

## Alachua County Arts Council

November 4, 2019

### **Members Present**

Jennifer Garrett  
Tom McKercher  
Queenchiku Ngozi  
Judy Skinner – Vice Chair  
Carol Velasques Richardson - Chair

### **Members Absent**

Deborah Douglas

### **Staff Present**

Gina Peebles  
Darryl Kite

### **Call to Order**

The meeting was called to order at 4:30 p.m.

### **Approval of the Agenda**

David Ruiz made a motion to approve the agenda as presented; Judy Skinner seconded; unanimous approval.

### **Approval of the Minutes**

Judy Skinner made a motion to approve the October 7 minutes as presented; Tom McKercher seconded; unanimous approval.

### **Introduction of New Member: David Ruiz**

Mr. Ruiz introduced himself. He is passionate about the arts and is excited to be a part of the Arts Council.

### **Call to Artists: Poet Laureate Submittal Ranking**

Darryl Kight provided instructions to the evaluators. Carol Velasques Richardson abstained from voting because her husband applied to be the County's Poet Laureate (see attached Form 8B Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers). Based on the individual scores, E. Stanley Richardson, Michelle Heidenrich Barnes, Terri Bailey, Madison Jones and Veronic Mentor will be invited to the Dec. 2 Arts Council meeting for 20 minute Oral Presentations. Evaluators were requested to send Gina Peebles questions by Friday, Nov. 8 so Purchasing can send the questions to the presenters in advance. As part of their presentation, the presenters will also be asked to present a poem they would read to the Board of County Commissioners if selected as Poet Laureate.

### **Call to Artists: UF/IFAS Auditorium Stained Glass**

Gina Peebles reported that \$33,000 is budgeted for stained glass for the auditorium with an additional \$33,000 budgeted for unspecified art for the UF/IFAS office building and \$34,000 for unspecified art for the Agriculture and Equestrian Center (totaling \$100,000 for art for the entire project). The consensus of the Council was to advertise the Call to Artists for the auditorium as amended.

### **Trashformations Judge Selection – Nov. 22**

Tom McKercher volunteered to serve as the Arts Council judge for Trashformations.

### **Goals/Accomplishments**

Judy Skinner made a motion to approve the Goals/Accomplishments as amended; David Ruiz seconded; unanimous approval.

### **Sculpture Walk Update**

Gina Peebles reported that Mr. McKercher met with staff and *Visit Gainesville, Alachua County, FL* has offered to print a brochure for a self-guided Sculpture Walk.

### **Strategic Plan**

*Artist Conference* – The Council discussed a variety of education sessions including (1) how to assemble a public art grant application (2) finding a local group to perform (i.e. poet laureate) and (3) invite Shands to discuss their Arts and Medicine program. Gina Peebles will inquire if venues are available Sept. 12 or Oct. 2 and if they would waive fees for this event. This item will be added to the Dec. 2 agenda for further discussion on topics and speakers.

*Mini Grant* – David Ruiz made a motion to approve the mini grant, as amended; Queenchiku Ngozi seconded; unanimous approval.

*Major Grant* – Judy Skinner recommended the Major Grant mirror the mini grant changing (1) the available amount (2) budget (3) longer period of time (4) for non-profit arts organization or cities (5) 50% in in-kind reimbursement. This item was tabled until the Dec. 2 agenda.

*Art Tag Promotions* – Tom McKercher made a motion to approve insert option 1 and work with the Tax Collectors Office to insert them for six months; Queenchiku Ngozi seconded; unanimous approval.

### **Other Business**

*Call to Artists: West Lawn Statue* – No submittals were received so staff is exploring additional funding options.

### **Public Comment**

E. Stanley Richardson questioned why five poet laureates applicants, instead of three, were invited for Oral Presentations. Gina Peebles responded that the Call to Artists detailed the process, which is what is being followed. Three finalists will be presented to the Board of County Commissioners for final approval.

*Web Site* – The Council suggested the website be amended to include the “What’s Good” QR code, grant documents, and Jack Durrance art forms.

### **Adjournment**

The meeting was adjourned at 6:06 p.m.

The Alachua County Arts Council will meet next on December 2 at 4:30 p.m. in the Grace Knight Conference Room.

# **FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS**

|                                                                                                 |                          |                                                                                                                      |
|-------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|
| LAST NAME—FIRST NAME—MIDDLE NAME<br><i>Velasquez Richardson, Carol</i>                          |                          | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br><i>Arts Council of Alachua Co.</i>                    |
| MAILING ADDRESS<br><i>14437 NW 143 Place</i>                                                    |                          | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:                                |
| CITY<br><i>Alachua FL</i>                                                                       | COUNTY<br><i>Alachua</i> | <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |
| DATE ON WHICH VOTE OCCURRED                                                                     |                          | NAME OF POLITICAL SUBDIVISION:<br><i>NA</i>                                                                          |
| MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE |                          |                                                                                                                      |

## **WHO MUST FILE FORM 8B**

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## **INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES**

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### **ELECTED OFFICERS:**

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

**PRIOR TO THE VOTE BEING TAKEN** by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

**WITHIN 15 DAYS AFTER THE VOTE OCCURS** by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### **APPOINTED OFFICERS:**

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Carol Velasques Richardson, hereby disclose that on November 4, 20 19:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, \_\_\_\_\_;
- ☒ inured to the special gain or loss of my relative, Erroll S. Richardson;
- ☐ inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

My spouse, Erroll S. Richardson has applied for the position of "Poet Laureate" for Alachua County.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Oct. 31, 2019

Date Filed

Carol V. Richardson

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.