



Legislation Text

File #: 19-0235, **Version:** 2

Agenda Item Name:

Henry Schein Inc.: Change Order 1 to Purchase Order 2019-171

Presenter:

Harold Theus, Chief 384-3130/Larry M. Sapp, 374.5202

Description:

Approve the issuance of Change Order 1 to Purchase Order 2019-214 to Henry Schein Inc.

Recommended Action:

Approve the issuance of Change Order 1 to Purchase Order 2019-171, to Henry Schein Inc., in the amount of \$15,000.00, for the purchase of medical supplies on an as needed basis. The revised Purchase Order Total is \$115,000.00. Pricing, terms and conditions are per Bid 19-13 Annual Medical Supplies.

Prior Board Motions:

September 11, 2018, The Board approved the Blanket Purchase Order 2019-171

Fiscal Consideration:

Funds are available within the Fire Rescue Operating budget to cover the additional encumbrance for medical supplies, account 001.54.5450.526.52.50, General Fund.

Background:

Fire Rescue utilizes several vendors to supply the department with medical supplies based on a formal bid process. Each year blanket purchase orders are issued based on the items and quantities awarded to each vendor. The estimated purchases for Henry Schein will exceed the initial estimate of \$100,000.00 by approximately \$15,000.00. The original purchase order and the change order to increase the encumbrance require Board approval because they exceed \$50K. Sufficient budget exists to cover the expenditures.

Original Purchase Order: \$100,000.00

Change Order 1: \$ 15,000.00

Revised Purchase Order: \$115,000.00