

Emergency Certification Form

Date: August 25, 2020

Note: Complete this form with all pertinent information (Purchasing Policy Manual, Section 3-3, Emergency Purchases). Submit this form, a requisition and all emergency backup to the Purchasing Division.

Department: Fire Rescue Division: Fire Rescue

Account Charged:

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Authorized Department Signature:  Type Name: Harold Theus

Emergency Circumstances (Type In Your information for Printing): A change order is necessary in order to accommodate the sheet-flow of stormwater from other areas immediatel adjacent to the building. The grading became necessar once plans were modified to accommodate cost. Total cost of the increase for CO 1 is \$8,646.62.

Recommended Action (Type In Your information and Print): Approve the change order to increase cost by \$8,646.62 for the Hague Fire Rescue Station Project #9185401.

***** Purchasing Manager Use ONLY *****

☐ Approved

☐ Denied

Larry M. Sapp

Approved

(Purchasing Manager's Signature)

8 / 25 / 2020
(Date)