



ALACHUA COUNTY

Budget and Fiscal Services

Procurement


Larry M. Sapp, CPPB
Procurement Manager


Darryl R. Kight, CPPB
Procurement Supervisor

August 9, 2022

MEMORANDUM

To: Larry M. Sapp, Procurement Manager

Via: Darryl R. Kight, Procurement Supervisor 

From: Mandy Mullins, Procurement Agent I 

Subject: **Intent to Award**
RFP 23-249 Annual Hunting Services Agreement Mill Creek Preserve

Solicitation Opening Date: 2:00 PM, Wednesday, July 6, 2022
Solicitation View Count: 399 Vendors
Solicitations Downloaded by: 14 Vendors
Solicitations Submissions: 3 Vendors

Firms:

Blackham Contracting Group, LLC
Gainesville, FL

Hitchcock and Sons, Inc.
Alachua, FL

Newmans Heating & AC
Gainesville, FL

RECOMMENDATION:

Approve the Evaluation Committee's ranking below for **RFP 23-249 Annual Hunting Services Agreement Mill Creek Preserve**.

1. Hitchcock and Sons, Inc.
2. Newmans Heating & AC
3. Blackham Contracting Group, LLC

Authorize staff to negotiate an agreement with the top ranked firm, Hitchcock and Sons, Inc., Should the staff be unable to negotiate a satisfactory agreement with the top ranked firm, negotiations with that firm will be terminated and will move to the second ranked firm.

The actual RFP award is subject to the appropriate signature authority identified in the Procurement Code.

Larry M. Sapp

Larry M. Sapp (Aug 9, 2022 15:38 EDT)

Aug 9, 2022

Date

Approved

Larry M. Sapp, CPM, CPPB
Procurement Manager

Disapproved

Larry M. Sapp, CPM, CPPB
Procurement Manager

Public Meeting Minutes

RFP 23-249-MM Annual Hunting Services Agreement Mill Creek Preserve

Date: August 8, 2022

Start Time: 9:30 am

Location: Environmental Protection Conference Room, 408 W. University Ave., Suite 106, Gainesville, FL

1. **Call Meeting to Order**

2. **RFP Process Overview for Today's Meeting**

- 2.1. Good morning, I am Mandy Mullins with Procurement, and I will be administrating this meeting as the Committee Chair (non-voting member), introduce committee, **Michael Nelson (Leader), Andi Christman, Scott Crosby, Emily Uhlmann.**
- 2.2. Thank you, committee for taking the time out of your busy schedule to evaluate these proposals. Welcome to the citizen attending this Public Meeting; this meeting is open to the public and you will have an announced time (3 minutes; no response required) for public comments. Please review the agenda that is on the screen.
- 2.3. The RFP committee will be evaluating vendors' proposal, discussing their scores, and approving the committee's ranking. This committee's final ranking will be submitted to the BoCC with the negotiated contract(s) for approval.

3. **RFP Committee Members Process Instructions**

- 3.1. **First**, in OPENGOV, all evaluators have certified that they have no Conflict of Interest, and I will show them on screen, discuss if necessary.
- 3.2. **Second**, due to the cone-of-silence imposed on the committee members, this is the first occasion members have been able to talk and work together as a committee.
- 3.3. *As committee members you have broad latitude in your discussions, deliberations and ranking provided you are not arbitrary and capricious.*
- 3.4. **Third**, provide procurement points to members for the – Local Preference Points and VOW.
- 3.5. **Fourth**, we will record and discuss the preliminary scores on the screen. Call for validation of scores to ensure they are the scores the members entered in OPENGOV.

Vendor	Ability of Hunters Points Based 50 Points (25%)	Capability to Meet Points Based 20 Points (10%)	Local Preference Points Based 25 Points (12.5%)	Volume of Previous Points Based 5 Points (2.5%)	Written - Underst Points Based 25 Points (12.5%)	Written - Project A Points Based 25 Points (12.5%)	Written - Hunt Gr Points Based 10 Points (5%)	Written - Project T Points Based 20 Points (10%)	Written - Project S Points Based 10 Points (5%)	Written - Proposal Points Based 10 Points (5%)	Total Score (Max Score 200)
Blackham Cont...	38	14.5	10	5	22	21.5	7.8	15	8.5	8.5	150.75
Hitchcock and ...	41.8	15.8	25	3	22	21.8	9.3	16	8.8	9.3	172.5
Newmans Heat...	36.3	15	10	5	21.5	21.3	8.8	16.3	9	8.8	151.75

