

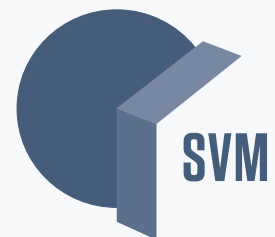
**RFP 21-951**

# **A & E PROFESSIONAL SERVICES FOR THE COURT SERVICES SUPPORT BUILDING**



December, 2020

**ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS**



**SKINNER VIGNOLA MCLEAN, INC.**

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5.7.1 Completed Signature and Acknowledgment of Addendum Form EXHIBIT A

5.7.4 Proposed Subcontractors (Non-Small Business Enterprise) Form EXHIBIT D.

5.7.5 Completed Volume of Previous Work Summary Form EXHIBIT E.

5.7.6 Completed Drug Free Workplace Form, if applicable EXHIBIT F.

5.7.7 Completed Public Record Declaration or Claim of Exemption Form EXHIBIT G.

5.7.8 Insurance Requirements EXHIBIT H.

5.7.9 Corporate Resolution Granting Signing Authority and Authority to Conduct Business EXHIBIT I.

5.7.10 Copy of current Alachua County Small Business Certification, where applicable.

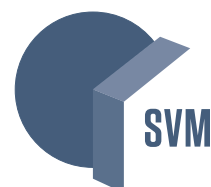
5.7.11 A statement of the Consultant's equal opportunity policies and practices.

5.7.12 List of verifiable references, for whom the Consultant has performed these type services. List any installations performed for governmental entities. The following should be provided for each reference listed:

5.7.12.1 Name, title, address and phone number of the individual within the organization for whom the work was performed who can be contacted in regards to the project.

5.7.12.2 The name(s) of the Manager or key staff person(s) who worked on the project.

5.7.12.3 A copy of the selected Consultant's current Florida Professional Registration Certificate, if applicable.



TAB 1

# LETTER OF INTEREST



December, 2020 Letter of Interest  
Alachua Board of County Commissioners

Re: RFP 21-951  
A & E Professional Services for the Court Services Support Building

Dear Selection Committee Members:

We are excited to respond to this RFP for the design and construction of the Alachua County Court Services Support Building. We know that this is an important endeavor that Alachua County is undertaking, and we want to be right there with you in helping you achieve a successful project.

Our team is experienced and well equipped to take on the complex needs the County has for this project. We have spent many years working in the downtown Gainesville area and are familiar with the high standards the county expects for every project. We know that this specific project will greatly impact Gainesville's downtown culture and we are excited to be a part of that process.

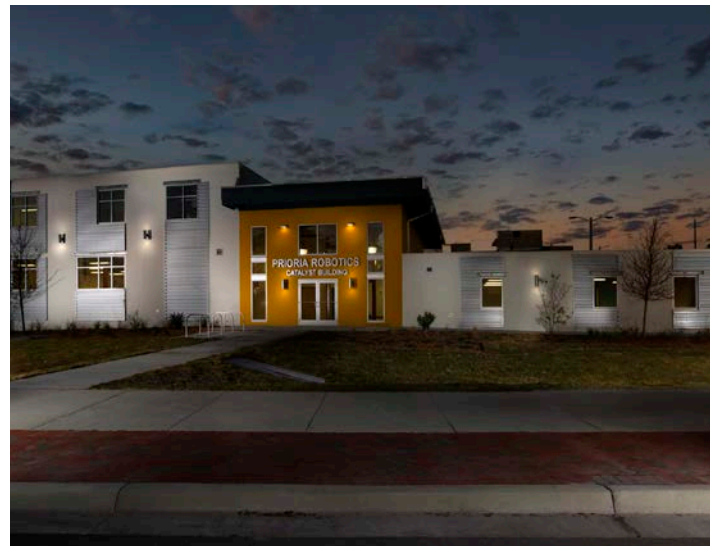
We understand that this project has many competing needs, not just simple programmatic ones. With its prominent location in the heart of Gainesville, we are aware that it will impact individuals culturally, socially, and environmentally. We know this attention brings with it a high demand for performing. That's where our team excels the most.

Our unique approach and methods provide you with the ability to not only arrive at an exceptional design, but we have the ability and expertise to provide you with all the documentation you will need for construction and to communicate effectively with all parties involved.

We know that environmental concerns are a serious issue. We share the county's vision and applaud the steps they have taken to make sure all future buildings are respectful to the environment. We have put together a team that has years of experience working with the latest technological tools to deliver the most economic and environmentally efficient project possible. This technology is coupled with team members who hold years of experience and accreditations across multiple environmental agencies. This experience lets you rest assured that every decision will be weighed against the environmental impact it creates.

We recognize that budget and time are critical, so from the very first day, we will actively drive this project to exceed your given design and construction time. We believe we are a perfect fit and we are very eager to demonstrate this over the following pages.

Our company's strength comes from a team of very diverse professionals. This focus on team and diversity allows us to not only specialize in Architecture, but to incorporate individuals who are the best in their fields with regards to Urban Design, Interior Design, and Engineering. This approach allows us to facilitate better and comprehensive design choices throughout the project. This saves you time and money. Our goal is to make this process as seamless as possible, so we created a team to do just that. By having multiple different disciplines in house, it allows us to anticipate your project needs and respond in a fraction of the





time both in design and during construction. Our team works for you to deliver remarkable results with industry-leading techniques. We do all this to save you time and headaches.

Our team is committed to delivering your project on time and under budget. The very first conversation we will have with you is how we can save time. We have a long history of working in a CM @ risk model and over the years we have developed technology to help us take advantage of the benefits this process brings.

Ultimately our fundamental existence is to see your space transformed not just for you but for everyone they impact. SVM brings purpose and intention to our world. Through compassion, partnership, and confidence we transform lives by rethinking the limits of the built environment. This drives our desire to see every project transformed into having an impactful experience on each individual that comes in contact with your projects.

We encourage you to contact our related project references. We thank you again for considering our proposal and we look forward to discussing the ways our team can help you achieve your goals on this project. Alachua County is creating a multi-dimensional project and it will need a very skilled and flexible team that can drive the schedule and budget. We believe our team is the right answer and together we can create a project that is a benchmark for future civic and environmental projects in downtown Gainesville.



Sincerely,

Howard J. McLean, Jr., AIA, LEED AP

**SKINNER VIGNOLA McLEAN, INC.**



President/Architect | AR #0014129

E | [howard@svmarchitects.com](mailto:howard@svmarchitects.com)

P | 1 (352)-317-7435



TAB 2

# PROJECT UNDERSTANDING AND APPROACH



# PROJECT APPROACH



Over the years our office has tailored a personalized approach to the needs of Alachua County. We understand that this project carries with it a multitude of needs and requirements, most notably the environmental impact it will have on the community. In addition to the typical programmatic needs we understand that discussion with the community and education on green materials will be a requirement throughout the project. At SVM we have built that into our approach. Where others overlook the importance of providing these resources, we leverage our talents to give the most concise educational tools and reports from the very beginning.

Our industry leading approach allows us to generate detailed digital concepts from the very first meeting, and our additional software allows us to document and populate that concept with real-world information allowing you and all stakeholders to be able to make informed decisions sooner.

After this first schematic step, we are able to package this information into a format that allows it to be shared with any stake-

holders or community members. This ability is often essential to the overall success of the project as it allows all parties to review and communicate effectively the intent of the project. At the same time this allows us to customize the design team and any necessary specialist that the project might call for. The early process can encompass a variety of programming requirements, including in this case environmental assessment, scheduling, and life cycle cost analysis.

Our ability to generate highly accurate Concepts, Information, Cost/Schedule, and Marketing materials from the beginning stage is paramount to the effortless success of a project. Each project we undertake typically is framed within a schedule of deadlines. We understand the need to meet those submittals are typically tied to commission meeting deadlines. If the submittal is not on time, it will not be on the agenda. Scheduling will be carefully addressed, allowing for the data to be collected, formatted, reviewed, and revised and reviewed again before each submittal. We have demonstrated to our past and current governmental agencies that we have the ability to not only work within their scheduling framework, but to exceed it.

## PHASE 1

SVM tailors its approach based on what the goal is for the current phase of each project. To our team this first step of the project is perhaps the most important allowing us to assess the project needs, prepare a preliminary budget/schedule, evaluate alternative approaches, and provide preliminary life cycle costs and requirements.

Before the design phase begins, we start by establishing the lines of communication with our clients and the other team members so that we may understand and serve each other better. We consult with the owner, using agency, and other design team members to review the program in detail, including special requirements, priorities, and expectations regarding architectural character, and allocation of space.



Budget and schedule is critical to establish at the onset of the design phases. Special consideration will need to be taken to carefully document the existing conditions of the site for accessibility, locations of underground utilities, and easements as well as bearing capacity and percolation rates of soils. Research of any limitations imposed by local ordinances, zoning districts, and relevant sections of the Florida Building Code, Life Safety Code, and other state codes. For this particular project we will also address alternatives for the loss of 24 parking spaces on the existing site.

**Determine parameters:** If not already completed, special consideration will need to be taken to carefully document the existing conditions of the site for accessibility, parking limitations, locations of underground utilities, and easements as well as bearing capacity and percolation rates of soils. Research of any limitations imposed by local ordinances, zoning districts, and relevant sections of the Florida Building Code, Life Safety Code, and other state codes, as well as permitting issues with building department, fire marshal, and water management district also needs to take place to verify the actual buildable area before the FSNA should begin.

**Establish Communication:** Establishing the lines of communication amongst the team members and department heads must take place so that we have an understanding on how to serve each other better. SVM though established locally, has remote operation capability, meaning that your project moves forward even during these uncertain times. With full integration convenient communication becomes an easy and concrete reality with our gamut of tools from specific software, designated VPN, server, Slack, Zoom, Matterport, Holobuilder, and our Remote Live Design Process. SVM can maintain communication to keep you on the pulse of your construction project.

**Inventory Existing Facilities:** : Consultation with the various departments/agencies/ offices and other team members to review their program in detail, including special requirements, priorities, and expectations regarding allocation of space, expectations for growth, along with the ways and means each department plans to provide their services in the future.



**Schematic Design:** Based on our findings in the Pre-Design Phase, we will prepare schematic drawings depicting in plan and elevation, the character, style, and organization of the design. We will prepare up to three (3) concepts in Revit for your review.

- **Live Design** - We can construct a 3D model of your vision in real-time, allowing you to make on-the-spot modifications and realize your vision. With this tool, we can dramatically reduce the schematic design time of the project and bring your ideas into reality.
- **Marketing Brochure** - Communicate concept and next steps.
- **Evaluation** - During this phase we provide a written evaluation documenting the benefits of the site and if there are any other assessments that need to be performed. This includes an analysis of demographics, budget, schedule, building type, and site review.
- **Alternative approaches** - Carrying on from the Evaluation report, our team also provides a due diligence assessing innovative and alternative approaches. We want to see you in a building that suits your needs not ours.
- **Revit /BIM Integration** - One of the benefits of the Live Design process is that everything is integrated fully with Revit and BIM. This means you get an evaluation of annual operating cost, life cycle cost, size, location dimensions and exterior view.
- **Commission** - Though final commissioning will happen at the end of the project we prepare a preliminary assessment to act as our road map moving forward.

- **Engineering** - In order to provide an accurate budget and cost assessment. We integrate MEP and Structural narratives and specifications from the onset. This is included in our schematic design submittal to give you a complete picture of the project.
- **Code Summary** - We review applicable AHJ requirements including Land Development Ordinances, Florida Building Code requirements, Accessibility Clearances, and Fire Protection restrictions. We package this together in an easy to read summary that follows the drawing development so that nothing is overlooked.
- **Opinion of cost** - Working with our network of contractors and historical data, we provide early assessment of what the cost of the work will be. Through use of BIM and Live Design we are able to provide highly accurate take-off's from this phase of the project.
- **Material Evaluation** - Knowing that environmental efficiency is vital to this project. We will evaluate and supply documentation for all materials being considered for the project.
- **Specialized Services** - We know that a project of this magnitude can have additional demands. Once we provide the initial schematic concept we can evaluate and contract with any additional Specialized Services that are required.
- **Site Plan** - During our assessment of the site and the position of the building. We will also evaluate the alternative solutions for the 24 parking spaces that will be eliminated by the construction of this project. We will provide recommendations for new solutions to mitigate this concern.

## PHASE 2

Once the project has been determined and enough support generated, it may be time to head into the next phase. During this time we will work with you to further develop the project with the end going being Construction Documents and finally Construction and completion of the project.

**Design Development:** Based on your comments, we will continue with the design work towards the preparation of a set of Design Development drawings with outline specifications, which we will submit for your review. We will meet with you to verify compliance with the project program. At the completion of this phase, we will come to agreement on the site features as well as the architectural, structural, mechanical, electrical, plumbing systems of the building, as well as the opinion of probable construction cost.

- **Develop Drawings** - We will continue to mature the drawings based on the conclusions arrived at during the Schematic Design Phase.
- **Direct Purchase list of materials** - We will work with the contractor to establish a purchase List, specifically with regards to green building materials.
- **Cost of Work** - We will provide an updated cost of work based off of the latest design decisions.

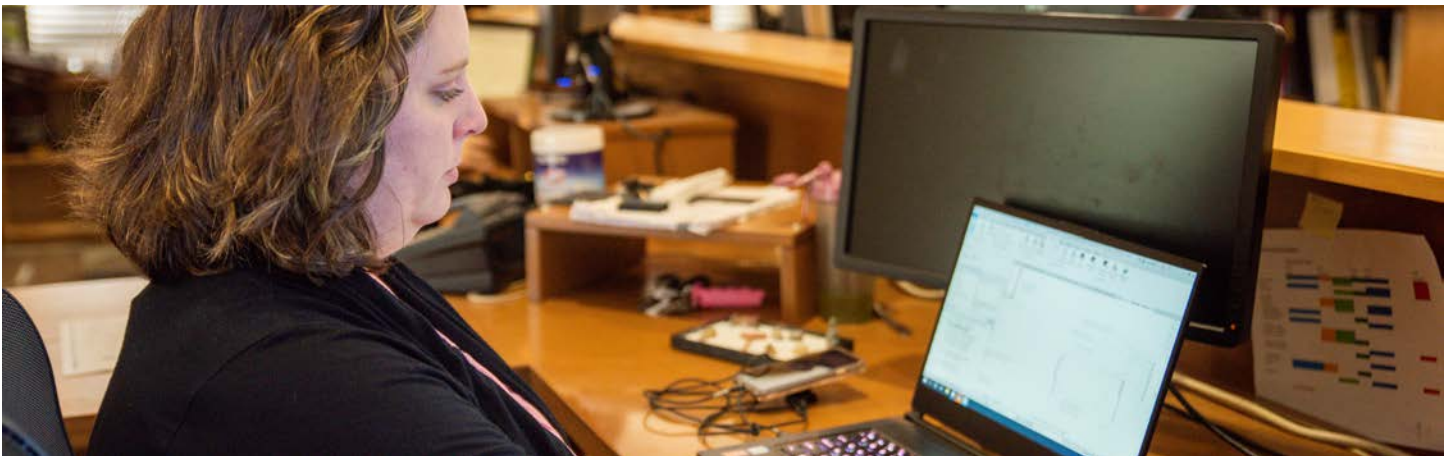


**Construction Documents:** During this phase, we continue to develop the drawings to the point that they are a comprehensive set of permittable documents. This includes engineering and specialized disciplines being integrated into the overall architectural design. Additionally we prepare an updated cost assessment and the documentation necessary for commissioning and green building certification.

- **Detailed Construction Drawings** - During this Phase we integrate the final engineering and detailing decisions in preparation for permitting and bidding.
- **LEED / Green Building Certification** - Will facilitate the documentation of all requirements necessary for LEED or Green Globes certification

**Bid/ Permit:** We will prepare Bid documents; attend the Pre-Bid Meeting, generate minutes, issue Addenda as required, attend the Bid Opening, and recommend award of the Contract. Following the contract award, we will provide documentation as required for building and water management district permit applications.

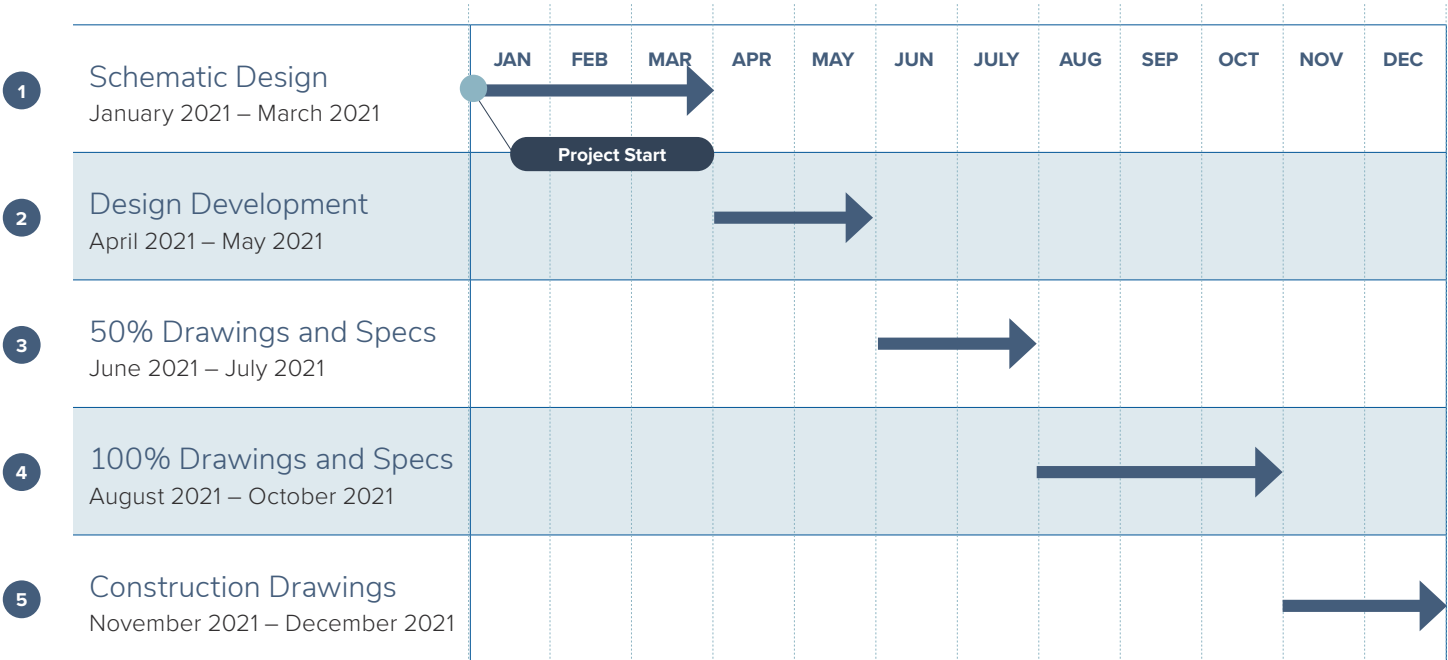
- **Educate on Green building material and systems** - While Bid and permit phase is pretty traditional to other projects, we understand that there may be more questions with regards to innovative and green building types. Where possible, we will facilitate the discussion to educate all contractors and subs who will be working on the project as to the proper installation method of these new systems.
- **Selection of Green Products** - Knowing that some of these products are new, our team will provide oversight to the selection of green products whenever possible.



**Construction Administration:** Pending inclusion, this will involve the administration of the contract for construction, verification of compliance with the contract documents, including shop drawing review, documentation any changes in the work, periodic observations of the work, substantial and final completion inspections, and review of contract close-out submittals. We encourage constant communication between the owner, contractor, and architects/engineers to provide clarification on the design intent, maintenance of the project schedule, and execution of the owner's priorities. Final verification of such will take place during the Substantial and Final Completion Inspections. This will include review of the constructed work as well as the documentation as required for contract completion.

- **Holobuilder** - Walk through your project virtually with Holobuilder, one of SVM's favorite tools for construction progress reports. From site inspections to final hand-off, Holobuilder is the in-pocket, 360-degree virtual tour of your project site as it's built. This tool enhances presentations, records important documents, and archives detailed building elements. SVM utilizes Holobuilder to bring your construction right to you, wherever you are.

## DESIGN SCHEDULE - TIMELINE



## ENERGY EFFICIENCY

Our goal is not JUST good design for SVM, but excellent design for the county. While we want to out-perform ourselves with every project, our real focus is quality design that fits the aspirations and practicalities of Alachua County. To do this, SVM works with mechanical engineers with experience and credentials needed for commissioning. This long term relationship ensures that every project receives the best care. Meanwhile, SVM views peer reviews as an insightful and educational aspect of design. Working with fellow designers and contractors with a variety of backgrounds and experiences often achieves the best design for a given situation. We welcome input that takes a good design to an excellent one.

Before sustainable design practices were trending, SVM called it “Climatic Design” or “Passive Design,” meaning that our designs and project paired with the environment rather than against it. We focus on a design solution that strategically analyzes the site, climate, and microclimate, which inevitably provides a natural direction in the project process. Now that this approach is categorized by functions and quantified with points, SVM recognizes that LEED accreditation offers the means to educate the community on this building and design strategy. No matter what standard, whether Green Globes, LEED, or Florida Building Code, SVM achieves energy efficiency buildings that meet client expectations while also being beautifully at home in its environment.





TAB 3

# CONSULTANT'S QUALIFICATIONS AND STAFF





## SUMMARY OF THE CONSULTANT'S CURRENT WORKLOAD AND ABILITY TO SATISFY THE COUNTY REQUIREMENTS.

For every project, SVM strives to meet the desired deadline, sometimes finishing sooner. Our project, Country Way Town Square, was completed in five weeks, demonstrating our ability to prioritize a project and shift production to addressing a quick timeline and deadline. SVM also partners with Trimark Properties to prepare their apartment buildings for student occupancy before move-in day for university students.

We have more than ample staff to address the design (2 architects + 1 interior designer), the production of the permit documents (5 BIM techs), and the administration of the construction (1 construction administrator/project manager+ either project architect).

