

## Grants & Contracts - Transmittal Memo

DATE: May 29, 2020

FROM: Procurement, Contracts

TO: Gina Peebles

CONTRACT #: 11696

VENDOR: N/A

DESCRIPTION: #11696 Resolution 20-41 Establishing a Grant Program For Artists

APPROVED BY: Board of County Commissioners

APPROVAL DATE: May 26, 2020

RECEIVED ON: May 28, 2020

TERM START: May 26, 2020

TERM END: N/A

AMOUNT: N/A

RFP/BID #:

GMW: N/A

POR #  
(ENCUMBERANCE):

ACTIONS REQUIRED: Please forward a copy to the vendor & retain a copy for your files.

RESOLUTION 20 - 41

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, ESTABLISHING MINI GRANTS FOR ARTISTS / EVENTS, MAJOR GRANTS FOR ARTISTS, AND MATCHING GRANTS TO SMALL CITIES FOR ART PROJECTS; ESTABLISHING THE PROCEDURES FOR THE APPLICATION AND SELECTION PROCESS; PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, Florida's Comprehensive Plan states "Florida shall increase access to its historical and cultural resources and programs; and encourage the development of cultural programs of national excellence"; and

(i) **WHEREAS**, in furtherance of Florida's Comprehensive Plan, the Board of County Commissioners of Alachua County, Florida (the "Board") adopted Ordinance 18-07 entitled "Alachua County Public Arts Ordinance"; and

**WHEREAS**, in adopting the Alachua County Public Arts Ordinance, the Board declared that "art shall be an integral part of Alachua County" and also declared that "the mission of the County public arts program is to enhance the quality of the visual environment in Alachua County, thereby adding to the quality of life and the level of citizen awareness of the importance of aesthetic experiences in their everyday lives"; and

**WHEREAS**, in furtherance of the County's public arts program, the Board now wishes to provide art grants in a manner that is beneficial to the public interest by creating a process by which it will provide funding through Art Tag proceeds; and

**WHEREAS**, the Board hereby finds and declares that providing art grants to Alachua County artists and small cities will be beneficial to the public interest by: (i) increasing public access to art, (ii) contributing to the civic pride, tourism, and economic development of our community, (iii) enhancing the climate for artistic creativity in our community, (iv) enriching the public environment for our residents through incorporation of the visual arts; and (v) enhancing our community's recognition as a cultural center; and

**WHEREAS**, in furtherance of the goals and objectives of the County's public art program, the Board desires to create a process by which it will award Art Tag proceeds through competitive grant processes; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:**

**Section 1. Recitals.** The recitals set forth above are true, correct and are incorporated by reference into this Resolution.

**Section 2. Title; Purpose.** The grant programs created by this Resolution shall be known as the "Mini Grants for Artists / Event," "Major Grants for Artists," and "Matching Grants to Small Cities for Art Projects".

**Section 3. Definitions.** The following words, terms, and phrases, when used in this Resolution, shall have the meanings ascribed to them in this section, except where the context clearly indicated a different meaning:

**Administrative Expenses** means those expenditures which are considered as direct operating costs of the organization. Such costs include, but are not limited to, the following: Administrative salaries of employees and officers of the organization who do not or cannot prove, via detailed daily time sheets, that they actively participate in program activities; Bookkeeping and support services of the organization; Office supplies and equipment not directly utilized for the specified program; Travel time, per diem, mileage reimbursement, and lodging expenses not directly associated with a specified program purpose; Paper, printing, envelopes, and postage not directly associated with a specified program purpose; and Miscellaneous expenses such as food, beverage, entertainment, and conventions.

**Advisory Committee** means the Arts Council of Alachua County Committee created by Resolution 18-17 of the Board of County Commissioners of Alachua County.

**Applicant** means an Artist that resides in Alachua County, or a small incorporated municipality including Alachua, Archer, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo who submits an application under this Program.

**Art** means written, performing, spoken and visual arts.

**Board** means the Alachua County Board of County Commissioners.

**County** mean Alachua County, Florida.

**County Administration Building** means the County owned building located at 12 SE 1st Street, Gainesville, Florida 32601.

**Local Artist** means an artist that is at least 18 years of age and is a resident of Alachua County.

**Program** means the Art Grant Programs created by this Resolution.

**Section 4. Art Grant Application Criteria.** Each application shall be evaluated for approval or rejected using at least the following criteria:

1. The Art must be original artwork created by a Local Artist.
2. The Applicant must have all legal rights to display/perform the Art.
3. The Art shall not depict or express any views that, in the County's sole discretion, are inconsistent with the County's views.
4. The Applicant must be a resident of Alachua County, Florida.

5. The Applicant must be a U.S. citizen.
6. The Applicant must be 18 years or older.
7. The Applicant must not be a current high school or undergraduate student.
8. The Applicant must not have been awarded a Mini or Major Grant before.
9. The grant cannot be used for commercial or for-profit activities nor for general or administrative expenses.
10. How the project would support arts organizations, arts programs, and arts activities within the County.
11. Other criteria provided to applicants before and during the application period.

**Section 5.** Art Grant Selection Procedure. Applications shall include the following information:

1. The Applicant's contact information.
2. A representative sample of the Local Artists work (i.e. video clip of performance, photo of visual art, written sample of poetry).
3. A written synopsis, or deliverable, of what the grant funds will be used for and how the project would support arts organizations, arts programs, and arts activities within the County.
4. A program timeline.
5. Other relevant information to assist the Advisory Committee in making a funding recommendation.

Applications shall be submitted to:

Alachua County Arts Council  
12 SE 1st Street  
Gainesville, FL 32601  
ATTN: Arts Council Liaison

All applications must be submitted on a form approved by the County Manager.

All applications shall be initially screened by County Staff to ensure that the applications are complete. Incomplete applications will not be processed for consideration.

All complete applications shall be presented by County Staff to the Advisory Committee for consideration. County Staff shall notify each Applicant of the date, time and location at which its application will be considered by the Advisory Committee.

The Advisory Committee shall evaluate each application using the criteria set forth in Section 4 of this Resolution.

The Advisory Committee shall, by majority vote, determine whether to recommend funding of each application to the Board of County Commissioners.

County Staff shall present the recommendations of the Advisory Committee to the Board.

The Board shall consider the recommendations of the Advisory Committee, but the Board shall exercise its final approval authority of over each application by applying the selection criteria set forth in Section 4 of this Resolution.

**Section 6.** Effective Date. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session this 26<sup>th</sup> day of May, 2020.

BOARD OF COUNTY COMMISSIONERS  
OF ALACHUA COUNTY, FLORIDA

By:   
Robert Hutchinson, Chair

ATTEST:

APPROVED AS TO FORM

  
J.K. "Jess" Irby, Esq. Clerk  
(SEAL)

  
Alachua County Attorney's Office