



Legislation Text

File #: 20-0692, **Version:** 1

Agenda Item Name:

Annual Blanket Purchase Orders for Advertising and Perishable Food Items

Presenter:

Larry M. Sapp, 374.5202

Description:

Approve the issuance of the FY21 Annual Blanket Purchase Orders for Advertising and Perishable Food Items.

Recommended Action:

Approve the issuance of the FY21 Annual Blanket Purchase Orders for Advertising and Perishable Food Items on the attached spreadsheet.

Prior Board Motions:

N/A

Fiscal Consideration:

Sufficient funds exists to cover the issuance of the Annual Blanket Purchase Orders. The amount budgeted, accounts and funds all varies

Background:

A blanket purchase order is a purchase order which is issued to an approved vendor for the fiscal year with a maximum dollar limit. Each Department will be responsible for monitoring their individual blanket purchase orders to insure that purchases are made within the guidelines and dollar limits set forth.

Annual Blanket Purchase Orders are issued each fiscal year.

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-301 (1) Purchases of perishable items and (3) Advertisements procurement in accordance with the Procurement Procedures Manual. However, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this Purchase Order is being submitted for Board consideration and approval.