<b>Howard J McLean, Jr., AIA, Architect/Principal In Charge</b>	<b>21-Jan</b>	<b>21-Feb</b>	<b>21-Mar</b>	<b>21-Apr</b>	<b>21-May</b>	<b>21-Jun</b>	<b>21-Jul</b>	<b>21-Aug</b>	<b>21-Sep</b>	<b>21-Oct</b>	<b>21-Nov</b>	<b>21-Dec</b>
Billehy Residence	3%	5%	3%	3%	3%	0%	0%	0%	0%	0%	0%	0%
Gaffney Residence	3%	3%	4%	5%	4%	3%	1%	0%	0%	0%	0%	0%
UF - Minor Projects	5%	5%	4%	3%	0%	1%	0%	0%	0%	0%	0%	0%
Marion County Continuing Contracts	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%
4811 Building - Lozano Dental Office	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
Saundry Warehouse	5%	5%	8%	10%	8%	5%	1%	0%	0%	0%	0%	0%
Camp Blanding - Cooper Hall	7%	7%	6%	3%	3%	3%	1%	1%	0%	0%	0%	0%
<b>Total Current/Projected Workload</b>	<b>51%</b>	<b>49%</b>	<b>50%</b>	<b>48%</b>	<b>42%</b>	<b>36%</b>	<b>26%</b>	<b>23%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>
<b>Barnett Chenault, III, Architect/Project Manager</b>	<b>21-Jan</b>	<b>21-Feb</b>	<b>21-Mar</b>	<b>21-Apr</b>	<b>21-May</b>	<b>21-Jun</b>	<b>21-Jul</b>	<b>21-Aug</b>	<b>21-Sep</b>	<b>21-Oct</b>	<b>21-Nov</b>	<b>21-Dec</b>
Treebecka	3%	5%	3%	3%	3%	0%	0%	0%	0%	0%	0%	0%
The Porch	3%	3%	4%	5%	4%	3%	1%	0%	0%	0%	0%	0%
Mcknight Farm	5%	5%	4%	3%	0%	1%	0%	0%	0%	0%	0%	0%
Pruitt Residence	5%	4%	4%	3%	0%	1%	0%	0%	0%	0%	0%	0%
Big Daddy	5%	5%	4%	3%	0%	1%	0%	0%	0%	0%	0%	0%
Newberry Power	5%	3%	5%	3%	3%	3%	2%	1%	1%	0%	0%	0%
Newberry City Hall	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
Dorn - Custom Homes	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
RRCH - Custom Homes	7%	7%	6%	3%	3%	3%	1%	1%	0%	0%	0%	0%
Trimark - Apartments	10%	20%	20%	15%	15%	15%	10%	10%	5%	5%	5%	5%
Fairfield Homes	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
<b>Total Current/Projected Workload</b>	<b>51%</b>	<b>47%</b>	<b>50%</b>	<b>36%</b>	<b>33%</b>	<b>34%</b>	<b>22%</b>	<b>18%</b>	<b>6%</b>	<b>5%</b>	<b>5%</b>	<b>5%</b>
<b>Paulo Perez, Interior Design</b>	<b>21-Jan</b>	<b>21-Feb</b>	<b>21-Mar</b>	<b>21-Apr</b>	<b>21-May</b>	<b>21-Jun</b>	<b>21-Jul</b>	<b>21-Aug</b>	<b>21-Sep</b>	<b>21-Oct</b>	<b>21-Nov</b>	<b>21-Dec</b>
Ratliff Dental	20%	20%	10%	10%	5%	5%	1%	0%	0%	0%	0%	0%
Mcknight Farm	20%	10%	4%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Trimark, Catalyst 1120	5%	5%	5%	5%	1%	0%	0%	0%	0%	0%	0%	0%
Trimark Catalyst 1150	5%	5%	5%	4%	3%	1%	0%	0%	0%	0%	0%	0%
Marion County Continuing Contracts	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
<b>Total Current/Projected Workload</b>	<b>60%</b>	<b>50%</b>	<b>34%</b>	<b>29%</b>	<b>19%</b>	<b>16%</b>	<b>11%</b>	<b>10%</b>	<b>10%</b>	<b>10%</b>	<b>10%</b>	<b>10%</b>
<b>Angel Irizzary, Architectural Designer/Project Manager</b>	<b>21-Jan</b>	<b>21-Feb</b>	<b>21-Mar</b>	<b>21-Apr</b>	<b>21-May</b>	<b>21-Jun</b>	<b>21-Jul</b>	<b>21-Aug</b>	<b>21-Sep</b>	<b>21-Oct</b>	<b>21-Nov</b>	<b>21-Dec</b>
Fire House Subs	20%	20%	10%	10%	5%	5%	1%	0%	0%	0%	0%	0%
H. Spurgeon Cherry Pool / AC	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
Trimark, Catalyst 1120	5%	3%	5%	3%	3%	3%	2%	1%	1%	0%	0%	0%
Trimark Catalyst 1150	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
Ratliff Dental	3%	3%	3%	3%	3%	3%	1%	0%	0%	0%	0%	0%
Trimark - Smith Building	8%	4%	5%	4%	4%	4%	3%	2%	0%	0%	0%	0%
Trimark 6026	4%	4%	3%	3%	3%	3%	3%	2%	0%	0%	0%	0%
Hoggetown	3%	3%	3%	3%	3%	3%	1%	0%	0%	0%	0%	0%
<b>Total Current/Projected Workload</b>	<b>59%</b>	<b>45%</b>	<b>39%</b>	<b>34%</b>	<b>29%</b>	<b>29%</b>	<b>17%</b>	<b>9%</b>	<b>1%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
<b>Adam Baumgartner, Project Manager/CA</b>	<b>21-Jan</b>	<b>21-Feb</b>	<b>21-Mar</b>	<b>21-Apr</b>	<b>21-May</b>	<b>21-Jun</b>	<b>21-Jul</b>	<b>21-Aug</b>	<b>21-Sep</b>	<b>21-Oct</b>	<b>21-Nov</b>	<b>21-Dec</b>
4811 Building - Dr. Lozano	20%	20%	10%	10%	10%	8%	5%	2%	1%	0%	0%	0%
Palms Medical Gardens - Trenton	5%	5%	5%	5%	10%	8%	5%	2%	1%	0%	0%	0%
Fire House Subs	1%	2%	5%	8%	8%	10%	8%	5%	2%	1%	0%	0%
H. Spurgeon Cherry Pool / AC	2%	2%	5%	8%	8%	10%	8%	5%	2%	1%	0%	0%
Trimark, Catalyst 1120	1%	3%	3%	5%	3%	3%	1%	0%	0%	0%	0%	0%
Trimark Catalyst 1150	1%	3%	3%	5%	3%	3%	1%	0%	0%	0%	0%	0%
Ratliff Dental	2%	2%	5%	8%	8%	10%	8%	5%	2%	1%	0%	0%
Trimark 6026	4%	3%	3%	3%	3%	3%	1%	0%	0%	0%	0%	0%
Collier Group Main Office	5%	5%	5%	7%	8%	5%	2%	1%	0%	0%	0%	0%
Collier Group Phase II	5%	5%	5%	7%	8%	5%	2%	1%	0%	0%	0%	0%
<b>Total Current/Projected Workload</b>	<b>46%</b>	<b>50%</b>	<b>49%</b>	<b>66%</b>	<b>69%</b>	<b>65%</b>	<b>41%</b>	<b>21%</b>	<b>8%</b>	<b>3%</b>	<b>0%</b>	<b>0%</b>

**A BRIEF STATEMENT SHALL BE INCLUDED, ON THE CONSULTANT'S BACKGROUND, ORGANIZATION AND SIZE.**



SVM's design team of architects Urban planners and engineers have worked together for over 20 years to comprehensively design a wide variety of building for governmental agencies. During this time working together, we have establish an approach that allows for an efficient spatial solution to each building we design. As the team leader, SVM coordinates and communicates the development of the building designs and its various systems with each of these consultants to achieve a well thought out, balanced design. It is this thoughtful allocation of space for the building systems and often forgotten, but vital support spaces that must be included along with the spaces for the specific function of each department.

Firm name

Skinner Vignola McLean, Inc.,  
FL License #AA0003478

Services to be provided by applicant firm

Architecture

Ownership interests

Owned 50% each by Howard J. McLean, President and  
Barnett Chenault, Vice President

Office Location

1628 NW 6th Street  
Gainesville, FL

Designation of the legal entity by which the  
business operates

S Corporation Registered in the State of Florida

Active business venues (counties, states, etc.)

Gainesville, FL and the North FL,  
North Central FL

SVM is an established corporation duly licensed to practice Architecture in the State of Florida. We are a financially stable company located at **1628 NW 6th Street in Gainesville, FL** with plans for a satellite office expansion in the East Coast / Ormond Beach area as well as the Houston Texas area. SVM specialize in public/governmental, institutional, commercial, retail, and multi-family residential projects within the State of Florida and southern Georgia.



SVM's design team of architects, interior designers, BIM techs, construction administrators, and project managers means over 20 years of experience in comprehensive architectural design for governmental agencies. Specifically, for this project, Adam Baumgartner, would make an ideal project manager due to his background in quality residential construction. Our approach provides for an efficient spatial solution to each building we develop. SVM coordinates and communicates the development of the building designs and its various systems with all team players to achieve a well thought out, balanced design.

Personnel By Role and Discipline	Name	Registered? (Yes or No)	Disc. of Reg./ Training	City of Residence
Principal-In-Charge	Howard J. McLean, Jr.	FL, AR0014129	Architecture	Gainesville, FL
Design Lead/Principal	Barnett Chenault	Maryland, 19290	Architecture	Gainesville, FL
Architectural Designer	Angel Irizarry	No	Architecture	Gainesville, FL
Mechanical Designer	Will Bethea	No	Engineering	Gainesville, FL
Urban Design	Donald Buaku	Yes	Urban Design	Austin, TX
Interior Designer	Paola V. Perez	No	Interior Design	Gainesville, FL
Production Manager	Adam Baumgartner	No	Project/Construction Management	Gainesville, FL
Operations & Marketing	Terry L Biehl	No	AAPB, CPHR	Gainesville, FL
BIM Technician	Claudia Casal	No	REVIT/BIM	Gainesville, FL
BIM Technician	David Robinson	No	REVIT/BIM	Gainesville, FL
BIM Technician	Marissa Jespersen	No	REVIT/BIM	Gainesville, FL



SVM believes in developing a close working relationship with our clients. A principal or senior architect works one-on-one with the client from project inception to completion, coordinating the team of dedicated professionals. Using the Revit/BIM-based design, we offer our clients an immersive visualization/live experience that provides a 3-dimensional, first-person perspective view of their space in the initial stages of design. This allows the team to visualize opportunities for improvement during the early stages of design while avoiding potential problems and costly changes, reworkings, or delayed project schedules. SVM, our clients, and engineering consultants partner together from the outset to ensure we create designs that satisfy aesthetic, economic, and environmental criteria.

SKINNER VIGNOLA McLEAN, INC. is completely independent and not owned by any out-of-state firm or corporation; therefore, we can respond to your needs as required. We have formed alliances with multiple civil, structural and mechanical, plumbing, geotechnical, and electrical engineers, landscape architects, land surveyors, construction managers, and construction contract administrators to enhance the ability of the firm to deliver a full range of services from \$100,000 to \$10,000,000.

**THE ONE PERSON DESIGNATED TO ACT AS PRIMARY LIAISON BETWEEN THE CONSULTANT AND THE COUNTY. IN ADDITION, AN ALTERNATE MUST BE DESIGNATED TO ACT IN THE TEMPORARY ABSENCE OF THE PRIMARY LIAISON.**



**Primary: Howard McLean**

Howard McLean, SVM President and Architect, joined SVM in 1994. With more than twenty-five years of experience, he has served as the project architect for multiple projects of similar scope and function to the Professional Services for the Court Services Support Building. Mr. McLean has designed and administered the construction for both Union County's and Putnam County's Administration, BOCC, and Court Services buildings. For Alachua County, Union County, Lake County, and Putnam County, he designed courtrooms and court-related spaces, City of Alachua New City Hall and Police Station as well as the Fruitland Park City Hall. Every project from county administration buildings to court-related spaces have strengthened Mr. McLean's in-depth knowledge of county and court building needs. Renovations and additions to these county court spaces furthered his working understanding of the detailed functions of a building that houses court services.

While Mr. McLean intends to be highly accessible as the primary liaison and lead architect for the duration of this project and all following, the alternate liaison in his absence is Barnett Chenault. SVM Vice President and Architect, Barnett Chenault is a highly committed individual with a passion for cutting edge architectural technology. His experience with continuing contracts with the University of Florida, Florida Department of Management Services, and Trimark Properties ensures that he is equipped to fully follow-through with the design and construction of the Professional Services for the Court Services Support Building.

Howard McLean is ready to bring his twenty-five years of architectural experience in Court Services buildings to this project to create a building that checks every box.



**Alternate: Barnett Chenault**

**IF ANY SERVICES ARE TO BE SUBCONTRACTED, THEN THOSE CONSULTANTS MUST BE IDENTIFIED. QUALIFICATIONS OF ANY SUB-CONSULTANT(S) AND RESUMES OF THE INDIVIDUAL(S) ASSIGNED TO THE PROJECTS ARE TO BE FURNISHED AS PART OF THE SUBMITTAL.**



Company	Name	Disc. of Reg./Training	Resume
SVM	Howard J. McLean, Jr.	Architecture	Page 46
SVM	Barnett Chenault	Architecture	Page 47
SVM	Angel Irizarry	Architecture	Page 49
SVM	Will Bethea	Engineering	Page 50
SVM	Donald Buaku	Urban Design	Page 50
SVM	Paola V. Perez	Interior Design	Page 49
SVM	Adam Baumgartner	Project/Construction Management	Page 48
SVM	Terry L Biehl	AAPB, CPHR	
SVM	Claudia Casal	REVIT/BIM	Page 51
SVM	David Robinson	REVIT/BIM	Page 51
SVM	Marissa Jespersen	REVIT/BIM	Page 51
CHW	Laurie Hall, PLA	Landscape Architecture	Page 54
CHW	Aaron Hickman, PSM	Surveyor & Mapping	Page 55
CHW	Daniel Young, PE, LEED AP	Engineering	Page 56
CHW	Robert Walpole, PE, LEED AP	Engineering	Page 57
Campbell Spellicy	Kevin Spellicy, PE, LEED AP	Mechanical Engineering	Page 60
Wayland Strcutural Engineering	Gregory S. Wayland, PE	Structural Engineering	Page 63



## CONSULTANTS SHALL DEMONSTRATE EXPERIENCE IN THE SCOPE OF SERVICES REQUIRED HEREIN. DESCRIBE IN DETAIL ANY PRIOR EXPERIENCE

SVM has over 40 years combined of working for multiple projects of similar scope and function to the Professional Services for the Court Services Support Building with an exhaustive history of working with Alachua, Taylor, Dixie, Alachua, and Marion Counties, as well as a long history of working on state and federal projects, including UF, DMA, and DMS.

SVM is working everyday to bring the latest advancements to architecture. Our approach makes it easy to understand the decisions ahead and we make your project an enjoyable experience. With our Live Design technology, we can lower the barriers to creating exciting and transformational communities. Over the past year our projects have taken us more and more into Steinhatchee, Newberry, Williston, and Marion Counties.

We are able to provide services all along the design path, offering existing visuals and immersive tools that engage the community and committee members. With the use of Live Design we are able to accelerate a typical project by months, providing videos, renderings, and marketing materials from the very first meeting.



## WHY SHOULD YOU SELECT SVM

Our firm has a proven history of project performance, and we bring a diverse background in all types of construction projects to the table. Our approach to architecture is refreshing and transparent, and this approach allows us to manage cost, accelerate your project, and deliver on time through our unique techniques.



# LOZANO DENTAL

Dr. Frank Lozano's new medical building is designed to be a pleasant place to both visit and work. Expansive windows showcase internally lit glass stair towers and a clean expression of its structural system. Entering the building unveils gorgeous views of adjacent vegetation with plenty of natural light spilling deep into the building via extensive glazing and the articulation of the west façade. The interior space is finished in natural materials in meticulous detail that harmonizes with external vegetation. Both the first and second floors have been designed to provide this naturally calming atmosphere.

Building 4411 is a new commercial office space development, centrally located near the corner of 8th Avenue and NW 43rd Street in Gainesville, Florida. It is a polished, contemporary structure, totaling almost 12,000 sq. ft. of space, and it is designed with an emphasis on natural light. This project will be one of the last in the developable areas in central Gainesville, and it features easy access to the northwest part of the city via 43rd Street, western Gainesville, and the University of Florida via Newberry Road/University Avenue. The most impressive aspect of the property's location is a scenic wetland area on its west side and excellent frontage on NW 8th Avenue.

This modern structure will be an impressive addition to this newest professional healthcare area in Gainesville. Building 4411 currently offers a second story dental office, and its first floor provides 6,000 sq. ft. of space for a tenant interested in an enjoyable and productive workspace. Nearby neighbors include the North Florida Cataract Specialists and Vision Care, UBS Financial Services, and Comprehensive Women's Health. Building 4411 will complement the area as a first-class location for a discerning business, with the vision that the office/medical spaces within are known for providing the very best in client and/or patient care.



## PROJECT NAME

Lozano - Dental Office

## PROFESSIONAL SERVICES

- Architectural Design
- Interior Design
- Bid Phase Services
- Construction Administration Services

## LEED

No

## START DATE

5/30/2018

## COMPLETION DATE

Early 2021 (Estimate)

## LOCATION

Gainesville, FL

## FINAL CONSTRUCTION COST

\$2,985,719

## CURRENT OWNER CONTACT

Frank Lozano  
352 - 275 -4751  
champuf@aol.com  
2441 NW 43d St. Gainesville, FL. 32601

## CONSULTANTS

Project Architect: Howard McLean,  
Project Manager: Barnett Chenault

Wayland Structural Engineering  
Nix Electrical Engineering  
Causseaux, Hewett & Walpole, INC.  
McDowell Engineering



## SVM PROJECT

Lozano Dental





# UF FAMILY MEDICINE

SVM designed this outpatient facility for UF and Shands, which contains 25 exam rooms, 2 procedure rooms, and group counseling spaces. It is also home to a residency program for 28 residents under the preceptorship of 10 doctors from UF's College of Medicine, Pharmacy, and Nurse-Midwife programs. Clinical and non-clinical spaces are designed for an interactive, collaborative learning and research environment, with a large resident room, a lecture / training room, and preceptor spaces. This project was awarded the 2014 AIA Honor Award for Design Excellence.

We recognize the differences in public and private work — the process, the scrutiny of tax dollars, the defined procedures, etc. The building underwent the City of Gainesville's Development Review process on a prominent site facing North Main Street. The façade design was in response to the city's requirement for window openings to provide "street front vitality," and is an example of how to achieve the design intent (privacy) when in direct conflict with a city requirement. As part of the teaching hospital, the building contains a mixed use of office spaces, including public and private assembly spaces for training and lounging, meeting rooms for counseling and clinical rooms for patient care. The facility holds counseling sessions after normal business hours, requiring different areas of the building to be secured while the remainder is open. The design team involved 3 groups of people representing the Owner/Occupant. As a result, all three groups needed their needs addressed.



## PROJECT NAME

UF HEALTH FAMILY MEDICAL - MAIN

## PROFESSIONAL SERVICES

- Project planning and management
- Construction administration
- Site planning and design
- Architectural design

## LEED

No

## START DATE

2011

## COMPLETION DATE

2012

## LOCATION

Gainesville, FL

## FINAL CONSTRUCTION COST

\$4,500.00

## CURRENT OWNER CONTACT

Trimark Properties / UF Health  
 John Fleming, Managing Member  
 321 SW 13th St., Gainesville, FL 32601  
 352-376-6223  
[jfleming@trimarkproperties.com](mailto:jfleming@trimarkproperties.com)

## CONSULTANTS

Project Architect: Howard McLean,  
 Project Manager: Barnett Chenault  
 Contractor: MM Parrish Construction, Inc.  
 Design Partner: CHW, Inc.

## SVM PROJECT

UF Family Medicine





# ALACHUA CITY HALL & POLICE STATION

SVM partnered with the City of Alachua to design and construct the new face for the city with their side-by-side City Hall and Police Station positioned on a scenic sloping lawn with two landscaped ponds. Welcoming verandahs alongside the pedestrian-friendly and park-like space, the exterior of the buildings needed to embrace the traditional styles of the city while incorporating the future. Both buildings required plenty of office space, and the City Hall required a 150-seat Commission Chamber. To ensure long-term usability and low maintenance, the buildings use a combination of masonry, steel construction, and metal roof systems. SVM incorporated the needs and wants of the City of Alachua to create one of a kind buildings with style and efficiency.



## PROJECT NAME

City of Alachua City Hall & Police Station

## PROFESSIONAL SERVICES

- Project planning and management
- Construction administration
- Site planning and design
- Architectural design

## LEED

No

## START DATE

06/2006

## COMPLETION DATE

11/2007

## LOCATION

City of Alachua

## FINAL CONSTRUCTION COST

\$5,571,606.77

## CURRENT OWNER CONTACT

Frank Sodek, III, Admin Serv. Dir PO  
Box 9  
Alachua, FL. 32616  
386-418-6105 phone  
386-418-6175 fax  
fsodek@cityofalachua.com

City of Alachua Police Station Chief  
Joel DeCoursey, Jr.  
PO Box 9  
Alachua, FL. 32616  
386-418-6100 phone  
352-360-6653 fax jdecoursey@cityofalachua.com

## CONSULTANTS

Project Architect: Howard McLean,  
Project Manager: Barnett Chenault

## SVM PROJECT

Alachua City Hall & Police Station





# PUTNAM COUNTY CONTINUING CONTRACTS

SVM facilitated architectural and engineering design and development for the state attorney office and governmental complex. Interior renovations included mechanical, electrical, and plumbing modifications as well as masonry exterior walls, concrete floors, roof structure, and wood-framed interior partitions to two adjacent suites of the Type III-B construction building. Other renovations included new offices, meeting rooms, and support spaces. To further enhance the space, the exterior facade received new storefront windows and canopy to match the style of adjacent buildings downtown. SVM focused on providing efficient functionality while also highlighting beautiful design.

- Melrose Library Addition
- State Attorneys Office
- Putnam County Courthouse: Space Assessment.
- Putnam County Courthouse: Site Location Study
- Hurricane Evacuation Shelter Survey
- Putnam Co Emergency Operations Center
- Azalea Plaza Bldg Survey
- Putnam County Governmental Complex - Azalea Plaza Renovation
- Putnam County Judicial Review - Study NW area into Judges Chamber
- Putnam County Courthouse - Study, Basement level into offices for clerk of court
- Putnam County Courthouse Annex Renovation
- Putnam County Courthouse Re-roof
- Putnam County Courthouse Windows



## PROJECT NAME

Putnam County Continuing Contracts

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Architectural design
- Interior design

## LEED

No

## START DATE

2002

## COMPLETION DATE

Ongoing

## LOCATION

Palatka, FL

## FINAL CONSTRUCTION COST

Projects up to \$2M

## CURRENT OWNER CONTACT

Terry Turner, Board of County Commissioners, 2509 Crill Ave., Suite 200, Palatka, FL 32177  
Phone: (386)329-0205,  
Fax: (386)312-2249

## CONSULTANTS

Project Architect: Howard McLean

## CURRENT CONTRACTOR CONTACT INFORMATION

Due to the nature of a Continuing Contract, contractors and sub-consultants varied from project to project.

# PUTNAM STATE ATTORNEY OFFICE

SVM facilitated architectural and engineering design and development for the state attorney office and governmental complex. Interior renovations included mechanical, electrical, and plumbing modifications as well as masonry exterior walls, concrete floors, roof structure, and wood-framed interior partitions to two adjacent suites of the Type III-B construction building. Other renovations included new offices, meeting rooms, and support spaces. To further enhance the space, the exterior facade received new storefront windows and canopy to match the style of adjacent buildings downtown. SVM focused on providing efficient functionality while also highlighting beautiful design.



## PROJECT NAME

Putnam State Attorney Office

## LEED

No

## START DATE

6/20/18

## COMPLETION DATE

Ongoing

## LOCATION

Palatka, FL

## FINAL CONSTRUCTION COST

\$396,000 Estimate

## CURRENT OWNER CONTACT

Putnam County  
410 St Johns Ave, Palatka, FL 32177  
Kenny Downs  
(386) 328-7118  
kenny.downs@putnam-fl.com

## CONSULTANTS

Project Architect: Howard McLean  
Nix Engineering  
MEP  
2711 NW 6th St, Gainesville,  
FL 32609 (352) 271-9900

Wayland Structural Engineering  
Structural Engineering  
2801 SW 81st St, Gainesville, FL 32608  
352-317-4120

## SVM PROJECT

Putnam State Attorney Office





# MELROSE PUBLIC LIBRARY

501 s.f. reading room additions to the 4,537 s.f. group A-3 assembly occupancy library. Construction shall be type V-B, Wood frame on concrete slab with brick veneer and wood trusses with metal roofing systems. Work includes related HVAC and electrical systems. Work includes re-roofing of the existing library and new addition with a standing seam metal roof system with gutters, downspouts, aluminum fascia and soffit. Interior improvements to the existing facility are not in the scope of the work. Estimated Construction cost, \$225,000.00



## PROJECT NAME

Melrose Public Library

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection'
- Site planning and design
- Architectural design
- Interior design

## LEED

No

## START DATE

01/20

## COMPLETION DATE

Fall 2020

## LOCATION

Melrose, FL

## FINAL CONSTRUCTION COST

\$225,000.00

## CURRENT OWNER CONTACT

Putnam County BOCC

Pat Ward

patward562@gmail.com

## CONSULTANTS

Skinner Vignola McLean, Inc.