- 3.6. The committee will discuss, evaluate, and rank all vendor submittals one by one. Starting the committee leader allow each member to give feedback. (**Encourage dialog**)
 - 3.6.1. Discuss scores and make Changes if pertinent
 - 3.6.2. Discussion record and Update: **Evaluation Scores**
 - 3.6.2.1. Encourage discussion on the proposals, scoring and until all members are stratified
 - 3.6.2.2. NOTE: Agents will monitor the discussion, keep it on track; keep it on topic.
 - 3.6.3. Call for validation of RFP committee Evaluation Scores for the Committee's Final Ranking and verify if the committee needs Oral presentations or not.
4. Motion to Award Rankings (RFP): Andi Christman motion to recommend the final rankings be approved and then start contract negotiations the with the top ranked firm Hitchcock and Sons Inc, and with the second ranked vendor Newmans Heating & AC should negotiations with the top ranked vendor fail, seconded by Michael Nelson.

Vote 4-0 in favor of the motion.

5. Public Comments (3 minutes) no public comment
6. Motion to Approve the Meeting Minutes: Andi Christman moved to approve the Minutes, Emily Uhlmann seconded the motion.

Vote 4-0 in favor.
7. Meeting Adjourn at 10:11 am.



Alachua County, Florida
Procurement
Larry M. Sapp, Procurement Manager
County Administration Building, Gainesville, FL 32601

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

RESPONSE DEADLINE: July 6, 2022 at 2:00 pm

Report Generated: Tuesday, August 9, 2022

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	No Response	Pass
State Compliance	Pass	Pass	No Response	Pass
Vendor Eligibility	Pass	Pass	No Response	Pass
Conflict of Interest	Pass	Pass	No Response	Pass

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
You have reviewed and completed all the required submittal requirements..	Pass	Pass	No Response	Pass
Hunter Submittal	No Response	No Response	No Response	No Response
Letter of Interest	Pass	Pass	No Response	Pass
Lead Hunter	Pass	Pass	No Response	Pass
Lead Hunter's Place of Employment	Pass	Pass	No Response	Pass
Lead Hunter's Distance in Miles from Property to Lead Hunter's Residence	Pass	Pass	No Response	Pass
Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?	Pass	Pass	No Response	Pass
Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
How much time do you have to devote to the care taking, site maintenance and security services required by this agreement?	Pass	Pass	No Response	Pass
Have you been a part of an Alachua County hunting license agreement or contract?	Pass	Pass	No Response	Pass
Have you been a part of an Alachua County hunting license agreement or contract?	Pass	Pass	No Response	Pass
Do you have hunting experience?	Pass	Pass	No Response	Pass
Do you have hunting experience?	Pass	Pass	No Response	Pass
Do you have a Florida Hunter Safety Certification?	Pass	Pass	No Response	Pass
If you answered no to the question above are you willing to get a Florida Hunter Safety Certification?	Pass	Pass	No Response	Pass
Upload Florida Hunter Safety Certification or proof of exemption.	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
List any training you have pertaining to wildlife management, land management and site security.	Pass	Pass	No Response	Pass
Upload documentation for any training you have pertaining to wildlife management, land management and site security.	Pass	No Response	No Response	No Response
List any years of employment in Natural Resources or Agriculture.	Pass	Pass	No Response	Pass
Are you a current or previous law enforcement officer?	Pass	Pass	No Response	Pass
Are you a current or previous law enforcement officer?	Pass	Pass	No Response	Pass
Have you ever held or been a party to a hunting lease or agreement?	Pass	Pass	No Response	Pass
If so, was it with a private landowner or a government agency?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
For each agreement please List the Landowner or property manager with current contact information, duration and dates of agreement, duties performed, hunting privileges granted, and location and size of property.	Pass	Pass	No Response	Pass
Have you ever provided Care Taking, Maintenance and Security Services on a property?	Pass	Pass	No Response	Pass
Have you ever provided Care Taking, Maintenance and Security Services on a property?	Pass	Pass	No Response	Pass
Provide a list of 3 references (excluding relatives) with their contact information and the context of your relationship, and any additional information you wish to include.	Pass	Pass	No Response	Pass
Hunter 2	No Response	No Response	No Response	No Response
Hunter 2 Information	Pass	Pass	No Response	Pass
Hunter 2 Place of Employment.	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 2 Distance in Miles from Property to Hunter's Residence.	Pass	Pass	No Response	Pass
Hunter 2 Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?	Pass	Pass	No Response	Pass
Hunter 2 Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?	Pass	Pass	No Response	Pass
Hunter 2 How much time do you have to devote to the care taking, site maintenance and security services required by this agreement?	Pass	Pass	No Response	Pass
Hunter 2 Have you been a part of an Alachua County hunting license agreement or contract?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 2 Have you been a part of an Alachua County hunting license agreement or contract?	Pass	Pass	No Response	Pass
Hunter 2 Do you have hunting experience?	Pass	Pass	No Response	Pass
Hunter 2 Do you have hunting experience?	Pass	Pass	No Response	Pass
Hunter 2 Do you have a Florida Hunter Safety Certification?	Pass	Pass	No Response	Pass
Hunter 2 If you answered no to the question above are you willing to get a Florida Hunter Safety Certification?	Pass	Pass	No Response	Pass
Hunter 2 Upload Florida Hunter Safety Certification or proof of exemption.	Pass	Pass	No Response	Pass
Hunter 2 List any training you have pertaining to wildlife management, land management and site security.	Pass	Pass	No Response	Pass
Hunter 2 Upload documentation for any training you have pertaining to wildlife management, land management and site security.	No Response	No Response	No Response	No Response

