

RFP Evaluation Team Public Meeting Minutes (Recorded)
RFP 21-239 Annual Northeast Flatwoods Preserve Hunting Agreement

Date: September 16, 2020

Start Time: 9:32am

Location: Zoom Meeting
Join Zoom Meeting

<https://zoom.us/j/98108367423>

Meeting ID: 981 0836 7423

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Meeting “Called to Order” by Mandy Mullins for the above RFP

Present: Procurement: Mandy Mullins, Leira Cruz Caliz
RFP Committee Members: Ryan Kennelly, Charlie Houder, Sandra Vardaman, Andi Christman

RFP Committee Members discussed, evaluated, and ranked all vendor and their submittals. The recommendation is as follows:

Evaluation Team Final Ranking (Final scores of Technical, Written):

Total Points	Final Ranking	FIRM NAME	
705	1	b	Douglas Mercer
669	2	a	Jeremy Lawson & Henry McMillian
594	3	e	Dale Townsend and Robert Bellot
555	4	c	Eric Pace and Brian Leslie
504	5	d	William Polk and James Burry

Mandy reviewed the RFP process and the teams’ opportunity to discuss the above RFP ranking.

1. Motion: Charlie Houder moved to approve the scores and final rankings for RFP **21-239**, Sandra Vardaman seconded the motion.
All in favor say “AYE”; all not in favor say “NAY”
Motion carried unanimously with 4 to 0.
2. Motion: Charlie Houder moved to not have Oral Presentation for RFP **21-239**, Sandra Vardaman seconded the motion.
All in favor say “AYE”; all not in favor say “NAY”
Motion carried unanimously with 4 to 0.

Public Comment

3. Motion: Charlie Houder moved to approve the minutes. Ryan Kennelly seconded the motion.

All in favor say “AYE”; All not in favor say “NAY”

Motion carried unanimously with a 4 to 0.

Adjourn Meeting @ 9:54 am