



"Unleashing the Power of Technology"

**Federal
Engineering®**

Federal Engineering, Inc.

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Fairfax, VA 22030
703-359-8200

**STATEMENT OF WORK (SOW)
ISSUED: May 4, 2023**

**ATTACHMENT TO:
AGREEMENT FOR CONSULTANT
SERVICES BETWEEN ALACHUA COUNTY
AND FEDERAL ENGINEERING, INC.**

Dated: December 12, 2017

And as Amended: May 28, 2019, and December 12, 2021

AMENDMENT # 3

ALACOFI: TRS-OTSTM ALACHUA COUNTY FL TRUNKED RADIO SYSTEM ON- CALL TECHNICAL SUPPORT

1. INTRODUCTION AND ISSUES

Building upon prior work done by Federal Engineering, Inc. (**FE**), Alachua County, FL, (County) contracted with **FE** to develop functional specifications and performance requirements for the design, construction, and testing of a new countywide land mobile radio system. **FE** completed the first two tasks in that scope of work, which included:

- Project Initiation and System Requirements
- Draft Functional Specifications

In parallel with these efforts, the County continued efforts to reach an agreement with Gainesville Regional Utilities (GRU) to assume ownership of the existing Trunked Radio System (TRS). In February 2023, the Alachua County Board of County Commissioners and the Gainesville City Commissioners directed staff to develop the agreements required to complete this sale.

The County now desires **FE** to provide on-call technical support to the County as it continues to develop an agreement with the City of Gainesville (City) and GRU to acquire and operate the TRS. Since these efforts will need to be performed on a quick reaction basis, the County requests that **FE** provide public safety consulting support on a time and materials (T&M) basis as tasked by the County Project Manager or their designee.

This Statement of Work (SOW) provides a framework for **FE** to respond to these ad-hoc, short-term assignments regarding the TRS acquisition project.

2. PROJECT TASKS

FE shall perform on-call technical consulting services that include, but are not limited to, the following tasks:

- Providing technical assistance to the County Project Manager or other stakeholders, as directed by the County.
- Conduct site analysis and radio system analysis.
- Offer informal advice or conduct technical research.
- Assist in administrative issues such as FCC license modifications or renewals.
- Interface with County and TRS system users.
- Review proposals from vendors.
- Conduct meetings with vendors and the County with program planning and design reviews.
- Perform analyses of radio operations and system/technology utilization and develop improvement recommendations.
- Conduct special presentations on select subjects.
- Provide support in areas such as operations, engineering, or administration for public safety mobile radio services.
- Perform other tasks as directed by the County Project Manager.

3. STAFFING/ORGANIZATION

Mr. Brad Barber, Vice President, will provide project oversight and guidance to the **FE** project team. **FE** will use other subject matter expert staff, as needed, to address specific needs.

4. COST

Assignments will be performed on a time and materials basis in accordance with the rates in Schedule A. Schedule A rates are reviewed and may be updated annually. This SOW modifies the scope and billing methodology for the funds remaining from Amendment 2.

Invoices will be submitted monthly. The invoices will detail each task assignment, the personnel assigned, the number of hours charged, and details regarding travel and other direct costs. **FE** will provide monthly summaries of the cumulative total costs invoiced to date and the total remaining funding. A minimum of one hour of project management time per week will apply for the duration of the agreement for project administration and to maintain project continuity. Invoices will be submitted as directed by the purchase order for processing.

5. BASIS FOR OUR SCOPE OF WORK

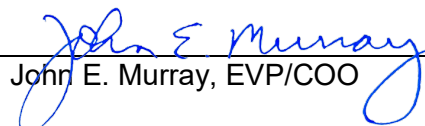
1. **FE** professionals will be directed by the County Project Manager or their designee according to the assignments to be performed. The scheduling of **FE** resources will be mutually agreed upon based on the needs of the County and the availability of the specific **FE** consultants.
2. This proposal assumes Federal Engineering, Inc. will perform tasks called out in Section 2 (excluding any optional tasks or services). The deletion of a task or significant change

in the scope of one or more tasks may affect the overall price. Optional tasks can be priced at the County's request and added to this SOW via a mutually agreeable contract modification.

3. **FE** will provide draft and final deliverables electronically to the County.
4. This SOW assumes that County's Project Manager will schedule meetings, provide meeting facilities, notify attendees, and arrange for onsite visits.
5. Any optional or additional tasking will be authorized by mutual agreement of the County and **FE**. Such tasking will be performed on a time and materials basis in accordance with the rates in Schedule A or on a fixed price basis as mutually agreed to in an additional task order by the County and **FE**.
6. **FE** will notify the County should additional funding be required to complete the approved tasks. The authorized funding will be increased by a written modification to this task duly executed by both the County and **FE**.
7. **FE's** ability to fulfill this task depends, in part, on the willingness and ability of the County, County participants, equipment vendors, service providers, third parties, and others to provide information in a timely manner, and upon the accuracy of the information as supplied. The accuracy of input data, whether provided in electronic or hard copy form, and the recommendations, actions, system designs, and license filings resulting therefrom cannot, therefore, be warranted by **FE** nor can the performance, suitability, or reliability of said systems be warranted by **FE**. **FE** accepts no responsibility or liability to any third party in respect to any information or related content delivered by **FE**. This information is subjective in certain respects, and, thus, susceptible to multiple interpretations and may need periodic revisions based on actual experience and subsequent developments.
8. **FE** reserves the right to assign/reassign work efforts and associated costs across tasks and between our professional staff members to meet our contractual obligations to the County.

Submitted by **FE**:

Authorization to begin work by Alachua
County, Florida:


John E. Murray, EVP/COO

Signature

May 4, 2023

Date

Printed name and title

Date

SCHEDULE A
LONG-TERM CONSULTING RATES

Effective January 1, 2023 through December 31, 2023

Principal	\$ 355.00 per hour
Vice President	\$ 320.00 per hour
Assistant Vice President	\$ 285.00 per hour
Director/Chief Consultant	\$ 250.00 per hour
Senior Consultant	\$ 210.00 per hour
Consultant	\$ 180.00 per hour
Senior Analyst	\$ 150.00 per hour
Analyst	\$ 110.00 per hour
Administrative / Computer Services	\$ 76.00 per hour

TERMS AND CONDITIONS

1. Long-term rates do not include state or local taxes.
2. The County shall reimburse **FE** for per diem and travel in accordance with Section 112.061 Florida Statutes
3. Hours expended for travel in support of any time and materials task orders are billable hours.
4. Invoices will be rendered monthly and each invoice shall be itemized to include: (i) the name of the person providing the service, the date on which the service was provided, a brief description of the services provided on that date, and the person's billing rate; (ii) the total fees invoiced during the invoice period; (iii) an itemization of all expenses invoiced during the invoice period, together with supporting documentation of each expense; (iv) the total expenses invoiced during the invoice period; (v) the total amount invoiced (i.e., fees and expenses combined) for the invoice period.
5. The County shall process and pay all invoices in accordance with the provisions of Chapter 218, Part VII, Florida Statutes ("Local Government Prompt Payment Act").