

Wild Spaces Public Places

Citizens Oversight Board

October 21, 2019

MEETING MINUTES

Alachua County Appointed Members

BJ Bukata – Chair

Joni Ellis – Vice Chair

Vacant (alternate)

City of Gainesville Members

Carla Lewis – Miles

David Ruiz

Deidre Houchen (alternate)

Staff Present

Gina Peebles – Alachua County

Outside Counsel Present

Patrice Boyes

Incorporated Cities (not Gainesville) Members

Absent

Dudley Wade

Gary Kocher (alternate)

Other Municipal Staff Present

Betsy Waite, City of Gainesville

Pete McNiece, City of Gainesville

Call to Order

The meeting was called to order at 5:30 p.m.

Approval of the Agenda

Motion: Carla Miles - Lewis made a motion to approve the agenda as presented; Joni Ellis seconded; unanimous approval.

Approval of Minutes

Motion: Carla Lewis - Miles made a motion to approve the Aug. 19, 2019, Sept. 26, 2019 and Oct. 7, 2019 minutes as amended; David Ruiz seconded; unanimous approval.

Review DRAFT Work Plan

Chair Bukata provided several proposed changes to the DRAFT work plan including the addition of “Board” Accomplishments, “Municipality Accomplishments” and a FY 2020 goal of “Developing Criteria for Allowable Expenses”. Gina Peebles will email the Cities and County requesting a letter on letterhead with a bulleted list of completed projects from last fiscal year and proposed projects for the current year, as well as any relevant photos of completed projects for inclusion in the report. The Oversight Board will review the provided information before sending it to the Board of County Commissioners.

Carla Lewis - Miles offered to develop an outcomes and impact template.

MOTION: Carla Lewis - Miles made a motion to table the Work Plan until the November meeting; David Ruiz seconded; unanimous approval.

Subcommittee Meeting Update

Vice-Chair Ellis provided a general subcommittee meeting update. **MOTION:** Joni Ellis made a motion for the Cities and County to report quarterly, rather than monthly financial reports; Carla Lewis - Miles seconded; unanimous approval.

Vice-Chair Ellis stated that the each expenditure should be reviewed in compliance with FS 212.055 Florida Statute, Ordinance 16-06 and Resolution 17-36.

Ms. Beatty suggested a checklist be developed and provided to the Cities and County to be used by the Oversight Board when reviewing expenditures. She offered to work with Ms. Ellis on this project.

Ms. Boyce reminded the Oversight Board that she researched how other counties reviewed their similar referendum expenditures and would recommend the Oversight Board provide guiding principles and a narrative of decisions made as each project is different and unique. A "Resource" section can be included on the website for project manager to consult (i.e. Nov. 14, 2018 letter from Chair and July 24, 2018 legal opinion).

Ms. Ellis asked the Board to review the WSPP report emailed on Oct. 3, 2019 from the 2008 initiative.

Carla Lewis – Miles stated that if we have future subcommittee meetings, they should have structure with policies / procedures and a clear definition of purposes and desired outcome / impact.

City of Gainesville Compliance – Carla Lewis - Miles

Ms. Lewis - Miles stated that she had concerns with Vice-Chair Ellis' statements that the City of Gainesville was "out of compliance" with regard to their WSPP spending. She is concerned with the message that is being sent to the Cities, the County, and the public and would ask that the Board discontinue saying "out of compliance." She met with all five County Commissioners and none believe the City of Gainesville is "out of compliance" for hiring staff. She apologized to the City of Gainesville because of this message.

Chair Bukata agreed that the phrase "out of compliance" should not be used.

Discussion of Letter to Cities and County re: Monthly Financial Reports

Ms. Peebles will email the Cities/County in January for their Oct. 1, 2018 – Sept. 30, 2019 financials and in February for their Oct, Nov, Dec, 2019 (1st quarter) financials.

Discussion of Outside Counsel and Advisory Board Liaison Task Assignments

Ms. Peebles requested a majority vote of the Oversight Board prior to staff or Ms. Boyes commencing work. Ms. Boyes added that, in an effort to remain consistent, please funnel requests through staff and the requested information will be added to the agenda for a vote of the full Board.

Letter to Attorney Generals Office – Joni Ellis

Ms. Ellis called the Attorney Generals Office with a general question and it was registered by staff as an "inquiry," so a letter was generated. She provided a DRAFT letter for the Board's review, but withdrew the letter from consideration.

Guidelines – Joni Ellis

This topic was previously discussed under the Subcommittee Meeting Update.

When Wild Spaces Public Places is Googled, an outdated County webpage is found. Ms. Peebles will work with ITS to update the information.

Robert Norberg suggested that times be assigned to each agenda topic.

None.

The meeting was adjourned at 7:40 p.m.

The Wild Spaces Public Places Citizens Oversight Board will meet next on November 18, 2019 at 5:30 p.m. in the Grace Knight Conference Room.

Wild Spaces & Public Places Citizen Oversight Committee											
Staff Liaison: Gina Peebles											
Member	Position	Mbr Start	Mbr End	3/11/2019 4:45 PM	4/8/2019 4:30 PM	5/13/2019 4:45 PM	7/15/2019 4:45 PM	8/19/2019 4:45 PM	9/26/2019 4:00 PM	10/21/2019 5:30 PM	Meetings Attended
Bukata, Mr. B.J.	County resident (alternate) - appointed by County Commission	10/1/2017	9/30/2019	A	P	P	P	P	NR	--	4 of 5
Bukata, Mr. B.J.	County resident - appointed by County Commission	10/8/2019	9/30/2023	--	--	--	--	--	--	P	1 of 1
Ellis, Joni	County resident - appointed by County Commission	4/23/2019	9/30/2021	--	--	P	P	P	NR	P	4 of 4
Gaddy, Colleen M	County resident - appointed by County Commission	10/1/2017	4/8/2019	A	A	--	--	--	--	--	0 of 2
Houchen, Deidre	City of Gainesville resident (alternate) - appointed by City of Gainesville	10/3/2019	9/30/2023	--	--	--	--	--	--	P	1 of 1
Kauper, Amy L	County resident - appointed by County Commission	12/11/2018	9/17/2019	A	P	P	A	P	--	--	3 of 5
Kocher, Mr. Gary	Representative (alternate) – Incorporated Cities – not Gainesville	4/23/2019	9/30/2023	--	--	P	P	A	NR	A	2 of 4
Kovachich, Sarah	City of Gainesville resident - appointed by City of Gainesville	10/1/2017	7/22/2019	P	P	A	P	--	--	--	3 of 4
Miles, Carla	City of Gainesville resident - appointed by City of Gainesville	10/1/2017	9/30/2021	P	A	A	P	P	NR	P	4 of 6
Ruiz, David J	City of Gainesville resident (alternate) - appointed by City of Gainesville	10/1/2017	9/30/2019	P	P	P	P	P	NR	--	5 of 5
Ruiz, David J	City of Gainesville resident - appointed by City of Gainesville	10/3/2019	9/30/2023	--	--	--	--	--	--	P	1 of 1
Wade, H. Dudley	Representative – Incorporated Cities – not Gainesville	2/12/2019	9/30/2021	P	A	P	P	A	NR	A	3 of 6

[P=Present] [A=Absent] [C=Cancelled] [PNQ=Present No Quorum] [ANQ=Absent No Quorum] [NR=Member Active But No Attendance Record]
 [--=Member Not Active]