

Tuesday, April 28, 2020 - 11:30 A.M.

PRESENT: Chair Robert "Hutch" Hutchinson; Vice Chair Mike Byerly, Commissioner Charles S. Chestnut IV, Commissioner Ken Cornell, and Commissioner Marihelen Wheeler

ALSO PRESENT: County Manager Michele Lieberman, County Attorney Sylvia Torres, Deputy County Manager James Harriot and Clerk of Court J.K. "Jess" Irby, Esq., Chief Financial Officer Todd Hutchinson, Deputy Clerk Steve Donahey

(All members participated through the Zoom App and all votes were done by roll call.)

A. Invocation - Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of, a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

B. Pledge of Allegiance

C. Call to Order

D. Approval of Consent Agenda

E. Approval of Regular Agenda

Commissioner Cornell moved adoption of the Consent and Regular Agenda. The motion carried 5-0.

F. Announcements / Legislative Update

G. Items Pulled From Consent

H. Recognitions

1. Approval of a Proclamation Declaring May 2020 as "National Drug Court Month" in Alachua County, FL [20-0277](#)

Fiscal Consideration: N/A

Recommended Action: Proclaim May 2020 as "National Drug Court Month" in Alachua County, FL

Commissioner Chestnut read and presented the Proclamation.

2. Approval of Proclamation Declaring May 3rd through May 9th, 2020 as "Corrections/Detention Employees Appreciation Week" in Alachua County, FL [20-0315](#)

Fiscal Consideration: N/A

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Recommended Action: Proclaim May 3rd, through May 9th, 2020 as "Corrections/Detention Employees Appreciation Week" in Alachua County, FL

Commissioner Cornell read and presented the Proclamation.

3. Approval of Proclamation Declaring May 15th, 2020 as "Police Memorial Day" and May 10th through May 16th, 2020 as "National Police Week" in Alachua County, FL [20-0271](#)

Fiscal Consideration: N/A

Recommended Action: Proclaim May 15th, 2020 as "Police Memorial Day" and May 10th through May 16th, 2020 as "National Police Week" in Alachua County, FL
Commissioner Wheeler read and presented the Proclamation.

Commissioner Wheeler read and presented the Proclamation.

I. Public Hearing and Items for Discussion

4. COVID 19 Emergency Update [20-0343](#)

Fiscal Consideration: N/A

Recommended Action: Have a discussion.

County Manager Lieberman advised that she is working with all city managers to develop a strategy to reopen the County in a collaborative fashion.

Alachua County Health Department Director Paul Myers presented the above item.

Commissioner Cornell and Commissioner Byerly presented comments.

Commissioner Byerly moved to direct the County Manager to work with any appropriate parties to develop a list of public health metrics the County should be to monitoring in addition to Covid cases as the Board deliberates over the coming months on who to respond to the changing situation.

Commissioner Wheeler, Commissioner Cornell, Health Department Director Paul Myers, and Chair Hutchinson presented comments.

The motion carried 5-0.

5. Public Hearing-Emergency Management Director Amendment Ordinance [20-0257](#)

Fiscal Consideration: None.

Recommended Action: Approve ordinance amending Section 27.10.01 of the County Code regarding the organizational structure of the Emergency Management Director and authorize Chair to sign.

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County Manager Lieberman presented the above item.

Commissioner Byerly moved to approve ordinance amending Section 27.10.01 of the County Code regarding the organizational structure of the Emergency Management Director and authorize Chair to sign.

A Citizen presented comments to the Board via telephone.

The motion carried 5-0.

6. Public Hearing to Consider Ordinance to Fund Radio Management System (Amendment to WSPP Surtax Ordinance #2016-06) 20-0326
Fiscal Consideration: The estimated annual impact to the County for the entire system needs are increasing from \$640,000 to \$1,940,000.
Recommended Action: Approve proposed ordinance amending Ordinance #2016-06 to allow funding of a Radio Management System.

County Manager Lieberman presented the above item.

Commissioner Cornell moved to keep options open and approve proposed ordinance amending Ordinance #2016-06 to allow funding of a Radio Management System.

A Citizen presented comments via telephone.

The motion carried 5-0.

J. Administrative Reports

County Attorney Report

There were no comments provided.

County Manager Report

Assistance

County Manager Lieberman stated that the County does provide rental and utility assistance. She encouraged anyone who needs assistance with unemployment, food, or any other needs to contact the County's Community Support Services Department.

Reopening of the County

County Manager Lieberman advised that the County is working with all the managers from municipalities to ensure that the rules are consistent. She is working with Risk Management and County Directors to develop a plan to safely reopen operations for the County. Efforts are being made to secure the necessary PPE to do the job safely.

