



Alachua County, FL

Board of County Commissioners

Robert Hutchinson, Chair
Mike Byerly, Vice Chair
Charles S. Chestnut IV
Ken Cornell
Marihelen Wheeler

Administration
Michele Lieberman
County Manager

Meeting Agenda - Final

Tuesday, January 28, 2020

11:30 AM

Approval of items on the Consent Agenda are generally considered to be routine matters and the motion to adopt the Agenda approves all items on the Consent Agenda and is the first action taken by the Board at the beginning of the meeting. There will be no discussion on these items unless requested. Anyone wishing to speak to an item on the Consent Agenda may come forward and request the item be moved to the Regular Agenda prior to the approval of the agenda.

The Board of County Commissioners Regular Meeting offers an opportunity for public comment at 12:00 PM, 5:30 PM, prior to the final vote for each item, and at the end of the morning and evening meeting.

All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Pursuant to Ordinance 2014-11, Lobbyists are required to register for each employer on whose behalf he/she lobbies before the Board of County Commissioners prior to lobbying for that employer. For more information, visit <http://alachuacounty.us/Depts/Clerk/Pages/LobbyRegForm.aspx> or call 352-374-3605.

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352)374-5275 at least 2 business days prior to the meeting. TTY users please call 711 (Florida Relay Service).

Free parking is available for citizens attending this meeting. Please go to the Alachua County Manager's Office, located on the 2nd floor of the County Administration Building, for more information.

- A. Invocation - Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of, a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.**
- B. Pledge of Allegiance**
- C. Call to Order**
- D. Approval of Regular and Consent Agendas - A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion unless desired by a Commissioner. The consent agenda can be found under Section X.**
1. [20-0032](#) Approval of Regular and Consent Agendas
- E. Announcements / Legislative Update**
- F. Recognitions**
2. [19-0820](#) Length of Service Milestone Recognition
Fiscal Consideration: N/A
Recommended Action: Recognize County Employees who have reached a Length of Service or Career Milestone in October, November and December 2019.
[Q4 Board Recogn.xlsx](#)
3. [20-0023](#) Approval of a Proclamation Declaring February 7th, 2020 as "School Crossing Guard Appreciation Day" in Alachua County, FL
Fiscal Consideration: N/A
Recommended Action: Proclaim February 7th, 2020 as "School Crossing Appreciation Day" in Alachua County, FL
[School Crossing Guard Proclamation 2020.pdf](#)
4. [20-0031](#) Approval of a Proclamation Declaring January 26th through February 1st, 2020 as "Zero Waste Week" in Alachua County, FL
Fiscal Consideration: N/A
Recommended Action: Proclaim January 26th through February 1st, 2020 as "Zero Waste Week" in Alachua County, FL
[Zero Waste Week 2020.pdf](#)
- G. Advisory Board Items**
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5. [20-0044](#) Economic Development Advisory Committee Accomplishments & Work Plan Report

Fiscal Consideration: N/A

Recommended Action: No action necessary. Presentation is for informational purpose only.

[Annual Workplan 2019-20.pdf](#)

H. Public Comments - 12:00 PM - All members of the public wishing to speak during the “Public Comment” portions of the agenda will be limited to three (3) minutes to make their request or presentation.

6. [20-0039](#) Public Comments

I. Commission Response to Public Comment

7. [20-0038](#) Commission Response to Public Comments

J. Items Pulled From Consent

K. Presentations

8. [20-0020](#) Presentation by Florida Department of Health Regarding Radon Resistant Construction

Fiscal Consideration: Additional costs (approx. \$750 per dwelling) to provide radon resistant measures for new construction

Recommended Action: Hear the presentation and refer to staff for further review.

9. [19-0694](#) Final Report and Presentation by the Children’s Services Advisory Board

Fiscal Consideration: n/a

Recommended Action: Hear presentation and receive final program reports

[Presentation by the NewboRN CHILD Center and SED programs.pptx](#)

[NewboRN Final Report.pdf](#)

[SED Program Final Report.pdf](#)

[CHILD Center Final Report.pdf](#)

10. [19-0790](#) Fair Housing Update and Update on Housing Authority Vouchers

Fiscal Consideration: N/A

Recommended Action: Hear the presentation

L. Action Items

11. [20-0053](#) Truth and Reconciliation Update

Fiscal Consideration: N/A

Recommended Action: Review website, action plan and presentation.

