BID FORM

BID NUMBER:	20-30 Annual Plumbing Services					
BID OPENING DATE:	2:00 pm, Wednesday, April 17, 2019					
PLACE OF BID OPENING:	Alachua County Division of Purchasing, 3 rd Floor County Administration Building 12 SE 1 st Street Gainesville, Florida, 32601-6983					
TO: The County Commissioners, County	of Alachua:					
all conditions, under which the equipment	clares that he has carefully read and examined and services herein contemplated must be furn e requirements as set out in the specifications f	nished, hereby proposes and agrees to furnish				
\$ Cos	st per Hour During Normal Working	Hours				
Lead Journeyman		\$72.00 /Hour				
Journeyman		\$58.00 / Hou r				
Helper/Laborer		\$35.00 /				
\$ Cost p	oer Hour For After Hours Work And	l Holidays				
Lead Journeyman		\$108.00 / Hour				
Journeyman		\$87.00 / Hour				
Helper/Laborer		\$52.50 / Hour				
	ceipt or detailed spreadsheet must be included up. Mark-up shall be based on actual costs of	Mark-up for materials/parts25%				
Acknowledge Receipt of Addendum(s) (i	f applicable circle): #1 Yes No #2	Yes No #3 Yes No #4 Yes No				
Bidder: Robert Boyer	Balance Company:	ed Mechanical & Plumbing Services, LLC				
Address: PO Box 1330, Ocala, FL 344	178					
Authorized Signature: Clearly Print Name: Robert Boye	Byr- er	Title: President				

13

____ Fax: __

bids@balancedmech.com

_____ Date:

4/17/2019

352-351-5560

Phone:

Email Address:

RESPONSIBLE AGENT FORM

The Contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the Entities and the contractor by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the contractor

RESPONSIBLE .	AGENT: Robert Boyer
ADDRESS:	PO Box 1330, Ocala, FL 34478
PHONE NO.:	352-351-5560
FAX NO.:	
Email Address:	rboyer@balancedmech.com
ALTERNATE RI	ESPONSIBLE AGENT: Tylar VanGorp
ADDRESS	PO Box 1330, Ocala, FL 34478
PHONE NO.	352-351-5560
FAX NO.	
Email Address:	tvangorp@balancedmech.com
SIGNED:	In Boye DATE: 4/17/2019

ATTENTION:

VENDOR MUST COMPLETE AND SIGN EXHIBIT C TOBE CONSIDERED RESPONSIVE

Small Business Enterprise (SBE) Program Participation Form

BID NUMBER: 20-30: Annual Plumbing Services

OPTION 1

I certify that our Company is an Alachua County Certified Small Business Enterprise (SBE) registered prior to the Bid opening.

Circle One:

Yes (If yes, complete and sign the last page of this Exhibit)

No (If No, proceed to Option 2.)

OPTION 2

I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.

Circle One:

Yes (If yes, complete and sign the last page of this Exhibit)

No (If No, proceed to Option 3.)

OPTION 3

SBE Participation. I certify that our Company has contacted the **Alachua County's Certified SBEs** listed below. I state that the following information regarding SBE Subcontractors is true and correct to the best of my knowledge and belief.

Alachua County has adopted a 15% SBE participation goal and policies which encourage participation of Small Business Enterprises (SBE) in the provision of labor, time, supplies, services or construction items of any kind materials.

SBEs are located in the Alachua County Small Business Enterprise Directory, available at: http://smallbusdir.alachuacounty.us/.

Subcontractor (any business entity holding a subcontract with the prime vendor) services are defined as, "a contract with another business entity that obtains labor, time, supplies, services or construction items of any kind."

Vendors submitting bids under this solicitation are to identify the intended SBE subcontractors. These SBEs have agreed to perform the work for the total dollar value and percentage of the bid set forth below.

If SBE subcontractors are not utilized and listed below or if option 1 or 2 was not chosen, you must proceed to *Option 4* and document your Good Faith Effort.