Project Architect: Howard McLean

Wayland Structural Engineering  
Structural Engineer



# CITY OF GAINESVILLE CONTINUING CONTRACTS

To build out old facilities, design new spaces, and improve current structures, SVM coordinated projects for the City of Gainesville and the City of Gainesville Public Works. Renovations of existing facilities often include roof updates, accessibility accommodations, and code qualifications. Historical buildings receive updates for health standards and accessibility. Meanwhile, other site projects include basketball courts, soccer fields, volleyball courts, and skateboarding ramps. SVM excels at handling the development, design, bidding, and construction in urban areas.

- Spurgeon Pool
- Material Bins at MMF
- Pole Barn for Payloaders at MMF
- Lincoln Park Restroom
- DCP-Write RFQ for One-Stop Homeless Shelter
- Pole Barn and Cement Wash #2 at MMF
- HCPD Access at Westside Park
- DCP-Write RFP for Design Build of Traffic Mgmt Ctr
- Tench Building Reroof
- Fire Station #2 Reroof
- DCP-Write RFQ for Senior Rec Center
- GPD Reroof
- Parking Garage Tenant Space
- C of G Tenant Criteria at NW Parking Garage
- Westside Park RR
- Basement Closet at City Hall
- Skateboard Park
- City of Gainesville ADA Compliance
- Press Box at Westside Park
- Gainesville Fire Station. #5, Add's & Renovation
- Gainesville RTS Building, Renovation
- ATT Building, Survey
- Car/Truck Wash & Lube
- ADA Upgrades Report
- Boltin Center, Renovations
- Oaks Mall Police Station
- Thomas Center, ADA Upgrades "A"
- City Fire Station # 2, Renovation
- Old Library 2nd Floor Renovation to Computer Services
- City Attorney's Office Renovation of Workstations
- NE Complex, Bldg. "A"
- Wellness Center at City Hall
- Loblolly ADA Renovations
- Wright House
- ADA Compliance
- Bldg A Fire Alarm
- NE Park Restrooms
- Rosa B. Williams Recreation Center Renovations
- Pole Barn & Cement disposal
- Evaluation of Parks Infrastructure
- McPherson Center Asbestos
- Dumpster Enclosures at Thomas Center & Bolton Center

## PROJECT NAME

City of Gainesville  
Continuing Contracts

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Design of parks and recreational facilities
- Architectural design

## START DATE

2001

## COMPLETION DATE

Ongoing

## LOCATION

Gainesville, FL

## FINAL CONSTRUCTION COST

Minor Projects: Less than \$500,000

## CURRENT OWNER CONTACT

Pete McNiece  
McNiecePR@cityofgainesville.org

## PRIME CONSULTANT: SVM

Project Architect: Howard McLean

## SUBCONSULTANTS

Due to the nature of a Continuing Contract, contractors and sub-consultants varied from project to project.

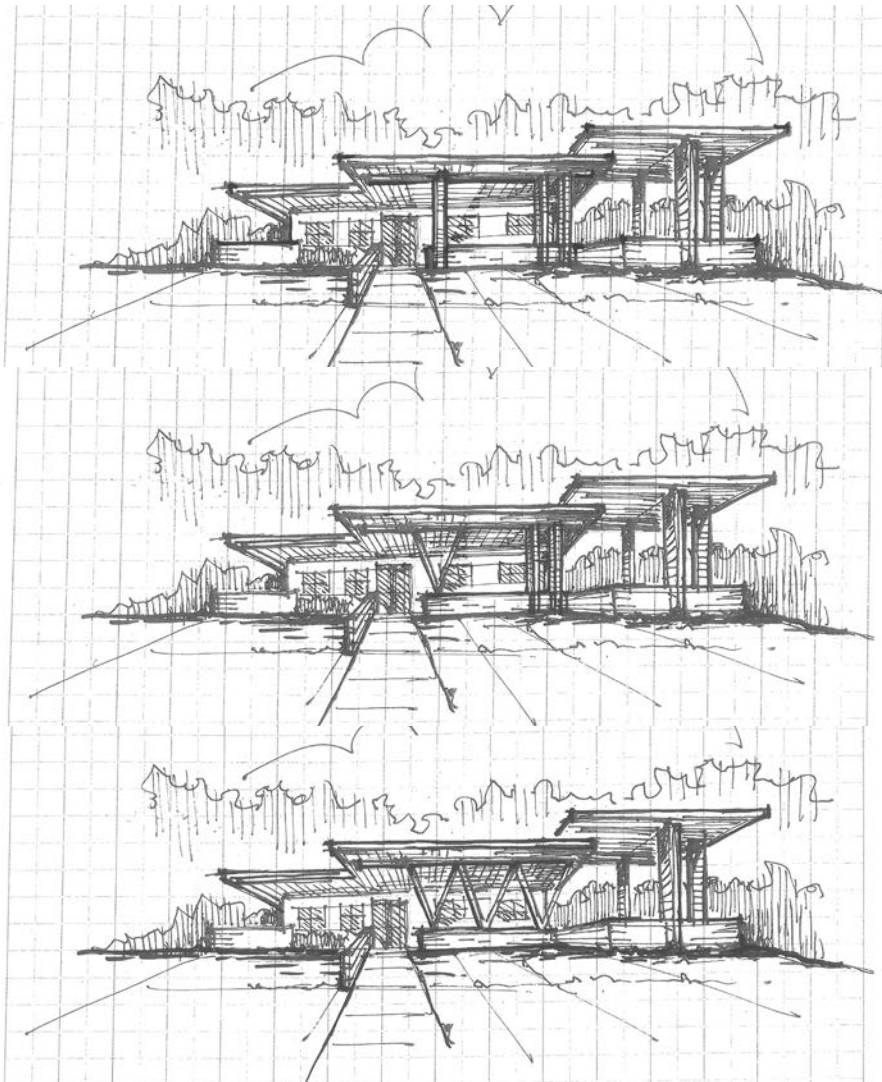
## SVM PROJECT

City of Gainesville Continuing Contracts



# KIWANIS GIRL SCOUT PARK

To create a neighborhood center envisioned by the Kiwanis Girl Scouts, SVM developed a plan for renovations to the 2821 S.F. single story CMU building. While every renovation needed to meet code, each renovation also offered the opportunity to design a space for community and togetherness. Renovations included new porches, interior finishes, building envelope renovations, MEP system engineering, accessible parking and route. SVM completed the project with an eye to detail and functionality.



## PROJECT NAME

Kiwanis Girl Scout Park

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Architectural design
- Interior design

## LEED

No

## START DATE

2/27/20

## COMPLETION DATE

Spring 2021

## LOCATION

NW 8th Avenue  
Gainesville, Florida

## FINAL CONSTRUCTION COST

SVM FEE: Estimated Fee: \$49,380.00

Construction FEE: Unknown

## CURRENT OWNER CONTACT

Gainesville Community Reinvestment  
Area

2153 SE Hawthorne Road, Suite 223

Gainesville, FL 32641

(352) 393-8200

## CONSULTANTS

### Manley Designs

3462 NW 13th Avenue, Gainesville, FL.  
32605

Elizabeth Manley

emanley@manley\_design.net

352-363-7412

### Sub-consultant:

Skinner Vignola McLean, Inc.

Howard McLean



# FREEDOM COMMUNITY CENTER

The Community Center at Kanapaha Park offers a variety of spaces for the park patrons as well as the citizens of the City and County. Located amongst the playground and ball fields, this 6,000 sf facility provides concessions, restrooms and open air shelter for the children, parents and athletes.

Sited on axis the adjacent Veterans Memorial, the Center acts as an extension of this unique element with its display areas and gathering spaces. The interior contains two assembly spaces for nearly 300 people and offer a stage-like setting for outdoor performances. The regional design of the entrance reflects the traditional context of the County's park structures, while the building as a whole incorporates the latest in energy efficient building systems and sustainable materials for Green Globes certification.



## PROJECT NAME

Freedom Community Center

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Design of parks and recreational facilities
- Architectural design
- Interior design

## LEED

No

## START DATE

2010

## COMPLETION DATE

2012

## LOCATION

Gainesville, FL

## FINAL CONSTRUCTION COST

\$1,441,285.17

## CURRENT OWNER CONTACT

Alachua County Public Works,  
Rob Avery  
386-462-2147 / 386-462-4557

## CONSULTANTS

Skinner Vignola McLean, Inc.  
Project Architect: Howard McLean

Wayland Structural Engineering  
Structural Engineer

Campbell Engineering of N FL  
MEP

CHW, Inc  
Civil Engineers

McLain Design Group Inc.  
Landscape Architect

# URBAN DESIGN AND PLANNING SERVICES FOR THE CITY OF NEWBERRY

SVM offered the City of Newberry both urban design and planning services to respond to their need for a plan that would handle future growth as well as the present day modifications to the state road. After reviewing the city's current facilities, SVM provided a conceptual plan that consolidated the operations of four separate buildings into a Civic Campus that would maintain the city's traditional and historic city center while providing modern amenities to serve today's citizens. SVM's study ensured that the City of Newberry receives a new Civic Campus that will meet current needs while preparing for the growth of the future.



## PROJECT NAME

Urban Design and Planning Services for the City Of Newberry

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and Inspection
- Site planning and design
- Funding assistance
- Architectural design

## LEED

No

## START DATE

04/29/20

## COMPLETION DATE

Ongoing

## LOCATION

Newberry, FL

## FINAL CONSTRUCTION COST

Various projects up to \$500,000

## CURRENT OWNER CONTACT

Mike New - City Manager  
City of Newberry  
(352) 472-2161 ext 6  
Mike.New@ci.newberry.fl.us

## CONSULTANTS

Skinner Vignola McLean, Inc.  
Project Architect: Howard McLean

# UF MINOR PROJECTS 17

Our UF Minor Projects 17 reveal an extensive collection of a variety of projects from renovations to new designs to conceptional updates. With each of these projects, SVM analyzed the surrounding areas and created a design to fit the environment while catering to the need. The scope of the projects covered a range of budgets while also occurring in a busy environment.

- UF MP17 MP03963 FLARE Lab Remodeling
- UF MP17 UF IFAS NF Rec Live Oak Pavilion Rendering
- UF MP17 IFAS B1190 Grove Operation Storage Barn
- UF MP17 IFAS B1264 Pole Barn
- UF MP17 IFAS B1850 Cedar Key Building Renovations
- UF MP17 IFAS Building 0460 & 0544 Restroom Renovations
- UF MP17 Building 8333 Design Services for N FL REC in Live Oak, FL
- UF MP17 Building 0668 Interior Renovations to Engineering Lab Space, Third Floor 0634
- UF MP17 Building 0760 Interior Renovations of the Engineering Design Building
- UF MP17 UF IFAS 18124 Chemical Storage Building
- UF MP17 UF IFAS 18142 Teaching Gardens Multi-Purpose Building
- UF MP17 UF IFAS 19005 Cedar Key 3rd Floor Build Out
- UF MP17 MP04515 Weimer Hall, 0030 Architectural Design, Men's Restroom, Unisex ADA Compliance
- UF MP17 MP04324 Library West Door Replacement, Conceptual
- UF MP17 MP04600 Williamson Hall Auditorium Renovations
- UF MP17 MP04677 Bartram Hall ADA Unisex Restroom Renovations
- UF MP17 MP04805 ADA Unisex Restroom HPNP Building 0212, Room G186
- UF MP17 MP04676 Sid Martin Biotech Re-roof
- UF MP17 MP04959-0038 Bryant Space Center Roof Replacement (Section 6)
- UF MP17 MP04960 Fine Arts D – Roof Replacement (Section 3)
- UF MP17 MP04956 – 00300 Weimer Hall Roof Replacement (Section 10)
- UF MP17 MP0436792 Lab Renovations Physics Building B0002
- UF MP17 MP20037 Building 8325 Live Oak Pavilion
- UF MP17 Building 8333, Phase II, Equipment Building, N FL REC Suwanee Live Oak

## PROJECT NAME

UF MP17 Annual Minor Projects,  
Continuing Professional Services

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and Inspection
- Site planning and design
- Architectural design\
- Interior design
- Sustainability services

## LEED

No

## START DATE

07/01/2017

## COMPLETION DATE

Ongoing

## LOCATION

University of Florida

## FINAL CONSTRUCTION COST

Projects up to \$2M

## CURRENT OWNER CONTACT

UF PPD / UF PD&C  
Robert Hatker, PM  
245 Gale Lemerand Drive / PO Box  
115050, Gainesville, FL 32611-5050

352-294-3572

rhatker@ufl.edu

## CONSULTANTS

Project Architect: Howard McLean

## CURRENT CONTRACTOR CONTACT INFORMATION

Due to the nature of a Continuing Contract, contractors and sub-consultants varied from project to project.



## SVM PROJECT

UF Minor Projects 17



# DEPARTMENT OF MANAGEMENT SERVICES

SVM received the UF DMS projects and handled a variety of different modifications, replacements, installations, and more. These projects required attention to the busy environment, the occupied facilities, and the project budget. No project is too small for excellence, and SVM focuses on bringing quality to every aspect of each project.

## DMS CONTINUING PROJECT LISTING (SFCC)

- DMS – Burn Building (P-I) and Site (P-II) at Florida State Fire College
- DMS – Training Ground Rehab Center at Florida State Fire College
- DMS – MSFM-15005290 – Structural Analysis – House and Senate Parking Garages #29, #30, and #31
- DMS – Lake City Correctional Facility, Fire Alarm
- DMS – FDLE-16028000 Mods to FDLE Suite – East End
- DMS – SFM-16037000 Interior Wall Cracking Study – Bldg C, Ocala
- DMS – SFM-17031000 State Fire College, Building C, Grout, Underpin, and Repair
- DMS – DOE-16059000 DBS Daytona Campus
- DMS – SFM-17044000 State Fire College Paving Campus Roadways
- DMS – SFM-18038000 Replacement of Two Chillers Behind Building B
- DMS – HSMV-18037000 Brooksville FHP – Installation of Hurricane Impact Windows
- DMS – FDVA-18001000 State Nursing Home for Veterans, Marion County



## PROJECT NAME

01507 Florida Department of Management Services

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Architectural design

## LEED

No

## START DATE

02/15/18

## COMPLETION DATE

02/15/21

## LOCATION

Florida

## FINAL CONSTRUCTION COST

Less than \$500,000

## CURRENT OWNER CONTACT

Jamey Creel  
Construction Projects Consultant II  
FCCM  
(850) 487-1452 (office)  
(850) 445-7836 (cell)  
Jamey.Creel@dms.myflorida.com

## CONSULTANTS

Project Architect: Howard McLean

## CURRENT CONTRACTOR CONTACT INFORMATION

Due to the nature of a Continuing Contract, contractors and sub-consultants varied from project to project.



## DAYTONA CAMPUS, SCHOOL FOR DEAF & BLIND



## FLORIDA STATE FIRE COLLEGE BURN BUILDING





# DEPARTMENT OF MILITARY AFFAIRS: MINOR PROJECTS

SVM has performed an array of projects for the DMA-FNG. To date, 2/3 have been minor projects under \$2M (mostly \$40,000 to \$500,000 renovations) and the other half have been major projects in the \$2M to \$3M range. Starting in 2004, we understand DMA's design and construction guidelines as well as have developed Architectural and Consulting Standards which have become DMA's SOP.

SVM's Team has completed (6) major ((FARP - over \$2m) and (13) Continuing Contract projects for DMA (2 of which under DMS) - SVM has a database of DMA's design and Construction Standards, likes/dislikes and pet peeves. We know the rules and implement them to every project. \*In 2004, when commissioned by DMA for the Eustis Armory Renovation and on several projects thereafter, SVM "Set and Established" some early Protocols and Design and Construction Standards that DMA now uses as their own Standards and which are now publically distributed to DMA's other Architects.

\*SVM has literally taught DMA Purchasing staff some of the nuances of State rules for Advertising for bids and creating Addenda.

\*SVM had fixed (for DMA) multiple errors in the State Non-Tech Specs (which had carried over from DMS for over 20 years). Unfortunately, those specs have reverted back to old copies still in the system, BUT we still have the corrections should DMA want to fix their In-House MASTER.

SVM provides Institutional History and Continuity of Information in a Department where the reality is that Officers, Staff, and PM's are often transferred, retire or otherwise rotate out of the CFMO Dept.



## PROJECT NAME

Department of Military Affairs:  
Marianna, Melbourne, Crestview,  
Tallahassee, Chipley Armories

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Architectural design

## LEED

No

## START DATE

02/15/18

## COMPLETION DATE

02/15/21

## LOCATION

Florida

## FINAL CONSTRUCTION COST

Less than \$500,000

## CURRENT OWNER CONTACT

William R. Webber  
Construction Projects Administrator II  
904-682-2201  
Cell 904-219-4401  
william.r.webber.nfg@mail.mil

## CONSULTANTS

Project Architect: Howard McLean

## CURRENT CONTRACTOR CONTACT INFORMATION

Due to the nature of a Continuing Contract, contractors and sub-consultants varied from project to project.

# DMA COOPER HALL RENOVATION DESIGN DMA PROJECT #215014

Built in 1941 and located on the scenic Kingsley Lake, Cooper Hall cuts an impressive figure, often being chosen as a venue for weddings and other special events. Its architectural character mimics historic structures, and its renovations required code issue corrections and updates to the restrooms, mechanical and electrical systems, structural repairs, new walls, and exterior renovations. SVM satisfied these needs while adhering to the “historic” 1940’s style and features.



Proposed - 3D FRONT



Proposed - 3D REAR



## PROJECT NAME

DMA Cooper Hall Renovation Design  
DMA Project #215014

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Architectural design

## LEED

No

## START DATE

07/11/2019

## COMPLETION DATE

2021

## LOCATION

Camp Blanding Joint Training  
Center, Starke, FL

## FINAL CONSTRUCTION COST

Estimated Construction  
Cost: \$940,000.

## CURRENT OWNER CONTACT

Department of Military Affairs  
FL National Guard  
Construction and Facility Mgmt Office  
2305 SR 207  
St. Augustine, FL 32086

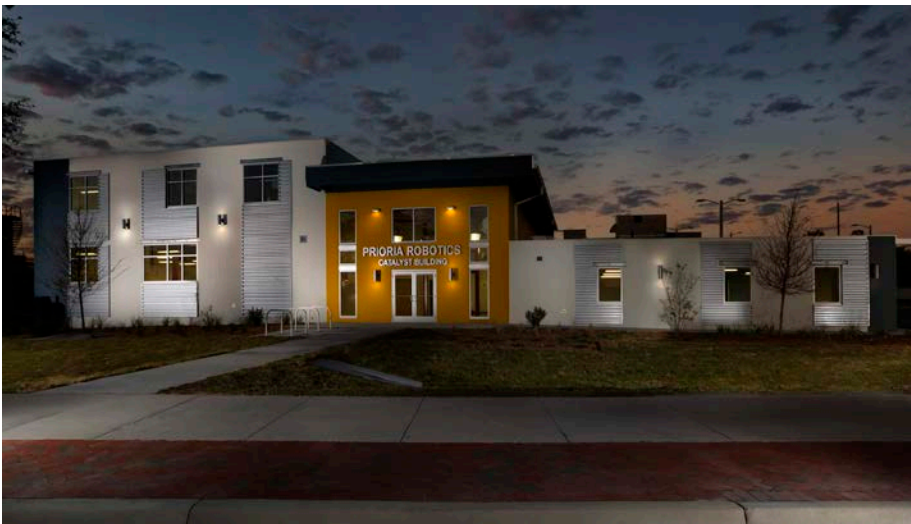
Bill Webber: FLARNG Project  
Manager: 904-682-2201  
william.r.webber.nfg@mail.mil

## CONSULTANTS

Skinner Vignola McLean, Inc.  
Project Architect: Howard McLean  
Wayland Structural Engineering  
Structural Engineer

# TRIMARK PROPERTIES, MULTIPLE PROJECTS

Since 2005, SVM has had an ongoing relationship with Trimark Properties designing office spaces and luxury apartments predominantly in the University Heights Historic District, just east of the University of Florida Campus. The scope of services typically involves new office spaces, design of new multi-family apartments, and the renovation of an older, "Contributing Structure," from which the architecture for new development gleans its character and style. When combined with the new "In-fill" apartment buildings, the result is a cohesive project that increases the density of the site while reinforcing the historic fabric of the district. Projects have ranged from single homes to apartment buildings with over 50 dwelling units to new or renovated office spaces. In each case, the level of detail reflects the architecture of the surrounding context or, when placed outside the historic district, has been designed to establish a new context for future development.



## PROJECT NAME

Trimark Properties, Multiple Projects

## PROFESSIONAL SERVICES

- Project planning and management
- Construction engineering and inspection
- Site planning and design
- Architectural design

## LEED

No

## START DATE

2015

## COMPLETION DATE

Ongoing projects

## LOCATION

Gainesville, FL

## FINAL CONSTRUCTION COST

\$1,500.00 to 15M

## CURRENT OWNER CONTACT

Trimark Properties / UF Health  
John Fleming, Managing Member  
321 SW 13th St., Gainesville, FL 32601  
352-376-6223  
jfleming@trimarkproperties.com

## CONSULTANTS

Project Architect: Howard McLean,  
Project Manager: Barnett Chenault

Due to the nature of a Continuing Contract, contractors and sub-consultants varied from project to project.



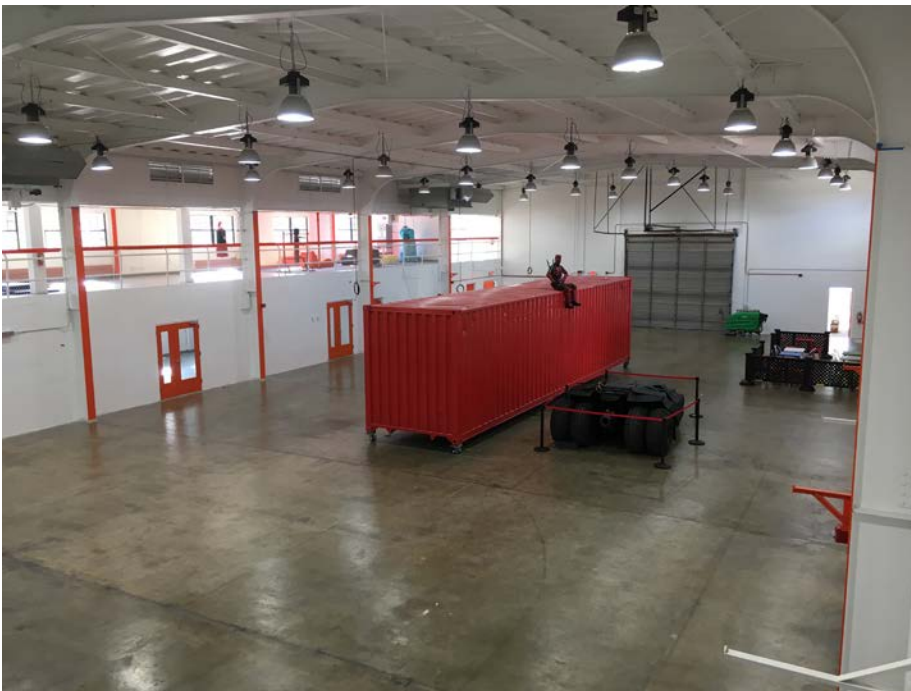
## SVM PROJECT

Trimark Properties, Multiple Projects



# PHALANX DEFENSE

SVM accomplished both architectural and structural renovations for the Phalanx Warehouse to meet the occupancy requirements for its new use as a Group F-2, Factory Occupancy building. With seamless communication and excellent quality control, SVM implemented first floor renovations that included office partitions, café railings, and accessibility and egress modifications. On the second floor, the renovations incorporated more office partitions, a new north exit door with an egress balcony, stairs, exit signage, and emergency lighting. The completed renovations ensured that the Phalanx Warehouse complied with the current codes, including accessibility.