[Managers Notes Truth Reconciliation](#)

12. [20-0087](#) Career Source Update and Action Items

Fiscal Consideration: \$90,000 from reserves to fund a \$10,000 placement fee, \$30,000 for attorney and \$50,000 for a forensic audit. Part of the placement fee and most of the attorney fees should be reimbursable through Career Source grants.

Special counsel charges \$300/hour off-site \$5,500/day on-site. Contract is still to be negotiated and is expected to fall within the Manager's signature authority.

Recommended Action: Approve and authorize the Chair to execute the following draft agreements attached hereto, and any changes that are do not increase the contract price and which are approved by the County Manager and the County Attorney:

1. Agreement and Placement fee for a temporary CFO for Career Source.
2. Agreement with LWDB 10 for temporary Administrative Entity services.

Also, approve the Budget Amendment to fund the placement fee for the temporary CFO, an attorney, and a Forensic Audit.

Also, authorize appointment of special counsel, Rochelle Daniels, esq., to represent Alachua County re. recently issued Department of Economic Opportunity monitoring report and restructuring of Alachua County/Bradford County Career Source Board.

[ABWDB CLM Contract 01232020.docx](#)

[CLM CCounty Contract Budget.xlsx](#)

[CLM County proposal.docx](#)

[Engagement Letter for Professional Search Services - Revised.pdf](#)

[BA 2020-1137 Use of Reserves for Career Source.pdf](#)

[FY20 Reserves - 001.pdf](#)

[WIA FL Bar214 v2 \(ADA\) Career Source contract attorney 01282020.docx](#)

[BIO Alachua \(ADA\) Career Source contract attorney 1-28-20.docx](#)

[Emergency Certification Form - Careersource Signed.pdf](#)

[Executed Second Amendment Interlocal - Careersource.pdf](#)

M. Public Hearing

- 13. [19-0794](#)** Public Hearing to adopt an ordinance to repeal Chapter 22 of the Alachua County Code of Ordinances, known as the "Alachua County Purchasing Code" and replacing it with a new procurement code known as the "Alachua County Procurement Code".

Fiscal Consideration: N/A

Recommended Action: Adopt an ordinance to repeal Chapter 22 of the Alachua County Code of Ordinances, known as the "Alachua County Purchasing Code" and replacing it with a new procurement code known as the "Alachua County Procurement Code".

[11-8-19 Proposed Procurement Code.docx](#)
[Current Purchasing Code.docx](#)
[NIGP Policy and Procedure Review - Report - Final 021118 ada.pdf](#)
[Procurement Code Presentation 11-08-2019.pptx](#)
[Ordinance 2020- Procurement Code.pdf](#)
[purch ord aff.pdf](#)

14. [20-0046](#) Public Hearing to Consider Ordinance Amending Fireworks Permitting Code

Fiscal Consideration: None.

Recommended Action: Approve ordinance amending the Fireworks Permitting Code and authorize the Chair to sign.

[Fireworks Permitting Amendment Ordinance.pdf](#)
[firewks aff.pdf](#)

15. [20-0051](#) Public Hearing to Consider Special Event Ordinance

Fiscal Consideration: None.

Recommended Action: Adopt the the proposed Special Event Ordinance and authorize the Chair to sign.

[Proposed Special Event Ordinance.pdf](#)
[spec ev aff.pdf](#)

N. Public Comment

16. [20-0033](#) Public Comments

O. Reports and Comments

17. [20-0035](#) County Attorney Report
18. [20-0036](#) County Manager Report
19. [20-0037](#) Commission Comments and Board Reports

NOTE: This meeting not will reconvene at 5:01 PM

- P. CANCELED - Recognitions**
Q. CANCELED - Public Comments - 5:30 PM
R. CANCELED - Commission Response to Public Comment
S. CANCELED - Public Hearing
T. CANCELED - Action Items
U. CANCELED - Public Comment
V. CANCELED - Commission Comment
W. Adjournment

X. CONSENT ITEMS**Budget & Fiscal Services**

20. [19-0828](#) Approve the Budget Adjustment for the Supervisor of Elections.

