverages

1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2 The Contractor’s insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Contractor’s insurance and shall be non-contributory.

C All Coverages

1 The Contractor shall provide a Certificate of Insurance to the County with a notice of cancellation. The certificate shall indicate if cover is provided under a “claims made” or “per occurrence” form. If any cover is provided under claims made from the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

**VI. SUBCONTRACTORS**

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

**CERTIFICATE HOLDER:**

**Alachua County Board of County Commissioners**

Steven Weeks

Email: [sweeks@alachuacounty.us](mailto:sweeks@alachuacounty.us)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/05/2020

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> MEDALLION INSURANCE SERVICES 8145 Ardrey Kell Rd Suite 203 Charlotte NC 28277	<b>CONTACT NAME:</b> Phyllis Constantino <b>PHONE (A/C, No, Ext):</b> (704) 256-6000 <b>E-MAIL ADDRESS:</b> phyllis@medallioninsurance.com	<b>FAX (A/C, No):</b> (704) 256-6001
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Brame Heck Architects, Inc. 606 NE 1st Street Gainesville FL 32601	<b>INSURER A:</b> The Hanover Insurance Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: CL203506463

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>PROFESSIONAL LIABILITY</b> <b>CLAIMS-MADE</b>			LH6 H200381 00	03/16/2020	03/16/2022	EACH CLAIM \$1,000,000 AGGREGATE \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

Attn: Steven Wargo  
 Alachua County Facilities Management  
 Bid: RFP 21-951 A & E Professional Services for the Court Services Support Building  
 Phone: 352.374.5229  
 Email: swargo@alachuacounty.us

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

<b>FLORIDA FARM BUREAU INSURANCE COMPANIES</b> <b>P.O. BOX 147030</b> <b>GAINESVILLE, FLORIDA 32614-7030</b>	<b>COMPANIES AFFORDING COVERAGES:</b>  Company Letter <b>A:</b>  <b>Florida Farm Bureau General Ins. Co.</b>  Company Letter <b>B:</b>  <b>Florida Farm Bureau Casualty Ins. Co.</b>
NAME AND ADDRESS OF INSURED: CAMPBELL SPELLICY ENGINEERING INC 1489 SW 74TH DR GAINESVILLE FL 032607	

The policies of insurance listed below have been issued to the insured named above and are in force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

CO. LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	ALL LIMITS IN <b>THOUSANDS</b>	
	<b>General Liability:</b> <input type="checkbox"/> Commercial General Liability (Occurrence Form) <input type="checkbox"/> Owner's & Contractor's Protective <input type="checkbox"/> Farmer's Personal Liability				General Aggregate	\$
					Products-completed operations aggregate	\$
					Personal & Advertising Injury	\$
					Each Occurrence	\$
					Fire Damage (Any one fire)	\$
					Medical Expense (Any one person)	\$
<b>B</b>	<b>Automobile Liability:</b> <input type="checkbox"/> Any auto <input type="checkbox"/> All owned autos <input checked="" type="checkbox"/> Scheduled autos <input checked="" type="checkbox"/> Hired autos <input checked="" type="checkbox"/> Non-owned autos	AB 1374273	06/10/21	06/10/22	Combined Single Limit	\$ 1000
					Bodily Injury (Per Person)	\$
					Bodily Injury (Per Accident)	\$
					Property Damage	\$
	<b>Excess Liability:</b> <input type="checkbox"/> Umbrella Form <input type="checkbox"/> Other than Umbrella form					Each Occurrence \$
						Aggregate \$
	<b>Employers Liability:</b> <input type="checkbox"/> Farm Employer's Liability <input type="checkbox"/> Farm Employee's Medical					\$ (Each Occurrence)
						\$ (Each Employee)
	<b>Other:</b>					\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES:  
 .

