

SECTION C

BIDDERS CHECK LIST

Bidders may use the boxes to the left to check off items when completed.

The checklist is intended as a reminder for certain important items and is not necessarily a complete list of what must be included in your BID submission.

- ☒ Bid Form (Remember to fill this form out completely) THIS FORM MUST BE SIGNED.
- ☒ Review all Contract Documents.
- ☒ Acknowledge all Addendum(s) issued with this solicitation must be included in your BID submission. A place to check off acknowledgement is on the Bid Form/Schedule of Values.
- ☒ Submit the appropriate number of copies.
- ☒ Fill out **all of the exhibits** as required.
- ☒ Include any bid bonds that may be applicable.
- ☒ Remember to submit your Bid prior to the submittal deadline.
LATE BIDS WILL NOT BE CONSIDERED.
- ☒ Make sure that your bid package has been clearly marked and sealed. The bid number and name along with the vendor's company name should be clearly marked on the outside of the envelope.
- ☒ REMINDER: Parking around the County Administration Building, located @ 12 SE 1st Street, can be challenging. Please be aware that it can be difficult at times to find a place to park. As stated above LATE BIDS WILL NOT BE CONSIDERED.
- ☒ It is the vendor's responsibility when using courier services, such as Fed Ex, UPS, etc., to make sure that the bid arrives on time. LATE BIDS WILL NOT BE CONSIDERED.

If you have questions concerning these items or other sections of the bid solicitation please contact Procurement for clarification prior to submitting your bid.

SECTION D

EXHIBIT A

BID FORM/SCHEDULE OF VALUES

BID 20-957 Poe Springs Boardwalk Improvements Project No. 6170050

Date: June 17, 2020

Board of County Commissioners
Alachua County, Florida
Gainesville, Florida

Dear Commissioners:

The undersigned, as Bidder, hereby declares that he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done, and that he has examined the plans and Specifications for the Work and comments hereto attached. The Bidder further declares that the only persons, company or parties interested in this Bid or the contract to be entered into, as principals, are named herein; that this Bid is made without connection with any other person, company or parties making a Bid; and it is in all respects fair and in good faith and without collusion or fraud.

The Bidder proposes and agrees, if this Bid is accepted, to contract with Alachua County, Florida, through the Board of County Commissioners, Gainesville, Florida, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation, labor and service necessary to complete the work covered by the Bid and Contract Documents for: **BID 20-957 Poe Springs Boardwalk Improvements Project No. 6170050** to furnish the prescribed Performance and Payment Bond for not less than one hundred ten percent (100%) of the bid price; and to furnish the required evidence of the specified insurance.

The undersigned further agrees that in case of failure on his part to execute said contract within thirty (30) consecutive calendar days after written notice being given of award of contract, the certified or cashier's check or bid bond accompanying this bid, and money payable thereon, shall be paid into funds of the Alachua County Board of County Commissioners, Gainesville, Florida, as liquidated damages for such failure; otherwise, the check or bid bond accompanying this proposal shall be returned to the undersigned.

The undersigned agrees to commence work as set forth in the Notice to Proceed and to reach substantial completion within **90** working days from the date on which work commences with final completion within **30** calendar days thereafter.. If the Contractor fails to complete the work within the specified time, the Contractor agrees to pay the County **\$864** per calendar day as liquidated damages for substantial completion and **\$216** per calendar day as liquidated damages for final completion.

Attached is a list of similar projects and a list of Subcontractors as covered in the Instructions to Bidders.

The Bidder agrees to accept in full compensation for each item the prices named in the schedule incorporated herein and attached as "Bid Schedule". The Bidder understands that the quantities shown on the "Bid Schedule" are approximate only and subject to increase or decrease. Should they be increased or decreased, work will be performed at the unit price bid herein. Actual quantities will be determined upon completion of the work.