Commissioner Cornell has received reports that the County has a different interpretation of the Governor's Order than the City of Gainesville in regard to construction and permits. He would like for the County to be consistent with the City of Gainesville.

County Manager Lieberman stated that she believes the County has the correct interpretation of the Governor's Orders. The County has sought guidance from the Governor's Office but has not received a response. Mrs. Lieberman stated that she will speak to the City of Gainesville and provide an email to the Board with the findings.

Commissioner Wheeler inquired about the impending Governor's order for reopening as far as timeline, requirements, and categories of businesses.

County Attorney Torres and Chair Hutchinson presented comments.

Mental Health Needs

Commissioner Wheeler stated there is a need to have a ZOOM meeting to discuss the mental health issues in the County and ways to address them. She also advised that she received some complaints that citizens in the City of Alachua are having difficulty connecting with the County's 311 help line.

Chair Hutchinson requested that the County Manager check to see that residents with the 386 Area Code have access to the system.

Food Provision Programs

Commissioner Chestnut stated that Farm Share on April 23, 2020 served 1,750 families in the parking lot of the Oaks Mall. He advised that community partners are doing a tremendous job meeting the needs throughout the County.

Mr. Chestnut advised that residents of Mayor Wood Apartments in Alachua have received a notice that they will have to make a decision whether to stay with the Alachua County Housing Authority or go with the Section 8 program for relocation. He would like the County Manager to look into the matter and have the Housing Authority report back to the Board. He feels that during this pandemic is the wrong time for the Housing Authority to pursue this project. Mr. Chestnut further advised that he has received many

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calls from Hair dressers wishing to reopen. They have been hit particularly hard by the closure.

County Manager Lieberman advised that the Governor has a hotline open and that anyone wishing to provide input on reopening should contact the hotline and provide their input.

Code Enforcement Deadlines

Commissioner Cornell inquired if the deadlines have been administratively extended or what the process is at this time for Code Enforcement cases and Development Review Applications. He is concerned that the County is not requiring a deadline for Code Enforcement and Development Review Deadlines that cannot be met because of the shutdown orders.

Deputy County Manager Jim Harriott stated that he will send a detailed email to the Board regarding the matter. Staff is reviewing the matter as the environment continues to change. He stated that there are a few issues with items that need to go before Code Enforcement Board and the Board will have a heavy Public Hearing schedule approaching.

Mr. Harriott advised that one possible course of action is that staff may refer the Code Enforcement issues to a special magistrate which would reduce the number of participants needed to address the matters.

Mask Requirements

Commissioner Cornell stated that Miami/Dade and Palm Beach have mandatory face coverings and he would like to see Alachua County follow suite.

Health Department Director Paul Myers stated that the CDC guidance is that mask should be voluntary. He advised that there is not a consensus on the science on this matter. He stated that people with asthma and Closter Phobia can have breathing difficulty caused by the mask. He advised that the University of Minnesota Infectious Disease has a very good paper on the matter if anyone wishes to review it.

Commissioner Byerly, Commissioner Wheeler, Commissioner Byerly, County Attorney Torres, Chair Hutchinson, Commissioner Chestnut, Commissioner Byerly, and Chair Hutchinson presented comments.

By consensus, the Board agreed to schedule for Friday, May 1, 2020 at 10:00 a.m. to discuss the Governor's Order and the County's Order. Chair Hutchinson requested County Attorney Torres send the draft order to the Board so they may review it prior to the meeting.

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Library System

Commissioner Byerly inquired if the library is working on reopening the library district in a safe manner. He stated that the system offers tremendous services to the community and he would like the Governing Board to consider opening in a safe manner.

Tele-conferencing

Commissioner Byerly inquired of the County Manager what utilization of tele-conferencing the County has used to conduct business. He would like the County to pursue its use even after this pandemic from efficiency stand point.

County Manager Lieberman stated that the administration is looking to implement regular use tele commuting/tele-conferencing. She stated she feels there is a large opportunity to make the operations of the County more efficient.

Supervisor of Elections Mailer

Chair Hutchinson stated that he has requested that the Supervisor of Elections create a mailer for every household encouraging them to request a mail in ballot. Mr. Hutchinson stated that the County will need to fund this item.

By consensus the Board referred to the County Manager to return to the Board with recommendations to finance a mailer to voters regarding mail in ballots.

K. Public Comment

Debbie Martinez, Lydia Raggone, Mark van Soestbergen, Rebecca, Citizen, Citizen, Citizen, Citizen, Citizen, and Andrew presented comments via telephone.

Commissioner Wheeler advised that the complaints she received about the County's 311 service not working came from the 386 area code so it very well may be an issue with the area code.

L. Board Reports and Commission Comment

M. Adjournment

There being no further business before the Board the meeting was adjourned at 2:23 P.M.