SBE Name of Contractor	SBE Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$ % (Est \$ Value) (Est % of Total Bid)	\$ % (Est \$ Value) (Est % of Total Bid)
SBE Name of Contractor	SBE Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$ % (Est \$ Value) (Est % of Total Bid)	\$% (Est \$ Value) (Est % of Total Bid)
SBE Name of Contractor	SBE Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$% (Est \$ Value) (Est % of Total Bid)	\$ % (Est \$ Value) (Est % of Total Bid)

OPTION 4

SBE Good Faith Effort. To be considered responsive all Vendors must have SBE Participation or demonstrate a good faith effort to utilize SBE subcontractors. If option 1, 2 or 3 was not chosen the Vendor must complete the section below substantiating compliance with good faith effort requirements.

In accordance with Section 22.36, of the Alachua County Purchasing Code, I have solicited and received responses from the following Alachua County certified SBE companies. (The SBE vendor's response MUST be recorded in the section below.)

1 Name of SBE Company: Date SBE Con									
SBE Contact Name:	/ /								
Must be completed by. SBE Response when contacted:									
2 Name of SBE Company:	Date SBE Contacted								
SBE Contact Name:	/ /								
Must be completed by. SBE Response when contacte	d:								
3 Name of SBE Company: Date									
SBE Contact Name:	Phone:	/ /							
Must be completed by. SBE Response when contacte	d:	•							
4 Name of SBE Company:		Date SBE Contacted							
SBE Contact Name:	Phone:	/ /							
Must be completed by. SBE Response when contacte	d:								
5 Name of SBE Company:		Date SBE Contacted							
SBE Contact Name:	Phone:	/ /							
Must be completed by. SBE Response when contacte	d:								
6 Name of SDE Commence		Date SBE Contacted							
6 Name of SBE Company: Date SBE Cor									
SBE Contact Name: Phone: /									
Must be completed by. SBE Response when contacte	d:								
GDV G		D copp g							
7 Name of SBE Company:		Date SBE Contacted							
SBE Contact Name:	Phone:	/ /							
Must be completed by. SBE Response when contacte	d:								

BID NUMBER: 20-30: Annual Plumbing Services

I as the undersigned Ven	dor certify that I have completed	d one of the option(s) below (Circle One):
OPTION 1	OPTION 2	OPTION 3	OPTION 4
	fy that, you have completed to the or OPTION 4, CALL (48 housection.		
Vendor Name: Balance	d Mechanical & Plumbing Services	, LLC Date	4/17/2019
Signature It m	By	Title	President
Printed Name: Robert	Boyer	Tit	le <u>President</u>

ALACHUA COUNTY GOVERNMENT MINIMUM WAGE (GMW) FORM

Bid 20-30: Annual Plumbing Services

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Bid/RFP are paid, and will continue to be paid, in accordance with Chapter 22, Article III of the Alachua County Code of Ordinance ("Wage Ordinance").

Please mark the appropriate box below that applies to how you pay your employees:

1. Employees in	nvolved with Alachua County project	ts are paid a minimum of \$13.50 ho	ourly and are provided health benefits?
2. Employees i benefits?	nvolved with Alachua County projec	cts are paid a minimum of \$15.60	hourly but are not provided health
Bidder: Robert Bo		Company: Balanced	Mechanical & Plumbing Services, LL
Authorized Signature	Rtm Bryn	Title:	President
Clearly Print Name:	Robert Boyer	Phone:	352-351-5560
Email Address:	bids@balancedmech.com		

DRUG FREE WORKPLACE

Section 22.09 Competitive Sealed Bidding of the Alachua County Purchasing Code states that in the evaluation of bids, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace, secondly, to certified Small Business Enterprise (SBE) bidders.

The undersigned vendor in accordance with §287.087, Florida Statute and Section 22.09 of the Alachua County Purchasing Code hereby certifies that

Balanced Mechanical	& Plumbing	Services,	LLC	
Name of Business				

Does:

- 1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Rtm By	
Bidder's Signature	
4/17/2019	
Date	

PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida 'public records' are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; bidder may not modify language)

