



Legislation Text

File #: 20-0068, **Version:** 1

Agenda Item Name:

Special Pay for Marion/Service Roofing Invoice

Presenter:

Charlie Jackson/Steve Wargo

Description:

Special Pay Request for work completed by Marion Roofing after blanket closed

Recommended Action:

Approve staff's Special Pay request for roofing work completed by Marion Roofing; pay vendor

Prior Board Motions:

N/A

Fiscal Consideration:

\$7900.00 in 001.19.1912.519.46.00

Background:

In FY 2019, the County processed a Blanket Purchase Request (BPO) with Marion Roofing to provide roof repair services on County buildings. In August 2019, the County began experiencing roof leaks in the Agricultural Extension building and contacted Marion Roofing to make the necessary repairs. It was determined that that portion of the roof needed partial replacement as the roof condition was beyond a state of repairs. Around mid - September 2019, Marion Roofing began making the repairs and realized that they needed some special material to make the repairs. These materials were not available and were placed on a backlogged requisition by Marion Roofing Company. In October 2019, Marion Roofing started the repairs, ordered these long lead materials and completed the installation in late December 2019. While waiting for the delivery of the material, Marion Roofing was not awarded the BPO for roofing services in FY2020. Because the requisition was not carried forward into FY2020 and in order to pay for these services it would be a special pay. While in the process of preparing the special pay transaction, and immediately following the installation, building occupants notified Facilities of minor roof leaks in the newly installed area. See attached photos. In late Spring of 2020, Marion Roofing responded and resolved more leaks issues and because of the ongoing problems with the roof, the County delayed the payment pending verification that the repairs provided a permanent solution. Around May 2020, Facilities received several calls of some minor leaks in the same areas on the roof. In July 2020, both the County and Marion Roofing agreed that the partial roofing work was completed and the leaks issues were resolved. The County's Facilities Department agrees with Marion Roofing attached letter requesting payment for the roof repair. Funds exist in the Facilities Department general maintenance budget for this work.

