

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Name: Alachua County Board of Commissioners

County: Alachua

Chief Official

Name: Charles Chestnut

Title: Chairman

Address: 12 Southeast 1st Street
2nd Floor

City: Gainesville

State: FL **Zip:** 32601-6826

Phone: 352-264-6900 **Ext:**

Fax:

Email: cschestnut@alachuacounty.us

Chief Financial Officer

Name: Todd Hutchison

Title: Finance Director

Address: 12 Southeast 1st Street
2nd Floor

City: Gainesville

State: FL **Zip:** 32601-6826

Phone: 352-374-3605 **Ext:**

Fax: 352-374-5265

Email: nth@alachuaclerk.org

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Section 1: Administration

Implementing Agency

Organization Name: Alachua County Sheriff's Office
County: Alachua

Chief Official

Name: Sadie Darnell
Title: Sheriff
Address: Post Office Box 5489
City: Gainesville
State: FL **Zip:** 32627-5489
Phone: 352-367-4055 **Ext:**
Fax: 352-374-1870
Email: sdarnell@alachuasheriff.org

Project Director

Name: Martha Orthoefer
Title: Contracts and Grants Administrator
Address: Post Office Box 5489
City: Gainesville
State: FL **Zip:** 32627-5489
Phone: 352-367-4180 **Ext:**
Fax: 352-374-1805
Email: morthoefer@alachuasheriff.org

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Section 1: Administration

Section Questions:

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: Yes

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: Yes

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to criminaljustice@fdle.state.fl.us.

Answer: 1)BSB 002 (Jailing Booking Procedures) requires notifications to DHS and ICE when an illegal immigrant or foreign national is booked. DOJ 106 (Release Procedures) is the policy for complying with ICE Detainers.
2)We are subject to FL SB 168 Federal Immigration Enforcement (2019) and have entered into a Basic Ordering Agreement with ICE.

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Section 2: Project Overview

General Project Information

Project Title: RAPE AGGRESSION DEFENSE (RAD) TRAINING & SAFE SANTA FE INITIATIVES
Subgrant Recipient: Alachua County Board of Commissioners
Implementing Agency: Alachua County Sheriff's Office
Project Start Date: 10/1/2019 **End Date:** 9/30/2020

Problem Identification

Santa Fe College is a large, open access Florida public college with the main campus located in northwest Alachua County and seven additional campuses located throughout Alachua County and Bradford County. Santa Fe College offers associate and bachelor degrees along with career and technical certificate and degree programs. The student body consists of approximately 18,000 degree-seeking students with an additional 9,000 students enrolling in enrichment, continuing education or workforce training programs. Many factors make Santa Fe College unique including educational success, degrees awarded, the diverse and large population, geographic size of the campuses, and accessibility to campuses amongst other factors. Santa Fe College distinguishes itself as one of only a few colleges in the Florida College System with a dedicated 24/7 Police Department. The Santa Fe College Police Department has 17 sworn officers and five dispatchers. Santa Fe College stresses the importance of personal safety and security and through this has implemented the Safe Santa Fe Program, a program to brand and reinforce its safety and security messaging and to address issues of personal and community safety on its campuses. The components of the Safe Santa Program include Prevention, which is done via Community Policing, Education which manifests through RAD and SAFE Training and Active Response, which is implemented through preparedness to respond to threats.

Prevention. Part of the Safe Santa Fe initiative, the police department is utilizing Community Policing. The nature of the campus setting makes Community Policing a desirable and feasible approach to address public safety issues and to engage the campus community. The police department is requesting to use funds to purchase public safety bicycles (outfitted police bicycles) to be used for community policing activity, including patrol, mutual aid and special events. As part of the implementation of the bicycle program, the officers will need to undertake a public safety cyclist course designed for law enforcement.

Education. Santa Fe College in partnership with the Alachua County Sheriff's Office offers the 12 hour RAD Program throughout the year. RAD is open to the general community as well as students and staff. Classes are offered in the evenings to accommodate schedules of the students and community members taking the classes, however, due to the considerable time spent each month on the classes extra work hours are required by the Santa Fe College police officers involved with teaching the classes, without this grant, Santa Fe College and the Alachua County Sheriff's Office would be unable to offer the number of classes it does. Santa Fe also teaches the SAFE (Self-defense Awareness & Familiarization Exchange) Program which is a nationally recognized model for training and empowering citizens in intensive personal defense and orientation to safety. The RAD and SAFE Programs operate under the Safe Santa Fe Program. Though both programs are similar, the SAFE program is two hours while the RAD program is 12 hours and consists of 3 four hour

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Section 2: Project Overview

blocks. Funds will be used for recertification of police officers and dispatchers to be RAD instructors and for overtime to teach the RAD and SAFE classes.

Active Response. The final component for which funding is being requested is Active Response. This includes police equipment to be used to respond to threats on campus. The Police Department is requesting ballistic shields. The shields will be used to protect the officers when responding to incidences on campus.

This project aligns with the federal and state purpose area for law enforcement. If this project is not funded the equipment will not be purchased and the RAD classes will be severely diminished. The lack of funds during the past two years has resulted in losing RAD certified officers with the Santa Fe Police Department.

