



Legislation Text

File #: 22-0731, **Version:** 1

Agenda Item Name:

FY 2023 New World Report of Annual Blanket Purchase Orders sourcing exempt for Utilities, Insurances Services, Advertising, and Perishable Food purchases over \$50,000.00.

Presenter:

Larry M. Sapp, 374.5202

Description:

FY 2023 Annual Blanket Purchase Orders exempt for Utilities, Insurance Services, Advertising, and Perishable Food purchases over \$50,000.00.

Recommended Action:

Approve the issuance of the FY 2023 New World Report of Annual Blanket Purchase Orders for over \$50,000.00 to continue county-wide operations.

Prior Board Motions:

N/A

Fiscal Consideration:

Sufficient funds exist to cover the issuance of the Annual Blanket Purchase Orders. The amount budgeted, accounts and funds all vary as per report.

Strategic Guide:

N/A

Background:

A blanket purchase order is a purchase order which is issued to an approved vendor for the fiscal year with a maximum dollar limit.

Each Department Director/Manager is responsible for monitoring their individual blanket purchase orders to ensure that purchases are made within the guidelines and dollar limits set forth.

Annual Blanket Purchase Orders are issued each fiscal year.

These purchases are exempt from the County's competitive bidding requirements pursuant to Alachua County Code Section 22.3-302(1) and the following 22.3-301 subsections:

(24) Utility Bills. All purchases of Services from a utility whose rates are determined and controlled by the public service commission of the state or other governmental authority; this includes routine overhead costs such as natural gas, electricity, water, phone and recurring

garbage collection.

(13) Insurance [Services].

(3) Advertisements to include but not limited to, radio, newspapers, magazines, professional organizations, trade shows, television, websites and any other related media.

(1) Purchases of perishable items such as fresh vegetables, fruit, fish, meat, eggs, and milk.

Moreover, the dollar amount of these purchases exceeds the purchasing authority of the Procurement Manager, they are being submitted for Board consideration and approval.