**CANCELLATION:** Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 10 days written notice to the below named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

NAME AND ADDRESS OF CERTIFICATE HOLDER: PROOF OF INSURANCE
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COUNTY CODE 01 DATE ISSUED 11/18/21  
 Served by ALACHUA County Farm Bureau  
D JESUP ODOM  
 AUTHORIZED REPRESENTATIVE

CERTIFICATE OF INSURANCE



MILLENG-01

LHAMPTON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> JCJ Insurance Agency, LLC 2208 Hillcrest Street Orlando, FL 32803	<b>CONTACT NAME</b> PHONE (A/C, No, Ext): (321) 445-1117 FAX (A/C, No): (321) 445-1076 E-MAIL ADDRESS: certs@jcj-insurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Miller Engineering LLC 546 SE 3rd Avenue Melrose, FL 32666	<b>INSURER A:</b> Phoenix Insurance Co.	NAIC # 25623
	<b>INSURER B:</b> Hanover Insurance Company	22292
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6609N761606	9/15/2021	9/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADY INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			6609N761606	9/15/2021	9/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OR FICHA MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Professional Liab			LHJ H350072 00	9/15/2020	9/15/2022	Per Claim 2,000,000
B				LHJ H350072 00	9/15/2020	9/15/2022	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> For Proposal Purposes	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/17/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER <b>USI Insurance Services, LLC</b> 2502 N Rocky Point Drive Suite 400 Tampa, FL 33607	CONTACT NAME:		
	PHONE (A/C, No, Ext): <b>813 321-7500</b>	FAX (A/C, No):	
	E-MAIL ADDRESS:		
INSURED <b>DRMP, Inc.</b> 941 Lake Baldwin Lane Orlando, FL 32814	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Travelers Indemnity Company		<b>25658</b>
	INSURER B : Travelers Property Cas. Co. of America		<b>25674</b>
	INSURER C : Travelers Indemnity Company of CT		<b>25682</b>
	INSURER D : Berkley Insurance Company		<b>32603</b>
	INSURER E : Phoenix Insurance Company		<b>25623</b>
INSURER F :			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	6801P107763	12/12/2020	12/12/2021	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
E	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	BA2R888359	12/12/2020	12/12/2021	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>	X	X	CUP7957Y581	12/12/2020	12/12/2021	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB9J160752	01/01/2021	01/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
D	Professional Liability			AEC904502602	06/20/2021	06/20/2022	\$ <b>5,000,000 per claim</b> \$ <b>5,000,000 annl aggr.</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Professional Liability coverage is written on a claims-made basis.**

CERTIFICATE HOLDER <p style="text-align: center;"><b>For Proposal Purposes</b></p>	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

# EXHIBIT G

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CORPORATE RESOLUTION GRANTING  
SIGNING AUTHORITY AND AUTHORITY  
TO CONDUCT BUSINESS

**Brame Heck Architects, Inc.**

(Insert Name of Corporation)

**CORPORATE RESOLUTION GRANTING SIGNING AUTHORITY  
AND AUTHORITY TO CONDUCT BUSINESS**

The Board of Directors (“Directors”) of **Brame Heck Architects, Inc.**, a

(insert name of company)

**Florida** corporation (the “Corporation”), at a duly and properly

(insert state of incorporation)

held meeting on the **1** day of **December**, **2021**, did hereby consent to, adopt, ratify, confirm and approve the following recitals and resolutions:

**WHEREAS**, the Corporation is a duly formed, validly existing corporation in good standing under the laws of the State of **Florida** and is authorized to do business in the State of Florida; and

**WHEREAS**, the Corporation desires to grant certain persons the authority to execute and enter into contracts and conduct business on behalf of the Corporation.

**NOW, THEREFORE, BE IT RESOLVED**, that any of the following officers and employees of the Corporation listed below are hereby authorized and empowered, acting along, to sign, execute and deliver any and all contracts and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision of the State of Florida:

**NAME**

**TITLE**

**Michael Richmond**

**President**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BE IT RESOLVED THAT**, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

**IN WITNESS WHEREOF**, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 1 day of **December, 2021**, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

**(Corporate Seal) Secretary of the Corporation**

By:  \_\_\_\_\_

**Michael Richmond**  
(Print Secretary's Name)



# EXHIBIT H



CERTIFICATION REGARDING DEBARMENT,  
SUSPENSION, AND OTHER RESPONSIBILITY  
MATTERS PRIMARY COVERED TRANSACTIONS



**Certification Regarding  
Debarment, Suspension, and Other Responsibility Matters  
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.