## PROJECT NAME

Phalanx Defense

## PROFESSIONAL SERVICES

- Project planning and management
- Construction administration
- Architectural design

## LEED

No

## START DATE

08/31/16

## COMPLETION DATE

02/28/17

## LOCATION

Gainesville, FL

## FINAL CONSTRUCTION COST

\$600,000

## CURRENT OWNER CONTACT

James Coats  
Phalanx Defense Systems  
1125 NE 8th Ave, Gainesville , FL 32601  
(352) 727-4884  
j.coats@phalanxsystems.com

## CONSULTANTS

Project Architect:  
SVM  
Howard McLean

Wayland Structural Engineering  
Greg Wayland, PE  
352-317-4120  
waylandgs@aol.com



## SVM PROJECT

Phalanx Defense





PARKING

1140

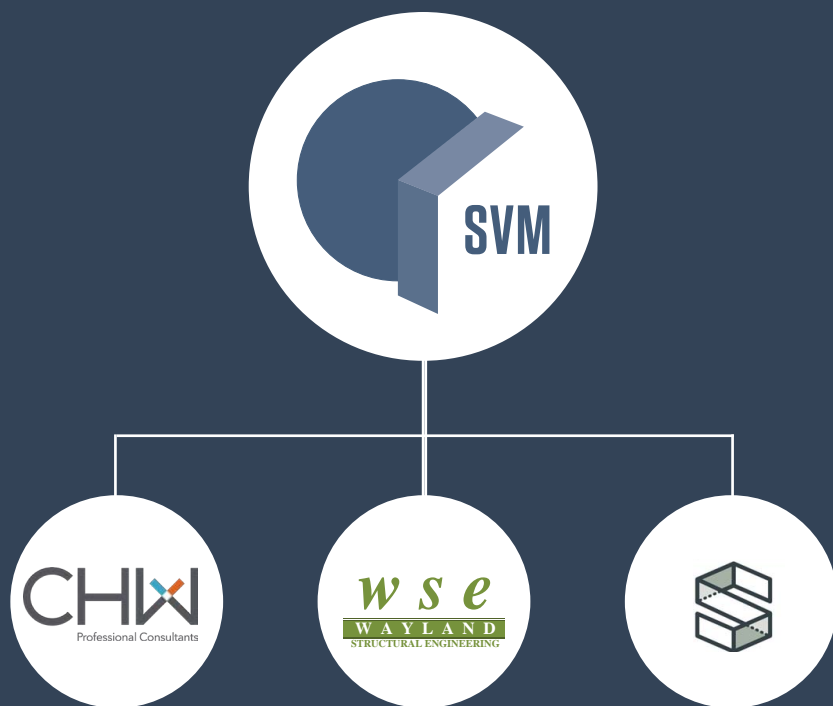
1120

1150

**TAB 4**

# ABILITY OF CONSULTANT'S PROFESSIONAL PERSONNEL





SVM

# *State of Florida*

## *Department of State*

I certify from the records of this office that SKINNER VIGNOLA MCLEAN, INC. is a corporation organized under the laws of the State of Florida, filed on October 18, 2000.

The document number of this corporation is P00000098453.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 22, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twenty-second day of January,  
2020*



*Randy R.*  
**Secretary of State**

Tracking Number: 5726174653CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



## SVM

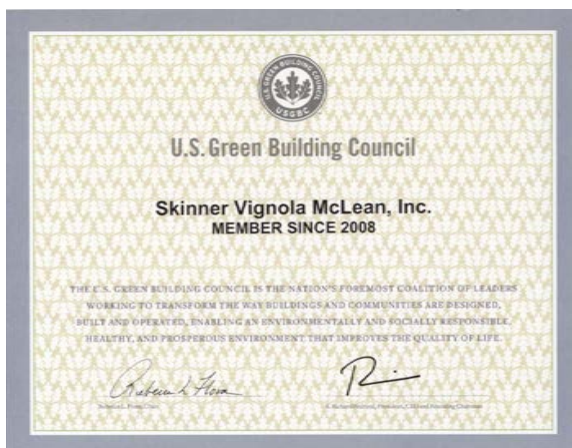


## Maryland

### DEPARTMENT OF LABOR

## Results for Active Licensed Architects: 1

Name	City	State	Zip	Expiration	Category	Reg. #
BARNETT CHENAULT III	GAINESVILLE	FL	32607	2022-01-14	ARCHITECT	19290

[\[NEW SEARCH FOR ACTIVE LICENSED INDIVIDUALS\]](#)
[\[Home\]](#) [\[Return to Licensing Queries\]](#)




# HOWARD J. MCLEAN, JR.



AIA, LEED AP  
PRESIDENT/ARCHITECT

## PROJECT EXPERIENCE

- UF Health Family Medicine  
- Main, Gainesville FL
- City of Alachua, New City Hall  
& Police Station, Alachua FL
- Putnam County Governmental  
Complex, Palatka FL
- Kanapaha Park Community  
Center, Gainesville FL
- Alachua Branch Library  
Renovation, Alachua FL
- Alachua County Housing Authority
- Alachua County Continuing  
Services Contract - Minor Projects
- Alachua County Public  
Works - Minor Projects
- City of Gainesville Continuing  
Services Contract - Minor Projects
- City of Gainesville Housing Authority
- Putnam County Continuing  
Services Contract
- COG I CRA - Community  
Redevelopment Agency
- FL Dept of Management Services  
- Continuing Contracts
- University of Florida -  
Continuing Minor Contracts
- Catalyst Building for Pioria  
Robotics, Gainesville FL
- Innovation Square Office  
Renovations, Gainesville FL
- Solaria Apartments, Gainesville FL
- Ashton Lane Apartments,  
Gainesville FL
- Deco' 39 Apartments, Gainesville FL
- Tower 24, Gainesville FL
- Southern Charm - Tenant Build-out

Mr. McLean is a Florida-registered architect with more than twenty-five years of experience designing public and commercial buildings as well as multi-family. Inclusion of sustainable, low maintenance materials, and energy efficient design strategies combined with an efficient, functional approach has been integral with these projects. His Florida-based designs in these residential and public buildings reflect the climate and context of the community in which they are built while responding to the internal functional demands of each building type and occupant.

With an extensive background in renovations and additions to commercial and public buildings, Mr. McLean has gained a wide perspective on durable systems necessary for long life under hard use. His understanding of prudent detailing and use of these low-maintenance systems in new construction is paramount in his designs. When combined with the functional aesthetics resultant from regional climatic design, beauty and durability become equally inherent.

## ACADEMICS

- Master of Architecture,  
University of Florida - 1985
- Bachelor of Architectural Design,  
University of Florida - 1983

## LICENSING / AWARDS / AFFILIATIONS

- Florida Registration: AR0014129
- NCARB Certificate #45158
- LEED Accredited Professional
- 2016 Outstanding Service:  
UF Delta Zeta Chapter  
2015 Shelter Project
- 2014 AIA Honor Award Design  
Excellence: Commercial Category
- 2014 AIA Merit Award Design  
Excellence: Commercial Category
- US Green Building Council
- AIA Chapter Merit Award
- Gainesville Kiwanis Club  
Kiwanian of the Year, 2007

## EXCELLENCE IN DESIGN

- 2016 - Solaria Luxury Apartments
- 2014 - Family Medical on Main
- 2015 - Savion Luxury Apartments.

## BEAUTIFICATION AWARDS

- 2016 - Tuscana Luxury Apartments
- 2015 - Savion Luxury Apartments
- 2015 - Innovation Square Office
- 2014 - UF Family Medicine - Main

E | [howard@svmarchitects.com](mailto:howard@svmarchitects.com)

P | 1 (352)-317-7435

W | [svmarchitects.com](http://svmarchitects.com)

1628 NW 6<sup>th</sup> St.  
Gainesville, FL | 32609



# BARNETT CHENAULT, III



RA, CDT  
VICE PRESIDENT/ARCHITECT

## PROJECT EXPERIENCE

- COG / CRA - Community Redevelopment Agency
- FL Dept of Management Services - Continuing Contracts
- University of Florida - Continuing Minor Contracts
- FL Dept of Agriculture - Irradiator Facility
- Gainesville Church of God Sanctuary
- RSC - Medical Facilities
- Axis Apartments
- The Canopy Apartments
- Fleming Lake House
- Cornerstone Academy - Building Renovation
- Trimark Properties - 202 House
- Trimark Properties - 107 at Innovation Square
- Trimark Properties - Tuscana (In Progress)
- Trimark Properties - Solaria II
- Fleming Addition - Smokehouse/ Garage Addition/Closet
- Trimark Properties - 1035 SW 6th Ave.
- Trimark Properties - Smith building (Phase 1, 2 & 3)
- Buford Davis and Assoc. - Building Renovation (Design)
- UF - Benton Larson Plaza Repairs
- UF - Delta Tau Delta

Mr. Chenault is a registered architect with a passion for the cutting edge side of architecture technology using live design, scripting, and parametric algorithms, with a focus on green building and sustainable design. Since joining the practice he has worked on both multi-family housing, cultural, and commercial projects bringing fresh ideas on design while minimizing the impacts of development.

Mr. Chenault is experienced in all phases of planning and design for residential and commercial buildings, including historic rehabilitation. In addition, he heads SVM's immersive visualization / live design team which provides clients a 3-dimensional, first-person perspective view of their space in the initial stages of design. This allows the team to identify and avoid potential problems and visualize opportunities for improvement during the early stages of design to avoid costly changes, rework, or delayed project schedules.

## ACADEMICS

- University of Florida, College of Design, Construction and Planning
- Associate of Arts Architecture - 2013
- Masters in International Construction Management (In Progress)
- VIA - Vicenza Institute - Study Abroad in Italy
- Mexico Institute - Study abroad in Mexico
- Sante Fe College - AA, 2010

## LICENSING / AWARDS / AFFILIATIONS

- Maryland Registration: 5131653

## EXPERIENCE

- Skinner Vignola McLean, Inc. - Architect / Project Manager
- Trimark Properties - Property Management Draftsman / Maintenance
- Cornerstone Academy - Education
- Facilities Management/ Renovation Foreman

E | [barnett@svmarchitects.com](mailto:barnett@svmarchitects.com)

P | 1 (352)-316-3893

W | [svmarchitects.com](http://svmarchitects.com)

1628 NW 6th St.  
Gainesville, FL | 32609





# ADAM BAUMGARTNER



## PROJECT MANAGER

### PROJECT EXPERIENCE

- CA, submittals, RFI, site visits
- Drafting - interiors / exteriors
- Work w designers, engineers, clients, owners, architects, city reps in a collective effort to produce architectural documents
- Production lead
- Matterport
- Leadership team
- Wood River Multi Family, GAINESVILLE FL
- 4111 Dental Office, Gainesville FL
- Catalyst Building, Gainesville
- Fleming House, Starke FL
- Wood River, Multi Family Apts. New Construction Documents
- Kiwanis Girl Scout Park Renovation Construction Administration
- Palms Medical Group Dental Office Addition And Renovation Construction Administration
- 4411 Lozano Dental Office New Construction Documents
- Catalyst 1150 as Built Construction Documents
- Five Below Interior Build And Façade Renovation
- Panera Shopping Center Façade Renovation
- Stienhatchee Clubhouse And Marina New Construction Documents
- Hudson House New Construction Documents
- Fleming Lake House New Construction Documents
- UF Live Oak Pavilion Construction Documents
- UF Teaching Garden Building Construction Administration
- Trimark 225 Renovation And Construction Administration
- Melrose Library Addition Construction Documents
- Girls Place Addition Construction Administration

Mr. Baumgartner, as Project Manager at SVM, coordinates the crucial details of architectural projects, paperwork, and meetings between clients and architects. Drawing on his experience within the construction industry as a project manager and operation manager, he understands how each detail builds to a quality project. Mr. Baumgartner works alongside clients and coworkers to ensure that every project meets the approved plans, building codes, job schedules, and financial targets.

Integrated into every project that he interacts with is a commitment to excellence, communication, and creativity. Mr. Baumgartner has an eye for design that he's used on projects in Ohio as well as Florida. Throughout his career, he has built and maintained working relationships with subcontractors, supervised project managers and field technicians, and met with clients to ensure the highest levels of satisfaction.

### ACADEMICS

- University of Cincinnati,  
College of Design Architecture  
Art and Planning
- Bachelor of Fine Arts degree  
in Fine Arts - 2005

### EXPERIENCE

- Dreyer's DKI - Construction  
Operations Manager
- Stonequarry Builders -  
Construction Project Manager
- JackBacks - Founder &  
Creative Director
- Miami University -  
Designer & Developer

E | [adam@svmarchitects.com](mailto:adam@svmarchitects.com)

P | 352-378-4400

W | [svmarchitects.com](http://svmarchitects.com)

1628 NW 6<sup>th</sup> St.  
Gainesville, FL | 32609

# CREATIVE TEAM

## ANGEL IRIZARRY

Architectural Designer  
angel@svmarchitects.com



Mr. Irizarry joined SVM as an Architectural Designer, bringing a wealth of experience and talent to the team. With 9 years of experience in architectural design, he has worked on a variety of projects including retail, hospitality, restaurants, and developments. Mr. Irizarry's strong problem-solving skills makes him ideal for any project to which he offers a keen eye for details, intense focus, and is guaranteed to capture the vision for the project.

To hone his architectural design, Mr. Irizarry has an extensive background in project management, operation supervising, production design, architectural design, and graphic design. He seamlessly interacts with clients and coworkers to ensure the quality and completeness of a project from both a design and functionality standpoint.

### Academics

- Ponthifical Catholic University of Puerto Rico; Ponce, PR
- Bachelor's in Architecture W/ Minor in Business Administration - 2015
- Academia Serrant; Ponce, PR
- Technical diploma in Professional Chef – 2005

### Licensing / Awards / Affiliations

- Building with Wood
- July 2018 to Present
- Green Walls: Integrating Nature into Buildings
- September 2011 to Present
- Code Green
- August 2011 to Present

### Experience

- DLW Architects - Assistant Project Manager
- Ridgway Roof Truss Co. - Assistant Operations Supervisor
- Ridgway Roof Truss Company - Production Designer / Coordinator / Trainer
- PDLA, LLC - Architectural Designer
- Pontifical Catholic University of Puerto Rico - Architectural Designer/Project Manager

## PAOLA V. PEREZ

Interior Designer  
paula@svmarchitects.com



Paola V. Perez, SVM Interior Specialist, demonstrates a commitment to creative professional work in everything she does. Through her experience, she implemented new design concepts, visual presentations, and client communication. She loves partnering with clients to create interior designs that match their vision while working within their budget requirements to maximize client satisfaction. Ms. Perez is experienced in multiple software programs including Revit, AutoCAD, Photoshop, iWork, and Office. She speaks Spanish, English, and some Portuguese. With every project, Ms. Perez prioritizes exceptional communication, problem solving, and a team player mentality.

### Experience

- Sarah Cain Design Gainesville, FL  
Y - Junior Interior Designer + Project Manager; March 2016 - March 2019
- Haile Kitchen & Bath Gainesville, FL Food Runner; March 2015 - March 2016

### Licensing / Awards / Affiliations

- University of Florida Gainesville, FL  
Bachelor of Design in Interior Design - May, 2016
- Santa Fe College Gainesville, FL  
Associates of Arts for Interior Design - May, 2013

## WILLIAM BETHEA

Project Manager/ Mechanical Designer  
will@svmarchitects.com



William Bethea joined SVM as a Mechanical Designer, bringing his unique blend of skills to the team to provide dependable, logical, and practical solutions for the construction industry. From his years with the United States Navy to his time as a mechanical designer, Mr. Bethea has learned the power of team coordination and detailed work. He understands how to see the entire scope of a project while not missing a small detail to ensure the client's satisfaction. Experienced in: Multi Family, Dental, Commercial, Warehouse, Institutional, Electrical, Fire Protection, Plumbing/Sanitary, Storm, Hvac.

### Academics

- University of Florida  
Bachelor of Science in Mechanical Engineering - August 2018
- Santa Fe College - Gainesville, FL  
Associates of Arts in Engineering - May 2014

### Licensing / Awards / Affiliations

- ASHRAE Member
- EIT Certification

### Experience

- United States Navy - Aviation Machinist Mate 2nd Class
- University of Florida - Undergraduate Research Assistant
- AKEA Design Inc - Mechanical Designer

## DONALD BUAKU

AICP, ASSOC. AIA, Director of Urban Design  
donald@svmarchitects.com



Mr. Buaku's work fills a unique niche in the built environment where he combines his professional and educational background in urban design, planning and architecture to create buildings, places, and communities that are holistic, feasible, beautiful, and sustainable. He has worked extensively throughout the country and abroad and contributed to several building and place-making projects. He enjoys designing buildings but is always careful to zoom out to see the building's impact on its immediate, micro (neighborhood), and macro (regional) context.

He is a certified planner, and a member of the American Institute of Architects, with 12+ continuous years of planning and urban design experience, backed by master's degrees. This experience is from both the private and public sectors—which have exposed him to several facets of the architecture, planning, mobility, and development processes in fast-moving and diversifying municipalities and local economies.

### Academics

- University of Michigan, Ann Arbor, MI - April 2008
- Master of Urban Design (with Distinction)
- Master of Urban Planning
- Graduate Certificate in Museum Studies
- KNUST, Kumasi, Ghana
- Post Graduate Diploma in Architecture

### Experience

- Skinner Vignola McLean, Inc.  
- Director of Urban Design
- City of Dallas Senior Planner
- City of Houston Principal Planner
- CHW Inc. - Director of Urban Design
- City of Westminster
- CRSA

### Licensing / Awards / Affiliations

- American Institute of Certified Planner (AICP) 025034
- American Institute of Architects (AIA)  
Associate Member 38900786



# PRODUCTION TEAM

## CLAUDIA CASAL

BIM Tech  
claudia@svmarchitects.com



Claudia Casal joined SVM as a BIM Technician, integrating her interests and education into a practical position to support architectural work. Throughout her time working at Six Side Architecture and later the State Materials Office, Ms. Casal has become adept at ensuring all construction documents satisfy legal requirements and incorporate all of the project's goals. She has spent time in the field supporting bridge repair projects and has also worked as a CADD specialist, preparing professional documents, conducting quality control field inspections, and much more.

### Licensing / Awards / Affiliations

- 2019 - OSHA 30h
- 2019 - Editing Basics in ArcGIS Pro
- 2019 - CTQP Final Estimates Level 1 CBT Certificate
- 2018 - ACI Concrete Strength Testing Technician
- 2018 - ACI Concrete Field Testing Technician I
- 2018 - CADD Regional FDOT Training - 3 Day
- 2017 - Basic Materials for Highway & Structures Construction
- 2016 - Autodesk Revit Certificate

### Academics

- Expected Graduation - April 2020
- A.S. Building Construction Management - 2010
- Santa Fe College - Gainesville, FL
- Bachelor's Degree in Architecture
- CUJAE - Havana, Cuba

### Experience

- State Materials Office FDOT - Field Operations/CADD Specialist
- Six Side Architecture - CADD Drafter

## DAVID ROBINSON

BIM Tech  
david@svmarchitects.com



Mr. Robinson joined SVM as a BIM Tech, bringing a desire to incorporate his construction management experience into the architectural industry. With hands-on experience in construction work such as framing, siding, roof work, and installations, he is adept at understanding the details of every project. Mr. Robinson has also produced two project manuals, which aids his comprehension of the many aspects of a building project.

### Experience

- Tri-City Electrical Contractors - Electrical Apprentice/Helper
- The Bartram Apartments - Grounds/Maintenance
- All Construction & Renovations - Drywall Finisher, Framer,
- Clearone - Surface Mount Technology
- Operator (SMT Operator)
- Sabine Inc - Surface Mount Technician
- Griffis Lumber - Stacker Operator
- East Coast Fruits - Warehouse Laborer, Shipping, Receiving, and Traffic Clerks

### Academics

- Santa Fe College - Gainesville, FL
- Associate's Degree in Construction Management - 2019
- Florida Technical College - DeLand, FL
- Associate in Web & Graphic Design - 2009

**Licensing / Awards / Affiliations:** OSHA 30

## MARISSA JESPERSEN

BIM Tech  
marissa@svmarchitects.com



Marissa Jespersen joined SVM as a Data Specialist. On the day to day, Marissa handles a myriad of tasks including project setup, coordinating schedules, managing quality control, preparing submittals, and completing Revit tasks. She is originally from Gainesville and is now studying Graphic Design at SFC. When she's not working or studying, Marissa loves spending time with her partner and their four children. Whenever she can find a spare moment, Marissa loves to get lost in a good book.

### Experience

- Alachua County ADA
- Avison Young
- DMA FDVA State Nursing Home sites
- Wood River Apartments
- Country Way

### Academics

- Currently Enrolled at SFC Graphic Design



Services to be provided by applicant firm	Firm name
Civil	Causseaux, Hewett, Walpole, FL License#CA5075



At the core of CHW is passion – for people, for our community, for progress – which drives everything we do. Perfecting the details of our craft and focusing on the bigger picture work hand-in-hand. This simple idea has fueled us since 1988. We strive to create meaningful change and have a vision that's anything but small.

We survey, plan, design, engineer, administer and inspect with a purpose: to positively transform the communities we serve. From designing municipal projects to engineering new roadway systems, we empower progress, concept to construction.

CHW offers turn-key solutions through our full-service professional disciplines and also delivers individual services, depending on our clients' specific project needs. The scope and content of our professional services match our clients' needs, from concept to completion specializing in:

- planning
- urban design
- surveying + mapping
- general civil engineering
- design + permitting
- transportation engineering
- traffic studies
- plans production
- landscape architecture
- bid process management
- construction administration
- construction engineering inspection

## OUR STAFF CONSISTS OF OVER 75 EMPLOYEES

### Engineering

- Eight (8) Professional Engineers
- Five (5) LEED APs
- Four (4) Project Engineers
- Seven (7) CADD Technicians / Designers
- Project Coordinators
- Administrative Support Personnel

[www.chw-inc.com](http://www.chw-inc.com)

t: (904) 619-6521 | 8465 Merchants Way, Ste 102, Jacksonville, FL 32222

t: (352) 331-1976 | 11801 Research Drive, Alachua, FL 32615

t: (352) 414-4621 | 101 NE 1st Avenue, Ocala, FL 34470

CHW

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES  
**CAUSSEAU, HEWETT & WALPOLE, INC.**  
CHW  
11801 RESEARCH DRIVE  
ALACHUA, FL 32615  
LICENSE NUMBER: CAS075  
EXPIRATION DATE: FEBRUARY 28, 2021  
Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

[illegible]

**State of Florida**  
**Department of State**

I, Christy Ann, of the office that CAUSENO, M. WOOTY, & WALTON, INC., a corporation organized under the laws of the State of Florida, filed on April 13, 2024, effective April 13, 2024.

The document number of this corporation is 67447475.

I further certify that said corporation has not entered into any contract on October 31, 2024, that the next meeting cannot attend reports within report was filed on January 3, 2024, and that it is in a state to advise.