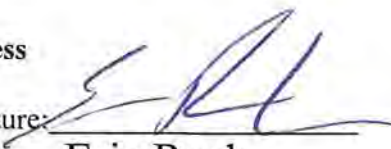
BID 20-957 Poe Springs Boardwalk Improvements Project No. 6170050

S.E. Cline Construction, Inc. **BIDDER**

ADDENDA

The Bidder hereby acknowledges that he has received Addenda Number(s): 1, 2, 3, 4, 5, Bidder shall insert Number of each Addendum received and agrees that all addenda issues are hereby made part of the Contract Documents, and the Bidder further agrees that his Bid(s) includes all impacts resulting from said Addenda.

Witness

Signature: 

Print:

Eric Rush

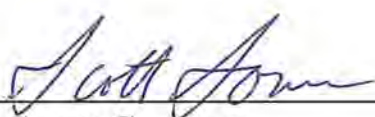
Title:

Vice President

Address:

18 Utility Drive, Palm Coast, FL 32137

Bidder

Signature: 

Print:

Scott Sowers

Title:

President

Bid Form/Schedule of Values

Bid 20-957 Poe Springs Boardwalk Improvements Project No. 6170050

DESCRIPTION	AMOUNT BID
BASE BID:	
(A) Remove and replace boardwalk per Construction Documents (6' to 8' width) – Lump Sum	(A) \$ 406,133.91
(B) Remove and Replace existing Canoe Launch per Construction Documents – Lump Sum	(B) \$ 61,649.06
ALT 1: Substitute Trex Select 2" Square Edge Composite Decking Boards (or equivalent) for 8' Boardwalk – Lump Sum	\$ 62,650.59
ALT 2: Remove and replace boardwalk per Narrative (6' to 6' width) – Lump Sum	\$ 463,743.84
ALT 3: Substitute Trex Select 2" Square Edge Composite Decking Boards (or equivalent) for 6' Boardwalk – Lump Sum	\$ 50,411.76
ALT 4: Remove and Replace existing Canoe Launch with Alternate Aluminum Canoe Launch – Lump Sum	\$ 97,524.41
ALT 5: New 8' wide boardwalk (Boardwalk #2) per Construction Documents – Lump Sum	\$ 65,034.91
ALT 6: Substitute Trex Select 2" Square Edge Composite Decking Boards (or equivalent) for 8' Boardwalk #2 – Lump Sum	\$ 18,996.47

NOTE: This bid is a lump sum price bid. All Base Bids and Alternates must be filled out and completed to be considered a responsive and responsible bidder.

Acknowledge Receipt of Addendum(s) (if applicable circle):

#1 ☒ Yes No #2 ☒ Yes No #3 ☒ Yes No #4 ☒ Yes No
#5 ☒ Yes

Bidder: Scott Sowers Company: S.E. Cline Construction, Inc.

Address: 18 Utility Drive, Palm Coast, FL 32137

Authorized Signature:  Title: President

Clearly Print Name: Scott Sowers

Phone: (386) 446-6444 Fax: (386) 446-6481 Date: June 17, 2020

Email Address: marine@clineconstruction.net

RESPONSIBLE AGENT FORM

The Contractor shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the Entities and the contractor by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the contractor

RESPONSIBLE AGENT: Dan Smick / S.E. Cline Construction, Inc.

ADDRESS: 18 Utility Drive, Palm Coast, FL 32137

PHONE NO.: (386) 446-6444

FAX NO.: (386) 446-6481

EMAIL ADDRESS: DSmick@ClineConstruction.net

ALTERNATE RESPONSIBLE AGENT: Scott Sowers/ S.E. Cline Construction, Inc.

ADDRESS: 18 Utility Drive, Palm Coast, FL 32137

PHONE NO.: (386) 446-6444

FAX NO.: (386) 446-6481

EMAIL ADDRESS: SSowers@ClineConstruction.net

SIGNED:  DATE: June 17, 2020
Scott Sowers, President

PROPOSED SUBCONTRACTORS FORM

BID 20-957 Poe Springs Boardwalk Improvements Project No. 6170050

This form is for all Subcontractors being utilized on this project.

