

Vendor: _____ Location: _____

ALUMINUM POP-RIVETS, FLEXSTAKE & SHURTITE BRAND DELINEATOR POSTS, GALVANIZED CHANNEL IRON POSTS, GALVANIZED SQUARE TUBING, GUARD RAIL REFLECTORS, PYRAMID CAPS, PANELS, BARRICADE SHEETING				
DESCRIPTION	SIZE FT X DIA	EST QTY	CODES	UNIT COST EACH
BLIND ALUMINUM POP RIVETS, 3/16" x 3/8" GRIP RANGE, #66, MALE SMALL HEAD	3/16 X 1/2 (Grip Range)	5000	N/A	no B.O
DELINEATOR POST, GROUND MOUNT, WHITE, FLEXSTAKE BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, GROUND MOUNT, YELLOW, FLEXSTAKE BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, SURFACE MOUNT WITH BASE, WHITE, FLEXSTAKE BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, SURFACE MOUNT WITH BASE, YELLOW, FLEXSTAKE BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, GROUND MOUNT, WHITE, SHUR-TITE SHUR-FLEX BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, GROUND MOUNT, YELLOW, SHUR-TITE SHUR-FLEX BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, SURFACE MOUNT WITH BASE, WHITE, SHUR-TITE SHUR-FLEX BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
DELINEATOR POST, SURFACE MOUNT WITH BASE, YELLOW, SHUR-TITE SHUR-FLEX BRAND, HD, NO SUB	4 FT HIGH	25	N/A	
3" DIAMETER MOUNTED CRYSTAL GUARDRAIL REFLECTORS/WINGED-PLASTIC, CLEAR/WHITE		500	GR-1C	

Acknowledge Receipt of Addendum(s) (if applicable circle): #1 Yes No #2 Yes No #3 Yes No #4 Yes No

Bidder: Osburn Associates Inc Robbie Jenks Company: _____
 Address: 1630 22nd St N St Petersburg FL 33713
 Authorized Signature: [Signature] Title: Bidding Agent
 Clearly Print Signature: Robbie Jenks Title: Bidding Agent
 PHONE: (800) 523-8917 FAX: (727) 800-6942 DAT _____
 Email Address: rob.j@osburns.com

BID FORM

BID NUMBER: 20-15 Annual Purchase of Sign Material

BID OPENING DATE: 2:00 pm, Wednesday, June 5, 2019

PLACE OF BID OPENING: Alachua County Division of Purchasing, 3rd Floor
County Administration Building
12 SE 1st Street
Gainesville, Florida, 32601-6983

Vendor: Osburn Associates Inc Location: 1630 22nd ST ST Petersburg, FL 33713

TRAFFIC SIGN FACES: 3M BRAND, DIAMOND GRADE REFLECTIVE (DG3) 4000 SERIES, PS, 'NO SUB'				
DESCRIPTION	SIZE INCHES	EST QTY	CODES	UNIT COST EACH
ALL WAY	18X6	5	R1-3P	2.38
ADVISORY SPEED PLATE (NO SPEED)	18 X 18	20	W13-1	7.13
ADVISORY SPEED PLATE 15 MPH	18 X 18	35	W13-1	7.13
ADVISORY SPEED PLATE 20 MPH	18 X 18	15	W13-1	7.13
ADVISORY SPEED PLATE 25 MPH	18 X 18	20	W13-1	7.13
ADVISORY SPEED PLATE 30 MPH	18 X 18	20	W13-1	7.13
ADVISORY SPEED PLATE 35 MPH	18 X 18	35	W13-1	7.13
ADVISORY SPEED PLATE 40 MPH	18 X 18	20	W13-1	7.13
ADVISORY SPEED PLATE 45 MPH	18 X 18	35	W13-1	7.13
AIRPORT SYMBOL	24 X 24	5	I-5	12.68
ALACHUA COUNTY ROUTE MARKER	24	75	M1-6	13.47
ALACHUA COUNTY ROUTE MARKER	36	75	M1-6	28.53

