



## Legislation Text

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**File #:** 19-0267, **Version:** 1

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**Agenda Item Name:**

Amendment to Annual Closing Agent Services Agreement

**Presenter:**

Charles Brecken, 374-5245

**Description:**

Request approval of first amendment to closing agent services agreement with Salter Feiber.

**Recommended Action:**

Approve first amendment to closing agent services agreement with Salter Feiber.

**Prior Board Motions:**

July 10, 2018 - Board approved the ranking of RFP 19-225 and authorized staff to negotiate an agreement with the top ranked firm.

February 12, 2019 - Board approved the agreement with Salter Feiber.

**Fiscal Consideration:**

Contracts will be on an as-needed basis and real property closing agent services are included in the Department's annual operating budgets and capital project budgets.

The closing agent contracts for RFP 19-225 are not to exceed the amount of \$750,000.

**Background:**

This agreement provides real property closing services in a timely and efficient manner when purchasing property for County business. This agreement provides professional closing services for Public Works and any other County department that needs real estate closings. This amendment will extend the term of the contract through September 30, 2021 with the option to renew for one additional two year period.