**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
  
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name Brame Heck Architects, Inc.

Date December 1, 2021

By Michael Richmond, President  
Name and Title of Authorized Representative

  
Signature of Authorized Representative

## INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.



## **POLICY**

It is the policy of Brame Heck Architects Inc. to grant equal employment opportunity to all qualified persons without regard to race, age, color, religion, sex, or national origin. The policy not to discriminate includes, but is not limited to, help wanted advertising, recruiting, hiring, placement, upgrading, transfers, rates of pay, and termination. It should also be noted that the company will not lower its standards in any way for employment or promotion. The most qualified individuals in the opinion of management will be hired regardless of their race, age, color, religion, sex, or national origin.

If any employee is aware of any acts of discrimination, it is their responsibility to report them to Michael P. Richmond, President. All reports will be reviewed and a corrective action taken, if appropriate and/or necessary.

## **DISSEMINATION OF POLICY**

Our equal opportunity policy has been and will continue to be communicated when applicable to all relevant audiences both within and outside the firm. The communications include nondiscrimination policy statements in our personnel manuals and other employees' information literature, and periodic written and oral statements of policies.

## **RESPONSIBILITY FOR IMPLEMENTATION OF POLICY**

The President is specifically responsible for implementation of our equal opportunity program.

Other responsibilities include:

1. Develop policy statements, and internal and external communication techniques.
2. Assisting supervisors in arriving at solutions to problems.
3. Assisting in the identification of problem areas.
4. Designing and implementing audit and report systems that will measure the effectiveness of the program, indicating needs for remedial action and determining the degree to which goals and objectives of the firm's program have been obtained.
5. Serve as liaison between firm, minority organizations, and community action groups.
6. Keep corporate management informed of all developments in the entire area of equal opportunity.

# REFERENCES

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LIST OF VERIFIABLE REFERENCES FOR  
SERVICES AND INSTALLATIONS PERFORMED  
FOR GOVERNMENTAL ENTITIES

NAME, TITLE, ADDRESS, AND PHONE  
NUMBER FOR REFERENCES

NAME(S) OF MANAGER AND KEY  
STAFF PERSON(S) ON PROJECTS

Throughout the projects mentioned and referenced, Project Managers primarily included Michael Richmond, AIA, NCARB, LEED AP, and Michael Russell, LEED AP BD+C. In terms of key staff, Joseph Garcia, AIA acted as Specifications Writer and/or Construction Administrator for many of the projects. Ryan Restieri assisted in document production for many of these projects as well. Please see resumes in section 3.4 for more detailed information.

Greg Nuetzi  
Capital Projects Coordinator  
Alachua County Facilities Management  
gnuetzei@alachuacounty.us  
(352) 384-3017

Charlie Jackson  
Facilities Director  
Alachua County Facilities Management  
crjackson@alachuacounty.us  
(352) 374-5289

Justin Nappy  
Project Coordinator  
Alachua County Public Schools  
nappyjs@gm.sbac.edu  
(352) 451-8058

Rebecca Rogers  
Director of Facilities, Planning, and Construction  
Santa Fe College  
rebecca.rogers@sfcollge.edu  
(352) 395-5174

Gary Zetrouer  
Director For Administrative Services  
UF Rec Sports  
GZetrouer@ufsa.ufl.edu  
(352) 273-2444

**Alachua County**  
**FACILITIES MANAGEMENT DEPARTMENT**

**Charlie R. Jackson, FMP – Facilities Director**

915 SE 5<sup>th</sup> Street

Gainesville, Florida 32601

Telephone: (352) 374-5229 • Fax: (352) 374-5279

Home Page: [www.alachuacounty.us](http://www.alachuacounty.us)

May 18, 2020

RE: To Whom It May Concern:

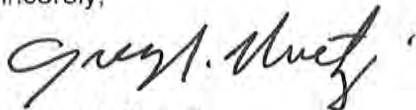
In my capacity as Capital Projects Coordinator for Alachua County, I have had the pleasure of working with Brame Heck Architects on numerous projects both large and small. Many of the projects have been complex with budgetary constraints and tight schedules. In every case, the projects have been delivered on time, and within budget.