Fiscal Consideration: Sufficient Budget exists in Fund 171.

Recommended Action: Approve the Budget Adjustment

[ASOE1 \(1\).pdf](#)

[BA for SOE corrections.pdf](#)

21. [20-0013](#) Recognize Unanticipated Revenue for FY19 SCAAP award

Fiscal Consideration: 001.32.3200.331.2000 - \$51,547 in unanticipated revenue
001.32.3200.521.34.00 - \$11,341 - due to Justice Benefits - 22% of award
001.32.3220.521.41.00 - \$40,206

Recommended Action: Approve the budget amendment recognizing the unanticipated revenue as well as the attached resolution.

[BA 2020-964.pdf](#)

[RESOLUTION 20 - 20-0013.docx](#)

22. [20-0002](#) FY21 Budget Calendar, Budget Guidelines, Policies and Resolution

Fiscal Consideration: Funding for the entire County's operations, as well as Constitutional and Judicial Officers will be addressed in the budget process.

FY20 Adopted Budget is approximately \$471 Million.

Recommended Action: Adopt the Calendar for the FY21 Budget Meetings
Adopt the Guidelines for the FY21 Budget
Adopt the Financial Policies presented
Adopt the Resolution to Update the Financial Policies
Adopt the Resolution to Accelerate Constitutional Officers"
Certified Budget Request to May 1st, 2020

[FY21 Budget Calendar 1-09-20.pdf](#)

[FY21 Budget Guidelines 1-28-20.pptx](#)

[FY21 Budget Submittal Resolution.pdf](#)

[Debt Management Policy FY21.pdf](#)

[Energy Conservation Policy FY21.pdf](#)

[Financial Management Policy FY21.pdf](#)

[MSBU Program Policy FY21.pdf](#)

[Public Purpose Policy FY21.pdf](#)

[Budget Management - Strike.pdf](#)

[Budget Management Policy FY21.pdf](#)

[Performance Management Clean.pdf](#)

[Performance Management Strike.pdf](#)

Community Support Services

23. [19-0805](#) Seventh Amendment to the Interlocal Agreement Between Alachua County and the City of Gainesville for the Empowerment Center

Fiscal Consideration: 001.29.2944.564.34.00 Total \$750,000. (\$500,000 for operations of Grace Market Place and \$250,000 to assist with closure of Dignity Village)

Recommended Action: Approve the agreement and authorize the Chair to sign.

[Seventh Amendment to the Interlocal Agreement for the Empowerment Center.pc #9321 6th Amendment with City of Gainesville for the Empowerment Center Fully Executed 04252019.pdf](#)
[Interlocal Agreement with the City of Gainesville for the Empowerment Center Ori agreement through Fifth Amendment.pdf](#)

County Manager's Office

24. [20-0061](#) Request Approval of Revised Advisory Board and Committee Guidelines

Fiscal Consideration: N/A

Recommended Action: Approve: (1) revised Advisory Board and Committee Guidelines, as presented in redline, and (2) for the purposes of determining any current Advisory Board member's compliance with the attendance policy change in Section II.(8), this policy shall not be applied retroactively, but shall only apply to meetings that occur after the adoption of these revised Guidelines.

[Marked Up Version.docx](#)

[Clean Version.docx](#)

[16-112 Adv Board and Committee Guidelines](#)

[18-04 Adv Board and Committee Guidelines.pdf](#)

Environmental Protection

25. [19-0826](#) Approve a Change of Status on the Active Acquisition List for the Hickory Sink - Kanapaha Timber Land & Cattle Tract

Fiscal Consideration: Pre-Acquisition Services: \$50,400
Fund 021.41.4160.537.61.00 (WSPP)

Recommended Action:

1. Approve a change of status on the Active Acquisition List for the Hickory Sink - Kanapaha Timber Land & Cattle Tract from Bargain-Share to Full-Price.
2. Authorize staff to negotiate an agreement that may include both the purchase of fee title and a conservation easement.