I further certify that said corporation has not filed Articles of Dissolution.

*Gives under seal signed and the  
State of Florida, Department of  
Treasurer, the Capital, the  
the State of January 2024*

  
*James D. Griffin*  
Secretary of State

☐ I understand the contents of the following certificate, and I am  
attesting to the accuracy of the information.

☐ I understand the contents of the following certificate, and I am  
attesting to the accuracy of the information.

 Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LS6791**  
Expiration Date February 28, 2021

**Professional Surveyor and Mapper License**  
Under the provisions of Chapter 472, Florida Statutes

AARON H HICKMAN  
8105 NW 184TH DR  
ALACHUA, FL 32615-8716

*Nicole Fried*  
\_\_\_\_\_  
NICOLE "NIKKI" FRIED  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

  
GBCI  
GREEN BUILDING CERTIFICATION INSTITUTE

HIGHER CERTIFICATES THAT

**Daniel H. Young**

HAS ACHIEVED THE DESIGNATION OF

**LEED® ACCREDITED PROFESSIONAL**

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



December 31, 2009

Date Expires

Signature

The image shows a professional engineer license for Daniel Harvey, State of Florida, License Number PE70780, which expires on February 28, 2021. The license is issued by the Department of Business and Professional Regulation. It features the Florida state seal in the top left corner and the 'dbpr' logo in the top right. The license holder's name, Daniel Harvey, is prominently displayed in the center, with his address (30451 Carthusian Place, Mount Dora, FL 32757) listed below. A large, faint circular seal of the State of Florida is visible in the background. At the bottom, there is a QR code and a disclaimer stating that the license is for the named individual only and is not to be used by anyone else.

FLORIDA  
RECK:SCOTT, GOVERNOR

JONATHAN ZACHRY, SECRETARY

dbpr

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**YOUNG, DANIEL HARVEY**  
30451 CARTHUSIAN PLACE  
MOUNT DORA FL 32757

**LICENSE NUMBER: PE70780**

**EXPIRATION DATE: FEBRUARY 28, 2021**

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**GREEN BUILDING CERTIFICATION INSTITUTE**

MEMBER CERTIFIED DRAK

**Robert Walpole**

HAS ACHIEVED THE DESIGNATION OF

**LEED® ACCREDITED PROFESSIONAL**

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICES  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



*Ben R. Walpole*

January 12, 2009

*Patricia Walpole*

Ben Walpole, Designer

This is a professional engineer license for Robert Justin Walpole. The license is issued by the State of Florida, Department of Business and Professional Regulation. It is for the profession of Professional Engineer, License Number PE58266, which expires on February 28, 2021. The licensee's address is 7524 SW 115TH TERRACE, GAINESVILLE, FL 32608. The license is for the discipline of Electrical Engineering. The background features a large, faint seal of the State of Florida. In the top left corner, there is a small circular seal of the Department of Business and Professional Regulation. In the top right corner, there is a logo for 'dbpr' with the word 'Florida' written vertically next to it. At the bottom left, there is a QR code. At the bottom center, there is a warning: 'Do not alter this document in any form. This is your license. It is unlawful for anyone other than the licensee to use this document.'



# LAURIE HALL, PLA

## CHW INC. - DIRECTOR OF LANDSCAPE ARCHITECTURE

Laurie Hall, Director of Landscape Architecture, is a Registered Landscape Architect with over fourteen (14) years of experience in providing site design, project management, presentation graphics, construction documentation, and construction administration services. Ms. Hall has been involved in the design of District Two transportation enhancement projects throughout her career. She is a Member of the American Society of Landscape Architects (ASLA) where she served two terms as the Florida Chapter Treasurer and is also a member of the City of Alachua Parks and Recreation Board.

### Specializations:

- Landscape Design
- Irrigation Design
- Conceptual Design
- Presentation Graphics
- Construction Documentation
- Project Management

### PROJECT EXPERIENCE

- Alachua County Tax Collector Office, Gainesville, FL
- Alachua County IFAS Extension Office and Auditorium, Gainesville, FL
- Alachua County Recovery Resource Park, Gainesville, FL
- RTS Bus Fleet Maintenance & Operations Facility, Gainesville, FL
- GRU Wetland Recharge, Gainesville, FL
- UF New Public Safety Building, Gainesville, FL
- UF Data Science and Information Technology (DSIT), Gainesville, FL
- Nimbus / Sharpspring (District) Office Building, Gainesville, FL
- Operations Center and Warehouse, City of Alachua, FL
- RTI Biologics Laboratory, Warehouse & Processing Addition, Alachua, FL
- Social Security Administration Building, Gainesville, FL
- UF Legal Library and Classroom Addition, Gainesville, FL
- UF Norman Hall Rehabilitation and College of Education Center Addition, Gainesville, FL

### ACADEMICS

B.S., Bachelor of Science in Geography, University of Florida, 2008

### LICENSING / AWARDS / AFFILIATIONS

- Professional Surveyor and Mapper - Florida 6791, 2010
- Florida Society of Surveying and Mapping, Member 2010 - Present

E | laurieh@chw-inc.com

P | (386) 518-5127

W | chw-inc.com



# AARON HICKMAN, PSM

## CHW INC. - DIRECTOR OF SURVEYING + MAPPING / SURVEYOR

Mr. Hickman serves as a Director of Surveying, with responsibilities that include managing project schedule and budget, field crew scheduling and deployment, performing record research, data analysis, computations, boundary decisions, subdivision layout, and computer aided design and drafting. Aaron is experienced and available to assist with field work collecting data and

setting corners on boundary, topographic and as-built surveys using total stations, electronic data collection devices, and survey quality GPS systems if a licensed PSM is needed on-site.

### Specializations:

- Project Development and Management
- Large and Small Acreage Boundary Surveys
- Topographic Surveys
- As-Built Surveys
- ALTA Surveys
- Record and Title Research
- Survey Data Analysis
- Subdivision Design and Layout

### PROJECT EXPERIENCE

- Alachua County Tax Collector Office, Gainesville, FL
- Alachua County IFAS Extension Office and Auditorium, Gainesville, FL
- Alachua County Recovery Resource Park, Gainesville, FL
- RTS Bus Fleet Maintenance & Operations Facility, Gainesville, FL
- GRU Wetland Recharge, Gainesville, FL
- UF New Public Safety Building, Gainesville, FL
- UF Data Science and Information Technology (DSIT), Gainesville, FL
- Nimbus / Sharpspring (District) Office Building, Gainesville, FL
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- Social Security Administration Building, Gainesville, FL
- UF Legal Library and Classroom Addition, Gainesville, FL
- UF Norman Hall Rehabilitation and College of Education Center Addition, Gainesville, FL

### ACADEMICS

B.S., Bachelor of Science in Geography, University of Florida, 2008

### LICENSING / AWARDS / AFFILIATIONS

- Professional Surveyor and Mapper - Florida 6791, 2010
- Florida Society of Surveying and Mapping, Member 2010 - Present

E | aaronh@chw-inc.com

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# DANIEL YOUNG, PE, LEED AP

## DIRECTOR OF ENGINEERING. LAND DEVELOPMENT / ENGINEER

Daniel Young, PE, LEED AP is the Director of Engineering heading the Land Development Department with design and modeling experience in potable and fire water main distribution, stormwater management and, site and roadway design and layout. Daniel has over 15 years' practicing engineering and has worked with Environmental and Regulatory Permitting agencies such as Florida Department of Environmental Protection (FDEP), Florida's Water Management Districts, County and City governments, Utility Companies, the Florida Department of Transportation, and the Army Corps of Engineers. He is responsible for ensuring client expectations, managing and coordination with subconsultants, contractors, and technical personnel. This includes coordinating plans and reports production with, geotechnical engineers; landscape architects; land planners, engineers (all disciplines), architects; and site layout specifics with utility representatives and District staff members.

### Specializations:

- Project Development and Management
- Commercial and Residential Site Development
- Water and Wastewater Modeling and Design
- Stormwater Modeling and Design
- Roadway Design and Layout
- Paving and Grading Design
- Cost Control Analyses
- Environmental and Regulatory Permitting

### PROJECT EXPERIENCE

- Alachua County Tax Collector Office, Gainesville, FL
- Alachua County IFAS Extension Office and Auditorium, Gainesville, FL
- Alachua County Recovery Resource Park, Gainesville, FL
- RTS Bus Fleet Maintenance & Operations Facility, Gainesville, FL
- UF New Public Safety Building, Gainesville, FL
- UF Data Science and Information Technology (DSIT), Gainesville, FL
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- RTI Biologics Laboratory, Warehouse & Processing Addition, Alachua, FL
- UF Legal Library and Classroom Addition, Gainesville, FL
- UF Norman Hall Rehabilitation and College of Education Center Addition, Gainesville, FL

### ACADEMICS

B.S., Bachelor of Science in Civil Engineering,  
University of Florida, 2005

### LICENSING / AWARDS / AFFILIATIONS

- Professional Engineer – Florida 70780, 2010
- LEED Accredited Professional Certification – 2008
- American Society of Civil Engineers, 2000 – present
- Chi Epsilon National Civil Engineering Honor Society, 2005 – present

E | daniel@chw-inc.com

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W | chw-inc.com





# ROBERT WALPOLE, PE, LEED AP

## PRESIDENT / PRINCIPAL ENGINEER

Mr. Walpole is President and Principal Engineer at CHW Professional Consultants. Since joining the firm in 1997, his responsibilities include management of all technical and non-technical staff in engineering, and construction administration, and engineering inspections for more than 200 projects per annum. Working with communities across the State of Florida, Robert's professional work focuses on designing and engineering infrastructure for the built environment. On a master planning level, he has led and participated in site-specific planning for all types of development ranging from municipal infrastructure to healthcare, institutional, commercial, master planned communities, and university campus planning. He leads development teams through conceptual planning, site design, and project implementation with sound engineering principals and a deep understanding the design and construction process.

### Specializations:

- Project Development and Management
- Commercial and Residential Site Development
- Engineering Design Cost Control Analyses
- Community Design and Charette Facilitation
- Expert Witness/Testimony - Quasi-Judicial Proceedings Potable Water / Wastewater Modeling and Design
- Stormwater Modeling and Design
- Roadway Design
- Engineering Plans Review
- Environmental and Regulatory Permitting

### ACADEMICS

B.S., Bachelor of Science in Civil Engineering, University of Memphis, Herf College of Engineering, 1997

### PROJECT EXPERIENCE

- Alachua County Tax Collector Office, Gainesville, FL
- Alachua County IFAS Extension Office and Auditorium, Gainesville, FL
- Alachua County Recovery Resource Park, Gainesville, FL
- RTS Bus Fleet Maintenance & Operations Facility, Gainesville, FL
- UF New Public Safety Building, Gainesville, FL
- UF Data Science and Information Technology (DSIT), Gainesville, FL
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- RTI Biologics Laboratory, Warehouse & Processing Addition, Alachua, FL
- Social Security Administration Building, Gainesville, FL
- UF Legal Library and Classroom Addition, Gainesville, FL

### LICENSING / AWARDS / AFFILIATIONS

- Professional Engineer – Florida 58206, 2002
- Professional Engineer – Tennessee 106406, 2002
- LEED Accredited Professional Certification – 2009
- Professional Engineer – Georgia 43077, 2018
- Professional Engineer – Alabama 37653-E, 2018
- Gainesville Chamber of Commerce Public Policy Committee, 2015
- City of Gainesville Blue Ribbon Committee, 2015
- City of Gainesville Development Services Review Board
- Builders Association of North Central Florida (BANCf) (1997-present), GRU Process Subcommittee Member
- North Central Florida, Board of Directors (2005 – 2009 and 2014) American Society of Civil Engineers
- Florida Engineering Society, North Central Florida Chap. (1997 - 2009), Past Secretary, Treasurer, V.P., President

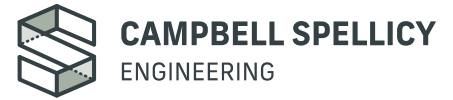
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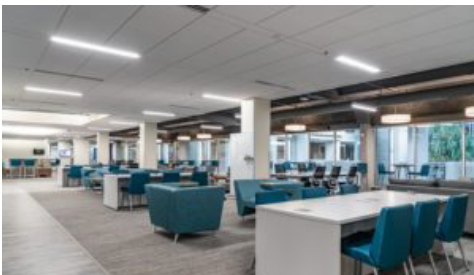
W | chw-inc.com



# CAMPBELL SPELLICY ENGINEERING



Services to be provided by applicant firm	Firm name
Mechanical	Campbell Spellicy Engineering, FL License #CA8813



We understand that all projects are different and that there is no one-size-fits-all solution. Our process is designed to meet each client where they are and guide them through a project's development with peace of mind. Regardless of where your project is starting, we will meet you where you are and provide the necessary resources, guidance, and transparency to ensure your peace of mind at every step.

**ADVOCACY:** A commitment to provide our clients with peace of mind.

We utilize our expertise to deliver precise, accurate, and detailed work that provides our clients with confidence. Through open communication, unmatched time management, and proactive cost control we are more than a consultant, we're a trusted partner.

**HUMILITY:** A promise to honor every point of contact.

We meet our customers at their level and endeavor to build relationships through authenticity, education, and respect. As a team, we're willing to help every person, no matter what position they hold.

**GROWTH:** A resolve to pursue personal and professional development.

Innovation and constant improvement aren't buzzwords at Campbell Spellicy, they are the way that we stay ahead of the curve and serve our clients best.

**POSITIVITY:** An inspiration to add positive value to every relationship.

We believe we are all part of the same team and when our clients and collaborators have a positive experience, we all prosper.

**SERVICE:** A pledge to give ourselves away.

We see ourselves as servants to our team, our clients, their families, and every end-user that is impacted by our work. For this reason, our firm embodies social consciousness through volunteering and charitable involvement.

## KEVIN M. SPELLICY | CAMPBELL SPELLICY

## State of Florida Department of State

I certify from the records of this office that CAMPBELL SPELLICY ENGINEERING, INC. is a corporation organized under the laws of the State of Florida, filed on December 21, 2000.

The document number of this corporation is P01000009578.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 20, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twentieth day of January,  
2020*



*Samuel R. K. [Signature]*  
Secretary of State

Tracking Number: 7345633358CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

**Kevin Spellicy**

HAS ATTAINED THE DESIGNATION OF

**LEED AP® Building Design  
+ Construction**

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED® green building program.

*Michael Ramanujan*

MICHAEL RAMANUJAN  
PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL  
PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.

10001993-AP-BD+C

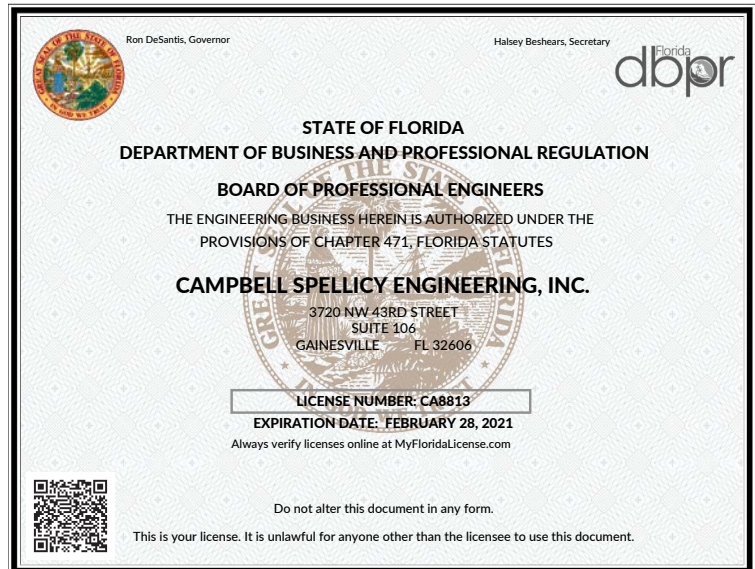
CREDENTIAL ID

02 APR 2010

ISSUED

31 MAR 2022

VALID THROUGH





# KEVIN M. SPELLICY, PE, LEED AP

## CAMPBELL SPELLICY - PRESIDENT / MECHANICAL ENGINEER

### PROJECT EXPERIENCE

- Power District, Catalyst (CRA) Warehouse Phase 1 – Shell & Infrastructure Design, Gainesville
- Power District, Catalyst (CRA) Warehouse Phase 2 – Site Buildout, Gainesville
- Gainesville Police Department, Walker Building HVAC Replacement, Gainesville
- Clay Electric Administration Building, Gainesville
- Alachua County Animal Services Building Renovation, Gainesville
- Oak Hammock, Emergency HVAC and Generator Systems, Gainesville
- Van Fleet Hall, UF, HVAC Upgrade, Gainesville
- Santa Fe College, Building U Generator, Gainesville
- Freedom Community Center, Alachua County, Gainesville
- Alachua County Public Defender's Office (Court Support Services) Building, Gainesville
- Alachua County Criminal Courthouse, Emergency Power Reconfiguration, Gainesville
- Alachua County Fire Station 80, Hood Replacement, Gainesville
- Alachua County Civil Courthouse, Office Renovation, Gainesville
- Music Building, UF, Renovation, Gainesville
- Supervisor of Elections Office, Gainesville
- Newberry Branch Library Expansion & Renovation, Newberry
- Alachua County Fire Station 1, Storage Building HVAC, Gainesville
- Marion County Fire Station 1, HVAC Study, Ocala
- Marion County Fire Station 17, HVAC Study, Ocala
- Tower Road Branch Library Expansion & Renovation, Gainesville
- Hague Fire Station, Garage HVAC, Hague
- Grinter Hall Renovations, UF, Gainesville
- Tigert Hall, UF, Social Media Office Renovation, Gainesville
- Physical Plant Division Office Building, UF, Master Plan and Renovation, Gainesville
- Millhopper Branch Library Expansion, Gainesville
- Alachua County Administration Building, New Chiller, Gainesville
- Minor Projects, UF, Various Florida Locations
- Minor Projects, Department of Management Services, Various Locations
- Minor Projects, Marion County Public Schools, Ocala

Mr. Spellicy began working for Campbell Spellicy Engineering, Inc. in 2007 when he was a Mechanical Engineering student at the University of Florida. Now a professional Mechanical Engineer, an accredited LEED AP, and President of the firm, he specializes in Energy Modeling, Life Cycle Cost Analyses, and energy-efficient design. He consistently studies and expands his knowledge in order to continually improve his ability to design green. He is also very familiar with Building Information Modeling and utilizes Autodesk's MEP Revit Suite. Kevin has worked on many types of facilities such as educational, commercial, library, financial, museum, office, and recreational.

### ACADEMICS

University of Florida, BSME, 2009

### LICENSING / AWARDS / AFFILIATIONS

- State of Florida (PE 76968)
- State of Georgia (PE 040768)
- State of Louisiana (PE 40686)
- LEED AP Building Design + Construction
- Green Building Certification Institute
- U.S. Green Building Council
- NCEES
- American Society for Plumbing Engineers American Society of Heating and Air Conditioning Engineers, Inc.
- National Fire Protection Association
- Gainesville Chamber of Commerce
- LinkedIn

P | (352) 372-6967

W | campbellsPELLICY.com



# WAYLAND STRUCTURAL ENGINEERING



Services to be provided by applicant firm	Firm name
Structural	Wayland Structural Engineering, FL License #CA8236



Wayland Structural Engineering was established in 1999 to provide quality structural engineering services to a diverse client base including architects, other engineers, developers, contractors, commercial and residential building owners. WSE is currently located in Gainesville, Florida.


Principal, Gregory S. Wayland is a Professional Engineer with over twenty years experience and currently holds registration in Alabama, Florida, Georgia, New Jersey and New York.

WSE's reputation for quality, timeliness and responsiveness has been demonstrated through successful completion of many projects for private, federal, state and local entities. Project types include the following:

- Apartments
- Assisted Living Facilities
- Auditoriums
- Churches
- Commercial Buildings
- Correctional Facilities
- Distribution Facilities
- Emergency Operations
- Fire Departments
- Foundations
- Garages
- Government Buildings
- Healthcare Facilities
- Institutional Buildings
- Libraries
- HVAC Supports
- Metal Buildings
- Military Facilities
- Museums
- Natatoriums
- Office Buildings
- Police Facilities
- Postal Facilities
- Recreational Facilities
- Residences
- Schools
- Signs
- Solar Panel Supports
- Warehouses

WSE offers expertise in structural analysis and design of buildings from the foundation to the superstructure, as well as construction follow-up services, field inspections and special structural investigations. We can assist with both new building design and complex renovations of existing structures including reinforcement of deficient structural systems.

## WAYLAND STRUCTURAL ENGINEERING



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY




**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES


**WAYLAND, GREGORY STEPHEN**  
2801 SW 81ST STREET  
GAINESVILLE FL 32608

**LICENSE NUMBER: PE54396**  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
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RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY




**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**WAYLAND STRUCTURAL ENGINEERING**  
2801 SW 81ST STREET  
GAINESVILLE FL 32608

**LICENSE NUMBER: CA8236**  
**EXPIRATION DATE: FEBRUARY 28, 2021**  
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# GREGORY S. WAYLAND, PE

## WAYLAND STRUCTURAL ENGINEERING - OWNER/ STRUCTURAL ENGINEER

Mr. Wayland is a Professional Engineer with thirty years of experience in the structural design of residences, apartments, schools, commercial buildings, government facilities, and more. His design work has included new facilities, renovations and alterations. He specializes in intimate collaboration with architects and designers in order to ensure their artistic vision is realized, while creatively integrating the mechanical systems required for each building. He has had extensive involvement in the design of specialty spaces/structures such as auditoriums, music rooms, natatoriums, large group instruction rooms, pedestrian bridges, gymnasiums, natatoriums, atriums, ornamental steel frames, hurricane shelters and solar panel systems.

### ACADEMICS

- Structural Engineering Graduate School, 1983-84
- SUNY at Buffalo, Buffalo, NY
- BSCE - Civil Engineering (Cum Laude), 1981-83
- SUNY at Buffalo, Buffalo, NY
- Civil Engineering, 1979-81 U.S. Coast Guard Academy, New London, CT

### LICENSING / AWARDS / AFFILIATIONS

- Registered Professional Engineer Alabama, Florida, Georgia, New Jersey, New York
- American Society of Civil Engineers (ASCE)
- Structural Engineering Institute (SEI)
- American Concrete Institute (ACI)

### PROJECT EXPERIENCE

- Mr. Wayland's structural consulting experience includes the following list of projects.
- Gainesville CRA Catalyst Warehouse Cade-Firestone Building
- Corning Painted Post High School Kanapaha Park Community Center First United Methodist Church Family Medical Main Street
- William Floyd Elementary & Paca MS Esplanade at Butler Plaza
- Stadium Terrace Apartments
- Hobart & Woodhull Elementary School Lubavitch Chabad Jewish Center McGregor Apartments
- Olean Senior High/Middle School
- Solaria 1024 Apartments Minisink High School Addition
- Archstone Apartments
- Ashton Lane Apartments Putnam Valley Senior High School
- Woodbury Row Apartments Apple Ridge Retirement Community
- Alachua County Recycled Materials
- Processing Facility Robert L. Horbelt Elementary School
- Beck Chevrolet/GM Renovations Greece/Charlotte Main Post Office Alachua City Hall & Sheriff's Office
- Catholic Charities Hamburg Main Post Office
- Abiding Faith Christian Church Funworks Bowling Alley
- Camp Blanding Renovations Kendall Retirement Community
- Kanapaha Middle School PI Unit
- Trimark Properties Office Addition
- Jamestown Post Office Parking Canopy
- Tower 24 Mixed Use Buildings
- Nassau Co. Emergency Operations Ctr
- Fairport Post Office
- CFCC Century Center Stair
- Additions & Alterations to Oyster Bay
- Tompkins County Human Services Bldg
- Stratford Apartments
- Kappa Sigma Fraternity
- TJ Maxx Addition

E | howard@svmarchitects.com

P | 1 (352)-317-7435

W | svmarchitects.com

1628 NW 6<sup>th</sup> St.  
Gainesville, FL | 32609



TAB 5

# ABILITY TO MEET TIME AND BUDGET REQUIREMENTS



## ABILITY TO MEET TIME AND BUDGET REQUIREMENTS

Despite the uncertain economy, SVM is blessed with a full workload. We believe that we maintain that because we serve our clients well, perform well, and because we plan, manage and prioritize our marketing and workload in order that we maintain a healthy work environment. We have never been a firm that hires and fires based on workload. We have a steady, long-term, trained and dedicated staff.

