



Alachua County, FL Special Meeting

Meeting Agenda - Final

Tuesday, August 3, 2021

1:30 PM

BoCC Special Budget Meeting RE: FY22

The public may attend and participate in this meeting virtually and in-person. Public comment will be taken both virtually and in-person.

The Commission will take public comment in person or by calling 1-800-876-7516. Masking in the meeting is now voluntary. Alachua County strongly recommends that those not vaccinated wear a mask.

Attending virtually: The public may view the meeting on Cox Channel 12, Facebook, and the County's Video on Demand website.

Public comment: The public may submit comments and written or photographic documents to the Board through email (bocc@alachuacounty.us) before the meeting or by participating when prompted to by the Chair of the Board. Virtual participation is available through the public comment message line. Callers will be put in a queue, and prompted when it is their turn to speak. **TO AVOID FEEDBACK, CALLERS TO THE PUBLIC COMMENT MESSAGE LINE MUST TURN DOWN THEIR MEETING SOUND WHEN ADDRESSING THE COMMISSION.** Callers should state their names and limit comments to two minutes. When prompted for in-person public comment, in-person participants should follow the direction of the Chair to participate.

All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352)374-5275 at least 2 business days prior to the meeting. TTY users please call 711 (Florida Relay Service).

Approval of Agenda

Items for Discussion

1. [21-0734](#) Discussion of County's COVID Policies
 Fiscal Consideration: N/A
 Recommended Action: Have a discussion.
2. [21-0438](#) County Commission Redistricting - Update and Policy Discussion
 Fiscal Consideration: N/A
 Recommended Action: Hear a presentation on County Commission Redistricting, and provide direction to Staff as needed.
 [CommissionRedistricting.pdf](#)
3. [21-0682](#) FY22 Budget Development Meeting - General Government and Budget and Fiscal Services
 Fiscal Consideration: Accept or modify the proposed budget for the General Government (County Attorney, County Manager, Human Resources, Communications, Commission Services), and Budget and Fiscal Services.
 Recommended Action: Provide direction to staff for any adjustment to the County Manager's budget or proposed millage rates.
 [FY22 Millage Chart.pdf](#)
 [FY22 Budget Calendar 07142021.pdf](#)
 [FY22 Countywide Proposed Budget Info.pdf](#)
 [FY22 Major Tax Revenues.pdf](#)
 [6 Years Fund Balance and Reserves.pdf](#)

Closing Comments

Public Comment

Commission Comment

Adjourn



Agenda Item Summary

Agenda Date: 8/3/2021

Agenda Item No.: 1.

Agenda Item Name:

Discussion of County's COVID Policies

Presenter:

N/A

Description:

N/A

Recommended Action:

Have a discussion.

Prior Board Motions:

N/A

Fiscal Consideration:

N/A

Background:

N/A



Agenda Item Summary

Agenda Date: 8/3/2021

Agenda Item No.: 2.

Agenda Item Name:

County Commission Redistricting - Update and Policy Discussion

Presenter:

Chris Dawson, AICP, Transportation Planning Manager
Bobby Jensen, GIS Analyst

Description:

Presentation on County Commission Redistricting, including Constitutional and Statutory requirements, policies for drawing new districts and a proposed tentative timeline

Recommended Action:

Hear a presentation on County Commission Redistricting, and provide direction to Staff as needed.

Prior Board Motions:

N/A

Fiscal Consideration:

N/A

Background:

Following each Census, and as may be needed in between, the County Commission must update its districts such that they have equal population. As Census 2020 was completed last year, the Commission should review its existing districts and redraw them as may be needed to ensure an equal population between them. This agenda item will cover Constitutional and Statutory requirements, the current Commission districts, a list of policies to follow when updating district boundaries and a proposed tentative timeline for workshops and meetings.



