

ALACHUA COUNTY  
BOARD OF COUNTY COMMISSIONERS

**RESOLUTION 2015-21**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RESCINDING AND RESTATING ALACHUA COUNTY RESOLUTION 10-071, ESTABLISHING THE ALACHUA COUNTY VETERAN SERVICES ADVISORY BOARD; ESTABLISHING THE MEMBERSHIP AND QUALIFICATIONS; ESTABLISHING THE RESPONSIBILITIES AND DUTIES; ESTABLISHING PROVISIONS FOR OPERATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 12, 1983 the Board of County Commissioners of Alachua County adopted Resolution 83-50 to establish the Alachua County Veteran Services Advisory Board; and

WHEREAS, the Board of County Commissioners of Alachua County subsequently amended Resolution 83-50 by Resolutions 88-68, 93-89 and 01-57, and rescinded and restated Resolution 83-50 as Resolution 04-114; and

WHEREAS, the Board of County Commissioners rescinded and restated Resolution 04-114 as Resolution 10-071 on September 14, 2010; and

WHEREAS, the Board of County Commissioners of Alachua County wishes to rescind and restate said resolution in order to modify the membership and change the agencies represented on the Advisory Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

1. Resolution 04-114 is hereby rescinded and restated as follows:

Section 1. The Board of County Commissioners of Alachua County, Florida ("County"), hereby establishes the Veteran Services Advisory Board ("Advisory Board").

1  
2 Section 2. The Advisory Board shall consist of no more than sixteen (16) members and  
3 one alternate member appointed by the County. Nine (9) members shall represent veteran  
4 organizations, and seven (7) members plus the alternate member shall be citizens who are  
5 veterans. The initial citizen appointments to this advisory board were made as follows: four (4)  
6 of the initial appointments were for a term of one (1) year and five (5) of the initial appointments  
7 were for a term of two (2) years. Following the initial appointments, all appointments shall be for  
8 four (4) year terms, staggered so that approximately one-fourth of the positions will be appointed  
9 each year.

10  
11 A. Representatives of veterans' organizations. One member shall be appointed to  
12 represent each of the following organizations:

- 13  
14 1) The American Legion  
15 2) Disabled American Veterans  
16 3) Veterans of Foreign Wars of the United States  
17 4) United States Veterans Affairs Medical Hospital  
18 5) Marine Corps League  
19 6) Military Officers Association of America  
20 7) Viet Nam Veterans of America  
21 8) Military Order of the Purple Heart  
22 9) Korean War Veterans of America  
23

24 Each organization nominee shall be nominated by an appropriate organization official. The  
25 Board of County Commissioners may appoint or reject the nominations.  
26

27 B. Members who do not represent organizations. Vacancies for the remaining six (6)  
28 positions, plus the alternate member position shall be advertised and appointed by the County,  
29 and shall represent the following categories of citizens:

- 30  
31 1) Gulf War veterans - one member  
32 2) Operation Enduring Freedom veterans or Operation Iraqi Freedom  
33 veterans - one member  
34 3) Citizens at large who are veterans -5 members,  
35

36 Plus 1 alternate member.  
37

38 Section 3. The responsibilities of the Advisory Board shall be:  
39

40 A. To establish an annual work program for the Advisory Board.  
41

42 B. To complete an annual review of the Alachua County Veteran Services  
43 Office.  
44

45 C. To assist and advise the County on future policies and directions concerning the  
46 Alachua County Veteran Services Office .



1  
2 D. To assist the County in promoting community awareness of the purposes and  
3 responsibilities of the Alachua County Veteran Services Office.  
4

5 Section 4. The Advisory Board shall be guided by the by-laws approved by the Advisory  
6 Board and the "Guidelines for Advisory Boards and Committees" set forth in the Alachua  
7 County Commission's Rules of Procedure. The by-laws shall include the following provisions  
8 and such other provisions as the Advisory Board may deem appropriate:  
9

10 A. Elections. The Advisory Board shall annually elect one of its members as Chair,  
11 and such other officers as the Advisory Board deems necessary to meet its needs. Vacancies in  
12 offices shall be filled by election at the next regular meeting following the date the vacancy  
13 occurred.  
14

15 B. Meetings. Meetings of the Advisory Board, or any subcommittee thereof, shall be  
16 open to the public and the media and shall be conducted in compliance with the Sunshine Law,  
17 Section 286.011, Florida Statutes. The Advisory Board shall meet once per month. The County  
18 Manager or his or her designee shall produce minutes of the meetings which shall be submitted  
19 to the Advisory Board for approval.  
20

21 The Chair shall preside and conduct meetings of the Advisory Board according to the  
22 most recent edition of Alice Sturgis' Standard Code of Parliamentary Procedure. Special  
23 meetings may be called by the Chair or by any three (3) members of the Advisory Board upon  
24 forty-eight (48) hours written notice to all members and to the County Manager or his or her  
25 designee.  
26

27 C. Agenda. The Chair shall be responsible for the meeting agenda. The County  
28 Manager, or his or her designee, shall serve as staff liaison to the Advisory Board and shall aid  
29 in preparing and distributing the agenda prior to the meeting. The County Manager, or his or  
30 her designee, or any member of the Advisory Board may place an item on the agenda by  
31 notifying the Chair prior to the preparation of the agenda.  
32

33 D. Subcommittees. Subcommittees may be appointed by the Chair, as  
34 determined by the Advisory Board or the Chair.  
35

36 E. Quorum. A majority of the Advisory Board membership positions filled shall  
37 constitute a quorum. Recommendations and decisions of the Advisory Board must be made by a  
38 majority vote of those present and voting.  
39

40 F. Attendance. The County Manager or his or her designee shall attend all  
41 meetings of the Advisory Board, but shall not vote on any matter. The attendance policy for  
42 the Advisory Board shall be in accordance with the attendance policy for boards and  
43 committees set forth in the Alachua County Commission's Rules of Procedure.  
44

45 G. Compensation. Members of the Advisory Board shall receive no  
46 compensation for the performance of their duties and responsibilities.

- 1  
2 2. This resolution shall take effect immediately upon its adoption.

3 DULY ADOPTED in regular session, this 14th day of September, 2010

4 BOARD OF COUNTY COMMISSIONERS  
5 OF ALACHUA COUNTY, FLORIDA

6  
7  
8 ATTEST:

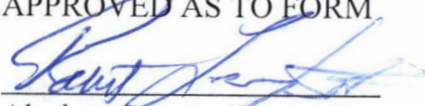
9  
10  
11  
12 J. K. Irby, Clerk

13  
14 (SEAL)

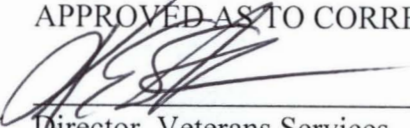
15 By: 

16 Robert Hutchinson, Chair

17 APPROVED AS TO FORM

18  
19   
20 Alachua County Attorney

21 APPROVED AS TO CORRECTNESS

22  
23   
24 Director, Veterans Services

The duly adopted date on this resolution is incorrect. This went to the Bocc and was adopted on Feb 23, 2016. Both Legal and the Clerks office are aware the date is incorrect.