I.	NO EXEMPTION FROM PUBLIC RI	CCORDS LAW	
No pa	art of the bid or proposal submitted is exen	upt from disclosure under the Florida public records law, Ch. 119, F.S.	
	Ron Bys	4/17/2019 Date	
Bidde	er's Signature	Date	
		OR	
II.	EXEMPTION FROM PUBLIC RECO	RDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALAC	CHUA
	ollowing parts of the bid or proposal subm pt parts and legal justification. i.e. trade se	itted are exempt from disclosure under the Florida public records law becauseret):	use: (list
claims respon	ct, defend, indemnify and hold the County is arising out of a request to inspector copy and to, provide defense (including payment ppeal) for and defend any such claim at its	It is exempt from the public records law, the undersigned bidder or propose its officers, employees and agents free and harmless from and against any the bid or proposal. The undersigned bidder or proposer agrees to investige of attorney fees, court costs, and expert witness fees and expenses up to an sole cost and expense through counsel chosen by the County and agrees to they (claims, etc.) are groundless, false, or fraudulent.	and all ate, handle, ad including
Bidde	er's Signature	Date	

BIDDER'S QUESTIONNAIRE

Bidder's Name:	Balanced Mechanica	al & Plumbing S	ervices, LLC				
Bidder's Address:	PO Box 1330, Ocal	a, FL 34478	37 1		one: 352-351-5560		
Number of years in this typ	be of service?	12	Number of y County:	rears licensed in Alachua			
Number of employees "ON		20	Number of e each week:	mployees "(ON CALL"		
• •				aa ahaa data	<u> </u>		
Will you subcontract any p	art of this work:	Y es	No A II s	so, give deta	ils:		
List all major equipment w	hich will be available upon	commencement	of the agreement	to perform t	he required service:		
sewer machines, jack ha	mmers						
							
Do you currently hold any	municipality contracts:	Yes	X No	_ If so, plea	ase indicate below:		
eneral Maintenance Services f	or Office of Parks and Trails	Lake County B	oard of County Com	missioners			
		1-1					
							
List three references of firm	ns receiving similar service	to that requested	in this bid (comp	arable facili	ty size):		
l) Firm:	Pat Kelley Builders, Inc			Phone:	352-509-3526		
Contact Person:	Toby Kelly			*****			
2) Firm	Chris Sherouse Buildin	ı <mark>q & Remodelir</mark>	ng	Phone:	352-816-1305		
Contact Person:	Chris Sherouse						
3) Firm:	Pacifica Senior Living	Ocala		_ Phone:	352-355-5556		
Contact Person:	Mike Baker						
Are your employees screen	ed by: (indicate)						
l) Polygraph <u>no</u>							
2) General Interview	yes						
Background Inves	stigation <u>no</u>						
4) Police Record Cho	eck no						
-	rug testing						
					ated before the end of the termes on an "attachment" to this		
questionnaire.			ne location and c	n canistance	es on an attachment to this		
What constitutes your nom	nal business days and worki		day- Friday, 8:00) am - 5:00	pm		
	vided, your firm's operations						
	labor, material and equi	• •	•	•			
mergency repairs.	1000 material and equi	PHONE OF SCIVE	L THE TOPPESTER	A FICCUS UI	seredured and		
							
The undergioned swears to	the truth and accuracy of al	1 statements and	answers contained	l herein:			
DATE: 4/17/2019	•	ZED SIGNATU	/.1	-			

Proposed Subcontractors (Non-Small Business Enterprise) Form

BID NUMBER: 20-30: Annual Plumbing Services

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>	disease	Vi i	0	T	A	PF	1	10	P	VB	L	E	-	Ö	E	31	ΛF	25		2	
>																				2	
	4		4	4		6	A.			6	×	8			2	1.			3	- 3	

This form is for all Non-Small Business Enterprise subcotractors being utilized on this project that are not included on Exbihit C.

Name of Contractor	Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$ % (Total \$ Value) (% of Total Bid/RFP)	\$
Name of Contractor	Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$% (Total \$ Value)	\$ % (Total \$ Value) (% of Total Bid/RFP)
(Total \$ Value) (% of Total Bid/RFP)	(Total \$ Value) (% of Total Bid/RFP)
Name of Contractor	Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$% (Total \$ Value)	\$\\ (Total \$ Value) \text{(% of Total Bid/RFP)}
Name of Contractor	Name of Contractor
Address	Address
Scope of Work to be Performed	Scope of Work to be Performed
\$ % (Total \$ Value)	\$_\((\tau\) \(\tau\)

If additional space is required for your subcontractor listing, make copies of this Exhibit G and submit with you bid package.