Vendor: _____ Location: _____

TRAFFIC SIGN FACES: 3M BRAND, DIAMOND GRADE REFLECTIVE (DG3) 4000 SERIES, PS, 'NO SUB'				
DESCRIPTION	SIZE INCHES	EST QTY	CODES	UNIT COST EACH
BEGIN RIGHT TURN LANE YIELD TO BIKES	36 X 30	5	R4-4	23.78
BICYCLE LANE DESIGNATION	30 X 24	5	R3-17	15.85
CATTLE CROSSING SYMBOL	30 X 30	5	W11-4	19.81
CROSS ROAD SYMBOL	30 X 30	25	W2-1	19.81
DEAD END	24 X 24	20	W14-1	12.68
DEAD END	36 X 8	35	W14-1AR	6.34
DEAD END	36 X 8	35	W14-1AL	6.34
DIRECTION GUIDANCE MARKER, CHEVRON	18 X 24	50	W1-8	9.51
DIVIDED HIGHWAY SYMBOL	24 X 18	10	R6-3	9.51
DO NOT BLOCK INTERSECTION	24 X 30	5	R10-7	15.85
DO NOT ENTER	30 X 30	15	R5-1	19.81
DOWNWARD POINTING ARROW (AT CROSSING)	24 X 12	25	W16-7p	6.34
DUCK CROSSING SYMBOL	30 X 30	5	W11-12	19.81
END SCHOOL ZONE	24 X 30	20	S5-2	15.85
EQUESTRIAN (SYMBOL)	30 X 30	10	W11-7	19.81
FIRE STATION	30 X 30	20	W11-8	19.81
FLORIDA ROUTE MARKER	24 X 24	20	FTP-28	18.23
FLORIDA ROUTE MARKER	30 X 24	25	FTP-28	19.02
FUTURE THRU STREET (black on white)	24 X 30	20	N/A	15.85
GOLF CART CROSSING (SYMBOL)	36 X 36	5	FTP-39	28.53
INTERSTATE SHIELD 75	24	5	M1-1	18.23
JCT	21 X 15	25	M2-1	6.91
KEEP RIGHT SYMBOL	24 X 30	5	R4-7	15.85

Vendor: _____ Location: _____

KEEP RIGHT, WITH NO ARROW	24 X 30	5	R4-7A	15.85
LARGE ARROW	48 X 24	5	W1-6	25.36
LARGE DOUBLE ARROW	48 X 24	10	W1-7	25.36
LEFT CURVE	30 X 30	25	W1-2L	19.81
LEFT LANE MUST TURN LEFT	30 X 30	5	R3-7L	19.81
LEFT REVERSE CURVE	30 X 30	10	W1-4L	19.81
LEFT REVERSE TURN	30 X 30	10	W1-3L	19.81
LEFT SIDE BRIDGE END MARKER	12 X 36	35	OM-3L	9.51
LEFT TURN	30 X 30	20	W1-1L	19.81
LEFT WINDING ROAD	30 X 30	10	W1-5L	19.81
LENS, BLACK, WHITE, BLACK BORDER	30 X 30	20	R5-5B	19.81
LENS, BLACK, WHITE, BLACK BORDER X	24 X 30	25	R11-11	15.85
LENS, BLUE / YELLOW	21 X 15	25	M6-1	6.91
LENS, WHITE, BLACK BORDER	24 X 24	10	R5-5B	12.68
LENS, YELLOW, BLACK BORDER	24 X 24	15	W41-1	12.68
LENS, YELLOW, BLACK BORDER	30 X 30	50	W41-1	19.81
LIMITED SIGHT DISTANCE	30 X 30	15	W14-4	19.81
LOW VEHICLE MAY DRAG ON RR TRACKS (SYMBOL)	36 X 36	5	FTP-40	28.53
NARROW BRIDGE SYMBOL	30 X 30	20	W5-2A	19.81
NO "U" TURN SYMBOL	30 X 30	5	R3-4	19.81
NO DUMPING	18 X 24	20	R10-11	9.51
NO LEFT TURN SYMBOL	24 X 24	5	R3-2	12.68
NO OUTLET	24 X 24	35	W14-2	12.68
NO OUTLET	36 X 8	35	W14-2AR	6.34