Project Summary (Scope of Work)

The RAD and Police Equipment grant will fund the Rape Aggression Defense (RAD) and SAFE Training and Safe Santa Fe Initiatives and police equipment. The RAD funding will include overtime and associated benefits. It will fund equipment and training for community policing and equipment for active responses to threats. The Santa Fe Police Department will be responsible for implementing the activities in this grant.

The tasks for the RAD and SAFE components include the overtime for the RAD classes and the associated materials and certification for the instructors. A class roster and survey will be maintained to document class attendance and satisfaction. The beneficiaries are the students of the classes, which include Santa Fe students, faculty, employees and Alachua County residents who participate in the classes.

The tasks for the Prevention component include the purchase of the police bicycles, the appropriate training and implementation. The beneficiaries will be the students, faculty, employees and visitors to the Santa Fe campus.

The tasks for the Active Response component will be the purchase and implementation of the ballistic shields, including appropriate training. The beneficiaries will be members of the Santa Fe community, including faculty, staff, employees, students and visitors.

The activities will primarily occur on the Santa Fe College campus, which is located at 3000 NW 83rd Street, Gainesville, FL, 401 NW 6th Street, Gainesville, FL, 17500 SW Archer Road, Archer, FL. The RAD classes may be held at other locations in the community.

Subsequent to purchase of equipment and supplies, Santa Fe will provide documentation of the purchases, including quotes, purchase orders, packing slips, invoices, inventory records and canceled checks.

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Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 0

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Alachua County

Question: What is the address of the location being used to provide services for this project?

Answer: 2621 SE Hawthorne Road, Gainesville, FL
3000 NW 83rd Street, Gainesville, FL

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$1,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 247337

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Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: No

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: No

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

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Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: N/A

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: The Sheriff's Office has a survey of satisfaction with law enforcement on its Facebook site, which runs continuously.

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Conducting social media activities and conducting outreach to minority populations.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: Internships for university students, volunteer program, and k-12 program.

Measure: General 11

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Section 3: Performance

- Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.
- Goal: Conduct RAD and SAFE classes.
Certify RAD instructors.
Purchase, train and implement equipment.
- Measure: General 12
Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?
- Goal: Yes.
- Measure: General 13
Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).
- Goal: None
- Measure: General 14
Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?
- Goal: Yes
- Measure: General 11b
What major activities are planned for each of your goals listed in question 11?
- Goal: Conduct RAD and SAFE classes- Schedule classes
Certify RAD instructors- Ensure the instructors get certified.
Purchase, train and implement equipment.

State Purpose Area: 5C - Consultants/Contracts

Objectives and Measures

Objective: Consultants/Contracts - Questions for all recipients using consultants/contracts.

- Measure: Consultants1
Please describe what consultants/contracts will be paid for with JAG funds during the grant period. Include names, titles and areas of expertise where applicable.
- Goal: The contract will be subgranted to Santa Fe College.

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Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000501

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$8,079.00	\$0.00	\$8,079.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$8,079.00	\$0.00	\$8,079.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

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Section 4: Financial (cont.)

Budget Narrative:

Contractual Services - SALARIES/BENEFITS - to include overtime: \$500.

Over time budget is determined as follows: RAD program overtime hours at time and a half or straight time and benefits (employer portion of FICA and FRS). Overtime rate: \$29.95, based on hourly rate of \$15.00 at time and half is \$22.50 per hour plus benefits of 33.13% per hour. The standard pay for straight time over time is \$19.97, based on an hourly rate of \$15.00 plus benefits at 33.13% per hour.

The Salaries/Benefits estimate is based on 12 hours of instruction per month, assume 1-2 grant funded programs at 12-24 hours of overtime or 18 hours overtime. Approximately 13 hours will be at the \$29.95 rate or \$400 and approximately 5 hours paid at the \$19.97 over time rate or \$100 which rounds to approximately \$500. Please note this is approximate and rates will vary based on the instructor's actual rates of pay.

Contractual - TRAINING

Training/certification costs: Recertify 5 RAD instructors at \$100 each during the grant year=\$500.

Training -Public Safety Cyclist training for 2 officers at \$550 each = \$1,100

Contractual -EXPENSES

2 police equipped bicycles at \$1,500 each = \$3,000

Ballistic Shields - 2 at \$1,489.50 each = \$2,979

Method of Procurement-this grant is being subgranted to Santa Fe College for RAD, SAFE and Safe Santa Fe activities, run by Santa Fe College. The Sheriff's Office and Santa Fe College are entering into an MOU to cover the services, as in past years. There is not a procurement selection for this as it is program/service is unique to Santa Fe College.

Method of Procurement by Santa Fe College. Santa Fe College will follow its own procurement policy. Santa Fe College will obtain at least one quote for all expenses. Santa Fe College procurement requires 3 quotes for purchases between \$5,000 and \$10,000. No purchases by Santa Fe will exceed \$5,000. No additional warranty coverage will be purchased for the items, only the warranty that is included with them. Shipping charges are included in the above prices. Any overage will be covered by Santa Fe College

Subcontracted Services Summary

Salaries/Benefits Overtime- \$500

Expenses - \$5,979

Training - \$1,600

Program Total - \$8,079

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Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: Santa Fe's purchasing policy requires one quote for items less than \$5,000.

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: No indirect costs.

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: This is being subgranted to Santa Fe college. Costs for the items are based on quotes or past purchases.

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Section 5: Standard Conditions

Insert Standard Conditions Page here.

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Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers, whiteout, etc.
are not acceptable.**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____

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Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.