Name of Contractor: Formasters Concrete SpecialistsAddress: PO Box 1026, Lake Helen FL 32744Scope of Work to be Performed: Concrete Slabs & StairsTotal \$ Value: \$ 30,950.00 % of Total BID/RFP: 7 %Name of Contractor: LRE Ground ServicesAddress: PO Box 10263, Brooksville FL 34603Scope of Work to be Performed: Helical AnchorsTotal \$ Value: \$ 23,000.00 % of Total BID/RFP: 5 %Name of Contractor: Amazon Metal FabricatorsAddress: 600 Cox Road, Cocoa FL 32926Scope of Work to be Performed: Canoe Launch RailingTotal \$ Value: \$ 15,410.00 % of Total BID/RFP: <4 %Name of Contractor: Duval PavingAddress: 6015 Chester Circle, Ste 107, Jacksonville FL 32217Scope of Work to be Performed: Asphaltic PavementTotal \$ Value: \$ 7,000.00 % of Total BID/RFP: 2 %Name of Contractor: Ryan Fox Tree ServiceAddress: 4856 NW 77th Road, Gainesville FL 32653Scope of Work to be Performed: Tree RemovalTotal \$ Value: \$ 3,600.000 % of Total BID/RFP: <1 %

If additional space is required for your subcontractor listing, make copies of this Exhibit C and submit with you bid package.

DRUG FREE WORKPLACE

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of bids, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace.

The undersigned vendor in accordance with §287.087, Florida Statute and Section 22.09 of the Alachua County Procurement Code hereby certifies that

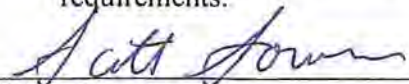
S.E. Cline Construction, Inc.

Name of Business

Does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature Scott Sowers, President

June 17, 2020
Date

BIDDER'S QUESTIONNAIRE

Bidder's Name: S.E. Cline Construction, Inc.Bidder's Address: 18 Utility Dr., Palm Coast, FL 32137 Phone: (386) 446-6444Number of years in this type of service? 24+ Years Number of years licensed in Alachua County: 0Number of employees "ON THE JOB" each week: 68 Number of employees "ON CALL" each week: 0Will you subcontract any part of this work: (Yes) No

If so, give details:

Tree Removal and ConcreteList all major equipment which will be available upon commencement of the agreement to perform the required service: See Attached: S.E. Cline Construction Owned EquipmentDo you currently hold any municipality contracts: (Yes) No

If so, please indicate below:

Flagler County / City of Palm Coast / Volusia County / City of Flagler Beach

List three references of firms receiving similar service to that requested in this bid (comparable facility size):

- 1) Firm: Volusia County Phone: Cell - (386) 804-7403
Contact Person: Charles Conway
- 2) Firm: Sunbelt Palm Coast Marina, LLC Phone: Cell - (904) 315-8385
Contact Person: Ray Ferris
- 3) Firm: Orange County Phone: (407) 836-6605
Contact Person: James Flynt

Are your employees screened by: (indicate below)


- 1) Polygraph
- 2) General Interview ✓
- 3) Background Investigation
- 4) Police Record Check ✓
- 5) Additional

Have any leases, contracts or agreements for services held by your firm ever been canceled or terminated before the end of the term by either party: Yes No ✓. If the answer is yes, state the location and circumstances on an "attachment" to this questionnaire.What constitutes your normal business days and working hours: 7:00 a.m. to 5:00 p.m. M-F

Describe below, your firm's operational plan for providing the services under this agreement:

Construct project in accordance with approved plans and specifications.

The undersigned swears to the truth and accuracy of all statements and answers contained herein:

DATE: June 17, 2020 AUTHORIZED SIGNATURE: 
Scott Sowers, President

FORM OF BID BOND

STATE OF FLORIDA

COUNTY OF ALACHUA

KNOW ALL MEN BY THESE PRESENTS:

That we, S.E. Cline Construction, Inc. (hereinafter called Bidder), and Endurance Assurance Corporation as Surety, are bound to the Board of County Commissioners of Alachua County, Florida, as Obligee hereinafter called COUNTY, in the amount of Five percent of proposed bid Dollars (\$ ---5%---), for the payment of whereof BIDDER and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally.

