



# Alachua County Public Works Department

**Ramon D. Gavarrete, P. E.**  
**Public Works Director**

August 7, 2019

## MEMORANDUM

**TO:** Larry M. Sapp, Purchasing Manager  
**FROM:** Ramon D. Gavarrete, P.E., Public Works Director  
**SUBJECT:** BID #20-15, Annual Purchase of Sign Material

Our department has reviewed the responses submitted for the above referenced bid and has determined that four bids are in compliance with the Department's bid documents and instructions. It is our recommendation that the bid be awarded to the following vendors: Universal Signs and Accessories; Osburn Associates, Inc.; and Florida Transcor, Inc. Selection is based on pricing and the type of materials needed.

Specific questions concerning the above bid may be referred to James Flegert, P.E., Contracts and Design Manager, at 352.548.1218.

RDG:BMS:jaf

**Public Works**  
**Ramon D. Gavarrete, P.E.**  
**Public Works Director**  
[rgavarrete@alachuacounty.us](mailto:rgavarrete@alachuacounty.us)  
Tel: (352) 374-5245  
Fax: (352) 337-6243

**Fleet Management**  
**Gerald D. Bailey**  
*Fleet Manager*  
[gbailey@alachuacounty.us](mailto:gbailey@alachuacounty.us)  
Tel: (386) 462-1975  
Fax: (386) 418-0331

**Solid Waste and  
Resource Recovery**  
**Patrick Irby**  
*Acting Solid Waste and  
Resource Recovery Director*  
[pirby@alachuacounty.us](mailto:pirby@alachuacounty.us)  
Tel: (352) 374-5213  
Fax: (352) 337-6244

**Administration**  
**Kenneth Fair, CPA, CGFO**  
*Sr. Administrative Support Manager*  
[kfair@alachuacounty.us](mailto:kfair@alachuacounty.us)  
Tel: (352) 374-5245  
Fax: (352) 337-6244

5620 NW 120<sup>th</sup> Lane ■ Gainesville, Florida 32653  
Tel: (352) 374-5245

<http://www.alachuacounty.us>

If you have a disability and need an accommodation in order to participate in a County program, service or public meeting, please contact the Equal Opportunity Office at 352-374-5275 at least 2 business days prior to the event. TDD users, please call 711 (Florida Relay Service).