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 2 List any years of employment in Natural Resources or Agriculture.	Pass	Pass	No Response	Pass
Hunter 2 Are you a current or previous law enforcement officer?	Pass	Pass	No Response	Pass
Hunter 2 Are you a current or previous law enforcement officer?	Pass	Pass	No Response	Pass
Hunter 2 Have you ever held or been a party to a hunting lease or agreement?	Pass	Pass	No Response	Pass
Hunter 2 If so, was it with a private landowner or a government agency?	Pass	Pass	No Response	Pass
Hunter 2 For each agreement please List the Landowner or property manager with current contact information, duration and dates of agreement, duties performed, hunting privileges granted, and location and size of property.	Pass	Pass	No Response	Pass
Hunter 2 Have you ever provided Care Taking, Maintenance and Security Services on a property?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 2 Have you ever provided Care Taking, Maintenance and Security Services on a property?	Pass	Pass	No Response	Pass
Hunter 2 Provide a list of 3 references (excluding relatives) with their contact information and the context of your relationship, and any additional information you wish to include.	Pass	Pass	No Response	Pass
Hunter 3	No Response	No Response	No Response	No Response
Hunter 3 Information	Pass	Pass	No Response	Pass
Hunter 3 Place of Employment.	Pass	Pass	No Response	Pass
Hunter 3 Distance in Miles from Property to Hunter's Residence.	Pass	Pass	No Response	Pass
Hunter 3 Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 3 Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?	Pass	Pass	No Response	Pass
Hunter 3 How much time do you have to devote to the care taking, site maintenance and security services required by this agreement?	Pass	Pass	No Response	Pass
Hunter 3 Have you been a part of an Alachua County hunting license agreement or contract?	Pass	Pass	No Response	Pass
Hunter 3 Have you been a part of an Alachua County hunting license agreement or contract?	Pass	Pass	No Response	Pass
Hunter 3 Do you have hunting experience?	Pass	Pass	No Response	Pass
Hunter 3 Do you have hunting experience?	Pass	Pass	No Response	Pass
Hunter 3 Do you have a Florida Hunter Safety Certification?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 3 If you answered no to the question above are you willing to get a Florida Hunter Safety Certification?	Pass	Pass	No Response	Pass
Hunter 3 Upload Florida Hunter Safety Certification or proof of exemption.	Pass	Pass	No Response	Pass
Hunter 3 List any training you have pertaining to wildlife management, land management and site security.	Pass	Pass	No Response	Pass
Hunter 3 Upload documentation for any training you have pertaining to wildlife management, land management and site security.	No Response	No Response	No Response	No Response
Hunter 3 List any years of employment in Natural Resources or Agriculture.	Pass	Pass	No Response	Pass
Hunter 3 Are you a current or previous law enforcement officer?	Pass	Pass	No Response	Pass
Hunter 3 Are you a current or previous law enforcement officer?	Pass	Pass	No Response	Pass
Hunter 3 Have you ever held or been a party to a hunting lease or agreement?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Hunter 3 If so, was it with a private landowner or a government agency?	Pass		No Response	Pass
Hunter 3 For each agreement please List the Landowner or property manager with current contact information, duration and dates of agreement, duties performed, hunting privileges granted, and location and size of property.	Pass	Pass	No Response	Pass
Hunter 3 Have you ever provided Care Taking, Maintenance and Security Services on a property?	Pass	Pass	No Response	Pass
Hunter 3 Have you ever provided Care Taking, Maintenance and Security Services on a property?	Pass	Pass	No Response	Pass
Hunter 3 Provide a list of 3 references (excluding relatives) with their contact information and the context of your relationship, and any additional information you wish to include.	Pass	Pass	No Response	Pass
Hunting group	No Response	No Response	No Response	No Response