WHEREAS, Bidder contemplates submitting or has submitted, as a bid to the COUNTY for furnishing certain materials and labor in connection with the construction of: **BID 20-957 Poe Springs Boardwalk Improvements Project No. 6170050**, including all incidental and necessary work thereto covered by these specifications.

WHEREAS, it was a condition precedent to the submission of said bid that a certified check or bid bond in the amount of five percent (5%) of the base bid be submitted with said bid as a guarantee that the bidder would, if awarded the contract, enter into a written contract with the COUNTY for the performance of said contract, within ten (10) consecutive calendar days after written notice having been given of the award of the contract.

THE CONDITION OF THIS BOND IS, if:

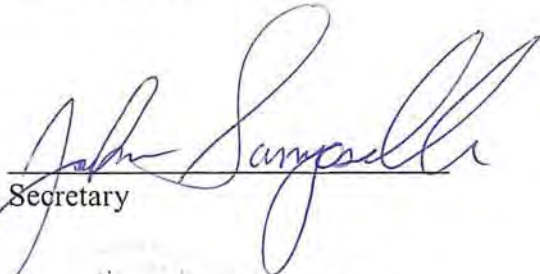
1. The bid of the Bidder is accepted by the COUNTY and within ten (10) consecutive calendar days after written notice of such acceptance, the Bidder shall enter into a written contract with the COUNTY and furnish a contract surety bond in an amount equal to one hundred ten percent (100%) of the base bid, satisfactory to the COUNTY (if required in the detailed specifications), then

THIS BOND IS VOID; OTHERWISE, IT REMAINS IN FULL FORCE AND EFFECT, AND

The sum herein stated shall be due and payable to the COUNTY, and the Surety herein agrees to pay said sum immediately upon demand of the COUNTY in good and lawful money of the United States of America, as liquidated damages for failure thereof of said Bidder.


Signed and sealed this 17th day of June, 2020.

WITNESSES:


Secretary
(CORPORATE SEAL)

S.E. Cline Construction, Inc.

(Name of Corporation)

By  PRESIDENT
(Signature and Title)

Scott Sowers, President
(Type Name and Title Signed Above)

IN THE PRESENCE OF:

**Laura D. Mosholder, Attorney-In-Fact &
Florida Resident Agent - Inquiries: 407-330-3990**
(Agent and Attorney-in-Fact)

By 

Address 4380 St. Johns Pkwy, Ste. 110

(Street)

Sanford, Florida 32771

(City/State/Zip Code)

Telephone No. 407 330 3990

ENDURANCE ASSURANCE CORPORATION

066

POWER OF ATTORNEY

Know all Men by these Presents, that ENDURANCE ASSURANCE CORPORATION, a Delaware corporation (the "Corporation"), with offices at 4 Manhattanville Road, 3rd Floor, Purchase, NY 10577, has made, constituted and appointed and by these presents, does make, constitute and appoint LAURA D. MOSHOLDER, EDWARD M. CLARK, DON BRAMLAGE its true and lawful Attorney(s)-in-fact, at SANFORD in the State of FL and each of them to have full power to act without the other or others, to make, execute and deliver on its behalf, as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Corporation for any portion of the penal sum thereof in excess of the sum of TEN MILLION Dollars (\$10,000,000).

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Corporation as fully and to the same extent as if signed by the President of the Corporation under its corporate seal attested by its Corporate Secretary.

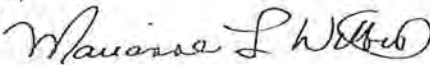
This appointment is made under and by authority of certain resolutions adopted by the Board of Directors of the Corporation by unanimous written consent on the 9th of January, 2014, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014 and said resolution has not since been revoked, amended or repealed:

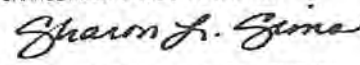
RESOLVED, that in granting powers of attorney pursuant to certain resolutions adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014, the signature of such directors and officers and the seal of the Corporation may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Corporation in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, the Corporation has caused these presents to be duly signed and its corporate seal to be hereunto affixed and attested this 11th day of October, 2017 at Purchase, New York.