N. CONSENT ITEMS

Budget & Fiscal Services

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7. Resolution 20-29 for Shands Series 2020 Bond Refinancing [20-0319](#)
Fiscal Consideration: There is no liability to the County by the Health Facilities Authority issuing these bonds.
8. CARES Act COVID-19 Stimulus Revenue [20-0330](#)
Fiscal Consideration: This CARES Act stimulus revenue of \$244,720 will be tracked within Fund 154.
Recommended Action: Approve the resolution for unanticipated revenue and approve the budget amendment to accept the stimulus money and appropriate funds.

Authorize County Manager and/or her designee to submit attestation of acceptance of the terms to accept the funds in the CARES Provider Relief Fund portal

9. Approve the Budget Amendment for the Veterans Memorial Park Project [20-0320](#)
Fiscal Consideration: These funds are included in the Board approved Recreation allocation of WSPP and Park Impact Fees and the Project was presented and approved by the Board during the budget meetings in 2019. There are sufficient funds in 021 Wild Spaces Public Places (WSPP) and 339 Impact Fees to cover the project. The budget amendment is moving approved funds into the project created to track cost.
\$1,100,000 from Fund 021 WSPP and \$150,000 from Fund 339.
\$100,000 donation also promised from Rotary Clubs of Gainesville Foundation, not included in this total.
Recommended Action: Approve the Budget Amendment

Community Support Services

10. Recognition of a portion of unanticipated revenue for the Fairgrounds [20-0187](#)
Fiscal Consideration: \$15,500 unanticipated revenue for the Fairgrounds.
Revenue: 128.45.4100.362.2000
Expenses: 128.45.4505.575.xx.xx (various expenditure accounts as detailed in the Budget Amendment)
Recommended Action: Approve the Budget Amendment and adopt the Resolution to recognize a portion of unanticipated revenue of \$15,500 for the Fairgrounds
11. Foster Grandparent Program Notice of Grant Award [20-0263](#)
Fiscal Consideration: 019.29.2956.331.6900
019.29.2956.564 various accounts
Project Code 2202902 Grant \$421,467 and Project Code 2202903 County Cash Match \$108,563
Total \$530,030.

Recommended Action: Accept the Foster Grandparent Program Notice of Grant Award, in the amount of \$421,467 to continue the Foster Grandparent Program. Provide County cash match funding in the amount of \$108,563 per grant fiscal year and approve the Resolution and Budget Amendment.

County Attorney's Office

12. Designation of Children's Trust Director as Senior Management Service Class in the Florida State Retirement System

Fiscal Consideration: Costs will be absorbed as part of the Children's Trust budget.

Recommended Action: Authorize the designation of the Children's Trust Director as Senior Management Service Class in the Florida Retirement System.

Environmental Protection

13. Memorandum of Agreement to continue the Turf SWAP Landscaping Rebate Program and inter-fund loan. [20-0299](#)

Fiscal Consideration: EPD staff will administer the grant funded program and minimal Gainesville Clean Water Partnership Funds (087-5519 and 087-5511) may be used for program promotion.

Funds:

258.55.5511.337.3100 - Revenue

258.55.5511.537.82.31 - Expense

These funds are already budgeted; however, since the program operates on a reimbursement basis, the Department needs an inter-fund loan to begin the project.

Recommended Action: Sign the MOA for the Turf SWAP Rebate program and approve an inter-fund loan for \$100,000.

Procurement

14. Amendment to Tyler Technologies contract to purchase Executime [20-0339](#)

Fiscal Consideration: Library: Estimated one time implementation cost of \$14,400 with a fixed reoccurring annual cost of \$8,500 County: Estimated one time implementation cost of \$26,400 with a fixed reoccurring annual cost of \$24,500

Impact Date:

Funds: Special Expense

Account Code: 001.04.0490.519.46.00

Project Numbers: N/A

Amount Budgeted: \$73,800

Recommended Action: Approve the Third Amendment, authorize the Chair to execute same, and authorize staff to begin implementation of Executime.