TYPE "A" INSURANCE REQUIREMENTS "ARTISAN CONTRACTORS / SERVICE CONTACTS"

The Contractor shall procure and maintain for the duration of this contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the contractor/vendor, his agents, representatives, employees or subcontractors.

COMMERCIAL GENERAL LIABILITY

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products / Completed Operations Aggregate, \$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense.

AUTOMOBILE LIABILITY

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 combined single limit each accident.

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.

Employer's Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

BUILDER'S RISK / INSTALLATION FLOATERS (when applicable)

When this contract or agreement includes the construction of and/or the addition to a permanent structure or building; including the installation of machinery and/or equipment, the following insurance coverage must be afforded:

Coverage Form: Completed Value, All Risk in an amount equal to 100% of the value upon completion or value of equipment to be installed.

When applicable: Waiver of Occupancy Clause or Cessation of Insurance clause. Flood Insurance as available under the National Flood Insurance Program.

EMPLOYEE FIDELITY COVERAGE (only applicable to vendors whose employees handle funds)

Employee Dishonesty coverage must be afforded for not less than \$500,000 Blanket all employees ISO Form

OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

I Commercial General Liability and Automobile Liability Coverages

- a. The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor/Vendor; to include Products and/or Completed Operations of the Contractor/Vendor; Automobiles owned, leased, hired or borrowed by the Contractor.
- b. The Contractor's insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Contractor/Vendor's insurance and shall be non-contributory.

II All Coverages

The Contractor/Vendor shall provide a Certificate of Insurance to the County with a notice of cancellation. The certificate shall indicate if cover is provided under a "claims made" or "per occurrence" form. If any cover is provided under claims made from the certificate will show a retroactive date, which should be the same date of the contract (original if contact is renewed) or prior.

SUBCONTRACTORS

The Contractor/Vendor shall be responsible for all subcontractors working on their behalf as a condition of this agreement. All subcontractors of the Contractor/Vendor shall be subject to the same coverage requirements stated herein.

CERTIFICATE HOLDER:

Alachua County Board of County Commissioners

MAIL, EMAIL or FAX CERTIFICATES

The Certificate of Insurance must contain the following:

Department Contact:

20-30: Annual Plumbing Services Dan Bass, Facilities Management

Contact Email:

dbass@alachuacounty.us

Department Phone:

352.374.5229



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

and definitions does not come rights to the certificate floider in field of such endorsement(s).											
PRODUCER						CONTACT Nadya Kohlweiss					
Lassiter-Ware Insurance of Ocala					PHONE (800) 845-8437 FAX (A/C, No): (888) 883-8680					883-8680	
201	1 SW 20th Place			E-MAIL ADDRE	ss: nadyak@l	lassiterware.co					
Suite 101						INSURER(S) AFFORDING COVERAGE NAIC #					
Ocala FL 34474					INSURER A: Southern Owners Insurance Co.					10190	
INSURED					INSURER B: Owners Insurance Company				***************************************	32700	
Balanced Mechanical Services, LLC					FEVA M. I. III.				10385		
Balanced Mechanical & Plumbing Services, LLC					MODILITO:					10303	
PO Box 1330					INSURER D:						
					INSURER E :						
Ocala				FL 34478	INSURER F :						
		NUMBER: 18-19 Master		REVISION NUMBER:							
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.											
INSR ADDLISUBRI						POLICY EFF POLICY EXP (MM/DD/YYYY) LIMITS					
2111	COMMERCIAL GENERAL LIABILITY	INSU	WVD	TOLIOT NUMBER		(MIM/DD/TTTT)	(MIM/DUITTTT)		4.00	0,000	
								EACH OCCURRENCE DAMAGE TO RENTED	200		
	CLAIMS-MADE OCCUR							PREMISES (Ea occurrence)	\$ 300,		
Α				70000004		00/04/0040	00/04/0040	MED EXP (Any one person)	\$ 10,0		
^	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- JECT LOC			72938904		09/01/2018	09/01/2019	PERSONAL & ADV INJURY	9 .	0,000	
								GENERAL AGGREGATE	\$ 2,000,000		
								PRODUCTS - COMP/OP AGG	\$ 2,00	0,000	
	OTHER:								\$		
В	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	s 1,00	0,000	
	X ANY AUTO							BODILY INJURY (Per person)	s		
	OWNED AUTOS ONLY HIRED NON-OWNED NON-OWNED		5193890400		1	09/01/2018	09/01/2019	BODILY INJURY (Per accident)	\$		
								PROPERTY DAMAGE	s		
	AUTOS ONLY AUTOS ONLY						(Per accident) Personal Injury Protecti	\$ 10,000			
A	➤ UMBRELLA LIAB ➤ OCCUP			***************************************				reisonal injury Protecti			
	EVERGELIAR		5400000404		00/04/0040	00/04/0040	EACH OCCURRENCE	§ 1,000,000			
	CLAIMS-MAUE		5193890401		09/01/2018	09/01/2019	AGGREGATE	\$ 1,00	0,000		
	DED RETENTION \$ 0								\$		
С	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N Y		WC84000338122018A			09/01/2018	09/01/2019	➤ PER OTH-			
					١			E.L. EACH ACCIDENT	\$ 1,00	0,000	
	(Mandatory in NH)	N/A				00/01/2010	00/01/2010	E.L. DISEASE - EA EMPLOYEE	s 1,000	0,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$ 1,000	0,000	
Α	Leased/Rented					09/01/2018		Limit	\$100	0,000	
	Installation Floater			72938904			09/01/2019	Limit	\$100	0,000	
								Both Deductibles	\$1,00	•	
DESC	CRIPTION OF OPERATIONS / LOCATIONS / VEHICLE	S (AC	ORD 10	01. Additional Remarks Schedule.	mav be at	tached if more sp	ace is required)		- 41,01		
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Qualifier: Robert Boyer License #CMC056944 Qualifier: Robert Boyer License #CMC1250649 Qualifier: Robert Hampton License #CFC1426507 The named insured meets all requirements and should they be awarded the Bid, we will reissue the certificate with correct wording.											
CERTIFICATE HOLDER CANCELLATION											
CER	TIFICATE HOLDER		CANC	CANCELLATION							
Alachua County Board of County Commissioners					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
	12 SE 1st Street	AUTHORIZED REPRESENTATIVE									

Gainesville

FL 32601





DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION STATE OF FLORIDA

CONSTRUCTION INDUSTRY LICENSING BOARD

THE PLUMBING CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

HAMPTON, ROBERT H

BALANCED MECHANICAL & PLUMBING SERVICES, LLC 709 SE 14TH AVE OCALA FL 34478-1330

LICENSE NUMBER: CFC1426507

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

PART D - BIDDERS CHECK LIST

Bidders may use the boxes to the left to check off items when completed. The checklist is intended as a reminder for certain important items and is not necessarily a complete list of what must be included in your BID submission. Bid Form (Remember to fill this form out completely) **THIS FORM MUST BE SIGNED.** Acknowledge all Addendum(s) issued with this solicitation. A place to check off acknowledgement is on the bid form. Submit the appropriate number of copies that are double-sided and printed on recycled paper with a minimum of 30% post-consumer content. Fill out all of the exhibits as required, especially Exhibit C, Small Business Enterprise (SBE) Program Participation Form and Alachua County Government Minimum Wage (GMW) Form. Failure to complete Exhibit C will deem your bid submission as "NON-RESPONSIVE". Include any insurance requirements. Include any bonds that may be applicable. Remember to submit your Bid prior to the submittal deadline. It is the vendor's responsibility when using courier services, such as Fed Ex, UPS, etc., to make sure that the bid arrives on time. Please be aware that it may be difficult at times to find parking around the County Administration Building. LATE BIDS WILL NOT BE CONSIDERED.

Make sure that your bid package has been clearly marked and sealed. The bid number and name along with the vendor's company name should be clearly marked on the outside of the envelope.

If you have questions concerning these items or other, sections of the bid solicitation please contact the Division of Purchasing for clarification prior to submitting your bid.

