

Dale Townsend and Robert Bellott Letter of Interest and acknowledge of addendums

I would like the opportunity to provide management and security services for Northeast Flatwoods Preserve Hunting. I have love of the outdoors and have plenty of time to devote to the upkeep, monitoring of the property. Since retirement, I have more time to devote to the care of my property and others in the neighborhood.

The work involved will keep me active and I really enjoy the outdoor work.

Robert will bring to the table the love of outdoors and the experience of property management. We have hunted together for years.

Thank you for the opportunity to submit my proposal.

Dale Townsend



Alachua County Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

July 23, 2020

RE: Addendum #1
RFP 21-239 Northeast Flatwoods Preserve Hunting Agreement for Contractual Services

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced Bid:

QUESTIONS & ANSWERS

Q #1: Part of the preserve does not have a fireline, would the applicant be expected to install a new line?

A #1: Applicants would be required to maintain existing firelines. If the applicant has the skills and equipment to install new lines, that would be a value added service.

NOTE: You should acknowledge receipt of this addendum on your Bid Form.

End of Addendum #1

Sincerely,

Mandy Mullins

Mandy Mullins
Procurement Agent

MM



Alachua County Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

July 30, 2020

RE: Addendum #2
RFP 21-239 Northeast Flatwoods Preserve Hunting Agreement for Contractual Services

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced Bid:

RFP Packages that cannot be uploaded to the DemandStar site will be accepted between the hours of 9:00 am to 11:00 am, Wednesday August 5, 2020, at 12 SE 1st Street, Gainesville, FL.

The Procurement Office is open by appointment only, you must call me at 352-384-3090 to submit your bid and be responsive.

NOTE: You should acknowledge receipt of this addendum on your Bid Form.

End of Addendum #2

Sincerely,

Mandy Mullins

Mandy Mullins
Procurement Agent

MM

Hunter Questionnaire

The Hunter Questionnaire is the basis of the written proposal and should be filled in completely by the Hunters.

Section I. Hunter Information

Part A. Lead Hunter

1) Lead Hunter's Name (Last, First, MI) _____

DL# _____ Date of Birth _____ Place of Birth _____

Street Address _____

City _____ State _____ Zip _____ County Alachua

2) Lead Hunter's Place of Employment _____

Name of Supervisor _____ Phone _____ Hours per week _____

3) Distance in Miles from Property to Lead Hunter's
Residence _____

4) Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?
YES _____ NO _____

If yes, explain: _____

(A Background Check with FDLE is conducted on all selected individuals)

5) How much time do you have to devote to the care taking, site maintenance and security services required by this agreement? _____ hours per week, _____ hours per month

6) Have you been a part of an Alachua County hunting license agreement or contract?

YES _____ NO _____

If yes, fill in "Volume of Previous Work Summary Form [EXHIBIT E](#)"

7) Do you have hunting experience? YES _____ NO _____ If yes, how many years? _____

If yes, where? _____

If yes, what methods did you use? _____

8) Do you have a Florida Hunter Safety Certification? YES _____ NO _____

If yes, attach a copy of your Hunter Safety Card. If no, are you willing to get a Florida Hunter Safety Certification, or can you provide proof of exemption. _____

(Selected Hunters are required to have Certification or show proof of exemption)

1) List any training you have pertaining to wildlife management, land management and site security (attach documentation);

2) List any years of employment in Natural Resources or Agriculture: _____

3) Are you a current or previous law enforcement officer? YES_____NO_____# of years _____

4) Have you ever held or been a party to a hunting lease or agreement? YES_____NO_____

If so, was it with a private landowner or a government agency? _____

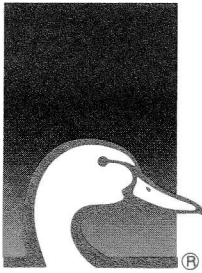
For each agreement please List the Landowner or property manager with current contact information, duration and dates of agreement, duties performed, hunting privileges granted, and location and size of property. (Attach additional pages if necessary)

5) Have you ever provided Care Taking, Maintenance and Security Services on a property?
YES_____NO_____

If yes, how many years?_____If yes, where? _____

If yes, what types of services have you performed?_____

6) Provide a list of 3 references (excluding relatives) with their contact information and the context of your relationship, and any additional information you wish to include. Attach additional pages if necessary.



**Alachua County Board of County Commissioners
12 SE 1st Street
Gainesville, FL 32601
July 17, 2020**

Subject: Reference Letter For Dale Townsend

To whom it may concern,

Dales has assisted in maintaining over 5000 acres for the past 8 years. Dale is responsible, routinely visits and manages the property. He provides mowing, clearing and repairs of road, trails and fire breaks. He also repairs fences and gates. Dale has a strong work ethic and can be depended upon.

Please don't hesitate to contact me for any more information at 352-804-5119 or by email at mayorofburbank@gmail.com.

