



## Legislation Text

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**File #:** 20-0691, **Version:** 1

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**Agenda Item Name:**

Sole Sources Certification and Annual Blanket Purchase Orders for Sole Sources

**Presenter:**

Larry M. Sapp, 374.5202

**Description:**

Sole Sources and FY21 Annual Blanket Purchase Orders

**Recommended Action:**

Approve the Sole Sources and the issuance of the FY21 Annual Blanket Purchase Orders on the attached spreadsheet.

**Prior Board Motions:**

N/A

**Fiscal Consideration:**

Sufficient funds exists to cover the issuance of the Annual Blanket Purchase Orders. The amount budgeted, accounts and funds all varies.

**Background:**

These purchases are exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (28) Sole Source procurements in accordance with the Procurement Procedures Manual. However, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this Purchase Order is being submitted for Board consideration and approval.

A blanket purchase order is a purchase order which is issued to an approved vendor for the fiscal year with a maximum dollar limit. Each Department will be responsible for monitoring their individual blanket purchase orders to insure that purchases are made within the guidelines and dollar limits set forth.

Annual Blanket Purchase Orders are issued each fiscal year.