



# ***Alachua County Department of Facilities Management***

***Charlie R. Jackson, FMP – Facilities Director***

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September 15, 2020

## **MEMORANDUM**

**TO:** Larry M. Sapp, Purchasing Manager

**FROM:** Charlie Jackson, Facilities Director *9/15/20*

**RE:** Bid 21-30 Rebid Annual Plumbing Services

Our department has reviewed the responses submitted for the above referenced bid and determined that two vendors should be retained in order to reduce wait times during high priority situations. We recommend the bid be awarded to the following vendors as the lowest and most responsive bidders:

Sunshine Plumbing (primary)

WW Gay (secondary)

If you have any questions, please contact Patrick Thomas at [pthomas@alachuacounty.us](mailto:pthomas@alachuacounty.us) or (352) 374-5286.

CJ/pt

**Cc:** Steve Wargo, Facilities Manager  
Markisha Boykin, Procurement Agent

## Agenda Item

<b>Agenda Date:</b>	September 22, 2020	
<b>Select Section or Default Item:</b>	Purchasing	
<b>Agenda Item Name/ Short Title:</b>	Bid 21-30 Rebid Annual Plumbing Services	
<b>Item Category:</b>	Choose one: <u>Action Item</u> Ordinance; Presentation; Resolution	
<b>Department:</b>	Facilities	
<b>Item Description: (Description, Executive Summary)</b>	Approve the award of Bid 21-30 Rebid Annual Plumbing Services to Sunshine Plumbing (Primary) and WW Gay (Secondary).	
<b>Official Body:</b>	Alachua County Board of County Commissioners	
<b>Presenter: (Requested by)</b>	Larry Sapp, (352) 374-5202	
<b>Recommended Action:</b>	Approve the award of Bid 21-30 Rebid Annual Plumbing Services to Sunshine Plumbing (Primary) and WW Gay (Secondary), as the lowest responsible and responsive bidder(s) meeting specifications.	
<b>Prior Board Motions:</b>	FY20 bid was approved	
<b>Background:</b>	FY20 Sunshine Plumbing was the low bidder	
<b>Fiscal Consideration</b>	Sufficient funds exist	
<b>Fund(s)</b>	Facilities Management - General Fund	
<b>Account(s)</b>	001.19.1912.519.46.00 - \$30,000; 001.19.1912.712.46.00 - \$11,500	
<b>Projects(s) #</b>	N/A	
<b>Amount Budgeted</b>	\$41,500	
<b>Talking Points:</b>	<ul style="list-style-type: none"> <li>• Chose Sunshine Plumbing as primary</li> <li>• Chose WW Gay as secondary</li> <li>• Having two contractors will reduce wait time</li> </ul>	
<b>Purchasing Manager Approval</b>		<b>Director Approval</b>



# ALACHUA COUNTY

## Budget and Fiscal Services

### Procurement

Larry M. Sapp, CPPB  
Procurement Manager

Darryl R. Kight, CPPB  
Procurement Supervisor

August 25, 2020

#### MEMORANDUM

**To:** Charlie Jackson, Facilities Management Director *8/31/20*  
**Via:** Steven Wargo, Facilities Manager *SW 8/31/20*  
**Via:** Patrick Thomas, Facilities Data Coordinator *PBT 08/31/2020*  
**From:** Larry M. Sapp, Procurement Manager  
**Subject:** BID 21-30 Rebid Annual Plumbing Services

For your review and recommendation, attached are the BID responses received at 2:00 PM, Wednesday, August 19, 2020, for the above referenced BID.

Please forward your recommendation to Procurement. Include all **Prior Board Motions, Background, Fund(s), Account(s), Project #, Amount Budgeted, Fiscal Consideration and Three Talking Points** as it relates to the above mentioned RFP.

Prior Board Motions	FY20 Bid was approved
Background	FY20 Sunshine Plumbing was lowest responsive bidder
Fund(s)	Sufficient funding exists
Account(s)	001.19.1912.519.46.00 & 001.19.1912.712.46.00
Projects(s) #	N/A
Amount Budgeted	\$30,000 in 519 & \$11,500 in 712
Fiscal Consideration	Sufficient funding exists
Talking Points	<ul style="list-style-type: none"><li>• Chose Sunshine Plumbing as Primary</li><li>• Chose WW GAY as secondary</li><li>• Having two companies reduces wait time</li></ul>

If you have any questions, please contact Markisha Boykin at 352.384.3092.

MB/bf  
Attachment