Commission Redistricting

Initial Workshop

Chris Dawson, AICP
Transportation Planning Mgr

Background

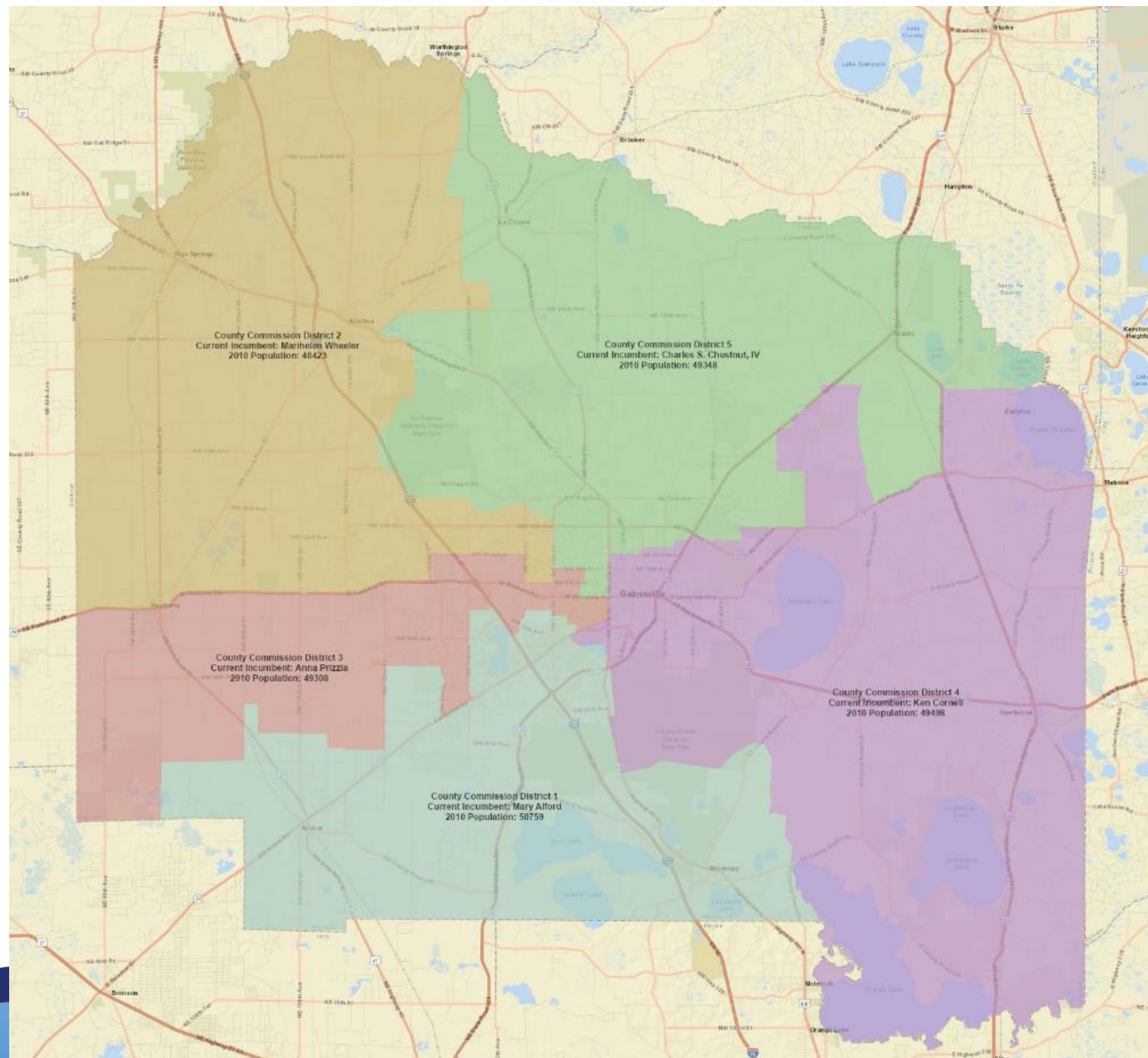
- Florida Constitution Article VIII Section 1(e) COMMISSIONERS
 - Except when otherwise provided by county charter, the governing body of each county shall be a board of county commissioners composed of five or seven members serving staggered terms of four years. After each decennial census the board of county commissioners shall divide the county into districts of contiguous territory as nearly equal in population as practicable. One commissioner residing in each district shall be elected as provided by law.
- §124.01(3) Florida Statutes
 - The board of county commissioners shall from time to time, fix the boundaries of the above districts so as to keep them as nearly equal in proportion to population as possible; provided, that changes made in the boundaries of county commissioner districts pursuant to this section shall be made only in odd-numbered years.