Sincerely,

**Bryan Roberts
Osceola's Hideout LLC**

Part B. Hunter 2

1) Hunter's Name (Last, First, MI) _____

DL# _____ Date of Birth _____ Place of Birth _____

Street Address _____

City _____ State _____ Zip _____ County _____

2) Hunter's Place of Employment _____

Name of Supervisor _____ Phone _____ Hours per week _____

3) Distance in Miles from Property to Hunter's Residence _____

4) Have you ever had a plea of guilty or nolo contendere to, or a conviction of a felony or wildlife violation; a plea of guilty or nolo contendere to, or a conviction of a first-degree misdemeanor within the last five years?

YES _____ NO _____

If yes, explain: _____

(A Background Check with FDLE is conducted on all selected individuals)

5) How much time do you have to devote to the care taking, site maintenance and security services required by this agreement? _____ hours per week, _____ hours per month

6) Have you been a part of an Alachua County hunting license agreement or contract?

YES _____ NO _____

If yes, fill in "Volume of Previous Work Summary Form [EXHIBIT E](#)"

7) Do you have hunting experience? YES _____ NO _____ If yes, how many years? _____

If yes, where? _____

If yes, what methods did you use? _____

8) Do you have a Florida Hunter Safety Certification? YES _____ NO _____

If yes, attach a copy of your Hunter Safety Card. If no, are you willing to get a Florida Hunter Safety Certification, or can you provide proof of exemption. _____

(Selected Hunters are required to have Certification or show proof of exemption)

9) List any training you have pertaining to wildlife management, land management and site security (attach documentation);

10) List any years of employment in Natural Resources or Agriculture: _____

1) Are you a current or previous law enforcement officer? YES____NO____# of years _____

2) Have you ever held or been a party to a hunting lease or agreement? YES____NO____

If so, was it with a private landowner or a government agency? _____

For each agreement please List the Landowner or property manager with current contact information, duration and dates of agreement, duties performed, hunting privileges granted, and location and size of property. (Attach additional pages if necessary)

3) Have you ever provided Care Taking, Maintenance and Security Services on a property?
YES____NO____

If yes, how many years?_____If yes, where? _____

If yes, what types of services have you performed?_____

4) Provide a list of 3 references (excluding relatives) with their contact information and the context of your relationship, and any additional information you wish to include. Attach additional pages if necessary.

Darrell Gates: PO Box 307 Clayton, AL 334-381-6216

Darrell is the lease manager that worked closely with me relating to the property of the hunting lease/club I have been managing

Tricia Kaye: 220 Occidental Ave South, Seattle Washington

Phone number: 706-583-6745, lease representative I worked with to secure lease and coordinate w/ members

Gary McKenzie: PO Box 1477117 Gainesville, FL32614-7117

Phone number: 352-538-5792

Co-worker at GRU have worked closely with him for 21 years

Alternate: Jim Cellon

1093 SE 46th Loop, Keystone Heights, FL

He is a close friend and lease member in Alabama



Part B Hunter 2, Additional Information for Landowner or property manager current contact information.

6/17- Present, 894 acres, AFM – Stephen Burdette – 1813 Glenwood Dr, Prattville, AL,
334-358-2345

Note: 6/17 would = June 2017; 6 owner managers; 4 properties

Section II. To be completed by the Hunting group.

Provide the requested information for the services listed below.

a) Inspect Property

i) *Drive-by inspection – Inspect entrance areas, gates, locks, and boundaries visible from adjacent roads.*

How often will you perform this task? _____

Estimated time per inspection _____

List key items or features you will monitor _____

Responsible Hunter(s) _____

ii) *Interior inspection – Inspect all roads, boundary lines, fences, gates and structures:*

How often will you perform this task? _____

Estimated time per inspection _____

List key items or features you will monitor _____

Responsible Hunter(s) _____

iii) *Response time*

How long will it take you to inspect the Property after a security complaint or issue is brought to your attention? _____

b) Mow and vertically trim roads, trails and fire breaks (at least 2 times/year)

Yearly schedule _____

Estimated time to complete each mowing _____

Provide make, model and year of the equipment you will use to mow, specify whether you own it, or how you intend to obtain it for use (i.e., rent, purchase, borrow)

Describe your methods for vertical trimming _____

Responsible Hunter(s) _____

c) Harrow fire breaks up to 2 times per year

Yearly schedule _____

Estimated time to complete harrowing _____

Provide the make, model and year of the equipment your group will use to harrow the fire breaks. Specify whether it is owned by a member of the group or how equipment will be obtained (i.e., rent, purchase, borrow)

Responsible Hunter(s) _____

a) Mow adjacent to fire lines as prescribed by the site manager

Provide the make, model and year of the equipment your group will use to mow fuels adjacent to the fire breaks. Specify whether it is owned by a member of the group or how equipment will be obtained (i.e., rent, purchase, borrow).