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Prior agreement with the National Wild Turkey Federation.	Pass	Pass	No Response	Pass
Given these pre-conditions, are you still interested in pursuing a Hunting license agreement for Mill Creek Preserve?	Pass	Pass	No Response	Pass
Drive by Inspection with gates and fences.	Pass	Pass	No Response	Pass
Trailhead inspection and empty garbage can.	Pass	Pass	No Response	Pass
Interior inspection – drive roads, firebreaks, check problem areas (Hunted Area):	Pass	Pass	No Response	Pass
Walk non-road frontage boundary (Hunted Area).	Pass	Pass	No Response	Pass
How long will it take you to inspect the Property after a security/maintenance complaint or issue is brought to your attention?	Pass	Pass	No Response	Pass
Mow Roads, trails and firebreaks (2 times/year).	Pass	Pass	No Response	Pass
Conduct Burn Preparation Mow or Harrow firebreaks up to 2 times per year.	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group, LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Vertically trim roads, trails and firebreaks one time per year (Hunted Area).	Pass	Pass	No Response	Pass
Clean up trash and debris dumped on Property and right-of-way.	Pass	Pass	No Response	Pass
Clean up old scattered solid waste.	Pass	Pass	No Response	Pass
Post (where needed), replace, and maintain no trespass signs on Property boundary (signs provided by County) according to FL Statutes 810.11, (5)(a) "Posted land" is that land upon which.	Pass	Pass	No Response	Pass
Maintain/repair fences and gates.	Pass	Pass	No Response	Pass
Conduct intensive fence maintenance around the Public Use Area.	Pass	Pass	No Response	Pass
Have any of the hunters ever harvested feral hogs?	Pass	Pass	No Response	Pass
Have any of the hunters ever harvested feral hogs?	Pass	Pass	No Response	Pass
Do the Hunters currently own equipment necessary to trap and harvest hogs?	Pass	Pass	No Response	Pass

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Question Title	Blackham Contracting Group,LLC	Hitchcock and Sons Inc	Network Craze	Newmans Heating & AC
Do the Hunters currently own equipment necessary to trap and harvest hogs?	Pass	Pass	No Response	Pass
Do you own hog dogs?	Pass	Pass	No Response	Pass
The Hunters will be responsible for the control of hogs.	Pass	Pass	No Response	Pass
Value-added Services	Pass	Pass	No Response	Pass
(Optional) Pictures of Equipment to be used.	Pass	Pass	No Response	Pass

PHASE 1

EVALUATORS

Name	Title	Agreement Accepted On
Andi Christman	Program Manager	Aug 1, 2022 9:00 AM
Scott Crosby	Senior Environmental Specialist	Aug 1, 2022 11:52 AM
Michael Nelson	Senior Environmental Specialist	Aug 2, 2022 10:04 AM
Emily Uhlmann	Environmental Specialist	Aug 2, 2022 11:11 AM

EVALUATION CRITERIA

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

Page 15

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
----------	-------------	----------------	-----------------

