

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2022-__

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA, SETTING RATES FOR
TRAVEL PAYMENTS TO OFFICIALS, EMPLOYEES,
VOLUNTEERS, AND OTHER AUTHORIZED PERSONS FOR PER
DIEM SUBSISTENCE AND MILEAGE; PROVIDING AN
EFFECTIVE DATE.

WHEREAS, §112.061(14), Florida Statutes, allows local governments to set rates for per
diem, subsistence and mileage for travelers, as defined therein, that travel on government
business by adoption of a resolution or ordinance;

WHEREAS, the rates set by the Board of County Commissioners of Alachua County,
Florida (the “County”) have remained the same since the adoption of Resolution 04-46 in May of
2004;

WHEREAS, the County desires to change the rates to more accurately reflect the costs of
these items, and finds that adoption of these rates will allow for reasonable reimbursement of
subsistence costs and mileage to County employees, and other authorized travelers, traveling on
County business.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, AS FOLLOWS:**

1. The Board finds that for officials, employees, volunteers, and other authorized
persons on behalf of the Alachua County Board of County Commissioners, engaged
in official travel, the maximum travel rates shall be as follows:

- a. Subsistence:

- 1 i. \$13 for breakfast;
- 2 ii. \$15.00 for lunch;
- 3 iii. \$26.00 for dinner
- 4 b. Automobile mileage shall be at the rate set by the United States Internal
- 5 Revenue Service.

6 **2.** The County intends these rates to be incorporated into the County’s Administrative

7 Procedure 25, Travel Procedure, as approved by the Administrating Officials.

8 **SECTION 2.** Effective Date. This Resolution shall become effective upon approval by

9 the Board of County Commissioners.

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11 **DULY ADOPTED** in regular session, this ____ day of _____, 2022.

12

13 **BOARD OF COUNTY COMMISSIONERS OF**

14 **ALACHUA COUNTY, FLORIDA**

15

16 ATTEST:

17 BY: _____

18 Marihelen Wheeler, Chair

19 Board of County Commissioners

20 _____

21 J.K. “Jess” Irby, Esq.

22 Clerk of Court

APPROVED AS TO FORM

23 _____

24 County Attorney

25 (SEAL)