(Corporate Seal)
ATTEST


MARIANNE L. WILBERT, SENIOR VICE PRESIDENT

ENDURANCE ASSURANCE CORPORATION

By 
SHARON L. SIMS, SENIOR VICE PRESIDENT

STATE OF NEW YORK
COUNTY OF WESTCHESTER

ss: Purchase

On the 11th day of October, 2017 before me personally came SHARON L. SIMS, SENIOR VICE PRESIDENT to me known, who being by me duly sworn, did depose and say that (s)he resides in SCOTCH PLAINS, NEW JERSEY that (s)he is a SENIOR VICE PRESIDENT of ENDURANCE ASSURANCE CORPORATION, the Corporation described in and which executed the above instrument; that (s)he knows the seal of said Corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Corporation, and that (s)he signed his (her) name thereto by like order.
(Notarial Seal)



Nicholas James Benenati, Notary Public - My Commission Expires 12/07/2019

CERTIFICATE

STATE OF NEW YORK
COUNTY OF WESTCHESTER

ss: Purchase

I, CHRISTOPHER DONELAN the PRESIDENT of ENDURANCE ASSURANCE CORPORATION, a Delaware Corporation (the "Corporation"), hereby certify:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of the Corporation and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014 and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Corporation any and all bonds, undertakings or obligations in surety or co-surety with others:

CHRISTOPHER DONELAN, SHARON L. SIMS, MARIANNE L. WILBERT

And be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Corporation."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 17th day of June, 2020.

(Corporate Seal)


CHRISTOPHER DONELAN, PRESIDENT

Any reproductions are void.

Primary Surety Claims Submission: suretybondclaims@sompo-intl.com
Surety Claims Hotline: 877-676-7575

Mailing Address: Surety Claims Department, Sompo International, 1221 Avenue of the Americas, 18th Floor, New York, NY 10020



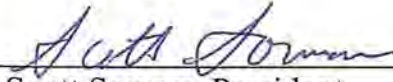
PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION

As a bidder or proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida 'public records' are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II. but not both; bidder may not modify language)

I. NO EXEMPTION FROM PUBLIC RECORDS LAW

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Bidder's Signature: 
 Scott Sowers, President

Date: June 17, 2020

--- OR ---

II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

N/A

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned bidder or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned bidder or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Bidder's Signature: N/A

Date: _____

July 26, 2006

CORPORATE RESOLUTION GRANTING SIGNING AUTHORITY & AUTHORITY TO CONDUCT BUSINESS

S.E. Cline Construction, Inc.

(Insert Name of Corporation)

The Board of Directors ("Directors") of S.E. Cline Construction, Inc., a
(Insert Name of Corporation)

Florida corporation (the "Corporation"), at a duly and properly
(Insert State of Incorporation)

held meeting on the 28th day of May, 2020, did hereby consent to, adopt, ratify, confirm and approve the following recitals and resolutions:

WHEREAS, the Corporation is a duly formed, validly existing corporation in good standing under the laws of the State of Florida and is authorized to do business in the State of Florida; and

WHEREAS, the Corporation desires to grant certain persons the authority to execute and enter into contracts and conduct business on behalf of the Corporation.

NOW, THEREFORE, BE IT RESOLVED, that any of the following officers and employees of the Corporation listed below are hereby authorized and empowered, acting alone, to sign, execute and deliver any and all contracts and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision of the State of Florida:

NAME	TITLE
Scott Sowers	President
Cyriacus Alcindor	Sr. Vice President
Eric Rush	Vice President
Jackson Sampselle	Secretary

BE IT RESOLVED THAT, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Purchasing Manager of Alachua County, establishing the authority for the changes.

IN WITNESS WHEREOF, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 17th day of June, 2020, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

(Corporate Seal)



Secretary of the Corporation

By:

Jackson Sampselle

(Print Secretary's Name)