15. State of Florida E911 Board Graphic Information Science (GIS) Services Grant and approval of ranking for RFP 20-948 GIS Services
Fiscal Consideration: The grant application required an RFP and submission of at least three (3) responses. The RFP evaluation team has recommended Akimeka, LLC as the most responsive and responsible bidder. The grant application is for \$630,880.00, which includes \$200,000.00 from E911 capital reserve and \$430,880.00 E911 grant funds. If the grant is successful, the award will be brought back to the Board for approval along with a budget adjustment and contract with Akimerka, LLC.
Recommended Action: Approve and sign the State of Florida E911 Board Graphic Information (GIS) Services Grant application request for \$630,880.00 (\$430,880 grant funds; \$200,000 E911 Capital Reserve funds). Approve the ranking of RFP # 20-948, GIS Services, as set forth below and authorize staff to negotiate an agreement with the top ranked firm pending grant approval.
 1. Akimeka, LLC
 2. Geo-Comm, Inc
 3. Datamark/Michael Baker International, Inc.
16. Sole Source and Purchase Order 2020-1602, to White Conveyors Inc., in the amount of \$65,125.00, for labor and parts to fully upgrade two (2) Property Storage Conveyor Conveyors at the County Jail 20-0292
Fiscal Consideration: There is sufficient funds in account 001.19.1919.529.46.00 project 8201911 for this purchase order.
Recommended Action: Approve the Sole Source and issuance of Purchase Order 2020-1602, to White Conveyors Inc., in the amount of \$65,125.00, for labor and parts to fully upgrade two (2) Property Storage Conveyor Conveyors at the County Jail.
17. Purchase Order 2020-1641 to Nextran Truck Center-Lake City, in the amount of \$57,311.50, for the purchase of one (1) 2021 Hino 155, 16' Conyers Van Box Truck for used at the Fire Rescue Central Supply Warehouse 20-0300
Fiscal Consideration: Sufficient fund exist in account 506.04.0460.513.64.00 for this purchase order.
Recommended Action: Approve the issuance of Purchase Order 2020-1641, to Nextran Truck Center-Lake City, in the amount of \$57,311.50, for the purchase of one (1) 2021 Hino 155, 16' Conyers Van Box. Prices, terms and conditions are per Florida Sheriffs Association, Florida Association of Counties & Florida Fire Chiefs Association, Contract #FSA 19 - VEH 17.0.
18. Changed Order 2 to Purchase Order 2020-503, to Cemex Construction Materials Florida LLC, in the amount of \$25,000.00, for the purchase of Ready Mix Concrete. The revised Purchase Order Total is \$67,000.00 20-0318

Fiscal Consideration: Sufficient funds exist in account 149.79.7900.541.53.00 to cover increase.

Recommended Action: Approve the issuance of Changed Order 2 to Purchase Order 2020-503, to Cemex Construction Materials Florida LLC, in the amount of \$25,000.00, for the purchase of Ready Mix Concrete. The revised Purchase Order Total is \$67,000.00. Pricing per BID 18-2 Annual Ready Mix Concrete.

Public Works

19. License Agreement between Alachua Conservation Trust, Inc. and Alachua County to allow access to its property by means of the portion of County Road 2082 over which the Board has changed the use and restricted motorized vehicular traffic [20-0172](#)

Fiscal Consideration: NA

Recommended Action: The Board sign the License Agreement with Alachua Conservation Trust, Inc. allowing access to its property via the portion of County Road 2082 over which the Board has changed the use and restricted motorized vehicular traffic.

20. Regulatory traffic control devices placed, modified or removed by the County Engineer [20-0251](#)

Fiscal Consideration: N/A

Recommended Action: Recieve the list of regulatory traffic control devices placed, modified or removed by the County Engineer from October 1, 2019 to December 31, 2019 and include a copy of the list in the minutes of the Board of County Commissioners.

Visitors & Convention Bureau

21. Approve one year extension of all FY 2020 Nature and Culture Destination Enhancement Grant contracts to September 30, 2021 and to authorize reimbursement for allowable expenditures for canceled events and sponsored activities due to the COVID-19 pandemic. [20-0286](#)

Fiscal Consideration: Nature and Culture Destination Enhancement grants are funded by 85% of the third penny of Tourist Development Tax collections. The total award amount for the FY20 Grant is \$1,000,000. Fund# 006.45.4540.552.82.61

Recommended Action: Extend the term of all of the Nature and Culture Destination Enhancement grant awards previously approved by the Board for the FY 2020 grant cycle, which includes an amendment to all executed grants contract, for an additional year period and approve reasonable allowable expenditures incurred under said grant contracts for events that were cancelled due to COVID-19, and authorize the County Manager to execute agreements.

O. Notation for Record

22. "FOR INFORMATION ONLY", for inclusion into the Board's minutes, Emergency Purchase Order 2020-00001668, to Joyner Construction Partners, LLC, in the amount of \$116,313.00, for the construction of an enclosed bay for the fire engine at the temporary Hague Fire Rescue Station [20-0316](#)
Fiscal Consideration: There is sufficient budget in project 9185401 and account 340.54.5480.522.62.00 for purchase order for an enclosed bay for fire engine apparatus.
Recommended Action: Accept this report of the emergency purchase and include the signed copy of the emergency purchase order in the Board's minutes.

P. Notice of Upcoming Meetings

23. Notice of Upcoming Meetings - as of April 28, 2020 [20-0165](#)
Fiscal Consideration: N/A
Recommended Action: N/A