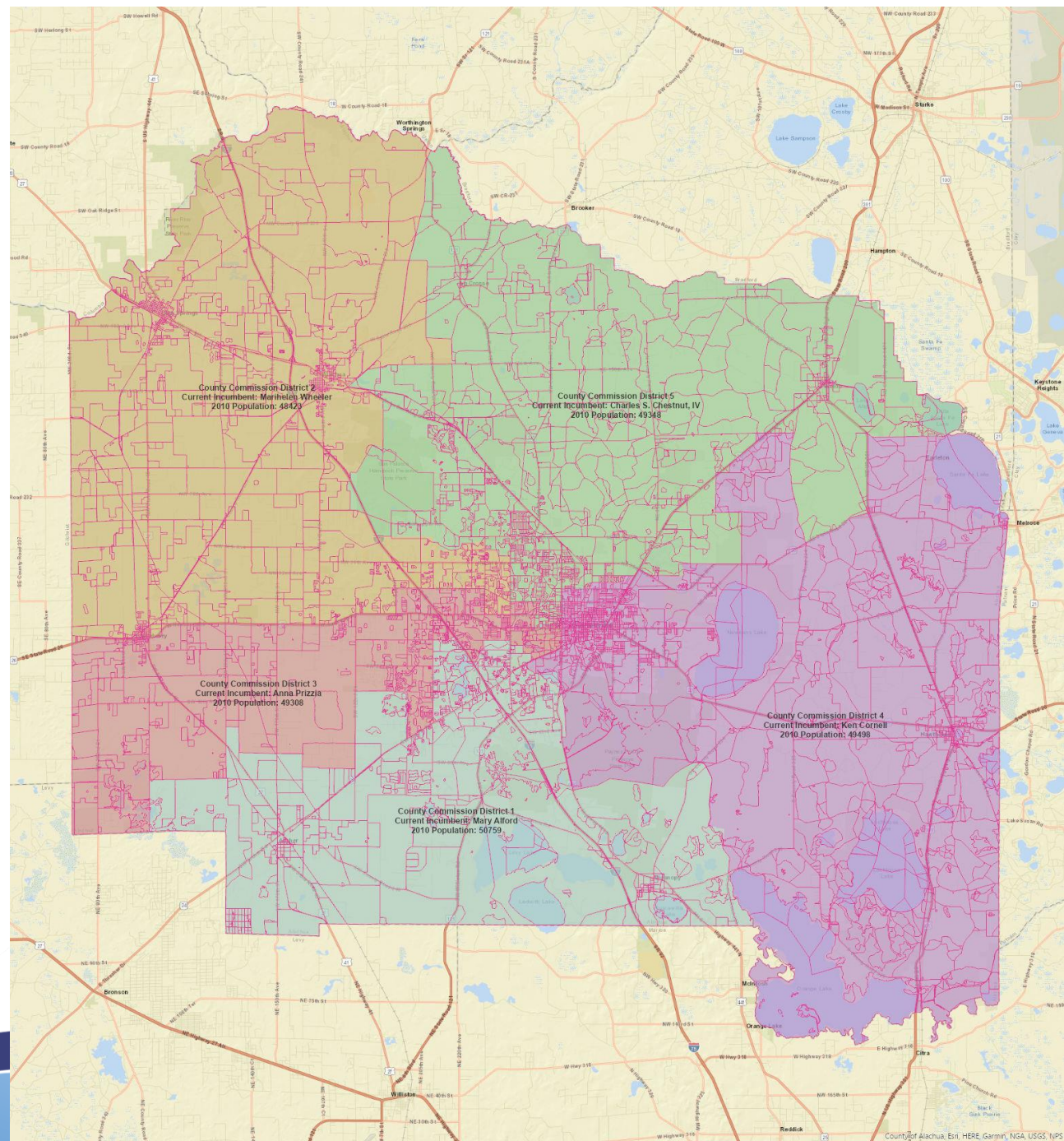
Background

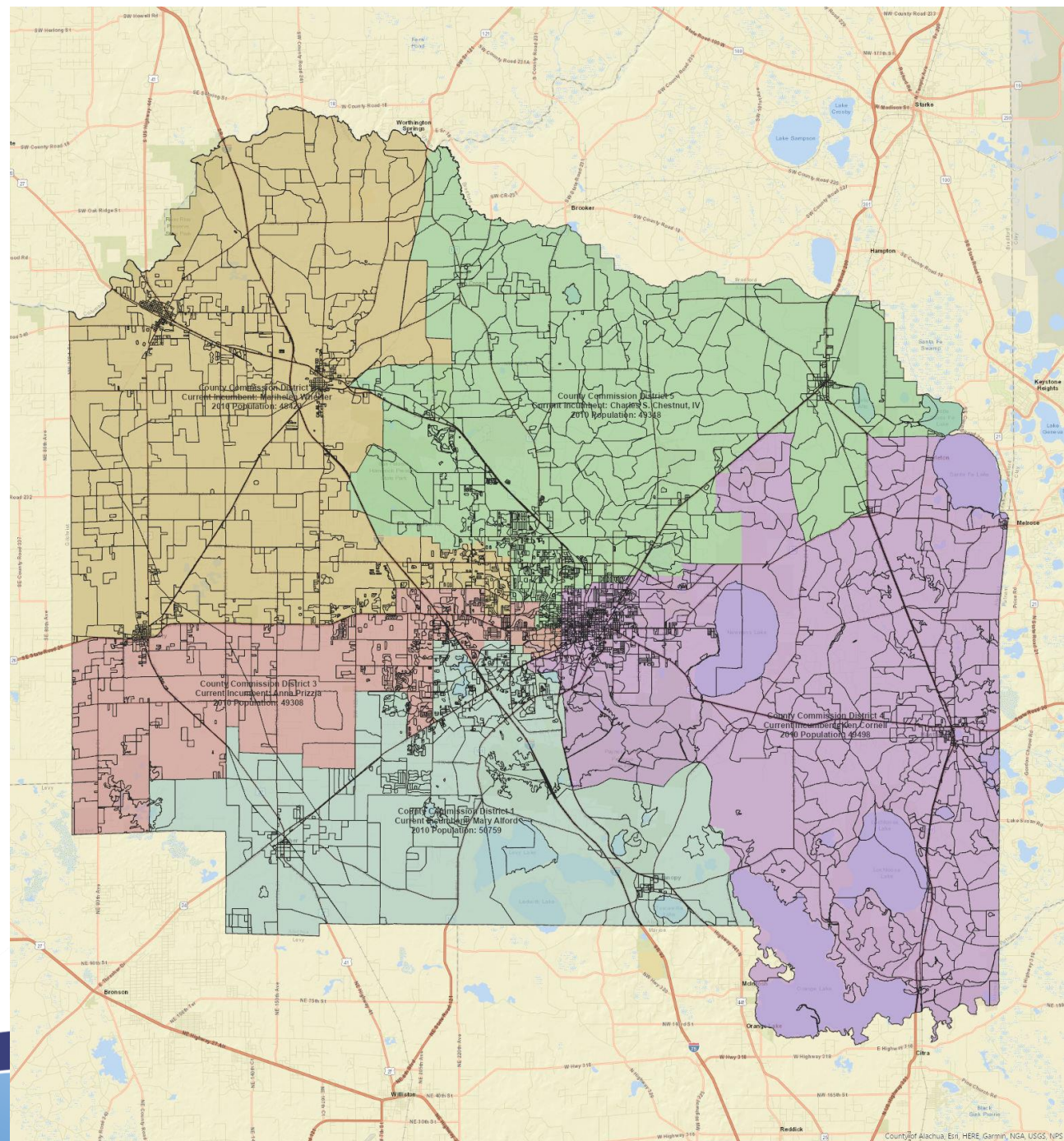
- §124.02 Florida Statutes
 - New boundaries entered into minutes, and a certified copy published once a week for two weeks in a newspaper published in the County
 - Proof of such publication or posting shall be entered on the minutes of the board. The publication or posting of such copy shall be for information only and shall not be jurisdictional.
- §124.03 Florida Statutes
 - Furnish a copy to the Department of State

