

**RFP Evaluation Team Public Meeting Minutes (Recorded)**  
**RFP 19-921 Phifer Addition Tract Hunting Agreement for Contractual Services**

Date: July 25, 2019

Start Time: 1:07 pm

**Location:** Alachua County Environmental Protection Department  
408 W University Avenue, Conference Room A, Gainesville FL 32601

**Meeting “Called to Order” by Mandy Mullins for the above RFP**

**Present:** Procurement: Mandy Mullins, Leira Cruz Caliz  
RFP Committee Members: Sandra Vardaman, Scott Crosby, Andi Christman

**RFP Committee Members discussed, evaluated, and ranked all vendor and their submittals. The recommendation is as follows:**

**Evaluation Team Final Ranking (Final scores of Technical, Written):**

Total Points	Final Ranking	FIRM NAME	
521	1	a	Michael Magee/Steven Ward
492	2	c	Winfield Scott/Donald Schenck
341	3	b	Willam L. Polk/James A. Burry

Mandy reviewed the RFP process and the teams’ opportunity to discuss the above RFP ranking.

1. Motion: Sandra Vardaman moved to approve the scores and final rankings for RFP **19-921**, Scott Crosby seconded the motion.  
All in favor say “AYE”; all not in favor say “NAY”  
**Motion carried unanimously with 3 to 0.**
2. Motion: Sandra Vardaman moved to not have Oral Presentation for RFP **19-921**, Scott Crosby seconded the motion.  
All in favor say “AYE”; all not in favor say “NAY”  
**Motion carried unanimously with 3 to 0.**

**Public Comment**

3. Motion: Sandra Vardaman moved to approve the minutes. Andi Christman seconded the motion.  
All in favor say “AYE”; All not in favor say “NAY”  
**Motion carried unanimously with a 3 to 0.**

Adjourn Meeting @ 1:55 pm