Brame Heck handled the architectural design and construction administration duties for our new Public Defenders Building, a two story, 22,000 sf component of the County courthouse campus. This work involved highly interactive design charrettes/ workshops to confirm and refine the programmatic scope; development of design deliverables for review, production of detailed plans and specifications and construction administration duties.

Through all phases, the Brame Heck team were consummate professionals, in terms of technical ability, quality of design and documents, timeliness, etc, but above all, acted at all times with the clients best interest in mind. Brame Heck communicates with all project stakeholders, from the end users and County administrators to contractors and subcontractors, fellow design professionals, inspecting authorities and others.

I highly recommend this firm for any project you may be considering. If you have any questions about Brame Heck Architects, feel free to contact me.

Sincerely,



Gregory J. Nuetzi  
Capital Projects Coordinator.

352-384-3017

E-Mail: [gnetzi@alachuacounty.us](mailto:gnetzi@alachuacounty.us)

REGISTRATIONS

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CURRENT FLORIDA PROFESSIONAL  
REGISTRATION CERTIFICATE



Ron DeSantis, Governor



**Florida**  
**dbor**

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

THE ARCHITECT HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**RICHMOND, MICHAEL PATRICK II**  
BRAME HECK ARCHITECTS INC.  
2858 NW 4TH LANE  
GAINESVILLE FL 32607

**LICENSE NUMBER: AR91268**

**EXPIRATION DATE: FEBRUARY 28, 2023**  
Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

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Professional licenses for architectural design firms are no longer issued as of February 28, 2021.



Professional licenses for architectural design firms are no longer issued as of February 28, 2021.


Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**


THE ARCHITECT HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES



**GARCIA, JOSEPH A**  
3629 NW 29TH ST  
GAINESVILLE FL 326052248

**LICENSE NUMBER: AR0006997**

**EXPIRATION DATE: FEBRUARY 28, 2023**  
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Ron DeSantis, Governor

Julie I. Brown, Secretary




**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

THE ARCHITECT HEREIN IS LICENSED UNDER THE  
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**BYARS, AMANDA NICOLE**  
2705 NW 38TH STREET  
GAINESVILLE FL 32605

**LICENSE NUMBER: AR100436**

**EXPIRATION DATE: FEBRUARY 28, 2023**  
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GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

## Michael Russell

HAS ATTAINED THE DESIGNATION OF

### LEED AP<sup>®</sup> Building Design + Construction

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED<sup>®</sup> green building program.

*Maresh Ramanujam*

MAHESH RAMANUJAM  
PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL  
PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.



10475678-AP-BD+C

CREDENTIAL ID

27 OCT 2013

ISSUED

24 OCT 2023

VALID THROUGH

Professional licenses for architectural design firms are no longer issued as of February 28, 2021.

## *State of Florida Department of State*

I certify from the records of this office that BRAME HECK ARCHITECTS INC. is a corporation organized under the laws of the State of Florida, filed on March 19, 1971.

The document number of this corporation is 379023.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 11, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twenty-first day of September,  
2021*



*Randy R. Lee*  
**Secretary of State**

Tracking Number: 8516248138CU

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Ron DeSantis, Governor

**STATE OF FLORIDA**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



**SPELLICY, KEVIN MICHAEL**

14551 NW 27TH AVENUE  
NEWBERRY FL 32669

**LICENSE NUMBER: PE76968**

**EXPIRATION DATE: FEBRUARY 28, 2023**

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Professional licenses for engineering firms are no longer issued as of February 28, 2021.



# *State of Florida*

## *Department of State*

I certify from the records of this office that CAMPBELL SPELLICY ENGINEERING, INC. is a corporation organized under the laws of the State of Florida, filed on December 21, 2000.