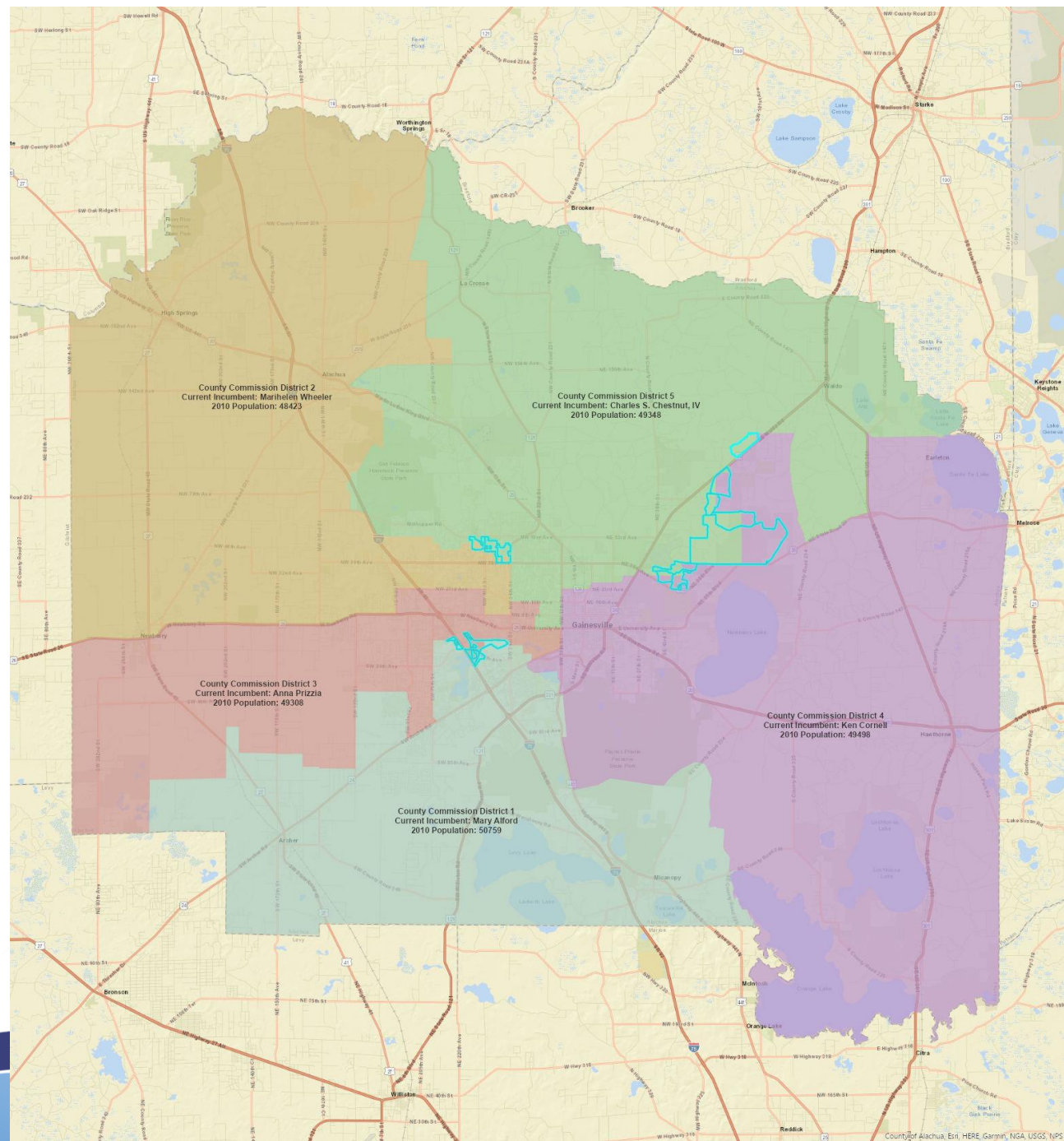
Census Data Used

- Levels of Data
 - County Boundary
 - Census Tracts
 - Made up of Blocks
 - Census Blocks
 - Smallest statistical unit used by the Census
 - Basis for drawing districts
 - Can't be split by district boundaries









Timeline



Staff Recommendation

- Provide direction to Staff about draft redistricting maps that will be brought back to the Commission in October
 - Changes in District Shapes
 - Requirements other than equal population



Agenda Item Summary

Agenda Date: 8/3/2021

Agenda Item No.: 3.

Agenda Item Name:

FY22 Budget Development Meeting - General Government and Budget and Fiscal Services

Presenter:

Tommy Crosby, 352-337-6205

Description:

FY22 Budgets for General Government and Budget and Fiscal Services.

In the FY 22 County Manager's budget book additional information for the General Government Budget is located on page 267 (online version page 289) and the Budget and Fiscal Services budget is located on page 103 (online version page 125).

Recommended Action:

Provide direction to staff for any adjustment to the County Manager's budget or proposed millage rates.

Prior Board Motions:

N/A

Fiscal Consideration:

Accept or modify the proposed budget for the General Government (County Attorney, County Manager, Human Resources, Communications, Commission Services), and Budget and Fiscal Services.

Background:

This is the first in a series of presentations since the County Manager has presented a budget based on a millage rate of 7.8622.