One of SVM's talents is project management. We have survived very difficult times in the economy not only because of our balance of marketing and workload, but also because of our ability to provide excellent service to all of our clients all of the time. This is achieved through very careful planning, scheduling, goal setting, coordinating and prioritizing.

SVM will be able to allocate sufficient professional expertise and technical time for the successful execution of these projects. We have a proven history with Renovation Projects and have delivered hundreds of projects without interference.

As we stated in a previous section, SVM is extremely schedule oriented. We have weekly staff meetings to prioritize our work as well as periodic goal setting and management sessions. Each project has a schedule that is coordinated with our in-house master schedule. Project cost controls are in-place. We in-house track our individual project expenses in order that we may adequately cover the project for the duration of the work with the required staff and resources.



**STAFF & SUBCONTRACTOR** See page 15

**OFFICE LOCATION** See page 68

**PROOF OF INSURANCE** See page 77-80

## STATEMENT OF PROPOSER'S FINANCIAL STABILITY

SVM (Skinner Vignola McLean, Inc.) certifies that we are financially stable and have the necessary resources, human and financial, to provide the services at the level required by the Alachua County. SVM's Dunn & Bradstreet number is: 116882031

**CURRENT WORKLOAD** See page 11



# QUALITY CONTROL

## LIVE DESIGN

To ensure the quality and the cost effectiveness of your project, SVM uses Live Design. This visual element accelerates the earliest phases of design and project planning while eliminating later costly changes. From the start, clients can easily visualize the architecture and don't need to guess at how it will appear. Our Live Design interactive process builds the digital design right in front of you, smoothing out the decision process and gaining faster consensus on project decisions. This is easily one of the most effective ways of managing the quality and the cost of your project.

## BIM MODELING

Throughout the project process, the BIM modeling maintains a high level of quality because it offers the ability to generate instant material and quantity take-offs as well as allowing direct feedback to design changes. We maintain an integral BIM model throughout. This ensures that we are better able to meet quality standards and reduce costs during the facility management stage of the project.

## CONTRACTOR INTEGRATION

A huge component of architectural projects is seamless communication with contractors. Our Live Design allows contractors to be integrated early on, which eliminates future problems that sometimes could be avoided. And then, the visualization and BIM model data allows contractors to stay in step with every project phase. This early contractor integration offers the ability to have value engineering throughout the planning and designing process, serving the overall quality and cost of your project.

## VALUE ENGINEERING

Traditionally, value engineering often falls at the end of the project design, but at SVM, we like to incorporate value engineering throughout the design process. The use of Live Design, BIM Model, and early contractor integration alongside a team leader expedites the value engineering. By the end of the design cycle, the value engineering is practically reduced to nothing because it's been handled throughout the process. Inevitably, value engineering integration in the early design stages saves the project both time and money.



## TEAM LEADER

From the very first day, SVM assigns a team leader to your project who facilitates communication and administration to maintain quality and budget control until project completion. This dedicated position prioritizes your project every step of the way, and he or she has a construction management background to further serve your project. Working alongside the production team, the team leader compares the plans to the desired construction quality, ensuring that the project meets and exceeds those quality expectations. The team leader responds to any RFIs or submittals throughout construction, and they focus on quality control and project budget.

## CONSTRUCTION ADMIN

SVM demonstrates an ability to work with an extensive system of integrated software to better serve the project and client. With years of experience, we've created a specialized process for controlling all CA requests. We also work with Procore and Bim360 softwares.

## CONSTRUCTION DOCUMENTATION

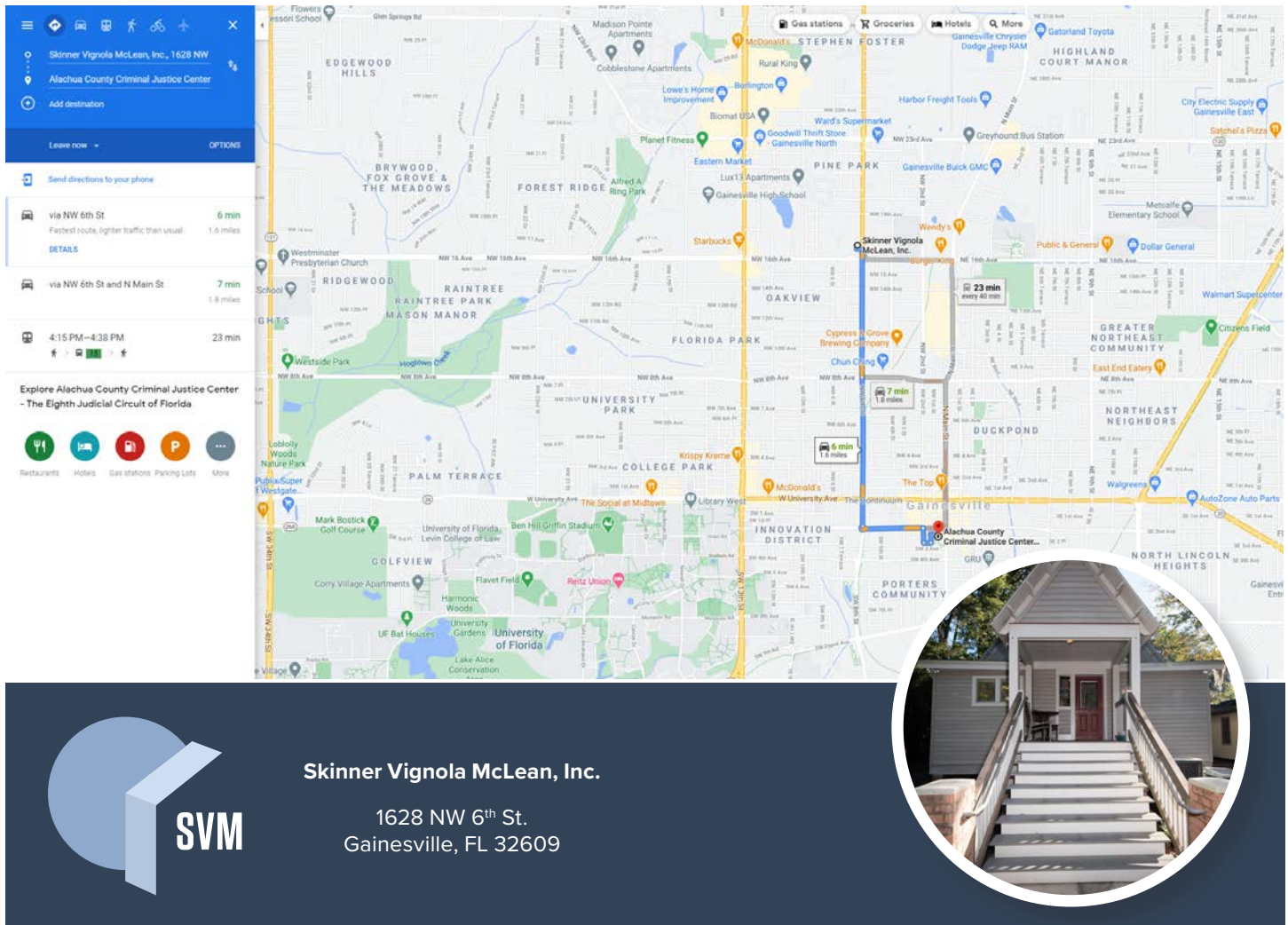
One of the best ways to ensure quality and cost effectiveness of the project is through SVM's extensive processes for construction documentation. We use Matterport and Holobuilder to document 360-degree views of the project as it is built. This means that the operating sites can be inspected and viewed remotely. Meanwhile, our construction documentation seamlessly integrates with Bim Model and past events for easy comparison to ensure that the project is meeting the design specifications. Other apps can be integrated with the construction documentation to further enhance your project and progress. SVM prioritizes efficiency, quality, and timeliness throughout the project design, development, and construction.

TAB 6

# EFFECT OF PROJECT TEAM LOCATION ON PROJECT RESPONSES



# SVM OFFICE LOCATION



Located within 1.5 miles of the Alachua County Board of County Commissioners and the Alachua County Facilities offices, we can respond quickly to any need whether it is our presence is required or delivery of information to your facilities.

Our Consultants are also local to Alachua County, which ensures that we as a team can meet with and respond to you promptly.

## EFFECT ON PROJECT RESPONSES

SVM is committed to providing Alachua County with quick and effective service. We ensure that we are available not only to Alachua County, but to the project team, contractors, and sub-contractors as well.


We understand that communication between all parties is key, and it is our responsibility to make sure everyone is on the same page. With this in mind, communication is available by the standard phone, cell, fax and email as well as maintaining an FTP site and sharing via Drop Box. During site visits and meetings, Ipads and smartphones are used to access and upload information allowing us to keep everyone up to date and current during all phases of a project.



TAB 7

# APPENDIX



**5.7.1 COMPLETED SIGNATURE AND ACKNOWLEDGMENT OF ADDENDUM FORM EXHIBIT A****EXHIBIT A****SIGNATURE AND ACKNOWLEDGEMENT OF ADDENDUM FORM (Revised)****RFP 21-951 A & E Professional Services for the Court Services Support Building****PROPOSAL OPENING DATE 2:00 pm, Wednesday, December 9, 2020**Acknowledge Receipt of Addendum(s) (if applicable): #1 ☒ #2 ☐ #3 ☐ #4 ☐ #5 ☐ #6 ☐Proposer Howard J McLean, Jr., AIA, LEED AP Company Skinner Vignola McLean, Inc.Address 1628 NW 6th St., Gainesville, FL 32609Authorized Signature  Title PresidentClearly Print Name Howard J McLean, Jr., AIA, LEED APEmail Address howard@svmarchitects.comPhone 352-378-4400 ext 1001 Fax 352-378-4400 Date 12/09/20

**5.7.4 PROPOSED SUBCONTRACTORS (NON-SMALL BUSINESS ENTERPRISE) FORM EXHIBIT D.****EXHIBIT D****PROPOSED SUBCONTRACTORS (Non-Small Business Enterprise) FORM****RFP: 21-951 A & E Professional Services for the Court Services Support Building**

**This form is for all Non-Small Business Enterprise subcontractors being utilized on this project that are not included on Exhibit C.**

Name of Contractor: CHW Professional Consultants, Inc.

Address: 11801 Research Drive, Alachua, FL

Scope of Work to be Performed: Civil Engineering, Surveying & Mapping, Landscape Architecture

Total \$ Value: \$ N/A - RFP Only % of Total BID/RFP: N/A - RFP Only %

Name of Contractor: Campbell Spellicy Engineering, Inc.

Address: 3720 NW 43rd Street, Suite 106, Gainesville, Florida 32606

Scope of Work to be Performed: Mechanical, Electrical and Plumbing Engineering

Total \$ Value: \$ N/A - RFP Only % of Total BID/RFP: N/A - RFP Only %

Name of Contractor: Wayland Structural Engineering

Address: 2801 SW 81st St., Gainesville, FL 32608

Scope of Work to be Performed: Structural Engineering Services

Total \$ Value: \$ N/A - RFP Only % of Total BID/RFP: N/A - RFP Only %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Scope of Work to be Performed: \_\_\_\_\_

Total \$ Value: \$ \_\_\_\_\_ % of Total BID/RFP: \_\_\_\_\_ %

If additional space is required for your subcontractor listing, make copies of this Exhibit D and submit with you bid package



**5.7.5 COMPLETED VOLUME OF PREVIOUS WORK SUMMARY FORM EXHIBIT E.****EXHIBIT E****VOLUME OF PREVIOUS WORK SUMMARY**

Volume of previous work will be determined by the actual fees rendered to the consultant by Alachua County. These fees are based on actual payments made to the consultant and are retrieved from the County's electronic accounting system. Only a portion of these fees (Adjusted fee) will be considered based on the fiscal year payments and the factor listed below (see chart below).

**SAMPLE**

PERIOD	ACTUAL FEE	FACTOR	ADJUSTED FEE
Current and last year (Oct 1 – Sept 30)	\$ -	X 1.0	\$ -
Second year past (Oct 1 – Sept 30)	\$ 33,242.70	X .08	\$ 26,594.16
Third year past (Oct 1 - Sept 30)	\$ -	X .06	\$ -
<b>TOTAL ADJUSTED FEE CONSIDERED</b>			\$ 26,594.16

**VOLUME OF PREVIOUS WORK - POINTS EARNED**

The volume of previous work points earned are based on the adjusted fee (see chart below).

POINTS	ADJUSTED FEE (AF) *	YOUR REQUESTED AF POINTS
5	AF < 50,000	_____ 5 _____ points
4	50,000 < AF < 100,000	
3	100,000 < AF < 200,000	
2	200,000 < AF < 300,000	
1	300,000 < AF < 400,000	
0	AF > 400,000	

**5.7.6 COMPLETED DRUG FREE WORKPLACE FORM, IF APPLICABLE EXHIBIT F.****EXHIBIT F****DRUG FREE WORKPLACE (Revised)**

Section 22.09 Competitive Sealed Bidding of the Alachua County Procurement Code states that in the evaluation of proposals, all factors in the bidding process being equal, both as to dollar amount and ability to perform, priority will be given to those vendors certifying a drug-free workplace.

The undersigned vendor in accordance with Florida Statute 287.087 and Section 22.09 of the Alachua County Procurement Code hereby certifies that

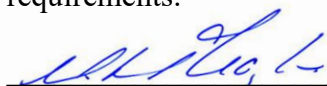
Skinner Vignola McLean, Inc.

Name of Business

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature

12/09/20

Date

**5.7.7 COMPLETED PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION FORM EXHIBIT G.****EXHIBIT G****PUBLIC RECORD DECLARATION OR CLAIM OF EXEMPTION**

As a proposer, any document you submit to Alachua County may be a public record and be open for personal inspection or copying by any person. In Florida ‘public records’ are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency. Section 119.011, F.S. A document is subject to personal inspection and copying unless it falls under one of the public records exemptions created under Florida law. Please designate what portion of your bid or proposal, if any, qualifies to be exempt from inspection and copying:

(Execute either section I. or II, but not both; proposer may not modify language)

**I. NO EXEMPTION FROM PUBLIC RECORDS LAW**

No part of the bid or proposal submitted is exempt from disclosure under the Florida public records law, Ch. 119, F.S.

Proposer’s Signature:  Date: 12/09/20

**- - - OR - - -**

**II. EXEMPTION FROM PUBLIC RECORDS LAW AND AGREEMENT TO INDEMNIFY AND DEFEND ALACHUA COUNTY**

The following parts of the bid or proposal submitted are exempt from disclosure under the Florida public records law because: (list exempt parts and legal justification. i.e. trade secret):

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By claiming that all or part of the bid or proposal is exempt from the public records law, the undersigned proposer or proposer agrees to protect, defend, indemnify and hold the County, its officers, employees and agents free and harmless from and against any and all claims arising out of a request to inspect or copy the bid or proposal. The undersigned proposer or proposer agrees to investigate, handle, respond to, provide defense (including payment of attorney fees, court costs, and expert witness fees and expenses up to and including any appeal) for and defend any such claim at its sole cost and expense through counsel chosen by the County and agrees to bear all other costs and expenses related thereto, even if they (claims, etc.) are groundless, false, or fraudulent.

Proposer’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## 5.7.8 INSURANCE REQUIREMENTS EXHIBIT H.

### EXHIBIT H

#### **TYPE “B” INSURANCE REQUIREMENTS** **“Professional or Consulting Services”**

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors.

#### **I. COMMERCIAL GENERAL LIABILITY.**

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products / Completed Operations Aggregate, \$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense.

#### **II. AUTOMOBILE LIABILITY.**

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$1,000,000 combined single limit each accident.

#### **III. WORKERS COMPENSATION AND EMPLOYER’S LIABILITY.**

- A Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.
- B Employer’s Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

#### **IV. PROFESSIONAL LIABILITY or ERRORS AND OMISSIONS LIABILITY (E&O).**

Professional (E&O) Liability must be afforded for not less than \$1,000,000 each claim, \$1,000,000 policy aggregate

#### **V. OTHER INSURANCE PROVISIONS.**

- A The policies are to contain, or be endorsed to contain, the following provisions:
- B Commercial General Liability and Automobile Liability Coverages
  - 1 The Alachua County Board of County Commissioners, its officials, employees and volunteers are to be covered as an Additional Insured as respects: Liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.
  - 2 The Contractor’s insurance coverage shall be considered primary insurance as respects the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Contractor’s insurance and shall be non-contributory.
- C All Coverages
  - 1 The Contractor shall provide a Certificate of Insurance to the County with a notice of cancellation. The certificate shall indicate if cover is provided under a “claims made” or “per occurrence” form. If any cover is provided under claims made from the certificate will show a retroactive date, which should be the same date of the contract (original if contract is renewed) or prior.

**VI. SUBCONTRACTORS**

Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

**CERTIFICATE HOLDER:** Alachua County Board of County Commissioners

**MAIL, EMAIL or FAX CERTIFICATES**

**The Certificate of Insurance must include the following:**

**Department Contact:** Steven Wargo

**Department:** Facilities Management

**Phone:** 352.374.5229

**Email:** [swargo@alachuacounty.us](mailto:swargo@alachuacounty.us)

**Bid:** RFP 21-951 A & E Professional Services for the Court Services Support Building

SVM



SKINVIG-01

KGODWIN

# **CERTIFICATE OF LIABILITY INSURANCE**

 DATE (MM/DD/YYYY)  
 6/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (703) 827-2277 FAX (A/C, No): (703) 827-2279 E-MAIL ADDRESS: admin@amesgough.com																					
<b>INSURED</b> Skinner Vignola McLean, Inc. 1628 NW 6th Street Gainesville, FL 32609	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr> <tr> <td>INSURER A :</td><td>RLI Insurance Company A+, XI</td><td>13056</td></tr> <tr> <td>INSURER B :</td><td>Travelers Casualty &amp; Surety Co. of America A++, XV</td><td>31194</td></tr> <tr> <td>INSURER C :</td><td></td><td></td></tr> <tr> <td>INSURER D :</td><td></td><td></td></tr> <tr> <td>INSURER E :</td><td></td><td></td></tr> <tr> <td>INSURER F :</td><td></td><td></td></tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	RLI Insurance Company A+, XI	13056	INSURER B :	Travelers Casualty & Surety Co. of America A++, XV	31194	INSURER C :			INSURER D :			INSURER E :			INSURER F :		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A :	RLI Insurance Company A+, XI	13056																				
INSURER B :	Travelers Casualty & Surety Co. of America A++, XV	31194																				
INSURER C :																						
INSURER D :																						
INSURER E :																						
INSURER F :																						

## **COVERAGES**

**CERTIFICATE NUMBER:**
**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PSB0008348	5/17/2020	5/17/2021	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ Included
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PSA0002743	5/17/2020	5/17/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			PSE0004133	5/17/2020	5/17/2021	EACH OCCURRENCE \$ 1,000,000
							AGGREGATE \$ 1,000,000
							\$
							\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below			PSW0004650	5/17/2020	5/17/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$ 500,000
							E.L. EACH ACCIDENT \$ 500,000
							E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Professional			106923740	5/17/2020	5/17/2021	Per Claim 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Professional Liability Aggregate: \$2,000,000

## **CERTIFICATE HOLDER**

## **CANCELLATION**

<b>FOR PROPOSAL PURPOSES</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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## WAYLAND STRUCTURING ENGINEERING

Client#: 1049661

WAYLASTR

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>USI Insurance Services, LLC</b> <b>2502 N Rocky Point Drive</b> <b>Suite 400</b> <b>Tampa, FL 33607</b>		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): 813 321-7500</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b> <b>INSURER A : Phoenix Insurance Company 25623</b> <b>INSURER B : Travelers Casualty and Surety Company 19038</b> <b>INSURER C : Argonaut Insurance Company 19801</b> <b>INSURER D :</b> <b>INSURER E :</b> <b>INSURER F :</b>	
<b>INSURED</b> <b>Wayland Structural Engineering</b> <b>2801 SW 81st Street</b> <b>Gainesville, FL 32608</b>			

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	6604D023613	07/30/2019	07/30/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	6604D023613	07/30/2019	07/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB9J774633	01/23/2020	01/23/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
C	Professional Liability			121AE015460600	09/01/2019	09/01/2020	\$1,000,000 per claim \$1,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Professional Liability coverage is written on a claims-made basis.

## CERTIFICATE HOLDER

For Proposal Purposes

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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ACORD 25 (2016/03) 1 of 1  
 #S27936859/M27922781

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TXFEW

CHW



CAUSHEW-01

NERCHED

# **CERTIFICATE OF LIABILITY INSURANCE**

 DATE (MM/DD/YYYY)  
**4/2/2020**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Hub International Florida 2811 NW 41st Street Gainesville, FL 32606		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>(352) 377-2002</b>		FAX (A/C, No): <b>(352) 376-8393</b>	
		<b>E-MAIL ADDRESS:</b>			
		<b>INSURER(S) AFFORDING COVERAGE</b>			
		<b>INSURER A : Transportation Insurance Company</b>		<b>20494</b>	
		<b>INSURER B : Continental Insurance Company of New Jersey</b>		<b>42625</b>	
		<b>INSURER C : Bridgefield Employers Insurance Company</b>		<b>10701</b>	
		<b>INSURER D : Hanover Insurance Company</b>		<b>22292</b>	
		<b>INSURER E :</b>			
		<b>INSURER F :</b>			

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			<b>6076394058</b>	<b>4/8/2020</b>	<b>4/8/2021</b>	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>15,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> <b>EBL AGG</b> \$ <b>2,000,000</b>
<b>A</b>	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			<b>6076394061</b>	<b>4/8/2020</b>	<b>4/8/2021</b>	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<b>B</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>0</b>			<b>6076394089</b>	<b>4/8/2020</b>	<b>4/8/2021</b>	EACH OCCURRENCE \$ <b>4,000,000</b> AGGREGATE \$ <b>Aggregate</b> \$ <b>4,000,000</b>
<b>C</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		<b>N/A</b>	<b>830-56851</b>	<b>1/1/2020</b>	<b>1/1/2021</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
<b>D</b>	<b>Prof Liability</b>			<b>LHJD964779 00</b>	<b>7/1/2019</b>	<b>7/1/2020</b>	<b>Each Claim</b> <b>3,000,000</b>
<b>D</b>	<b>Prof Liab</b>			<b>LHJD964779 00</b>	<b>7/1/2019</b>	<b>7/1/2020</b>	<b>Aggregate</b> <b>3,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

Skinner Vignola McLean Inc 1628 NW 6th Street Gainesville, FL 32609	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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## CAMPBELL SPELLICY



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> King Ins Agency of Gainesville, Inc 2321 NW 41st Street Gainesville FL 32606		<b>CONTACT NAME:</b> King Insurance <b>PHONE (A/C, No, Ext):</b> 352-377-0420 <b>FAX (A/C, No):</b> 352-415-8030 <b>E-MAIL ADDRESS:</b> Certificates@king-insurance.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> NorGuard	
		<b>INSURER B:</b> Lloyd's of London	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**INSURED**  
 Campbell Spellicy Engineering  
 3720 NW 43rd Street Suite 106  
 Gainesville FL 32606

CAMPSPPE-01

## COVERAGES

CERTIFICATE NUMBER: 2080312580

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CABP181004	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAAU189126	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CAUM166014	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	CAWC180654	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Pollution Liability			E&O05522A20	1/1/2020	1/1/2021	Claim Aggregate 1,000,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Alachua County Public Schools	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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## 5.7.10 COPY OF CURRENT ALACHUA COUNTY SMALL BUSINESS CERTIFICATION, WHERE APPLICABLE

# Small Business Directory

[Equal Opportunities](#) > [Small Business Main Page](#) | [Small Business Directory](#)

**SKINNER VIGNOLA MCLEAN, INC.**

1628 NW 6TH STREET, GAINESVILLE, FL 32609

**Contact:** TERRY BIEHL

**Email:** [terry@svmarchitects.com](mailto:terry@svmarchitects.com)

**Business Tel:** (352) 378-4400

**Fax Number:** No fax number provided.

**Cert. Type:** SMALL

**Description:**

ARCHITECTURE, INTERIOR DESIGN &  
URBAN PLANNING

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You may download an [application form for Small Business Certification](#) here. Please mail it to Alachua County Equal Opportunity Division, 12 SE 1st Street, 1st Floor, Gainesville, FL 32627 to be considered for entry into the directory.