Vendor: _____ Location: _____

TRAFFIC SIGN FACES: 3M BRAND, DIAMOND GRADE REFLECTIVE (DG3) 4000 SERIES, PS, 'NO SUB'				
DESCRIPTION	SIZE INCHES	EST QTY	CODES	UNIT COST EACH
NO OUTLET	36 X 8	35	W14-2AL	6.34
NO PARKING ANYTIME	18 X 24	35	R7-1	9.51
NO PARKING HERE TO CORNER	18 X 24	25	R7-11	9.51
NO RIGHT TURN SYMBOL	24 X 24	5	R3-16	12.68
NO TRUCKS SYMBOL	24 X 24	10	R5-2	12.68
ONE WAY LEFT	18 X 24	10	R6-2L	9.51
ONE WAY LEFT	36 X 12	5	R6-1L	9.51
ONE WAY RIGHT	36 X 12	5	R6-1R	9.51
ONE WAY RIGHT	18 X 24	5	R6-1R	9.51
PARKING BY DISABLED PERMIT ONLY	12 X 18	25	R7-8-FL	4.76
PAVEMENT ENDS SYMBOL	30 X 30	5	W8-3A	19.81
PLAYGROUND SYMBOL	36 X 36	5	W15-1	28.53
PREFERENTIAL BIKE LANE (ENDS)	30 X 12	10	R3-17b	7.93
RAILROAD ADVANCED WARNING	30	10	W10-1	19.81
RAILROAD ADVANCED WARNING (CROSSROAD)	30 X 30	10	W10-2	19.81
RAILROAD ADVANCED WARNING (SIDEROAD)	30 X 30	10	W10-3	19.81
SPEED REDUCTION AHEAD (NO NUMBERS IN TEXT)	36 X 36	50	W3-5	28.53
RESERVED PARKING HANDICAP	12 X 18	25	R7-8-FL	4.76
RIGHT CURVE	30 X 30	35	W1-2R	19.81
RIGHT LANE MUST TURN RIGHT	30 X 30	5	R3-7R	19.81
RIGHT REVERSE CURVE	30 X 30	5	W1-4R	19.81
RIGHT REVERSE TURN	30 X 30	5	W1-3R	19.81
RIGHT SIDE BRIDGE END MARKER	12 X 36	50	OM-3R	9.51

Vendor:

Location:

TRAFFIC SIGN FACES: 3M BRAND, DIAMOND GRADE REFLECTIVE (DG3) 4000 SERIES, PS, 'NO SUB'

DESCRIPTION	SIZE INCHES	EST QTY	CODES	UNIT COST EACH
RIGHT TURN	30 X 30	10	W1-1R	19.81
RIGHT WINDING ROAD	30 X 30	10	W1-5R	19.81
ROAD CLOSED	48 X 30	10	R11-2	31.70
ROAD NARROWS	30 X 30	10	W5-1	19.81
SCHOOL SPEED LIMIT (NO NUMBERS IN TEXT WHEN FLASHING)	24 X 48	5	S5-1	25.36
SIDE ROAD SYMBOL	30 X 30	50	W2-2	19.81
SIGNAL AHEAD SYMBOL	30 X 30	15	W3-3	19.81
SLIPPERY WHEN WET	30 X 30	10	W8-5	19.81
SPEED LIMIT 20 MPH	24 X 30	10	R2-1	15.85
SPEED LIMIT 25 MPH	24 X 30	35	R2-1	15.85
SPEED LIMIT 30 MPH	24 X 30	75	R2-1	15.85
SPEED LIMIT 35 MPH	24 X 30	25	R2-1	15.85
SPEED LIMIT 40 MPH	24 X 30	35	R2-1	15.85
SPEED LIMIT 45 MPH	24 X 30	35	R2-1	15.85
SPEED LIMIT 50 MPH	24 X 30	5	R2-1	15.85
SPEED LIMIT 55 MPH	24 X 30	50	R2-1	15.85
SPEED LIMIT BLANK (NO SPEED)	24 X 30	25	R2-1	15.85
STOP	18 X 18	10	R1-1	7.13
STOP	24 X 24	75	R1-1	12.68
STOP	30 X 30	100	R1-1	19.81