FY22 Proposed Millage Rates		
Property Tax Revenue Only	General Fund	MSTU Law Enforcement
2022 Projected Taxable Value	17,324,142,598	7,230,160,596
2021 Final Gross Taxable Value	16,184,501,452	6,774,742,691
Current Millage	7.8935	3.5678
FY22 Projected Revenue	129,910,714	24,505,979
FY21 Projected Revenue	121,364,744	22,962,381
Difference	8,545,970	1,543,598
Simple Majority Cap	9.8676	3.6856
Millage Change	1.9741	0.1178
FY22 Projected Revenue	162,400,324	25,315,106
FY21 Projected Revenue	121,364,744	22,962,381
Difference	41,035,580	2,352,725
Super Majority Cap	10.0000	4.0542
Millage Change	2.1065	0.4864
FY22 Projected Revenue	164,579,355	27,846,891
FY21 Projected Revenue	121,364,744	22,962,381
Difference	43,214,611	4,884,511
Current Millage	7.8935	3.5678
Millage Change	0.0000	0.0000
FY22 Projected Revenue	129,910,714	24,505,979
FY21 Projected Revenue	121,364,744	22,962,381
Difference	8,545,970	1,543,598
Recommended	7.8662	3.5678
Millage Change	-0.0273	0.0000
FY22 Projected Revenue	129,461,412	24,505,979
FY21 Projected Revenue	121,364,744	22,962,381
Difference	8,096,668	1,543,598
Note: Estimated Change in Florida Per Capita Personal Income 1.0443% per the Florida Department of Revenue.		

FY22 Budget Meetings

January 5, Tue	BoCC Special Meeting (Adoption of Calendar, BoCC , CM, CA, OMB)
January 26, Tue	BoCC Regular Meeting (FY22 Budget Guidelines, and Resolution for Constitutional Officers, Adoption of Financial Policies, BoCC , CM, CA, OMB)
March 5, Fri	Departmental Budgets, Internal Service Charges, CIP, and Fee Schedule Revisions Due to OMB
March 16, Tue	BoCC Special Budget Meeting 1:30pm (Historical Trends, Revenue trend update, FY21 Level of Service Matrix, FY21 Budget Allocation Breakout by Focus Areas, BoCC , CM, CA, OMB)
March 30, Tue	BoCC Special Budget Meeting 1:30pm (Board Focus Issues, BoCC , CM, CA, OMB)
April 20, Tue	BoCC Special Budget Meeting 1:30pm (Department/Division Deep Dive – Animal Services and Parks and Open Spaces, BoCC , CM, CA, OMB)
April 29, Thu	Capital Improvement Plan (CIP) Review 1:30pm (Financial Oversight Workgroup)
May 3, Mon	Constitutional Officers Submit Budgets (Constitutional Officers, BoCC , CM, CA, OMB)
June 1, Tue	Preliminary Property Value Estimates are delivered (Property Appraiser)
June 29, Tue	BoCC Special Meeting 10:00am (County Manager Tentative Budget Presentation, BoCC , CM, CA, OMB)
July 1, Thu	Preliminary Tax Roll is Certified (Property Appraiser)
July 13, Tue	BoCC Regular Meeting 5:01pm (Set Proposed Millage and Assessment Rates, BoCC , CM, CA, OMB)
July 16, Fri	County Manager advises ACPA of proposed millage and assessment rates
August 3, Tue	BoCC Special Budget Meeting 10:00am (Constitutional and Judiciary Budgets, BoCC , CM, CA, OMB)
August 3, Tue	BoCC Special Budget Meeting 1:30pm (Budget and Fiscal Services, General Government, County Manager's Office, Human Resources, County Attorney's Office, Public Information Office, Commission Services, County-wide Budget Impacts, BoCC , CM, CA, OMB)
August 12, Thu	BoCC Special Budget Meeting 10:00am (Growth Management, Solid Waste, Public Works, Facilities, Environmental Protection, Office of Climate Change, Resiliency and Sustainability, Capital Improvement Plan, BoCC , CM, CA, Deputy CM, OMB)
August 12, Thu	BoCC Special Budget Meeting 1:30pm (Fire/Rescue, Community Support Services, Court Services, Animal Services, Codes Enforcement, BoCC , CM, CA, Assistant CM Public Safety, OMB)
August 16, Mon	TRIM Notices Mailed (Property Appraiser)
August 17, Tue	BoCC Special Budget Meeting 10:00am (Economic Development, Career Source, Information & Telecommunication Services, Parks and Open Spaces, Equal Opportunity, Tourist Development, Ag Ext, Office of Dev & Training, BoCC , CM, CA, Assist CM Admin Services, OMB)
August 17, Tue	BoCC Special Budget Meeting 1:30pm (Adopt Fee Schedule, Adopt FTE Chart, BoCC , CM, CA, HR, OMB)
August 19, Thu	BoCC Special Budget Meeting 1:30pm (Revenue Projections, Changes from Tentative Budget, Budget Decisions Finalized, Tax Rates Finalized, Assessments Finalized, Millage Chart, BoCC , CM, CA, OMB)
September 14, Tue	1st Public Budget Hearing 5:01pm (Adopt FY22 Adjusted Tentative Budget, Millage, CIP, and Final Assessment)
September 28, Tue	Final Public Budget Hearing 5:01pm (Adopt FY22 Final Budget, and Millage)