### **5.7.11 A STATEMENT OF THE CONSULTANT'S EQUAL OPPORTUNITY POLICIES AND PRACTICES.**

Skinner Vignola McLean, Inc. provides a work environment that is free from discrimination and harassment based on race, color, age, sex, religion, national origin, marital status, disability, sexual orientation, gender identity or expression or political affiliation, including such conduct from vendors, customers or others who enter our workplace.

Furthermore, Skinner Vignola McLean, Inc. does not discriminate against any person in recruitment, examination, appointment, training, promotion or any other employee action because of race, color, age, sex, religion, national origin, marital status, disability, sexual orientation, gender identity or expression of political opinions or affiliations.

## 5.7.12 LIST OF VERIFIABLE REFERENCES

### **ALACHUA COUNTY FACILITIES MANAGEMENT ADA - Assessment and Transition Plan for County Facilities**

Greg Nuetzi, Capital Project Coordinator

352-384-3017

gnuetzi@alachuacounty.us

915 SE 5th Street  
Gainesville, FL 32601

Architect: Howard J. McLean, Jr.

### **DMA, FL ARMY NATIONAL GUARD Continuing Services Contract**

CMSgt (Ret) Joseph Poltis

904-823-0282

joseph.p.poltis.nfg@mail.mil

PO Box 1008  
St Augustine, FL 32085-1008

Architect: Howard J. McLean, Jr.

### **CITY OF GAINESVILLE, WILD SPACES PUBLIC SPACES Continuing Services Contract**

Pete McNeice, Project Manager

Office - (352) 393-8544; Cell (352) 514-8992

mcniecepr@cityofgainesville.org

PO Box 490, Station 24  
Gainesville, FL 32627-0490

Architect: Howard J. McLean, Jr.

### **CAMP BLANDING JOINT TRAINING CENTER Cooper Hall Renovation**

William R Webber

904-682-2201

william.r.webber@us.army.mil

5629 SR 16 West  
Starke, FL 32091

Architect: Howard J. McLean, Jr.

### **UNIVERSITY OF FLORIDA PLANNING, DESIGN & CONSTRUCTION UFMP17 Minor Projects - Continuing Services Contract**

Robert Hatker, Project Manager

352.294.3572

rhatker@ufl.edu

245 Gale Lemerand  
PO Box 115050  
Gainesville, FL 32611-5050

Architect: Howard J. McLean, Jr.

### **TRIMARK PROPERTIES Continuing Services Contract**

John Fleming

352-376-6223

jffleming@trimarkproperties.com

321 SW 13th St.  
Gainesville, FL 32601

Architect: Howard J. McLean, Jr.

### **ST AUGUSTINE**

Margaret Nicolosi  
904-823-0281  
margaret.w.nicolosi.nfg@mail.mil .



## 5.7.9 CORPORATE RESOLUTION GRANTING SIGNING AUTHORITY AND AUTHORITY TO CONDUCT BUSINESS EXHIBIT I

### EXHIBIT I

\_\_\_\_\_  
Skinner Vignola McLean, Inc.

(Insert Name of Corporation)

### CORPORATE RESOLUTION GRANTING SIGNING AUTHORITY AND AUTHORITY TO CONDUCT BUSINESS

The Board of Directors ("Directors") of \_\_\_\_\_, a

(insert name of company)

\_\_\_\_\_, 01/01/2001 "S" corporation (the "Corporation"), at a duly and properly

(insert state of incorporation)

held meeting on the 07 day of December, 2020, did hereby consent to, adopt, ratify, confirm and approve the following recitals and resolutions:

**WHEREAS**, the Corporation is a duly formed, validly existing corporation in good standing under the laws of the State of \_\_\_\_\_ Florida and is authorized to do business in the State of Florida; and

**WHEREAS**, the Corporation desires to grant certain persons the authority to execute and enter into contracts and conduct business on behalf of the Corporation.

**NOW, THEREFORE, BE IT RESOLVED**, that any of the following officers and employees of the Corporation listed below are hereby authorized and empowered, acting along, to sign, execute and deliver any and all contracts and documents on behalf of the Corporation, and to do and take such other actions, including but not limited to the approval and execution of contracts, purchase orders, amendments, change orders, invoices, and applications for payment, as in his or her judgment may be necessary, appropriate or desirable, in connection with or related to any bids, proposals, or contracts to, for or with to Alachua County, a charter county and political subdivision of the State of Florida:

#### NAME

#### TITLE

\_\_\_\_\_  
Howard J. McLean, Jr.

\_\_\_\_\_  
President

\_\_\_\_\_  
Barnett Chenault, III

\_\_\_\_\_  
Vice-President

NAME	TITLE
Theresa L. Biehl	Secretary
_____	_____
_____	_____

**BE IT RESOLVED THAT**, these resolutions shall continue in full force and effect, and may be relied upon by Alachua County, until express written notice of their rescission or modification has been received by the Procurement Manager of Alachua County. Any revocation, modification or replacement of these resolutions must be accompanied by documentation satisfactory to the Procurement Manager of Alachua County, establishing the authority for the changes.

**IN WITNESS WHEREOF**, I have executed my name as Secretary and have hereunto affixed the corporate seal of the above-named Corporation this 7th day of December, 2020, and do hereby certify that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Directors of the Corporation and that said meeting was held in accordance with state law and the Bylaws of the Corporation, and that the resolution is now in full force and effect without modification or rescission.

(Corporate Seal) Secretary of the Corporation

By: \_\_\_\_\_

Theresa L Biehl

(Print Secretary's Name)

**EXHIBIT J****SAMPLE AGREEMENT BETWEEN OWNER AND ARCHITECT FOR DESIGN OF**

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between Alachua County, a charter county and political subdivision of the State of Florida by and through its Board of County Commissioners, hereinafter referred to as "County" and \_\_\_\_\_, a for profit corporation licensed to do business in the State of Florida and doing business at \_\_\_\_\_, hereinafter referred to as "Architect."

**WITNESSETH**

**WHEREAS**, the County desires to hire an architect to provide professional services for the design and architectural management over the construction of \_\_\_\_\_ and any addenda, thereto, the Scope of Services and subsequent negotiations between the parties; and

**WHEREAS**, the Architect is qualified to provide these services; and

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto do mutually agree as follows:

**1. Definitions:**

- a. **Construction Documents:** Plans, specifications, change orders, revisions, addenda, and other information which set forth in the detail the work.
- b. **Final Completion:** The stage of construction when the work has been completed in accordance with the Agreement for Construction and the owner has received all documents and items necessary for closeout of the work.
- c. **Substantial Completion:** The stage of completion when the owner can occupy or beneficially use satisfactorily completed work for its intended purpose.

- 2. **Term** – This Agreement is effective upon execution by the parties hereto and continues until all duties are completed or until terminated as provided for herein.

The County's performance and obligation to pay under this agreement is contingent upon a specific annual appropriation by the Board of County Commissioners. The parties hereto understand that this Agreement is not a commitment of future appropriations.

**3. Project Description and Location – DESCRIBE THE GENERAL SCOPE OF THE PROJECT AND ITS SPECIFIC LOCATION**

- 4. **Representation and Warranties** – By executing this Agreement, the Architect makes the following express representations and warranties to the County:

- a. The Architect is professionally qualified to act as the Architect for the Project and is licensed to practice architecture in the State of Florida and with all public entities having jurisdiction over the Architect and the Project;
  - b. The Architect shall maintain the necessary licenses, permits or other authorizations necessary to act as Architect for the Project until the duties hereunder have been fully satisfied;
  - c. The Architect has become familiar with the Project site and the local conditions under which the Project is to be designed, constructed, and operated;
  - d. The Architect shall prepare the deliverables required by this Agreement including, but not limited to, contract documents, in such a manner that they shall be accurate, coordinated, and comply with the applicable law, codes and regulations;
  - e. The Architect warrants that the deliverables prepared are adequate and sufficient to accomplish the purposes of the Project and meet the requirements of the applicable federal, state and local codes and regulations.
  - f. All drawings and specifications produced by the Architect will provide a progress approval statement requiring the signature of County and User Groups review. As a minimum, this block should include date, completion percent, owner representation, user group representation, and comments. Approval by County in no way releases Architect from its duty to completely perform the contract.
  - g. The Architect acknowledges that the County's review of the deliverables in no way diminishes the Architect's warranty pertaining to the deliverables.
5. **Duties, Obligations and Responsibilities of the Architect Before Construction** The Architect shall have and perform the following duties, obligations and responsibilities to the County included, but not limited to:
- a. **Arts and Public Places (IF APPLICABLE)**
    - i. The Architect shall participate on the Gainesville/Alachua County Arts in Public Places Trust (APPT) Committee.
      - (a) Participation in Trust meetings shall be limited to \_\_\_\_ meetings.
  - b. **Meeting Protocols**
    - i. The Architect shall attend meetings as required by the County, however limited to a number of meetings by phase as defined herein:
      - (a) Schematic Design (SD) = \_\_\_\_ meetings;
      - (b) Design Development (DD) = \_\_\_\_ meetings;
      - (c) Construction Documents (CD) = \_\_\_\_ meetings;
      - (d) Construction Administration (CA) = As identified in the Agreement.
    - ii. The Architect shall not have any direct or indirect contract relationship with any officer, or employee, of the County that will conflict with his ability to perform the work hereunder. All personnel assigned



to the work shall be fully qualified and all facilities employed shall be adequate for the work required. The A&E Firm shall assist the Owner on developing the construction document/contract.

- iii. Attend all meetings and conferences as arranged and required by the County during the progress of the work hereunder to establish design concepts, to review preliminary and final reports, secure agreement upon comprehensive and detailed basis of design, and discuss any other matters relating to the work.
- iv. Provide the County with written memoranda to confirm and record the understandings and agreements resulting from meetings and conferences in accordance with Section 3.1.3.2.

- c. **Energy and Environmental Design** – the Architect shall endeavor to implement design elements into the project necessary to achieve energy efficiency desired by the County.

**OR – IF APPLICABLE**

- i. If the County selects a formal energy efficiency certification. Prior to and during the preparation of the documents, the Architect shall consult with the County to review the parameters and achievable performance expectations, materials, methods, operation and maintenance commitment and proactively participation in design decisions. During the design process, the Architect shall consult with the County's Commissioning Agent as an integrated approach to the design process.
- ii. It is understood that although design goals for selected energy efficiency certification are achievable, the realization of annual savings and decreased resource consumption are driven by published material performance data, operational and maintenance commitment and the importance of periodic re-commissioning are co-dependent.
- iii. Energy Efficiency Certification desired: \_\_\_\_\_
- iv. The Architect shall complete studies, scorecards or other requirements necessary for the selected certification. It should also include an itemized cost matrix identifying the cost to certify the building under the County selected program.
- v. The Architect must provide the County with a list of vendors and manufacturers with Green products applicable to the Project within the first 90 days of the Agreement.
- vi. The Architect must conduct any required workshops with parties designated by the Owner.
- vii. Where specific certification/credentialing of professionals employed by the Architect is required to achieve the County selected certification, Architect shall, within 15 days of the Agreement awarding, submit to the County copies of certification/credentials awarded to the professionals who will process the application packet.
- viii. Preliminary Design – During the design phase, the consultant shall coordinate at least one site visit to an example project that has achieved the certification required by the County. The Architect shall during the design phase, provide the following information relating to energy efficient buildings:
  - (a) Cost data for green material components and systems.
  - (a) Special projects requirements.
  - (b) Any financial impacts

- d. **Project Testing Services** - The Architect shall provide additional services, as directed by the Owner, to

set forth in the Construction Documents all appropriate and advisable project testing requirements including, without limitation, geotechnical, Hazardous Substance, structural, chemical, electrical or mechanical tests and investigations and construction materials testing. Also, at additional cost to the Owner, the Architect shall prepare scopes of work, including preliminary testing parameters for geotechnical work, soil borings and load tests for soil bearing capacity, to assist the Owner in securing all necessary project testing and evaluate such test results.

- e. **Project Approval Services:** - As required for the Project, the Architect shall promptly assist the Construction Manager and the Owner in securing all approvals from governing authorities with jurisdiction over the Project. Without limitation, the Architect shall timely assist the Construction Manager and the Owner in making application for rezoning, site plan approval, local variances or other approvals, including completion of all necessary applications and supporting documentation.
6. **Schematic Design** – Prior to the preparation of the Schematic Design, the Architect shall first consult in detail with the County, and shall carefully examine any information provided by the County, concerning the County's purposes, concepts, desires and requirements (the "County's Criteria"), including but not limited to: any design, construction, scheduling, budgetary or operational Project needs, restrictions, or requirements. The Architect will conduct a series of meetings with the County to develop a program assessment for the Project. Following such examination, the Architect shall prepare and submit to the County a written report detailing the Architect's Schematic Design and understanding of the County's Criteria and identifying any design, construction, scheduling, budgetary, operational, or other problems or recommendations which may result from the County's Criteria. The written report of the Architect shall also include proposed solutions, if appropriate; addressing each of such identified problems. The quality of Architect's work shall be consistent with the requirements of this Agreement and prevailing industry standards. Architect shall insure that its fees charged the services performed hereunder are fair, reasonable and consistent with fees charged locally for similar work. The Architect shall provide, or cause to be provided, all design services and incidentals necessary to providing, performing, and completing the project. Architect understands and acknowledges that all documents and material provided with the RFP, and any addenda, are general and preliminary, and that Architect shall not rely on the accuracy or completeness thereof. Architect acknowledges that its duties, hereunder, shall not be excused or discharged, in any respect, based on the incompleteness or inaccuracy of any such documents or materials.
  7. **Schematic Design Price Estimate** - Upon completion of the Schematic Development, the Architect shall submit to the County, in writing, an estimate for constructing this project.
  8. **Design Development** – After reviewing with the County Schematic Design and Schematic Design Estimate, and agreeing upon any proposed solution to identified problems resulting from the County's Criteria, and in no event later than \_\_\_\_\_ days after the effective date of this Agreement, the Architect shall draft and submit to the County five copies of a Design Development for the Project. The Design Development shall be consistent with the County's Criteria and verified by the Construction Manager, and shall include the following:
    - a. Design Development plans which depict as appropriate each of the basic aspects of the Project including, but not limited to, the size, location and dimensions of each structure; and
    - b. Design Development plans which depict each exterior view of each structure; and

- c. A floor plan for each room within the Project and the dimensions thereof; and
- d. Written Design Development specifications, together with Design Development plans, if and as necessary or useful to the County, of the architectural, electrical, mechanical, structural and, if relevant, other systems to be incorporated in the Project; and
- e. A written description of the equipment and materials to be specified for the Project and the location of same strong consideration shall be given to material and equipment quality as Green and or sustainable products; and
- f. Any other documents or things necessary, or appropriate, to describe and depict the Design Development and the conformity of same with the County's Criteria (as, and if, modified as set forth above) for the Project; and
- g. The Architect shall provide documents to the County for review in accordance with schedule requirements with sufficient lead time to allow the County reasonable time for review.
- h. The Architect shall provide updated cost estimates of the Design at 30%, 50% and 100% completion.
- i. Upon completion of the Preliminary Design, the Architect shall submit to the County in writing, its estimate of the Contractor's anticipated price for constructing the Project in accordance with the Preliminary Design.
- j. **Construction Documents** – Upon written direction from the County, after reviewing with the County the Design Development documents, and after incorporating any changes or alterations authorized by the County with respect to the Design Development documents or with respect to the County's Criteria, as, and if, modified, and in no event later than 390 days after the effective date of this Agreement, the Architect shall draft and submit to the County six copies of the Construction Documents. The Construction Documents shall include, but shall not necessarily be limited to, plans and specifications which describe with specificity the systems, elements, details, components, materials, equipment, and other information necessary for construction. The Construction Documents shall be accurate, coordinated and adequate for construction and shall be in conformity, and comply with applicable law, codes and regulations. Products, equipment and materials specified for use shall be readily available unless authorization to the contrary is given by the County.
- k. **Design Development Price Estimate** – Upon completion of the Design Development, the Architect shall submit to the County in writing, its estimate and comparison to the Construction Manager's anticipated Contract Price for constructing the Project (the "Maximum Price") in accordance with the Design Development documents. Once Approved, Contract Price for constructing the Project (the "Maximum Price") shall not be increased or decreased by the Architect unless the construction documents are changed upon authorization by the County. In such event, the final anticipated price estimate shall be adjusted by the Architect to reflect any increase or decrease in anticipated price resulting from the change in Design for Construction.
- l. **Exceeding an Established "Maximum Price"** – Prior to directing the Architect to proceed with preparation of the Construction documents, the County may establish and communicate to the Architect a maximum amount for payment to the Construction Manager as the Contract Price for

constructing the Project (the "Maximum Price"). In the event the Architect's final Design Development anticipated price estimate exceeds the Maximum Price, or in the event the lowest bid or negotiated proposal from a qualified contractor exceeds the Maximum Price, the County may require the Architect, at no cost to the County, for up to \_\_\_\_\_ hours of work by the Architect, to consult with the County and to revise the Design Development documents so as to obtain a bid or proposal at or below the Maximum Price. County may also require Architect to review the proposal from the Construction Manager and assist the County in negotiating a lower price from the Construction Manager. Alternative design solutions may also be required, such as value engineering or scope reduction. Absent clear and convincing evidence of gross negligence of the Architect in making its final anticipated price estimate or in designing the Project without regard to the Maximum Price, providing such revisions and negotiating assistance shall fulfill the Architect's liability to the County in connection with the Maximum Price.

9. **Duties, Obligations and Responsibilities During Construction** – During construction of the Project, and at all times relevant thereto, the Architect shall have and perform the following duties, obligations, and responsibilities:
- a. The Architect shall, as contemplated herein and in the Construction Documents, but not otherwise, act on behalf, and be the agent, of the County throughout construction of the Project. Instructions, directions, and other appropriate communications from the County to the Construction Manager shall be given to the Construction Manager by the Architect;
  - b. Upon receipt, the Architect shall carefully review and examine the Construction Manager Schedule of Values, together with any supporting documentation or data which the County or the Architect may require from the Construction Manager. The purpose of such review and examination shall be to protect the County from an unbalanced Schedule of Values which allocates greater value to certain elements of the Work than is indicated by such supporting documentation or data, or than is reasonable under the circumstances. If the Schedule of Values is not found to be appropriate, or if the supporting documentation or data is deemed to be inadequate, or as otherwise directed by the County in writing, the Schedule of Values shall be returned to the Construction Manager for revision and resubmission of supporting documentation or data. After making such examination, if the Schedule of Values is found to be appropriate as submitted, or if necessary, as revised, the Architect shall sign the Schedule of Values thereby indicating its informed belief that the Schedule of Values constitutes a reasonable, balanced basis for payment of the Contract Price to the Construction Manager. The Architect shall not sign such Schedule of Values in the absence of such belief.
  - c. The Architect shall carefully observe all work performed by the Construction Manager whenever and wherever necessary, and shall, at a minimum, observe work at the Project site no less frequently than once a week or more frequently as required by the stage of construction. Field visits shall be limited to the close proximity to the site and based on a fourteen (14) month construction duration. The purpose of such inspections shall be to determine the quality and quantity of the work in comparison with the requirements of the Construction Documents. In making such observations, the Architect shall protect the County by ensuring work is performed according to design and construction documents while validating a payment to Construction Manager. Following each observation, the Architect shall submit a written field report of such observation, together with any appropriate comments or recommendations, to the County. The Architect shall maintain a record of the Contractor's Application for payment.



- d. The Architect shall initially approve and record periodic and final payments owed to the Construction Manager under the Construction Documents predicated upon observations of the work as required herein and evaluations of the Construction Manager rate of progress in light of the remaining Contract Time and shall issue to the County Approvals of Payment in such amounts. By issuing an Approval of Payment to the County, the Architect reliably informs the County that the Architect has made the inspection of the work required herein, and that the work for which payment is approved has reached the quantities or percentages of completion shown, or both, that the quality of the Construction Manager work meets or exceeds the requirements of the Construction Documents, and that under the terms and conditions of the Construction Documents, the County is obligated to make payment to the Contractor for the amount approved;

All drawings and specifications produced by the Architect will provide a progress approval statement requiring the signature of County and User Groups review. As a minimum, this block should include date, completion percent, owner representation, user group representation, and comments. Approval by the County shall not relieve the Architect of its duty to completely perform the contract.

- e. The Architect shall promptly provide appropriate interpretations as necessary for the proper execution of the work;
- f. The Architect shall advise the County in writing to reject any work of the Construction Manager which is not in compliance with the Construction Documents;
- g. The Architect shall recommend inspection or re-inspection and testing or retesting of the work in accordance with the provisions of the Construction Documents whenever appropriate.
- h. The Architect shall receive shop drawings and submittals which have been pre-screened for conformance, by the Construction Manager's and within two weeks, or less examine, study, approve, or otherwise respond to the shop drawings and other submittals. Approval by the Architect of the submittal from the Construction Manager shall constitute the Architect's representation to the County that such submittal is in conformance with the Construction Documents;
- i. The Architect shall receive and promptly examine and advise the County concerning any written requests relating to the project from the Construction Manager, i.e., change orders, Request for Information (RFIs), etc. Responses to RFIs shall be provided within three (3) days or sooner, if possible. Upon request by the County, the Architect shall draft Change Orders, whether initiated by the County or by the Construction Manager, and approved by the County, in accordance with the Construction Documents;

The Architect must process all correspondence (Request for Information-RFI/Request for Payment-RFP, etc.) with a formal transmittal document.