Vendor: _____ Location: _____

TRAFFIC SIGN FACES: 3M BRAND, DIAMOND GRADE REFLECTIVE (DG3) 4000 SERIES, PS, 'NO SUB'				
DESCRIPTION	SIZE INCHES	EST QTY	CODES	UNIT COST EACH
STOP	36 X 36	20	R1-1	28.53
STOP AHEAD SYMBOL	30 X 30	50	W3-1A	18.81
STOP HERE ON RED	24 X 36	5	R10-6	19.02
US ROUTE MARKER (NO NUMBERS)	24 X 24	10	M1-4	12.68
WEIGHT LIMIT (NO NUMBERS IN TEXT) TONS PER AXLE, TONS GROSS	36 X 24	5	R12-4	19.02
WEIGHT LIMIT TON	24 X 30	10	R12-1	15.85
YIELD	36 X 36 X 36	35	R1-2	22.19

TRAFFIC SIGN FACES: 3M BRAND, DIAMOND GRADE FLUORESCENT (DG3) YELLOW-GREEN, 4083, PS				
DESCRIPTION	SIZE INCHES	EST QTY	CODES	UNIT COST EACH
BICYCLE SYMBOL	30 X 30	10	W11-1	20.50
BUS STOP SYMBOL VIP	36 X 36	10	S3-1	28.52
DOWNWARD POINTING ARROW	24 X 12	10	W16-7P	6.56
IN STREET PEDESTRIAN CROSSING (YIELD) / STOP	12 X 36	10	R1—6/a	8.84
LENS WITH BLACK BORDER	30 X 30	25	W41-1	20.50
PEDESTRIAN SYMBOL	30 X 30	10	W11-2	20.50
SCHOOL (AHEAD)	24 X 12	20	W16-9p	6.56
SCHOOL ADVANCED	30 X 30	15	S1-1	20.50
SCHOOL ADVANCED	36 X 36	10	S1-1	28.52

Vendor: _____ Location: _____

ELECTRO FILM (EC FILM): 3M BRAND, TRANSPARENT, ACRYLIC, PS, NO PUNCHINGS				
DESCRIPTION	SIZE IN X YDS	EST QTY	CODES	UNIT COST EACH
BLUE	36 X 50	2	1175	432.00
BLUE	48 X 50	1	1175	576.00
BROWN	36 X 50	2	1179	432.00
BROWN	48 X 50	1	1179	576.00
GREEN	36 X 50	10	1177	432.00
GREEN	48 X 50	2	1177	576.00
RED	36 X 50	2	1172	432.00
RED	48 X 50	2	1172	576.00

EPOXY RESIN, PAINT SUPPLIES, PAINT, FLUORESCENT TRAFFIC CONES WITH REFLECTIVE 4"/6" COLLARS				
DESCRIPTION	SIZE	EST QTY	CODES	UNIT COST EACH
EPOXY RESIN ADHESIVE, PARTS A & B (SETS)	1 GAL CAN	10	N/A	no B.O
DROP ON TYPE, SPHERICAL REFLECTIVE, GLASS BEADS	50 LB BAGS	25	N/A	
PAINT, TRAFFIC ACRYLIC WATER BASE, FAST DRY, WHITE, FL DOT APPROVED. NO LEAD 12470-4	5 GAL	20	N/A	
PAINT, TRAFFIC ACRYLIC WATER BASE, FAST DRY, YELLOW, FL DOT APPROVED. NO LEAD 13109-2	5 GAL	5	N/A	
TRAFFIC CONES, 100 % (PVC) ORANGE FLUORESCENT, FDOT, WIDE BASE, , , 12 LBS. WITH A 4 INCH AND A 6 INCH DIAMOND GRADE REFLECTIVE COLLARS (AFFIXED)	36 IN HEIGHT	200	N/A	

Vendor: _____ Location: _____

3M BRAND PRESPACING TRANSFER TAPE: SCPS-2, 'NO SUB'

DESCRIPTION	SIZE IN X YDS	EST QTY	CODES	UNIT COST EACH
PRESPACING TRANSFER TAPE 48"	4 X 100	20	SCPS-2	114.00
PRESPACING TRANSFER TAPE 48"	6 X 100	25	SCPS-2	114.00
PRESPACING TRANSFER TAPE 48"	8 X 100	30	SCPS-2	114.00
PRESPACING TRANSFER TAPE 48"	12 X 100	10	SCPS-2	114.00
PRESPACING TRANSFER TAPE 48"	18 X 100	5	SCPS-2	114.00