County-wide Proposed Budget Information

- Restored General Fund Reserves which is 5% of operating revenues.
- Restored Reserves in the MSTU Law Enforcement to 5% of operating revenues.
- Restored Reserves in the MSBU Fire more than 5% due to infusion from CARES funding.
- Applied a 1.5% Health Insurance increase to the BoCC and Constitutional Officers.
- Increased the Local Government Minimum Wage to \$15.00 per hour.
- Adjusted the Florida Retirement System based on the State of Florida's required contribution.
- Incorporated Career Source as part of Economic Development.
- The General Fund Projected Ending Fund Balance is greater than 10% of Operating Revenues, adhering to Budget Guidelines.
- Total Budget has increased by \$78 Million, from FY21 Adopted \$486 Million to FY22 Proposed \$564 Million.
- The General Fund Budget has increased by \$25 Million (14%) from FY21 Adopted \$185 Million to FY22 Proposed \$210 Million.

Major Tax Revenues	Adopted 2021	Proposed 2022	Amount Change	% Change
<u>Taxable Value</u>				
General Fund	16,184,501,452	17,324,142,598	1,139,641,146	7.0%
MSTU - Law	6,774,742,691	7,230,160,596	455,417,905	6.7%
<u>Millage Rates</u>				
General Fund	7.8935	7.8662	-0.03	-0.3%
MSTU - Law	3.5678	3.5678	0.00	0.0%
<u>Ad Valorem</u>				
General Fund	121,946,313	130,935,762	8,989,449	7.4%
MSTU - Law	23,034,303	24,416,361	1,382,058	6.0%
Ad Valorem Subtotal	144,980,616	155,352,123	10,371,507	7.2%
<u>Public Service Tax (PST)</u>				
General Fund	5,571,321	5,750,000	178,679	3.2%
MSBU - Fire	3,714,215	3,750,000	35,785	1.0%
PST Sub-Total	9,285,536	9,500,000	214,464	2.3%
<u>Communications Service Tax (CST)</u>				
General Fund	2,368,460	2,430,000	61,540	2.6%
MSBU - Fire	1,578,974	1,620,000	41,026	2.6%
CST Sub-Total	3,947,434	4,050,000	102,566	2.6%
<u>Half-Cent Sales Tax</u>				
General Fund	3,375,700	5,415,065	2,039,365	60.4%
MSBU - Fire	375,077	570,660	195,583	52.1%
Debt Service	7,623,282	7,605,194	-18,088	-0.2%
Half Cent Sub-Total	11,374,059	13,590,919	2,216,860	19.5%
<u>Assessment</u>				
MSBU - Fire	13,274,625	15,192,270	1,917,645	14.4%
<u>Summary by Fund</u>				
General Fund	133,261,794	144,530,827	11,269,033	8.5%
MSTU - Law	23,034,303	24,416,361	1,382,058	6.0%
MSBU - Fire	18,942,891	21,132,930	2,190,039	11.6%
Debt Service	7,623,282	7,605,194	-18,088	-0.2%
TOTALS	182,862,270	197,685,312	14,823,042	8.1%

