

Sole Source
Approval NO. _____

SOLE SOURCE CERTIFICATION

VENDOR NAME: Siemens Healthcare Diagnostics

COMMODITY: (General Description): Urinalysis Testing Supplies (Reagents for Drug Testing)

INITIAL ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE. ATTACH ADDITIONAL DATA OR SUPPORT DOCUMENTATION IF NECESSARY (MORE THAN ONE ENTRY WILL APPLY TO MOST SOLE SOURCE PRODUCTS OR SERVICES).

SOLE SOURCE CERTIFICATION:

1. ☒ PARTS/EQUIPMENT CAN ONLY BE OBTAINED FROM ORIGINAL MANUFACTURER - NOT AVAILABLE THROUGH DISTRIBUTORS. (ITEMS 3,4,5, OR 6 MUST ALSO BE COMPLETED)
2. ☒ ONLY AUTHORIZED AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER. (ITEMS 3,4,5, OR 6 MUST ALSO BE COMPLETED)
3. ☒ PROPRIETARY ITEM/SERVICE (EXPLAIN BELOW)
4. ☒ PARTS/EQUIPMENT NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER (EXPLAIN BELOW)
5. ☒ THIS IS THE ONLY KNOWN ITEM/SOURCE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (EXPLAIN BELOW)
6. ☒ PARTS/EQUIPMENT ARE REQUIRED FROM THIS VENDOR TO PROVIDE STANDARDIZATION (EXPLAIN BELOW)
7. ☐ NONE OF THE ABOVE APPLY. EXPLANATION FOR SOLE SOURCE REQUEST IS DETAILED BELOW:

COMMENTS/EXPLANATIONS: (USE REVERSE SIDE IF NECESSARY)

Only Siemens Healthcare Diagnostics (Siemens) manufactures the reagents utilized by our drug testing lab. The lab tests for all Court Services Programs and is essential to reporting drug test results to the court. The court is familiar with, and accepts, the results from Siemens under routine contract. No other known vendor offers the equipment and supplies, and the reagents are proprietary patents of Siemens. Our computer system is connected to the lab equipment for electronic reporting of drug test results in the department's data management system (Connectrex Monitor). This direct integration facilitates the efficiency of drug test reporting. Lab staff are currently certified by Siemens to provide lab results to the court. See attached Siemens Sole Source correspondence.

THE BASIS OF THE FOREGOING, I RECOMMEND THAT COMPETITIVE PROCUREMENT BE WAIVED AND THAT THE SERVICE OR MATERIAL ON THE ATTACHED REQUISITION BE PURCHASED AS A SOLE SOURCE COMMODITY.

SIGNED: 
DEPARTMENT DIRECTOR

DEPT/DIV: 9-27-17

APPROVED: 
PURCHASING MANAGER

DATE: 10/2/2017

APPROVED: 
DIRECTOR OF ADMINISTRATIVE SERVICES

DATE: 10/2/17

**PURCHASE OVER \$50,000

APPROVED: 
CHAIRMAN OF THE BOARD

DATE: 10/10/17