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Ability of Hunters	<p>A. Does the experience of the key staff support the hunter's competency in doing this type of work? Key staff includes Lead Hunter, and other hunt group members.</p> <p>B. Have the hunters done this type of work in the past?</p> <p>C. Is any of this work to be subcontracted? If so, what are the abilities of the firm(s) to be subcontracted? The suitability of using subcontracts will be determined by the Parks and Conservation Departments Site Manager and if utilized will result in a reduction of between 0-25 points.</p> <p>1. Based on questions above, award points as follows:</p> <p>a. 21-30 points - Exceptional Experience</p> <p>b. 11-20 points - Average Experience</p> <p>c. 0-10 points - Minimal Experience</p>	Points Based	50 (25% of Total)
--------------------	---	--------------	-------------------

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
	<p>d. Subtract up to 25 points for subcontracted work</p> <p>D. Have the hunters recently done this type of work for the county, the state or for local government in the past?</p> <p>1. If the work was acceptable, award up to ten (10) points.</p> <p>2. If the hunter(s) has not done this type of work award zero (0) points.</p> <p>3. If the work was unacceptable, deduct up to ten (10) points and note why.</p> <p>E. Are there factors, such as valued-added services, unique abilities, which would make a noticeable (positive) impact on the project?</p> <p>1. If the answer is yes, award from one (1) to ten (10) points and note reasons.</p> <p>2. If the answer is no, award zero (0) points and note reasons.</p>		

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Capability to Meet Time and Budget Requirements	<p>A. Does the level of key staffing and their percentage of involvement, the use of subcontractors (if any), office location, and/or information contained in the transmittal letter indicate that the hunter will, or will not, meet time and budget requirements?</p> <p>B. To your knowledge, has the hunter met or had trouble meeting time and budget requirements on similar projects.</p> <p>C. Have proof of insurability and other measures of financial stability been provided?</p> <p>D. This factor is designed to determine how busy a hunter is by comparing all Florida work against Florida personnel.</p>	Points Based	20 (10% of Total)

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Local Preference	<p>A. This factor provide points to residence of Alachua County, consideration should be given to the capability of being responsive, by key members of the hunt group.</p> <ol style="list-style-type: none"> Hunters will be awarded points for local preference based on the falling criteria: Award 25points if all members of the hunting group have resided in Alachua County for at least twelve (12) months prior to the advertisement of a Request for Proposal, Request for Qualifications, etc., by the Procurement Services Division; and Award 15 points if 50% - 99% of the members of the hunting group have resided in Alachua County for at least twelve (12) months prior to the advertisement of a Request for Proposal, Request for Qualifications, etc., by the Procurement 	Points Based	25 (12.5% of Total)
------------------	---	--------------	---------------------

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
	<p>Services Division, by the Procurement Services Division; and</p> <p>4. Award 10 points if 1% - 50% of the group have resided in Alachua County for at least twelve (12) months prior to the advertisement of a Request for Proposal, Request for Qualifications, etc., by the Procurement Services Division; and</p> <p>5. Award 0 points if no member of the hunting group have resided in Alachua County for at least twelve (12) months prior to advertisement of a Request for Proposal, Request for Qualifications, etc., by the Procurement Services Division.</p>		

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Volume of Previous Work (VOW) awarded by the County	<p>Points Provided by Procurement.</p> <p>Groups will be assigned 5 points if no members of the group have been a party to a license agreement or otherwise received permission to hunt on County Properties, except in the capacity of a paid trapper.</p> <p>Groups will be assigned 1-4 points based on the number of years members have been a party to a license agreement or otherwise received permission to hunt on County Properties, except in the capacity of a paid trapper.</p> <ul style="list-style-type: none"> • 10 years and above = 1 work points • 7-9 years = 2 work points • 4-6 years = 3 work points • 1-3 years = 4 work points • 0 years = 5 work points <p>The Procurement Services Division will work with the committee members to verify information submitted by the hunters. Based on that process, Procurement will determine the number of points the hunter is eligible to receive for this factor.</p>	Points Based	5 (2.5% of Total)

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Written - Understanding of Project	<p>A. Did the hunter(s) develop a workable approach to the project?</p> <p>B. Does the proposal specifically address the County's needs or is it "generic" in content?</p> <p>C. Does the proposal specifically address the equipment available for the project and is the equipment adequate to accomplish the services?</p> <p>D. Were any value-added services offered and are these services appropriate and desirable for the property?</p>	Points Based	25 (12.5% of Total)