6 Year Millage, Fund Balance, Actuals, and Reserves
Funds 001, 008, 009, 011, 149

	FY15	FY16	FY17	FY18	FY19	FY20
Fund 001 - General Fund						
Millage - General Fund	8.7990	8.7950	8.9290	8.4648	8.2829	7.8935
Millage - Alachua Forever Debt Svc	0.2500	0.1595	-	-	-	-
Millage - General Government	9.0490	8.9545	8.9290	8.4648	8.2829	8.2829
Ending Fund Balance	25,462,703	26,923,845	29,267,470	31,433,655	37,407,465	54,786,203
Fiscal Year Revenues	127,965,511	132,044,393	137,972,306	152,204,718	161,104,846	164,324,639
% of Revenues that is EFB	19.90%	20.39%	21.21%	20.65%	23.22%	33.34%
Fiscal Year Actual Expenditures	128,625,003	130,601,551	135,610,270	150,035,294	155,085,532	191,375,242
% of Expenditures of EFB	19.80%	20.62%	21.58%	20.95%	24.12%	28.63%
Reserves as Adopted	6,319,835	6,205,524	6,481,279	7,256,582	5,155,513	737,315
Reserves as of 9/30 of FY	5,322,950	5,843,958	5,734,876	3,088,939	3,006,324	3,375,226
Fund 008 - Unincorporated						
Millage	0.5038	0.6628	0.6325			
Ending Fund Balance	1,139,517	950,754	1,106,031	946,519	1,829,424	1,829,424
Fiscal Year Revenues	5,590,044	6,149,172	6,284,014	5,879,807	7,025,422	5,572,052
% of Revenues that is EFB	20.38%	15.46%	17.60%	16.10%	26.04%	32.83%
Fiscal Year Actual Expenditures	5,383,994	6,375,434	6,128,738	6,039,319	6,142,516	5,995,116
% of Expenditures of EFB	21.16%	14.91%	18.05%	15.67%	29.78%	30.52%
Reserves as Adopted	268,708	313,977	306,500	-	-	-
Reserves as of 9/30 of FY	278,632	313,977	296,267	-	-	-
Fund 009 - MSTU - Law Enforcement						
Millage	2.2235	2.3283	2.4342	3.7240	3.7240	3.5678
Ending Fund Balance	1,073,022	1,685,384	1,860,430	1,691,493	2,074,817	2,540,957
Fiscal Year Revenues	18,717,869	19,171,192	20,121,277	21,382,677	22,831,596	24,656,359
% of Revenues that is EFB	5.73%	8.79%	9.25%	7.91%	9.09%	10.31%
Fiscal Year Actual Expenditures	19,321,220	18,558,830	19,946,231	21,551,612	22,448,272	629,805
% of Expenditures of EFB	5.55%	9.08%	9.33%	7.85%	9.24%	403.45%
Reserves as Adopted	971,751	987,932	1,001,279	1,089,796	1,459,131	1,247,754
Reserves as of 9/30 of FY	876,224	825,932	608,024	48,770	1,100,056	858,468
Fund 011 - MSBU - Fire						
Millage	1.4736	1.5507	1.7705	-	-	-
Ending Fund Balance	1,710,543	1,124,353	974,927	1,901,564	3,443,804	5,775,144
Fiscal Year Revenues	14,233,995	13,608,850	15,023,619	18,741,132	19,696,751	19,718,562
% of Revenues that is EFB	12.02%	8.26%	6.49%	10.15%	17.48%	29.29%
Fiscal Year Actual Expenditures	14,092,427	14,195,040	15,173,045	17,814,494	18,154,511	17,539,663
% of Expenditures of EFB	12.14%	7.92%	6.43%	10.67%	18.97%	32.93%
Reserves as Adopted	659,337	675,038	736,857	901,248	846,427	954,585
Reserves as of 9/30 of FY	669,132	675,038	413,982	-	1,082,977	2,473,751
Fund 149 - Gas Tax						
Ending Fund Balance	2,516,964	3,954,621	4,723,635	4,626,300	4,806,788	3,452,658
Fiscal Year Revenues	9,586,720	10,771,929	8,752,256	8,156,792	9,195,935	4,514,899
% of Revenues that is EFB	26.25%	36.71%	53.97%	56.72%	52.27%	76.47%
Fiscal Year Actual Expenditures	8,297,754	9,143,837	7,982,905	8,232,459	9,002,775	9,210,241
% of Expenditures of EFB	30.33%	43.25%	59.17%	56.20%	53.39%	37.49%
Reserves as Adopted	247,635	346,118	397,253	943,434	755,704	196,934
Reserves as of 9/30 of FY	184,244	2,159,790	1,060,445	942,740	1,807,750	0