Yearly schedule _____

Responsible Hunter(s) _____

b) Remove and properly dispose of solid waste on Property

Yearly schedule _____

Estimated time to complete _____

Responsible Hunter(s) _____

c) Post and maintain no trespassing signs on Property boundary (signs provided by County) according to FL Statutes 810.11, (5)(a) "Posted land" is that land upon which:

Signs are placed not more than 500 feet apart along, and at each corner of, the boundaries of the land, upon which signs there appears prominently, in letters of not less than 2 inches in height, the words "no trespassing" and in addition thereto the name of the owner, lessee, or occupant of said land. Said signs shall be placed along the boundary line of posted land in a manner and in such position as to be clearly noticeable from outside the boundary line; or

Yearly schedule _____

Estimated time to complete _____

Responsible Hunter(s) _____

d) Maintain/repair fences and gates

Yearly schedule _____

Estimated time to complete activities _____

Estimate how long will it take you to make repairs after a problem is observed. _____

Responsible Hunter(s) _____

e) Clear fence lines of vegetation or debris

Yearly schedule _____

Estimated time to complete activities _____

Describe any equipment you have to accomplish this task (make, model and year), specify whether you own it, or how you intend to obtain it for use (i.e., rent, purchase, borrow)

Responsible Hunter(s) _____

a) Remove fallen trees in roads and on fences and gates

Response time to address issues _____

Describe any equipment you have to accomplish this task (make, model and year), specify whether you own it, or how you intend to obtain it for use (i.e., rent, purchase, borrow)

Responsible Hunter(s) _____

b) Control feral hogs

Have any of the hunters ever harvested feral hogs? YES _____ NO _____

If yes, list each hunter and how many years of experience (s)he has harvesting hogs.

If yes, where? _____

If yes, what methods were used to harvest hogs? _____

Does the group currently own equipment necessary to trap and harvest hogs? YES _____ NO _____

If yes, describe your equipment. _____

Number of traps _____ Type of traps/doors _____

Other equipment _____

Do you own hog dogs? YES _____ NO _____

The Hunters will be responsible for the control of hogs. Please describe how you would control hogs on the Property, including control methods, disposal of hogs, monitoring, and permits. NOTE: All hogs must be euthanized prior to removal from Property.

Section III. Value-added Services

Other services may be needed on the Property, including but not limited to fuel reduction mowing, earthwork, exotic plant control, storm recovery, and road maintenance. If the Hunter(s) possess (es) specific skills, expertise or equipment to perform any of these Value-added Services, describe these in detail, including prior experience, specialty equipment the Hunter(s) own, and any pertinent training or licenses the Hunter(s) possess (es). (Attach additional pages if necessary)









SIGNATURE AND ACKNOWLEDGEMENT OF ADDENDUM FORM

RFP **21-239 Northeast Flatwoods Preserve Hunting Agreement**

PROPOSAL OPENING DATE **2:00 pm, Wednesday, August 6, 2020**

Local Based Firms per Section 1.14, Check One Below	
<input type="checkbox"/>	I certify that my residence is located in Alachua County and meets the criteria for location points as specified in Section 1.14.
<input type="checkbox"/>	I am not an Alachua County resident.

Acknowledge Receipt of Addendum(s) (if applicable): #1 ☐ #2 ☐ #3 ☐ #4 ☐ #5 ☐ #6 ☐

Proposer _____ Company _____

Address _____

Authorized Signature Dale Townsend Title _____

Clearly Print Name _____

Email Address _____

Phone _____ Fax _____ Date _____

PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION

As a proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida ‘public records’ are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; proposer may not modify language)

I. NO EXEMPTION FROM PUBLIC RECORDS LAW

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Proposer’s Signature: Dale Townsend Date: _____

--- OR ---

II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned proposer or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned proposer or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Proposer’s Signature: _____ Date: _____

DRUG FREE WORKPLACE

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of proposals, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given, first, to those vendors certifying a drug-free workplace.

The undersigned vendor in accordance with Florida Statute 287.087 and Section 22.09 of the Alachua County Procurement Code hereby certifies that

Name of Business

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Dale Townsend

Proposer's Signature

Date

VOLUME OF PREVIOUS WORK SUMMARY

TO BE FILLED OUT ONLY BY HUNTER(S) HAVING HELD A PREVIOUS HUNTING LICENSE AGREEMENT OR HUNTING AGREEMENT FOR SERVICES FROM ALACHUA COUNTY WITHIN 10 YEARS OF THE DATE OF THE RFP OPENING

List the time period(s), preserve(s) and names of Hunter(s) in your group that were involved in the hunting agreement(s) with Alachua County. If hunt groups have not been involved with any hunting agreements with Alachua County, Group should indicate such by placing “not applicable” or “N/A” under the NAMES OF HUNTER(S) AND NUMBER OF YEARS ASSOCIATED WITH AGREEMENT column.

SAMPLE

TIME PERIOD	PRESERVE	NAMES OF HUNTER(S) AND NUMBER OF YEARS ASSOCIATED WITH AGREEMENT	A SCORE OF ONE IS ASSIGNED FOR EACH YEAR A HUNTER WAS A PARTY TO AN HUNT AGREEMENT WITH THE COUNTY (i.e., John Doe, 5 years = a score of 5

VOLUME OF PREVIOUS WORK - POINTS EARNED

The volume of previous work points earned are based on the adjusted fee (see chart below).

SCORE	TECHNICAL QUALIFICATIONS VOLUME OF PREVIOUS WORK POINTS
10 years and above	1
7-9 years	2
4-6 years	3
1-3 years	4
0 years	5