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Written - Project Approach	<p>A. Did the hunter(s) develop a workable approach to the project?</p> <p>B. Does the proposal specifically address the County's needs or is it "generic" in content?</p> <p>C. Does the proposal specifically address the equipment available for the project and is the equipment adequate to accomplish the services?</p> <p>D. Were any value-added services offered and are these services appropriate and desirable for the property?</p>	Points Based	25 (12.5% of Total)

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Written - Hunt Group	<ul style="list-style-type: none">A. Were all hunters identified?B. Does the Lead Hunter have experience coordinating personnel and projects of comparable size and scope?C. Is the team makeup appropriate for the project?D. Do the team members have experience with comparable projects?E. Have any or all hunters been in the same lease or worked together previously?F. Are there any sub-contracted hunters involved? Will this enhance the hunt group?G. Are the hours assigned to the various team members for each task appropriate?	Points Based	10 (5% of Total)

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Written - Project Team	A. Was a project team identified? B. Is the team makeup appropriate for the project? C. Do the team members have experience with comparable projects? D. Are there any sub contracted firms involved? Will this enhance the project team? E. Are the hours assigned to the various team members for each task appropriate?	Points Based	20 (10% of Total)
Written - Project Schedule	A. Is the proposed schedule reasonable based on quantity of personnel assigned to the project? B. Are individual tasks staged properly and in proper sequence?	Points Based	10 (5% of Total)

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Criteria	Description	Scoring Method	Weight (Points)
Written - Proposal Organization	<p>A. Was proposal organization per the RFP?</p> <p>B. Was all required paperwork submitted and completed appropriately?</p> <p>C. Did the proposal contain an excessive amount of generic boilerplate, resumes, pages per resume, photographs, etc.?</p>	Points Based	10 (5% of Total)

AGGREGATE SCORES SUMMARY

Vendor	Andi Christman	Scott Crosby	Michael Nelson	Emily Uhlmann	Total Score (Max Score 200)
Blackham Contracting Group, LLC	116	156	165	166	150.75
Hitchcock and Sons Inc	153	193	168	176	172.5
Newmans Heating & AC	135	150	165	157	151.75

VENDOR SCORES BY EVALUATION CRITERIA

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

Page 27

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Vendor	<u>Ability of Hunters</u> Points Based 50 Points (25%)	<u>Capability to Meet Time and Budget Requirements</u> Points Based 20 Points (10%)	<u>Local Preference</u> Points Based 25 Points (12.5%)	<u>Volume of Previous Work (VOW) awarded by the County</u> Points Based 5 Points (2.5%)	<u>Written - Understanding of Project</u> Points Based 25 Points (12.5%)	<u>Written - Project Approach</u> Points Based 25 Points (12.5%)	<u>Written - Hunt Group</u> Points Based 10 Points (5%)	<u>Written - Project Team</u> Points Based 20 Points (10%)	<u>Written - Project Schedule</u> Points Based 10 Points (5%)	<u>Written - Proposal Organization</u> Points Based 10 Points (5%)
Blackham Contracting Group,LLC	38	14.5	10	5	22	21.5	7.8	15	8.5	8.5
Hitchcock and Sons Inc	41.8	15.8	25	3	22	21.8	9.3	16	8.8	9.3
Newmans Heating & AC	36.3	15	10	5	21.5	21.3	8.8	16.3	9	8.8

Vendor	Total Score (Max Score 200)
Blackham Contracting Group,LLC	150.75
Hitchcock and Sons Inc	172.5
Newmans Heating & AC	151.75

INDIVIDUAL PROPOSAL SCORES

Blackham Contracting Group,LLC
Ability of Hunters Points Based 50 Points (25%)
Andi Christman: 28
3 pts for value added road services.
Scott Crosby: 40
Michael Nelson: 45

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

Emily Uhlmann: 39

Capability to Meet Time and Budget Requirements | Points Based | 20 Points (10%)

Andi Christman: 10

No information on insurability, florida workload, budget/troubles in past.

