



## Agenda Item Summary

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Agenda Date: 9/22/2020

Agenda Item No.: 41.

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**Agenda Item Name:**

Annual Blanket Purchase Orders - More than \$50,000

**Presenter:**

Larry M. Sapp, 374.5202

**Description:**

Approve the issuance of the FY21 Annual Blanket Purchase Orders More Than \$50K.

**Recommended Action:**

Approve the issuance of the FY21 Annual Blanket Purchase Orders More Than \$50K on the attached spreadsheet. The attached Purchases orders are in compliance with the bid renewal terms.

**Prior Board Motions:**

N/A

**Fiscal Consideration:**

Sufficient funds exists to cover the issuance of the Annual Blanket Purchase Orders. The amount budgeted, accounts and funds all varies

**Background:**

A blanket purchase order is a purchase order which is issued to an approved vendor for the fiscal year with a maximum dollar limit. Each Department will be responsible for monitoring their individual blanket purchase orders to insure that purchases are made within the guidelines and dollar limits set forth.

Annual Blanket Purchase Orders are issued each fiscal year.