- 1.2.11 Contractor shall ensure no open flames, or exposed heating element equipment is utilized in the close proximity of any flammable materials or chemicals.
 - 1.2.11.1 The Contractor must ensure that any work which may affect the fire alarm system is placed on standby or the Contractor will be responsible for all damages and alarm charges.
- 1.2.12 The Contractor shall respond to emergency situations, twenty-fore (24) hour per day, within one (1) hour of receiving a call from the County or ACLD. Over-time will not be charged until after 5:00 pm.

1.3 Payment

- Payment shall be made to the Contractor upon completion and acceptance of a project or on a monthly basis depending on the scope of the project.
- 1.3.2 All invoices submitted shall include an itemized list of hours/rates (per their Bid Form).
- 1.3.3 A copy of the itemized materials/parts receipt or detailed spreadsheet must be included with all invoices in order to verify mark-up. Mark-up shall be based on actual costs of materials/parts.
- 1.3.4 No advance payment of any kind shall be made by the County.
- 1.3.5 All requests for payment shall be mailed to the Alachua County Facilities Manager or ACLD Facilities Manager:

Facilities Management Department 915 SE 5th Street Gainesville FL 2601 Alachua County Library District Facilities Management 401 E University Avenues Gainesville FL 32601

1.4 Background Checks

1.4.1 Contractor(s) will be required to successfully pass a background check prior to entering County Facilities.

The County will conduct all background checks at the cost to the contractor.

Markisha Boykin

From:

Sara Arredondo <sarredondo@balancedmech.com>

Sent:

Wednesday, April 24, 2019 10:19 PM

To:

Markisha Boykin

Subject:

Bid 20-30 Annual Plumbing Services Addendum 2

Hello Markisha,

In reference to the bid number 20-30 titled "Annual Plumbing Services", please accept this email as our acknowledgement to addendum 2. Our bid was already sent to the original bid due date of 4/17/2019. Our pricing remains the same. Please let me know if you have any questions, concerns or need any additional information.

Thank you,

Sara

Sara Arredondo | ESTIMATOR
Balanced Mechanical & Plumbing Services, LLC

352-351-5560 | www.balancedmech.com

P.O. Box 1330 | Ocala, FL 34478-1330

Markisha Boykin

From:

Sara Arredondo <sarredondo@balancedmech.com>

Sent:

Friday, April 19, 2019 2:32 PM

To:

Markisha Boykin

Subject:

Bid 20-30 Annual Plumbing Services Addendum 1

Good afternoon, Markisha,

In reference to the bid number 20-30 titled "Annual Plumbing Services", please accept this email as our acknowledgement to addendum 1. Our bid was already sent to the original bid due date of 4/17/2019. Our pricing remains the same. Please let me know if you have any questions, concerns or need any additional information.

Thank you,

Sara

Sara Arredondo | ESTIMATOR

Balanced Mechanical & Plumbing Services, LLC 352-351-5560 | www.balancedmech.com P.O. Box 1330 | Ocala, FL 34478-1330



APR 16'19 AH 9:47

ALACHUA COUNTY ADMINISTRATION B
12.5E 1ST ST
FLOO 3RD
CAINESVILLE FL 32801
CAINESVILLE FL 32801
S: T 2000
JAXX - 2000
JAXX - 2000
12.340X20038496
07.19
1. F. EASOUT S: T 60.189158 20.19

Alachua County, Division of Purchasing County Administration Building 12 SE 1st Street, 3rd Floor Gainesville, FL 32601-6983

BID ENCLOSED

"Annual Plumbing Services"
BID NO. 20-30
Due: April 17, 2019 at 2:00 p.m.

BALANCED MECHANICAL & PLUMBING SERV (352) 351-5560 PO BOX 1330 OCALA FL 34478-1261

SHIP MARKISHA BOYKIN TO: ALACHUA COUNTY ADMINIS DIVISION OF PURCHASING 12 SE 1ST ST

GAINESVILLE FL 3260

UPS GRUUND TRACKING #: 1Z 340 X20 03 84



BILLING: P/P

REF #1: BID NO. 20-30 REF #2: DUE 4/17/19 AT 2:00 PM



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