Scott Crosby: 15

Michael Nelson: 15

Emily Uhlmann: 18

Local Preference | Points Based | 25 Points (12.5%)

Andi Christman: 10

Lead Hunter Verified Property App 2nd and 3rd Hunters out of county

Scott Crosby: 10

Lead Hunter Verified Property App 2nd and 3rd Hunters out of county

Michael Nelson: 10

Lead Hunter Verified Property App 2nd and 3rd Hunters out of county

Emily Uhlmann: 10

Lead Hunter Verified Property App 2nd and 3rd Hunters out of county

Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.5%)

Andi Christman: 5

Scott Crosby: 5

Michael Nelson: 5

Emily Uhlmann: 5

EVALUATION TABULATION

RFP No. RFP 23-249-MM

Annual Hunting Services Agreement Mill Creek Preserve

Written - Understanding of Project | Points Based | 25 Points (12.5%)

Andi Christman: 19

Using a paid work example as the previous services example was a bit different.

Scott Crosby: 25

Michael Nelson: 20

Emily Uhlmann: 24

Written - Project Approach | Points Based | 25 Points (12.5%)

Andi Christman: 19

Scott Crosby: 23

Michael Nelson: 20

Emily Uhlmann: 24

Written - Hunt Group | Points Based | 10 Points (5%)

Andi Christman: 4

Lead hunter didn't seem to have hunt lease experience, not hunter 2 or 3. But Worked together professionally. Hours are appropriate.

Scott Crosby: 9

Michael Nelson: 10

Emily Uhlmann: 8

Written - Project Team | Points Based | 20 Points (10%)

Andi Christman: 7

Scott Crosby: 15

Michael Nelson: 20

EVALUATION TABULATION

Request For Proposal - Annual Hunting Services Agreement Mill Creek Preserve

Page 30

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Emily Uhlmann: 18
Written - Project Schedule Points Based 10 Points (5%)
Andi Christman: 7
Scott Crosby: 7
Michael Nelson: 10
Emily Uhlmann: 10
Written - Proposal Organization Points Based 10 Points (5%)
Andi Christman: 7
Scott Crosby: 7
Michael Nelson: 10
Emily Uhlmann: 10
Hitchcock and Sons Inc
Ability of Hunters Points Based 50 Points (25%)
Andi Christman: 39
labor to replace parking lot fence as value added - 3pts.
Scott Crosby: 50
Proximity to MCP should allow for a more than adequate response time to complete requested tasks.
Michael Nelson: 40
Emily Uhlmann: 38

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Capability to Meet Time and Budget Requirements Points Based 20 Points (10%)	
No knowledge of budget, insurability, local workload is high.	Andi Christman: 12
	Scott Crosby: 18
	Michael Nelson: 15
	Emily Uhlmann: 18
Local Preference Points Based 25 Points (12.5%)	
Hunting Group verified Property App	Andi Christman: 25
Hunting Group verified Property App	Scott Crosby: 25
Hunting Group verified Property App	Michael Nelson: 25
Hunting Group verified Property App	Emily Uhlmann: 25
Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.5%)	
	Andi Christman: 3
	Scott Crosby: 3
	Michael Nelson: 3
	Emily Uhlmann: 3
Written - Understanding of Project Points Based 25 Points (12.5%)	

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Andi Christman: 20
Due to the knowledge and experience at the site, the proposal was a bit bare bones in some areas.

Scott Crosby: 25

Michael Nelson: 20

Emily Uhlmann: 23

Written - Project Approach | Points Based | 25 Points (12.5%)

Andi Christman: 20

Scott Crosby: 25

The types of available equipment to perform requested tasks is excellent.

Michael Nelson: 20

Emily Uhlmann: 22

Written - Hunt Group | Points Based | 10 Points (5%)

Andi Christman: 8

Same hunters demonstrated high performance previously at this site.

Scott Crosby: 10

Michael Nelson: 10

Emily Uhlmann: 9

Written - Project Team | Points Based | 20 Points (10%)

Andi Christman: 12

Scott Crosby: 18

Michael Nelson: 15

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Emily Uhlmann: 19

Written - Project Schedule | Points Based | 10 Points (5%)

Andi Christman: 7

Scott Crosby: 9

Michael Nelson: 10

Emily Uhlmann: 9

Written - Proposal Organization | Points Based | 10 Points (5%)

Andi Christman: 7

A bit bare bones due to relying on previous experience.