The document number of this corporation is P01000009578.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 11, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eleventh day of January, 2021*



*Randy R. Lee*  
**Secretary of State**

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Ron DeSantis, Governor

STATE OF FLORIDA



BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SPECIAL INSPECTOR NUMBER: 1027

MILLER, MARK ALAN

10818 BIRCHARD LANE  
JACKSONVILLE FL 32257

LICENSE NUMBER: PE45319

EXPIRATION DATE: FEBRUARY 28, 2023

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Professional licenses for engineering firms are no longer issued as of February 28, 2021.

# *State of Florida*

## *Department of State*

I certify from the records of this office that MILLER ENGINEERING, LLC is a limited liability company organized under the laws of the State of Florida, filed on July 1, 2019, effective June 29, 2019.

The document number of this limited liability company is L19000170753.

I further certify that said limited liability company has paid all fees due this office through December 31, 2021, that its most recent annual report was filed on January 4, 2021, and that its status is active.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Fourth day of January, 2021*



*Randy Rye*  
**Secretary of State**

Tracking Number: 5796198258CC

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**Alachua County Board of  
County Commissioners  
Equal Opportunity Office**

**MILLER ENGINEERING, LLC**

is Certified as a Small Business  
Enterprise Under the Provisions of  
Section 22, Alachua County Ordinance 06-28  
from September 2, 2021 to September 2, 2022

*Jacqueline Chung*

Jacqueline Chung  
Equal Opportunity  
Manager

Chair  
Alachua County Board of  
County Commissioners



Office of Economic Opportunity  
1701 Prudential Dr. Room 322  
Jacksonville, FL 32207  
PH (904) 858 - 1480  
FAX (904) 858 - 1492  
[www.duvalschools.org/oeo](http://www.duvalschools.org/oeo)  
1/20/2021

Mark Miller  
Miller Engineering LLC  
10818 Birchard Lane  
Jacksonville, Florida 32257

Dear Mark Miller,

**RE: Certification**

Please note that your firm has been certified as a Small Business Enterprise and as a Micro Business Enterprise by Duval County Public Schools(DCPS). Under this certification your firm is eligible to provide the product(s) and/or service(s) listed below;

**Structural Engineering**



JIMMY PATRONIS  
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA  
DEPARTMENT OF FINANCIAL SERVICES  
DIVISION OF WORKERS' COMPENSATION

**\*\* CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW \*\***

**NON-CONSTRUCTION INDUSTRY EXEMPTION**

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

**EFFECTIVE DATE:** 8/25/2021

**EXPIRATION DATE:** 8/25/2023

**PERSON:** MARK A MILLER

**EMAIL:** MARK@MMILLERENG.COM

**FEIN:** 842390966

**BUSINESS NAME AND ADDRESS:**

MILLER ENGINEERING, LLC

10818 BIRCHARD LANE

JACKSONVILLE, FL 32257

**SCOPE OF BUSINESS OR TRADE:**

Architectural or Engineering  
Firm Including Salespersons  
& Drivers

**IMPORTANT:** Pursuant to subsection 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to subsection 440.05(12), F.S., Certificates of election to be exempt issued under subsection (3) shall apply only to the corporate officer named on the notice of election to be exempt and apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to subsection 440.05(13), F.S., notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a certificate at any time for failure of the person named on the certificate to meet the requirements of this section.

Ron DeSantis, Governor



**STATE OF FLORIDA**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**SOWELL, DAVID CHRISTOPHER**  
10059 SW 95TH PLACE  
GAINESVILLE FL 32608

**LICENSE NUMBER: PE68531**

**EXPIRATION DATE: FEBRUARY 28, 2023**  
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Professional licenses for engineering firms are no longer issued as of February 28, 2021.

## *State of Florida Department of State*

I certify from the records of this office that DRMP, INC. is a corporation organized under the laws of the State of Florida, filed on December 27, 1977.

The document number of this corporation is 556073.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 8, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eighth day of January, 2021*



*Randy R. Lee*  
**Secretary of State**

Tracking Number: 8386893988CC

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