



MEMORANDUM

TO: All Subrecipients

FROM: Linda McWhorter, Preparedness Bureau Chief

SUBJECT: **Emergency Management Performance Grant (EMPG)
Program Notice 06-20 (Revisions)**

DATE: June 12, 2020

The Preparedness Bureau revisions to the original 2020-2021 agreements were recently modified to include the following:

- Office of General Counsel (OGC) – Legal Enhancements
- Programmatic Revisions
- Revisions to Reporting Form 1B
- FEMA proposes changing the Multi-Year Training and Exercise Plan (MYTEP) within the Program Management Section of HSEEP to an Integrated Preparedness Program (IPP).
 - MYTEP Model does not support integration of risk assessments, planning efforts, grant priorities, and other preparedness activities to drive exercise activities.
 - Model aligns the concept of the National Preparedness System with exercise program management by ensuring that preparedness activities are fully integrated into exercise planning and design.
 - Ensure risk assessments, plans, and training are scheduled and conducted prior to conducting an exercise in a more integrated, concerted effort allowing exercises to serve their validation function.

The recently issued agreement were intended to take effect with the EMPG grants. However, the current revisions will help the consistency throughout the period of performance, and consequently future reimbursement reporting.

In response to the revisions, The Division has implemented a “Pilot Program” called “The Parking Lot” to answer any question(s) and provide weekly distribution to all Emergency Management (EM) Directors on how to integrate with the new agreements.

To prepare for your upcoming 2020-2021 requirements, it is recommended that your agency conduct a meeting to discuss the Scope of Work (SOW). Also, determine what the turnaround time it will be allowed to return the agreements.

Please do not hesitate to contact your grant manager, if you have any questions and/or to report any anomalies.

Sign for acknowledgement of receipt & understanding

_____, certifies by signatures below, that he/she has received,
Subrecipient/Recipient Name

read, understand, and will immediately begin adhering to the guidance in this program notice.

_____ *Authorized Representative* _____ *Date*

Please submit by email to your FDEM Grant Manager **by *Friday, June 19, 2020.***

Approved as to Form



Alachua County Attorney