- j. Based upon observations of the Project, and upon receiving written notification request of such from the Construction Manager, the Architect, shall certify in writing to the County the fact and the date upon which the Construction Manager has achieved 50% completion, the date upon which the Construction Manager has achieved substantial Completion of the Project and the date upon which the Construction Manager has achieved Final Completion of the Project;

- k. The Architect shall transmit to the County all manuals, operating instructions, as-built plans (CAD) on CD/Disk Copy, warranties, guarantees, release of liens, test results, certificate of occupancy and other documents and things required by the Construction Documents and submitted by the Construction Manager;
- l. The Architect shall testify in any legal proceeding, concerning the design and construction of the Project, when requested in writing by the County, and shall make available to the County any personnel or consultants employed or retained by the Architect for the purpose of reviewing, studying, analyzing or investigating any claims, contentions, allegations, or actions relating to, or arising out of, the design or construction of the Project at an hourly rate based on the attached Rate Schedule;
- m. The Architect shall review and transmit to the County any as-built drawings furnished by the Construction Manager and verify that the changes were made in accordance with the Owner's process for making such changes.
- n. The Architect shall assist the County in preparing a list of items (Punch Lists), as identified in the Close-Out Section of the Project Manual, and required to render complete, satisfactory and acceptable the construction services required for the Construction Manager to complete the Project within a two (2) week duration;
- o. The Architect shall, without additional compensation, promptly correct any errors, omissions, deficiencies, or conflicts in the work product of the Architect, or its consultants, or both. Any omission discovered after the 100% completion drawing should be resolved within fifteen (15) business days by the consultant and at no cost to the County.
- p. Conduct a meeting with County and Construction Manager sixty (60) days prior to substantial completion to review progress.
- q. Once substantial completion is achieved, the Architect and the Construction Manager will complete the certified punch list. The Architect will conduct a walk through inspection verifying that every item on the punch list is completed, verified and signed. The Architect and Construction Manager will perform the second project inspection with the Facility Manager or designee 5 business days prior to the Construction Manager issuing a Notice of Completion. The Architect will issue the architect's final certificate only upon completion of a satisfactory inspection by the Owner and Construction Manager.
- r. Conduct a joint review with County representative(s) (Project Coordinators) to determine if the project is substantially complete and a final inspection to determine if the project has been fully completed in substantial accordance with the contract documents, and the Construction Manager has fulfilled all of his obligations; thereunder, so that the Architect may recommend approval, in writing, of final payment to the Construction Manager.
- s. Prior to the submission of requests for final payment, the Construction Manager and the Architect will conduct a project close-out session with County staff, ensuring that the County is satisfied with the project. As a minimum, the close-out session should include: 1) Review of project documents; 2) Inventory of transmittals; 3) Review of punch list; and 4) Final joint site inspection, with User Group.

- t. The Architect shall meet with the Owner or designed representative promptly after substantial completion to review the need for facility operation services.
- u. Upon request of the Owner and prior to the expiration of one year from the date of Substantial Completion, the Architect shall conduct a meeting with the Owner and the Owner's Designated Representative to review the facility operations and performance and to make appropriate recommendation to the Owner.
- v. **As-Built Drawings:** The Architect shall perform the services for preparation and delivery of film reproducible as-built drawings to the County, specifically including, but not limited to the following:
  - i. Review the coordination, observation, cross referencing and the performance of field surveys, as required to verify as-built drawings, received from the Construction Manager.
  - ii. Make necessary red line mark-ups to reproducible documents to reflect actual facilities installed and/or constructed and return to the Construction Manager for correction.
  - iii. Take all steps necessary to prepare and deliver to the County, as-built drawings received corrected from the Construction Manager within the two-month period following the date of final acceptance of the project by the County, such period includes the time required by the Construction Manager to prepare, check, make corrections after review by the Architect and re-submit his as-built construction data.
  - iv. The Architect will present to the County, on disk, a copy of all computer aided design drawings produced for projects under the Agreement.
- w. **Project Close out:** The Architect will assist the Construction Manager to ensure that the following requirements are met, as they are identified in the Construction Manager Contract. The County shall request that the Construction Manager satisfy close out requirements including providing the County with the following:
  - (a) Permits and inspections, including the Certificate of Occupancy (C or O), also referred to as the Use of Occupancy (U of O) Permits;
  - (b) Certificate of Substantial Completion;
  - (c) Certificate of sign off from architect, mechanical and electrical engineers, and structural and civil engineers. This will include a final inspection report from the MEP and structural engineer;
  - (d) Final Property survey;
  - (e) Maintenance Bond (if applicable);
  - (f) Final Lien waivers from each subcontractor and a general release of lien from the construction manager;
  - (g) Warranties and operating and maintenance manuals (O&Ms);

- (h) Roofing and flashing warranties;
- (i) Joint Sealant warranties;
- (j) Doors and hardware warranties – O + M;
- (k) Flooring – Carpet, vinyl composition tile, sheet, ceramic, epoxy;
- (l) Windows – aluminum, wood, vinyl, steel, + O&M;
- (m) Curtain wall and storefront work including anti-chalking of aluminum, color retention of members, air/water infiltration;
- (n) Waste compactor and trash chute, O+M;
- (o) Window covering;
- (p) Toilet and bath accessories, O+M;
- (q) Transmittal of trades, generally provided in three-ring binders;
- (r) Plumbing and mechanical and O&M Manuals including air and water balancing reports;
- (s) Electrical and O&M;
- (t) Elevator & O&M;
- (u) Data Communication;
- (v) Data and Telephone Communication;
- (w) Data and Telephone cabling test results;
- (x) Attic Stock;
- (y) Extra flooring materials;
- (z) Extra cans of paint in various colors;
- (aa) Hardware;
- (bb) Toilet accessories;
- (cc) Sealants;
- (dd) Masonry materials – brick, concrete masonry unit (CMU);
- (ee) HVAC – spare filters, fusible links;
- (ff) Plumbing – filters, trim;
- (gg) Fire Protection – sprinkler heads, fire extinguishers;
- (hh) Electrical parts – wiring devices, fixture lenses, lamps;



- (ii) Start-up and Test Reports;
- (jj) Boilers;
- (kk) Chillers;
- (ll) Air-handling units (AHUs);
- (mm) Makeup air unit (MUAU);
- (nn) Water Treatment;
- (oo) Balance reports for air and water;
- (pp) Fireman's test report;
- (qq) Valve charts, tags, piping and equipment identification, directories;
- (rr) As-Built drawings.

**10. Duties, Obligation and Responsibilities of the County** – The County shall have and perform the following duties, obligations and responsibilities:

- a. The County shall provide the Architect with the County's Criteria; a program setting forth all project requirements, goals and objectives;
- b. The County shall review any Documents provided by, or through, the Architect requiring the County's decision, and shall make any required decisions;
- c. The County shall, at its own expense, provide full information on restrictions, furnish legal descriptions, overall budget and project limitations including time, construction delivery method and any necessary survey showing physical characteristics of land, limitations, zoning and information relating to utilities, etc., upon which the Project is situated, and any other parameters that may be applicable to the project, including, but not limited to: zoning, information related to utilities, etc.;
- d. As may be mandated by law, or called for by the Construction Documents, the County shall, at its own expense, provide for all required testing, inspections (except for those inspections expressly required of the Architect herein), filings, studies or reports;

The Architect has included an allowance in the professional fee proposal for Geotechnical Engineering Services to determine the site characteristics relating to subsurface conditions. Costs for this service shall be considered a reimbursable consultant fee to the Architect by the County.

- e. In the event the County learns of any failure to comply with the Construction Documents by the Contractor, or any errors, omissions or inconsistencies in the work product of the Architect, and in the further event that the Architect does not have notice of same, the County shall provide written notice to the Architect;

- f. The County shall afford the Architect access to the Project site and to the Work as may be reasonably necessary to properly perform the services under this Agreement;
  - g. The County shall perform its duties set forth in this Section in a timely manner;
  - h. Except for documents requiring the County's decision as set in subparagraph (b) above, the County's review of any documents prepared by the Architect or its consultants shall be solely for the purpose of determining whether such documents are generally consistent with the County's Criteria, as, and if, modified. No review of such documents shall relieve the Architect of its responsibility for the accuracy, adequacy, fitness, suitability or coordination of its work product;
  - i. The County shall also have the right to obtain a copy of, and otherwise inspect any audit made at the direction of Architect as concerns the aforesaid records and documentation. The County shall have the right to visit the offices of Architect, and its professional subconsultants, and/or subcontractors, for inspection of any original tracings, plans, drawings, specifications, maps, evaluations, reports, notes, computer files, photograph, videotapes, technical data, test results, field books and other related materials at any time during normal business hours;
  - j. Designate a representative authorized to act for the owner;
  - k. The owner must review documents with the architects and render an approval/disapproval, in a timely manner;
  - l. All correspondence involving the project should be done with a transmittal document;
  - m. Make all payments to the Architect, as required per the agreement;
  - n. The owner will work closely with the Architect when the Architect makes recommendations to adjust the project size, scope, quality or budget in an effort to comply with the owner's budget;
  - o. Pay for permits, fees, easements, approvals, assessments and changes that are not the Construction Manager responsibility under the contract document;
11. **Schedule** – Time is of the essence in the performance of this Agreement. Within thirty (30) days of the execution hereof, the Architect shall provide the County with a proposed schedule for performance by the Architect hereunder. Such schedule, if approved by the County, shall constitute the schedule for performance of its duties hereunder by the Architect.
12. **Payments** – For its assumption and performance of the duties, obligations and responsibilities set forth herein, the Architect shall be paid as follows:
- a. The Architect shall be paid for those services required by this Agreement not to exceed the sum of \$\_\_\_\_\_ allocated in the following manner, excluding reimbursable and out-of-pocket expenses:
    - i. Schematic Design: \_\_\_\_\_%
    - ii. Design Development: \_\_\_\_\_%
    - iii. Construction Documents: \_\_\_\_\_%
    - iv. Construction Administration: \_\_\_\_\_%

- b. The Architect shall issue monthly invoices, on or about the same day each month. Payments on account of services rendered and for Reimbursable Expenses incurred shall be made monthly upon presentation of the Architect's statement of services. No deductions shall be made from the Architect's compensation on account of penalty, or other sums withheld from payments to contractors, or on account of the cost of changes in the Work other than those for which the Architect has been adjudged to be liable.

Facilities Manager  
Alachua County Facilities Department  
12 SE 1<sup>st</sup> Street  
Gainesville, Florida 32601

- c. In the event that the County becomes credibly informed that any representations of the Architect relating to payment are wholly or partially inaccurate, the County may withhold payment of sums then, or in the future, otherwise due to the Architect until the inaccuracy, and the cause thereof, is corrected to the County's reasonable satisfaction.
- d. The County shall make payment to the Architect, of all sums properly invoiced under the provisions of this paragraph, in accordance with the provisions of Chapter 218, Part VII ("Local Government Prompt Payment Act") shall be made to the following address:

Architect  
Address

- e. If authorized in advance by the County, reimbursable expenses are subject to conditions, restrictions, and limitations of §112.061, Florida Statute. Reimbursable expenses may include actual expenditures made by the Architect, its employees, or its professional associates in the interest of the Project for the expenses listed in the following paragraphs:
- i. Expenses for travel when traveling in connection with the Project, based on §112.061(7) and (8), Florida Statutes, or their successor and with the prior approval of the County.
  - ii. Fees paid for securing approval of authorities having jurisdiction over the Project.
  - iii. Actual expense of reproductions, postage and handling of drawings and specifications.
  - iv. If authorized in writing in advance by the County, the cost of other expenditures made by the Architect in the interest of the Project provided such expenditures are in accordance with the Scope of Services and Work Order as approved by the County.
  - v. If the Architect's duties, obligations, and responsibilities are materially changed through no fault of the Architect after execution of this Agreement, additional compensation shall be paid as provided in **Attachment A**.

**IF SERVICES PROVIDED BY ARCHITECT ARE EXEMPT UNDER THE ALACHUA COUNTY MINIMUM WAGE ORDINANCE, DELETE PARAGRAPH 13 BELOW**

### 13. Alachua County Minimum Wage

- a. Services rendered through this Agreement are considered covered services under Chapter 22,

Article III, of the Alachua County Code of Ordinances (“Wage Ordinance”), which establishes a government minimum wage for certain contractors and subcontractors providing selected services to Alachua County government;

- b. The Architect must provide certification, **Attachment D**, to the County that it pays each of its employees the Alachua County Government Minimum Wage, as well as ensuring that it will require the same of its subcontractors throughout the duration of the Agreement;
- c. The Architect shall prominently display a copy of the Wage Ordinance where it is easily seen by covered employees and supply to covered employees upon request. Additionally, the Architect is responsible to make any person submitting a bid for a subcontract for covered services aware of the requirements;
- d. Failure to comply with the provisions of the Wage Ordinance will be deemed a breach of contract and authorize the County to withhold payment of funds in accordance with Chapter 218, F.S.;
- e. The Architect will include the necessary provisions in subcontracts to ensure compliance. However, the County shall not be deemed a necessary, or indispensable, party in any litigation between the contractor and subcontractor.

#### 14. **Project Records**

##### a. **General Provisions:**

- i. Any document submitted to the County may be a public record and is open for inspection or copying by any person or entity. “Public records” are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency per Section 119.011(12), Florida Statutes. Any document is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes, or as otherwise provided by law;
- ii. In accordance with Section 119.0701, Florida Statutes, the Architect, *when acting on behalf of the County*, as provided under 119.011(2), F.S., shall keep and maintain public records as required by law and retain them as provided by the General Record Schedule established by the Department of State. Upon request from the County’s custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time unless exempted under Chapter 119, Florida Statutes, or as otherwise provided by law. Additionally, the Architect shall provide the public records at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- iii. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of this Agreement if the Professional does not transfer the records to the County.

##### b. **Confidential Information**



- i. During the term of this Agreement or license, the Architect may claim that some or all of Architect's information, including, but not limited to, software documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as confidential and proprietary by the Architect in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Record Act. The Architect shall clearly identify and mark Confidential Information as "Confidential Information" or "CI". The County shall use reasonable efforts to maintain the confidentiality of the information properly identified by the Architect as "Confidential Information" or "CI."
  - ii. The County shall promptly notify the Architect in writing of any request received for disclosure of the Architect's Confidential Information. The Architect may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. The Architect shall protect, defend, indemnify, and hold the County, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Architect shall investigate, handle, respond to, and defend, using counsel chosen by the County, at Architect's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Architect shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement or license, the provisions of this paragraph shall continue to survive. Architect releases County from claims or damages related to disclosure by County.
- c. **Project Completion:** Upon completion of, or in the event this Agreement is terminated, the Architect, *when acting on behalf of the County* as provided under 119.011(2), F.S., shall transfer, at no cost, to the County all public records in possession of the Architect or keep and maintain public records required by the County to perform the service. If the Architect transfers all public records to the County upon completion or termination of the agreement, it must destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Architect keeps and maintains public records upon the completion or termination of the agreement all applicable requirements for retaining public records shall be met. All records stored electronically shall be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the information technology systems of the County.
- d. **Compliance:**
- i. If the Architect does not comply with the County's request for records, the County shall enforce the contract provisions in accordance with the contract.
  - ii. An Architect who fails to provide the public records to the County within a reasonable time may be subject to penalties under s. 119.10

**IF THE ARCHITECT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY REPRESENTATIVE**

15. **Personnel** – The Architect will assign only qualified personnel to perform any service concerning this Agreement. At the time of execution of this Agreement, the parties anticipate the parties will perform those functions indicated on **Attachment B**. So long as the individuals named on **Attachment B** remain actively employed or able to be retained by the Architect, they shall perform the functions indicated next to their names. The (*designated County Representative*)\_\_\_\_\_ may approve, in writing, modifications to personnel.
16. **Notice** – Except as otherwise provided in this Agreement any notice of default or termination from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. All notices shall be deemed delivered two (2) business days after mailing, unless deliver is by personal delivery in which case delivery shall be deemed to occur upon actual receipt by the other party. For purposes of all notices, Contractor's and County representative are:

County: Department Director  
915 SE 5<sup>th</sup> Street  
Gainesville, FL 32601

Architect: Name  
Address  
City/State/Zip

A copy of any notice, request or approval to the County must also be sent to:

J.K. "Jess" Irby, Esq.  
Clerk of the Court  
12 SE 1<sup>st</sup> Street  
Gainesville, FL 32602  
Attn: Finance and Accounting

And to:

Procurement Division  
12 SE 1<sup>st</sup> Street  
Gainesville, FL 32601  
Attn: Contracts

All project correspondence should be submitted on a transmittal document and addressed in the following manner:

Alachua County Facilities Management  
Attn: Projects Coordinator  
12 SE 1<sup>st</sup> Street  
Gainesville, FL 32602

17. **Termination** – The failure of the Architect to comply with any provision of this Agreement will place the Architect in default. Prior to terminating the Agreement, the County will notify the Architect in writing. This notification will make specific reference to the provision which gave rise to the default. The County will give the Architect seven (7) days to cure the default. The Director of Facilities Management is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time the County Manager is authorized to provide final termination notice on behalf of the County to the Architect.

The County may terminate the Agreement without cause by first providing at least thirty (30) days written notice to the Architect prior to the termination date. The County Manager is authorized to provide written notice of termination on behalf of the County. Upon such notice, Architect will halt work and wind down operations. In the event of such termination for convenience, Architect's recovery against County shall be limited to that portion of the Contract amount earned through the date of termination, reasonable termination expenses incurred, but Architect shall not be entitled to any other or further recovery against County, including, but not limited to: damages, consequential or special damages, or any anticipated fees or profit on portions of the work not performed.

If funds to finance this Agreement become unavailable, the County may terminate the Agreement with no less than twenty-four (24) hours' notice in writing to the Architect. The County will be the final authority as to the availability of funds. The County will pay the Architect for all work completed prior to any notice of termination.

18. **Insurance** – The Architect will procure and maintain insurance throughout the entire term of this Agreement of the types and in the minimum amount detailed in **Attachment C**. A copy of a current Certificate of Insurance (COI) showing coverage of the types and in the amounts required is attached hereto as **Exhibit 1**.
19. **Permits** – The Construction Manager will obtain and pay for all necessary permits, permit application fees, licenses or any fees required that may in any way affect the work outlined in this Agreement. If the Construction Manager is not familiar with state and local laws, ordinances, code rules and regulations, the Construction Manager remains liable for any violation and all subsequent damages or fines.
20. **Laws and Regulations** – The Architect will comply with applicable laws, ordinances, regulations and building code requirements applicable to the work required by this Agreement. The Architect is presumed to be familiar with all federal, state and local laws, ordinances, code rules and regulations.
21. **Indemnification** - The Architect agrees to indemnify and hold harmless the County, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Architect and other persons employed or utilized by the Design Professional in the performance of the contract. Architect agrees that indemnification of the County shall extend to any and all work performed by the Architect, its subcontractors, employees, agents, servants or assigns.

Nothing contained herein shall constitute a waiver by the County of sovereign immunity or the provisions or the limits of liability of §768.28, Florida Statutes.

22. **Assignment** – Neither party will assign or transfer any interest in this Agreement without prior written consent of the other party.
23. **Successor and Assigns** – The County and Architect each bind the other and their representatives in all respects to all of the terms, conditions, covenants, and provisions of this Agreement.
24. **Independent Contractor** – In the performance of this Agreement, the Architect is acting in the capacity of an independent contractor and not as an agent, employee, partner, joint venture, or associate of the County. The Architect is solely responsible for the means, method, technique, sequence, and procedure utilized by the Architect in the full performance in the preparation of the Agreement.
25. **Collusion** – By signing this Agreement, the Architect declares that this Agreement is made without any previous contract or connections with any persons, professionals or corporations and that this Agreement is fair, and made in good faith without any collusion or fraud.
26. **Conflict of Interest** – The Architect warrants that it, or any of its employees, have any financial or personal interest that conflicts with the execution of this Agreement. The Architect shall notify the County of any conflict of interest due to any other clients, contracts, or property interests.
27. **Prohibition Against Contingent Fees** – The Architect warrants that he or she has not employed or retained any company or person, other than a bona fide employee, working solely for the Architect, to solicit or secure this Agreement, and that he or she has not paid, or agreed to pay, any person, company corporation, individual, or firm, other than a bona fide employee, working solely for the Architect, any fee, commission, percentage, gift, or other contingent upon or resulting from the award or making of this Agreement.
28. **Third Party Beneficiaries** – This Agreement does not create any relationship with, or any rights in favor of, any third party.
29. **Severability** – If any provision of this Agreement is declared void by a court of law, all other provisions will remain full force and effect.
30. **Non Waiver** – The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.
31. **Governing Law and Venue** – This Agreement is governed in accordance with the laws of the State of Florida. Venue shall be in Alachua County.
32. **Attachments** – All exhibits attached to this Agreement are incorporated into and made part of this Agreement by reference.
33. **Amendments** – The parties may amend this Agreement only by mutual written consent of the parties.
34. **Captions and Sections Heading** – Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.
35. **Construction** – This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by one of the parties.



36. **Counterparts** – This Agreement may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and same instrument. Receipt via fax or email with pdf attachment by a party or its designated legal counsel of an executed counterpart of this Amendment shall constitute valid and sufficient delivery in order to complete execution and delivery of this Amendment and bind the parties to the terms hereof.
37. **Entire Agreement** – This Agreement constitutes the entire agreement and supersedes all prior written or oral agreements, understandings, or representations.
38. **Additional Services** – In the event that the County desires Architect to perform additional services, not specifically contained in the Scope of Services, the parties shall enter an addendum to this Agreement, to provide for the provision of such additional services by Architect and, therefore, payment by the County.
39. **Electronic Signatures** – The Parties agree that an electronic version of this Agreement shall have the same legal effect and enforceability as a paper version. The Parties further agree that this Agreement, regardless of whether in electronic or paper form, may be executed by use of electronic signatures. Electronic signatures shall have the same legal effect and enforceability as manually written signatures. The County shall determine the means and methods by which electronic signatures may be used to execute this Agreement and shall provide the Contractor with instructions on how to use said method. Delivery of this Agreement or any other document contemplated hereby bearing an manually written or electronic signature by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in “portable document format” (“.pdf”) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

**ALACHUA COUNTY, FLORIDA**

By: \_\_\_\_\_,  
\_\_\_\_\_, Chair  
Board of County Commissioners  
Date: \_\_\_\_\_

**IF CONTRACT IS LESS THAN \$50,000 CAN BE SIGNED  
BY COUNTY MANAGER**

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
J.K. "Jess" Irby, Esq., Clerk

\_\_\_\_\_  
Alachua County Attorney's Office

(SEAL)

**IF SIGNED BY COUNTY MANAGER  
CLERK DOES NOT ATTEST AND  
SIGNATURE BLOCK IS REMOVED**

**PROFESSIONAL**

ATTEST (By Corporate Officer)

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MUST BE ATTESTED (WITNESSED) BY A DESIGNATED OFFICER OF THE CORPORATION. IF  
NOT INCORPORATED, THEN SHOULD BE NOTARIZED. SAMPLE FORMATS FOR NOTARY  
ARE AVAILABLE ON THE INTRANET UNDER THE PURCHASING/PROCUREMENT SECTION.**

# **ATTACHMENT A: HOURLY BILLING RATES**

## **ATTACHMENT B: DESIGN TEAM MEMBERS**



## **ATTACHMENT C: INSURANCE**

A&E REFER

## **EXHIBIT 1: CERTIFICATE OF INSURANCE**

A&E REFER

**ATTACHMENT D: CERTIFICATION OF ALACHUA COUNTY MINIMUM WAGE**

The undersigned certifies that all employees, contracted and subcontracted, completing services as part of this Agreement are paid, and will continue to be paid, in accordance with Chapter 22, Article III of the Alachua County Code of Ordinance ("Wage Ordinance").

Corporate Name:  
 Address  
 City/State/Zip  
 Phone Number  
 Point of Contact \_\_\_\_\_

Project Description:

**CONTRACTOR**

ATTEST (By Corporate Officer)

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MUST BE ATTESTED (WITNESSED) BY A DESIGNATED OFFICER OF THE CORPORATION. IF NOT INCORPORATED, THEN SHOULD BE NOTARIZED. SAMPLE FORMATS FOR NOTARY ARE AVAILABLE ON THE INTRANET UNDER THE PURCHASING/PROCUREMENT SECTION**



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