ROLL GOODS SHEETING: 3M BRAND, 'NO SUB', ELECTROCUT FILM 7725-12, PS, NO HOLE PUNCHINGS

DESCRIPTION	SIZE IN X YDS	EST QTY	CODES	UNIT COST EACH
BLACK	36 X 50	6	7725-12	445.50
BLACK	48 X 50	3	7725-12	584.00

ROLL GOODS: 3M BRAND, "NO SUB", CONSPICUITY TAPE, DIAMOND GRADE, REFLECTIVE, PS

DESCRIPTION	SIZE IN X YDS	EST QTY	CODES	UNIT COST EACH
RED / WHITE	2 W X 150	5	32ES	68.75

Vendor: _____ Location: _____

ROLL GOODS : 3M BRAND, DIAMOND GRADE (DG3) REFLECTIVE, 'NO SUB', PS				
DESCRIPTION	SIZE IN X YDS	EST QTY	CODES	UNIT COST EACH
WHITE	8 X 50	10	4090	301.00
WHITE	24 X 50	5	4090	903.00
WHITE	30 X 50	8	4090	1,128.75
WHITE	36 X 50	3	4090	1,354.50
YELLOW	18 X 50	1	4092	677.25
YELLOW	24 X 50	3	4092	903.00
YELLOW	30 X 50	3	4092	1,128.75
YELLOW	36 X 50	2	4092	1,354.50
RED	18 X 50	2	4092	677.25

ROLL GOODS : 3M BRAND, DIAMOND GRADE (DG3) FLUORESCENT, 'NO SUB', PS				
DESCRIPTION	SIZE IN X YDS	EST QTY	CODES	UNIT COST EACH
FLUORESCENT ORANGE	48 X 50	1	4084	1,872.00
FLUORESCENT YELLOW-GREEN	24 X 50	1	4083	936.00
FLUORESCENT YELLOW-GREEN	30 X 50	1	4083	1,170.00
FLUORESCENT YELLOW-GREEN	36 X 50	1	4083	1,404.00

ATTENTION:

**VENDOR
SHOULD
COMPLETE AND
SIGN EXHIBIT B
TO BE CONSIDERED
RESPONSIVE**

Small Business Enterprise (SBE) Program Participation Form

BID NUMBER: 20-15 Annual Purchase of Sign Material

OPTION 1

I certify that our Company is an **Alachua County Certified Small Business Enterprise (SBE)** registered prior to the Bid opening.

Circle One: **Yes (If yes, complete and sign the last page of this Exhibit)**
No (If No, proceed to *Option 2.*)

OPTION 2

I certify that our Company **will perform ALL work** and that no subcontractors will be utilized for this bid.

Circle One: ☒ **Yes (If yes, complete and sign the last page of this Exhibit)**
No (If No, proceed to *Option 3.*)

BID NUMBER: 20-15 Annual Purchase of Sign Material**OPTION 3**

SBE Participation. I certify that our Company has contacted the **Alachua County's Certified SBEs** listed below. I state that the following information regarding SBE Subcontractors is true and correct to the best of my knowledge and belief.

Alachua County has adopted a 15% SBE participation goal and policies which encourage participation of Small Business Enterprises (SBE) in the provision of labor, time, supplies, services or construction items of any kind materials.

SBEs are located in the Alachua County Small Business Enterprise Directory, available at:

<http://smallbusdir.alachuacounty.us/> .

Subcontractor (any business entity holding a subcontract with the prime vendor) services are defined as, "a contract with another business entity that obtains labor, time, supplies, services or construction items of any kind."

Vendors submitting bids under this solicitation are to identify the intended SBE subcontractors. These SBEs have agreed to perform the work for **the total dollar value and percentage of the bid** set forth below.

If SBE subcontractors are not utilized and listed below or if option 1 or 2 was not chosen, you must proceed to Option 4 and document your Good Faith Effort.