Scott Crosby: 10

Michael Nelson: 10

Emily Uhlmann: 10

Newmans Heating & AC

Ability of Hunters | Points Based | 50 Points (25%)

Andi Christman: 30

Value-added 3pt extra maintenance and mowing of parking area.

Scott Crosby: 40

Performance of similar work for hunting lease with private landowners

Michael Nelson: 45

Emily Uhlmann: 30

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Capability to Meet Time and Budget Requirements Points Based 20 Points (10%)	
No knowledge of budget/insurability/Florida workload.	Andi Christman: 12
	Scott Crosby: 15
	Michael Nelson: 15
	Emily Uhlmann: 18
Local Preference Points Based 25 Points (12.5%)	
Lead Hunter verified Property App 2nd and 3rd hunters out of county	Andi Christman: 10
Lead Hunter verified Property App 2nd and 3rd hunters out of county	Scott Crosby: 10
Lead Hunter verified Property App 2nd and 3rd hunters out of county	Michael Nelson: 10
Lead Hunter verified Property App 2nd and 3rd hunters out of county	Emily Uhlmann: 10
Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.5%)	
	Andi Christman: 5
	Scott Crosby: 5
	Michael Nelson: 5
	Emily Uhlmann: 5
Written - Understanding of Project Points Based 25 Points (12.5%)	

EVALUATION TABULATION
RFP No. RFP 23-249-MM
Annual Hunting Services Agreement Mill Creek Preserve

Andi Christman: 22
Scott Crosby: 21
Available equipment to perform requested services is good.
Michael Nelson: 20
Emily Uhlmann: 23
Written - Project Approach Points Based 25 Points (12.5%)
Andi Christman: 22
Scott Crosby: 20
Michael Nelson: 20
Emily Uhlmann: 23
Written - Hunt Group Points Based 10 Points (5%)
Andi Christman: 8
Scott Crosby: 8
Michael Nelson: 10
Emily Uhlmann: 9
Written - Project Team Points Based 20 Points (10%)
Andi Christman: 11
Scott Crosby: 15
Michael Nelson: 20
Emily Uhlmann: 19

Written - Project Schedule Points Based 10 Points (5%)	
Andi Christman: 8	
Scott Crosby: 8	
Michael Nelson: 10	
Emily Uhlmann: 10	
Written - Proposal Organization Points Based 10 Points (5%)	
Andi Christman: 7	
Scott Crosby: 8	
Michael Nelson: 10	
Emily Uhlmann: 10	










ITA 23-249 Annual Hunting Services Agreement Mill Creek Preserve

Final Audit Report

2022-08-09

Created:	2022-08-09
By:	Mandy Mullins (mmmullins@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAACCosr6YpjXEknqgdTW5dqR4mKAE1Zqel

"ITA 23-249 Annual Hunting Services Agreement Mill Creek Preserve" History

-  Document created by Mandy Mullins (mmmullins@alachuacounty.us)
2022-08-09 - 9:28:12 AM GMT- IP address: 149.19.43.13
-  Document emailed to Darryl Kight (dkight@alachuacounty.us) for signature
2022-08-09 - 9:29:19 AM GMT
-  Email viewed by Darryl Kight (dkight@alachuacounty.us)
2022-08-09 - 9:29:38 AM GMT- IP address: 172.226.170.48
-  Document e-signed by Darryl Kight (dkight@alachuacounty.us)
Signature Date: 2022-08-09 - 4:35:58 PM GMT - Time Source: server- IP address: 149.19.43.13
-  Document emailed to lsapp@alachuacounty.us for signature
2022-08-09 - 4:36:00 PM GMT
-  Email viewed by lsapp@alachuacounty.us
2022-08-09 - 6:46:01 PM GMT- IP address: 163.120.80.11
-  Signer lsapp@alachuacounty.us entered name at signing as Larry M. Sapp
2022-08-09 - 7:38:18 PM GMT- IP address: 163.120.80.11
-  Document e-signed by Larry M. Sapp (lsapp@alachuacounty.us)
Signature Date: 2022-08-09 - 7:38:19 PM GMT - Time Source: server- IP address: 163.120.80.11
-  Agreement completed.
2022-08-09 - 7:38:19 PM GMT