[Exhibit 1 - Hickory Sink - Kanapaha Timber Land and Cattle Evaluation ADA.pdf](#)

[Exhibit 2 -LCB 6-22-2017 Meeting Minutes ADA.pdf](#)

[Exhibit 3 - LCB 6-27-2019 Meeting Minutes ADA.pdf](#)

[Exhibit 4 - Hickory Sink - Kanapaha Timber Land and Cattle Community Engagen Survey.pdf](#)

Procurement

26. [19-0287](#) Award/Contract - RFP 19-922 Newnans Lake Cypress Preserve Hunting Agreement

Fiscal Consideration: N/A

Caretaking, maintenance and security services are being provided to the County at no cost. Entering into this agreement will save the County the cost of certain caretaking services that will be performed by the hunter/caretaker.

Recommended Action: Approve the ranking, award and contract for RFP 19-922 Newnans Lake Cypress Preserve Hunting Agreement to **Charles Lesch**.

1. Charles Lesch

[AR 19-922 Newnans Lake Cypress Preserve Hunting Agreement.pdf](#)
[HuntLeaseLandownerCertificate.pdf](#)
[Lesch signed Final AGREEMENT NEWNANS LAKE CYPRESS PRESERVE RFP 19-922.pdf](#)
[\(ADA\) ACF Hunting Business Plan Final JA \(003\).pdf](#)

Risk Management

27. [19-0778](#) Examination of sufficiency of Public Official Bonds for County Officers

Fiscal Consideration: Pay from the County Treasury - from various accounts
The portion for the Commissioners is paid from Special Expense, 001.04.0490.519.45.00 as needed.

Recommended Action: Examine and Approve the Public Official Bonds for County Officers; or Do not approve and direct staff

[Ken Cornell exp. Nov 2022](#)
[Marihelen Wheeler 18-22 Bond executed.pdf](#)
[Byerly, Mike Bond exp. Nov 2020.pdf](#)
[Chestnut, Charles Bond exp. Nov 2020.pdf](#)
[Hutchinson Bond exp. Nov 2020.pdf](#)
[Barton, Kim Bond exp. 1-2021.pdf](#)
[Crapo, Edward Bond exp. 1-2021.pdf](#)
[Sadie Darnell - PO Bond 18-22 executed.pdf](#)
[Irby, Jesse II Bond exp. Jan 2021.pdf](#)
[Power, John Bond exp. Dec 2020.pdf](#)
[Ordinance 2015-15 signed.pdf](#)
[2018 Florida Statute Chapter 137 for BONDS.pdf](#)

Y. Notation for Record

28. [20-0029](#) Arts Council of Alachua County - December 2, 2019 Minutes

Fiscal Consideration: N/A

Recommended Action: No action necessary. For informational purposes only.

[120219 Meeting Minutes.docx](#)

29. [20-0010](#) Public Purpose Quarterly Report - 1st Quarter

Fiscal Consideration: For the first quarter of FY20, \$65,434 was expended for Public Purpose Activities.

Recommended Action: Accept the FY20 Public Purpose Quarterly Report - 1st Quarter

[FY20 Summary of Public Purpose Quarterly Report.pdf](#)

[Public Purpose Policy.pdf](#)

[FY20 Detail Listing of Public Purpose Quarterly Report.pdf](#)

30. [20-0009](#) FY20 Alachua County Board of County Commissioners Quarterly Financial Report - 1st Quarter

Fiscal Consideration: FY20 expenditures are within budgetary appropriations and the financial position of the County remains strong.

Recommended Action: Accept the FY20 Alachua BoCC Quarterly Financial Report - 1st Quarter

[1st Quarter Budget by Function Report FY20.pdf](#)

[1st Quarter Budget Performance Report FY20.pdf](#)

31. [19-0807](#) Regulatory traffic control devices placed, modified or removed by the County Engineer

Fiscal Consideration: N/A

Recommended Action: Recieve the list of regulatory traffic control devices placed, modified or removed by the County Engineer from July 1, 2019 to September 30, 2019 and include a copy of the list in the minutes of the Board of County Commissioners.

[LIST 190716 TCD.pdf](#)

[MAP 190716 TCD.pdf](#)

Z. Notice of Upcoming Meetings

32. [20-0005](#) Notice of Upcoming Meetings - as of Jan. 28, 2020

Fiscal Consideration: N/A

Recommended Action: N/A

[Notice of Upcoming Meetings.pdf](#)