SBE Name of Contractor	SBE Name of Contractor
Address	Address
Scope of Work to be Performed \$ _____ % (Est \$ Value) (Est % of Total Bid)	Scope of Work to be Performed \$ _____ % (Est \$ Value) (Est % of Total Bid)
SBE Name of Contractor	SBE Name of Contractor
Address	Address
Scope of Work to be Performed \$ _____ % (Est \$ Value) (Est % of Total Bid)	Scope of Work to be Performed \$ _____ % (Est \$ Value) (Est % of Total Bid)
SBE Name of Contractor	SBE Name of Contractor
Address	Address
Scope of Work to be Performed \$ _____ % (Est \$ Value) (Est % of Total Bid)	Scope of Work to be Performed \$ _____ % (Est \$ Value) (Est % of Total Bid)

EXHIBIT B**BID NUMBER: 20-15 Annual Purchase of Sign Material****OPTION 4**

SBE Good Faith Effort. To be considered responsive all Vendors **must have** SBE Participation or demonstrate a good faith effort to utilize SBE subcontractors. **If option 1, 2 or 3 was not chosen the Vendor must complete the section below substantiating compliance with good faith effort requirements.**

In accordance with Section 22.36, of the Alachua County Purchasing Code, I have solicited and received responses from the following Alachua County certified SBE companies. (The SBE vendor's response **MUST** be recorded in the section below.)

1	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		
2	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		
3	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		
4	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		
5	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		
6	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		
7	Name of SBE Company:	Date SBE Contacted
	SBE Contact Name: Phone:	/ /
Must be completed by. SBE Response when contacted:		

BID NUMBER: 20-15 Annual Purchase of Sign Material

I as the undersigned Vendor certify that I have completed one of the option(s) below (*Circle One*):

OPTION 1


OPTION 2

OPTION 3

OPTION 4

If you are unable to certify that, you have completed to the best of your knowledge and belief **OPTION 1, OPTION 2, OPTION 3 or OPTION 4, CALL (48 hours prior to bid opening) the Division of Purchasing at 352.374.5202, for direction.**

Vendor Name: Osburn Associates Inc Date 5/30/2018

Signature  Title Bidding Agent

Printed Name: Robbie Jenks Title Bidding Agent

DRUG FREE WORKPLACE

Section 22.09 Competitive Sealed Bidding of the Alachua County Purchasing Code states that in the evaluation of bids, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace, secondly, to certified Small Business Enterprise (SBE) bidders.

The undersigned vendor in accordance with §287.087, Florida Statute and Section 22.09 of the Alachua County Purchasing Code hereby certifies that

Osborn Associates Inc
Name of Business

Does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

5/30/2019
Date

PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida 'public records' are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

I. NO EXEMPTION FROM PUBLIC RECORDS LAW

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder's Signature

Date 5/30/2019

--- OR ---

II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder's Signature

Date

TYPE "E" INSURANCE REQUIREMENTS "Vendors"

Vendors shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with products and materials supplied to the County.

I. COMMERCIAL GENERAL LIABILITY.

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products / Completed Operations Aggregate, \$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense.

II. AUTOMOBILE LIABILITY. (When Vendor Delivers to County Premises)

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 Combined Single Limit each accident.

III. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY. (While Vendor's Employee(s) are on County Premises)

- A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.
- B Employer's Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

IV. OTHER INSURANCE PROVISIONS.

The policies are to contain, or be endorsed to contain, the following provisions:

- A Commercial General Liability and Automobile Liability Coverages
 - 1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Vendor; products and completed operations of the Vendor; or automobiles owned, leased, hired or borrowed by the Vendor.
 - 2 The Vendor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of the Vendor's insurance and shall be non-contributory.
- B Workers' Compensation and Employers' Liability Coverages
 - 1 The insurer shall agree to waive all rights of subrogation against the County, its officials, employees and volunteers for losses arising from work performed by the Vendor for the County.
- C All Coverages
 - 1 The Vendor shall provide a Certificate of Insurance to the County with a notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under a claims made from the certificate will show a retroactive date, which should be the same date of the contract or purchase order (original if contract is renewed) or prior.

V. **SUBCONTRACTORS**

Vendors shall include all subcontractors as insured under its policies. All coverages for subcontractors shall be subject to all of the requirements stated herein.

CERTIFICATE HOLDER: Alachua County Board of County Commissioners

The Certificate of Insurance must contain the following:

Department Contact: **Brian Singleton**
Department: **Public Works**
Phone: **352.374.5245**
Email: **bsingleton@alachuacounty.us**
Bid: **20-15 Annual Purchase of Sign Material**

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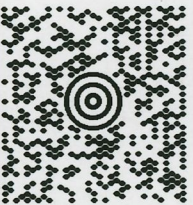
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